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UNIVERSITY OF KARACHI

CODE

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PREFACE

Established in June, 1951, the University of Karachi has made phenomenal progress in the past 33 years. During this period, the student population has gone up from a mere 200 or so in the early years to more than 8,500 at present. Besides, there is a large body of students in the affiliated colleges whose number has also multiplied considerably since the early 'fifties'.

This expansion of the University as a teaching-cum-examining institution has necessitated the framing of new statutes, regulations and rules at every step to govern its ever-increasing academic and administrative activities. These rules and regulations have to be constantly revised and amended to keep up with the changing needs of time and also to bring about necessary improvements at various levels of University administration.

The University Code which is the embodiment of these statutes, rules and regulations is thus a highly important document which, in order to be true to its purpose, must be comprehensive, all-inclusive and up to date at any point in time. It is very much like a dictionary which, in order to be useful and authoritative, must be constantly revised to admit new words, meanings and usages in language.

Unfortunately, this task of updating the Code at regular intervals had not been seriously undertaken in recent years. The last revision of the Code was attempted as far back as 1970. Two years later, the University of Karachi Act, 1972 was enforced necessitating considerable revision of rules and regulations to conform to the provisions of the new Act. Since these changes were not incorporated in the Code at the appropriate time, the document steadily lost its value as an authentic reference work of much assistance to the various academic and

administrative authorities of the University. One of my first acts after assuming the office of Vice-Chancellor, therefore, was to examine the Code to see how much of it needed revision and recasting and to ensure that this work, which had been started during my predecessor's term of office, was speeded up and a revised and an up-dated Code was published as soon as possible. Mr. Sajjad Hasan, who is an old hand in the University, had been at this job for some months and I am happy to note that he has been able to complete it within a reasonable period of time. His efforts deserve to be commended.

I am confident that the revised Code would greatly add to the efficiency and smooth functioning of University and prove helpful to its users.

(Dr. Jameel Jalibi)
Vice-Chancellor
University of Karachi

ERRATA

1. Page (13) In sub-clause (2) of clause 12 "in capacitated" be read as "incapacitated".
2. Page (14) In sub-clause (ii) of clause 4 "a" be deleted.
3. Page (22) In sub-clause (k) "promises" be read as "premises".
4. Page (54) In the fourth line of section-4 "statues" be read as "statutes".
5. Page (148) In sub-clause (b) of clause 3 "35 CGPR" be read as "3.5 CGPR".
6. Page (161) In clause 5 under the heading 'Certificate Examination in Modern Languages' "compromise" be read as "comprise".
7. Page (170) In sub-para 2 of Para-7 "application" be read as "applicant".
8. Page (190) In the second line of sub-clause (iii)"Part - I" be read as "Part - II".
9. Page (232) In the Ist line under the heading 'Regulations' " Bachelor's Master's degree" be read as "Bachelor's/Master's degree".
10. Page (294) In the 6th line of Para 6 "Institution" be read as "Institute", again in the 3rd line of Para - 7 "Institution" be read as "Institute", "Be" be read as "be".
11. Page (331) "(b)" be added before "Employees in NPS 5 to 16" and "(c)" be added before "Employees in NPS 1 to 4".
12. Page (353) In the last line of clause (7) "or" be read as "for".
13. Pages (354), (355), (356), (357), (358) Enrolment fee be read as "Rs. 30/-" instead of "Rs. 15/-".
14. Page (383) Against serial 38 "A Degree in Education" be read as "Bachelor's Degree in Education".
15. Page (417) In the 1st line in clause (1) "ligible" be read as "eligible".
16. Page (443) In the last but one line "Follow" be read as "Fellow".
17. Page (585) "Tuberclosis" be read as "Tuberculosis".

CORRIGENDA

A. According to the latest decision of the University on the subject, the rules for promotion to the next higher class of B.A. Part-II failed candidates, B.Sc. Part-II failed candidates, B.Com. Part-II failed candidates, and B.Sc. Home Economics Part-II failed candidates stand abolished. However, B.A. Part-I, B.Sc. Part-I, B.Com. Part-I and B.Sc. Home Economics Part-I candidates will continue to be eligible for promotion to the Part-II class irrespective of the fact whether they appeared at the Part-I examination or not, subject to fulfilment of the attendance requirements, and will be eligible to appear at the Part-I and Part-II examinations simultaneously.

Eligibility rules for promotion to the next higher class of the candidates of the following classes, subject to fulfilment of the prescribed conditions, still hold good :-

B.Sc. Part-I Physiotherapy and Occupational therapy to Part II

M.Sc. (Previous) Home Economics to M. Sc. (Final) Home Economics.

1st LL.B. to 2nd LL.B.

M.A. Previous (External) to M. A. Final (External)

B. Following is the full text of the Syndicate Resolution No. 22 dated 12-9-81 referred to on Page-96 :-

"Resolved that the above decision of the Vice-Chancllors' Committee be endorsed. Further resolved that the following Committee be appointed to consider the various aspects of the matter and advise as to the cases in which service/ services rendered prior to the Karachi University service be taken into account for purposes of fixation of pension :-

(1) Dean, Faculty of Arts. (Convener)

(2) Dean, Faculty of Science.

(3) Dean, Faeulty of Business Administration & Commerce.

(4) Prof. Hashmatullah Lodhi."

C. The following be added to the Regulation relating to the Compulsory Subject of Islamic Studies and Pakistan Studies of the B.Sc. (Pass) degree given at the top of Page-172 :-

"Separate paper will be set for each part and the answers to each part shall be written anu evaluated separately. Candidates shall have to pass separately in each part. The marks obtained in both the parts separately will be included in the total aggregate for determining Division."

D. In B.A./B.Sc. (Pass course) Mathematics Optional shall comprise 4 papers of Course-I Mathematics and 4 papers of Course-II, Additional Mathematics, each of 50 marks and 3 hours duration instead of the existing 4 papers of 50 marks each.

Further, each Mathematics paper of B.A./B Sc. (Pass) Part-I and Part-II and each Additional Mathematics paper of B.A./B.Sc. (Pass) Part-I and Part-II is to be treated as a separate head of passing.

E. The Regulations regarding 'Departments of Teaching and Functions of Deans of Faculties' printed on Pages 346 to 348 are to be converted into Statutes after necssary amendments.

F. The rule of eligibility of Honours II year passed candidates for the Pass degree has been abolished and those admitted to the Honours 1st year class in the year 1983 and after shall not be allowed to get the Pass degree on successful completion of the 2nd year Honours course. They shall have to complete the Honours course at any cost.

G. The existing fee for M.S. and M.D. examinations respectively has been raised from Rs. 350/- to Rs. 1,000/- and that for D. Litt. and D.Sc. degrees from Rs. 500/- to Rs. 2,000/-.

H. Clause 6 of the University of Karachi Foreign Service Rules, 1970 on page 486 and the Syndicate Resol No. 44 (b) dated 23-1-80 appended thereunder are inoperative.

Code of the University of Karachi

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PROVINCIAL ASSEMBLY OF SIND

NOTIFICATION

Karachi, dated the 28th December, 1972

No. PAS/Legis-B-25/72 :—The University of Karachi Bill, 1972 having been passed by the Provincial Assembly of Sind on the 22nd December, 1972 and assented to by the Governor of Sind on the 28th December, 1972 is hereby published as an Act of the Legislature of Sind :—

THE UNIVERSITY OF KARACHI ACT, 1972

Sind Act No. XXV of 1972

(First published after having received the assent of the Governor of Sind in the Gazette of Sind (Extra Ordinary), dated the 28th December, 1972).

AS AMENDED BY

(*i*) *The Sind Universities (Amendment) Act, 1976*

Sind Act No. VIII of 1976

(First published after having received the assent of the Governor of Sind in the Gazette of Sind (Extra-Ordinary) dated 15th April, 1976).

(*ii*) *The Sind University Laws (Amendment) Ordinance, 1980*

Sind Ordinance No. XVIII of 1980

(*iii*) *The Sind University Laws (Amendment) Ordinance, 1981*

Sind Ordinance No. VII of 1981

(*iv*) *Sind Universities Laws (Amendment) Ordinance, 1982*

Sind Ordinance No. II of 1982

AN

ACT

to reconstitute and reorganize the

UNIVERSITY OF KARACHI

Preamble :—WHEREAS it is expedient to reconstitute and reorganize the University of Karachi for the purpose of giving it necessary autonomy and improving its administration :

It is hereby enacted as follows :—

CHAPTER I

PRELIMINARY

1. Short title and commencement: – (1) This Act may be called the University of Karachi Act, 1972.

(2) It shall be deemed to have come into force from the 30th day of September, 1972.

2. Definitions :—In this Act and in all the Statutes, the Regulations and the Rules made hereunder, unless there is anything repugnant in the subject or context :

(a) "Academic Council" means the Academic Council of the University.

(b) "Affiliated college" means an educational institution affiliated to the University but not maintained or administered by it.

(c) "Authority" means any of the Authorities of the University specified in section 19.

(d) "Chancellor" means the Chancellor of the University.

(e) "College" means a constituent college or an affiliated college.

(f) "Constituent college" means a college maintained and administered by the University.

(g) "Dean" means the Chairman of the Board of a Faculty.

(h) "Director" means the head of a teaching Division or an institute established as a constituent institution by the University.

(i) "Educational institution" means an institution imparting instruction in a subject or subjects relating to a Faculty.

(j) "Faculty" means a Faculty of the University.

(k) "Government" means the Government of Sind.

(l) "Prescribed" means prescribed by Statutes, Regulations or Rules.

(m) "Principal" means the head of a college.

(n) "Professional college" means a college providing for instruction in courses of study leading to a degree in medicine, engineering, agriculture, commerce, education, law,, fine arts or such other subjects as may be prescribed by Regulations to be professional subjects.

(o) "Registered graduate" means :—

(i) A graduate of the University who has his name entered in the register maintained for this purpose ; or-

(ii) A graduate of any other University who ordinarily resides within the territorial jurisdiction of the University and has his name entered in the register maintained by the University for this purpose ;

(p) "Research Officer" means a person engaged whole-time by the University for research and equivalent in rank to a University Teacher.

(q) "Senate" means the Senate of the University ;

(r) "Statutes" "Regulations" and "Rules" mean respectively, the Statutes, the Regulations and the Rules made or deemed to have been made under this Act and for the time being in force ;

(s) "Syndicate" means the Syndicate of the University ;

(t) "Teachers" include Professors, Associate Professors, Assistant Professors and Lecturers engaged whole-time by the University or by the college for teaching degree, honours or post-graduate classes, and such other persons as may be declared to be Teachers by Regulations ;

(u) "Teaching Department" means a teaching department maintained and administered or recognized by the University ;

(v) "University" means the University of Karachi as reconstituted under this Act,

(w) "University Teacher" means a whole-time Teacher appointed and paid by the University, or recognized by the University as such ; and

(x) "Vice-Chancellor" means the Vice-Chancellor of the University.

CHAPTER II

THE UNIVERSITY

3. **Incorporation** :—(1) The University of Karachi shall be reconstituted in accordance with the provisions of this Act but Government shall have power to set up any Additional Campus, at any place within the jurisdiction of the University, or by converting any eductaional institution or college under control and mangement of the University under section 36-A.

(2) The University shall consist of :—

(i) The Chancellor and the Pro-Chancellor, and :—

(a) at the main campus, the Vice-Chancellor, Pro-Vice-Chancellor, Deans, Principals, Directors, Chairmen of Teaching Departments, Registrar, Director of Finance, Controller of Examinations, Librarian, Chief Accountant, Bursar, Resident Auditor and such other Officers as may be prescribed ;

(b) at the Additional Campus, the Pro-Vice-Chancellor Deans, Chairmen of Teaching Departments and such other Officers as may from time to time be appointed by the Chancellor.

(ii) the members of the Senate, the Syndicate, the Academic Council and other Authorities;

(iii) all University Teachers ; and

(iv) Emeritus Professors ;

Provided that the Chancellor may, in case of Additional Campus, set up in any educational institution or college under the control and management of the University, establish a Board of Governors under section 36-A, in lieu of the Officers and employees mentioned in sub-clause (b) of clause (i).

(3) The University shall be a body corporate by the name of the University of Karachi and shall have perpetual succession and a common seal, and may sue and be sued by the said name.

(4) The University shall be competent to acquire and hold property, both movable and immovable, and to lease, sell or otherwise transfer any movable and immovable property which may have become vested in or been acquired by it.

(5) All properties, rights and interests of whatever kind, used, enjoyed, possessed, owned or vested in, or held in trust by or for the University of Karachi as constituted under the University of Karachi Ordinance, 1962 (Ordinance V of 1962) and all liabilities legally subsisting against the said University shall pass to the University reconstituted under this Act.

4. Powers of the University :—The University shall have the powers :—

(a) to provide for instruction in such branches of learning as it may deem fit, and to make provision for research and for the advancement and dissemination of knowledge in such manner as it may determine ;

(b) to prescribe courses of studies to be conducted by it and the colleges ;

(c) to hold examinations and to award and confer degrees, diplomas, certificates and other academic distinctions to and on persons who have been admitted to and have passed its examinations under prescribed conditions ;

(d) to confer honorary degrees or other distinctions on approved persons in the manner prescribed ;

(e) to provide for such instruction for persons not being students of the University as it may determine and to grant certificates and diplomas to such persons ;

(f) to confer degrees on persons who have carried on independent research under prescribed conditions ;

(g) to affiliate and disaffiliate educational institutions under prescribed conditions ;

(h) to admit educational institutions to its privileges and to withdraw such privileges under prescribed conditions ;

(i) to inspect colleges and other educational institutions associated or seeking association with it ;

(j) to accept the examinations passed and the periods of study spent by students of the University at other universities and places of learning as equivalent to such examinations and periods of study in the University, as it may determine, and to withdraw such acceptance.

(k) to co-operate with other Universities and public authorities in such manner and for such purposes as it may determine ;

(l) to institute Professorships, Associate Professorships, Assistant Professorships and Lectureships and any other posts and to appoint persons thereto ;

(m) to create posts for research, extension, administration and other related purposes and to appoint persons thereto;

(n) to recognize selected members of the teaching staff of affiliated colleges and colleges or educational institutions admitted to the privileges of the Uuiversity or such other persons as it may deem fit, as University Teachers;

(o) to institute and award fellowships, scholarships, exhibitions, bursaries, medals and prizes under prescribed conditions.

(p) to establish Teching Departments, schools, colleges, Faculties, institutes, museums and other centres of learning for the development of teaching and research

and to make such arrangements for their maintenance, management and administration as it may determine ;

(q) to control the residence of the students of the University and the colleges, to institute and maintain halls of residence and to approve or license hostels and lodgings ;

(r) to supervise and control the discipline of the students of the University and the colleges, to promote the extra-curricular and recreational activities of such students, and to make arrangements for promoting their health and general welfare ;

(s) to demand and receive such fees and other charges as it may determine ;

(t) to make provision for research and advisory services and with these objects to enter into arrangements with other institutions or with public bodies under prescribed conditions :

(u) to enter into, carry out, vary or cancel contracts ;

(v) to receive and manage property transferred and grants, bequests, trusts, gifts, donations, endowments and other contributions made to the University and to invest any fund representing such property, grants, bequests, trusts, gifts, donations, endowments or contributions in such manner as it may deem fit ;

(w) to provide for the printing and publication of research and other works; and

(x) to do all such other acts and things, whether incidental to the powers aforesaid or not, as may be requisite in order to further the objects of the Uinversity as a place of education, learning and research.

5. Jurisdiction of the University :—(1) The University shall exercise the powers conferred on it by or under this Act within the territorial limits and in respect of the institues over which it had jurisdiction under the University of Karachi Ordinance 1962 (Ordinance V of 1962), immediately before this Act came into force :

Provided that Government may, in consultation with the University, by general or special order modify the exent and scope of the aforesaid powers of the University with regard to such territorial limits or institutions.

(2) No educational institution situated within the territorial limits of the University shall, save with the consent of the University and the sanction of Government,be associated in any way with or seek admission to the privileges of any other University.

(3) The University may admit to its privileges under prescribed conditions, an educational institution falling within the territorial limits of another university whether inside or outside Pakistan, provided that the consent of such other Untversity is first obtained.

6. University open to all classes, creeds etc :—The University shall be open to all persons of either sex and of whatever religion, race, creed, class or colour and no person shall be denied the privileges of the University on the grounds of religion, race, caste, creed, class or colour :

Provided that nothing in this section shall be deemed to prevent religious instruction being given to the students in their own religious faiths in such manner as may be prescribed.

7. Teaching in the University :—(1) All recognized teaching in various courses shall be conducted by the University or the colleges in the prescribed manner and may include lectures,

tutorials, discussions, seminars, demonstrations as well as practical work in the laboratories, hospitals, workshops and farms and other methods of instruction.

(2) The authority responsible for organizing recognized teaching shall be such as may be prescribed.

(3) The courses and the curricala shall be such as may be prescribed: Provided that at the level of Bachelor's degree in all faculties a discipline to be called the Islamic and Pakistan Studies Discipline shall be compulsory for Muslim students, and Non-Muslim students shall, in lieu of such discipline, have option to offer Ethics and Pakistan Studies.

8. University Students' Union and Union of affiliated colleges:— (1) There shall be a union of the students of the University which shall be represented on the Senate by the office-bearers mentioned in clauses (xv) and (xvi) of sub-section (1) of section 20.

(2) The constitution, function and privileges of the Uuiversity Students' Union and other matters relating thereto shall be such as may be prescribed by Statutes after initiation by the general body of the students of the University.

CHAPTER III

OFFICERS OF THE UNIVERSITY

9. Officers of the University :—The following shall be the officers of the University :-

(i) the Chancellor;

(ii) the Pro-Chancellor;

(iii) the Vice Chancellor;

(iiia) the Pro-Vice-Chancellor;

(iv) the Deans;

(v) the Directors;

(vi) the Principals of the constituent colleges;

(vii) the Chairmen of the Teaching Departments;

(viii) the Registrar;

(ix) the Director of Finance;

(x) the Controller of Examinations ;

(x-a) the Chief Accountant ;

(x-b) the Bursar .

(x-c) the Resident Auditor ;

(xi) the Librarian ; and

(xii) such persons as may be prescribed by the Regulations to be officers.

10. Chancellor:—(1) The Governor of Sind shall be the Chancellor of the University.

(2) The Chancellor shall, when present, preside at the Convocation of the University and the meetings of the Senate.

(3) If the Chancellor is satisfied that the proceedings of any Authority are not in accordance with the provisions of this Act, the Statutes, the Regulations, or the Rules, he may, after calling upon such Authority to show cause why such proceedings should not be annulled, by order in writing, annul the proceedings.

(4) Every proposal to confer an honorary degree shall be subject to confirmation by the Chancellor.

(5) The Chancellor shall have the power to assent to such Statutes as are required to be submitted to him by the Senate or withhold assent and refer them back to the Senate for reconsideration.

(6) The Chancellor may remove any person from the membership of any Authority if such person—

(i) has become of unsound mind ; or

(ii) has been incapacitated to function as member of such Authority ; or

(iii) has been convicted by a court of law of an offence involving moral turpitude.

(7) The Chancellor may, subjet to the provisions of this Act, and general or special orders of Government, delegate all or any of the powers and functions of any authority, officer or employee of the University at its main campus, to any authority, officer, employee or any other person at its Additional Campus for the purpose of exercising such powers and performing such functions in relation to such Additional Campus, and for this purpose the Chancellor may create new posts or positions at the Additional Campus.

11. Visitation.—(1) The Chancellor may, cause an inspection or inquiry to be made in respect of any matter connected with the University, and shall, from time to time, appoint such person or persons as he may deem fit for the purposes of carrying out inspection of :—

(i) the University, its buildings, laboratories, libraries museums, workshops and equipment ;

(ii) any institution, college or hostel maintained or recognised by, or affiliated to the University ;

(iii) the teaching and other work conducted by the University ; and

(iv) the conduct of examinations held by the University.

The Chancellor shall, in every such case as aforesaid, give notice to the Syndicate of his intention to cause an inspection or inqniry to be made, and the Syndicate shall be entitled to be represented thereat.

(2) The Chancellor shall communicate to the Syndicate his views with regard to the results of such inspection or inquiry and shall, after ascertaining the views thereon of the Syndicate, advise the Syndicate on the action to be taken.

(3) The Syndicate shall communicate to the Chancellor such action, if any, as has been taken or may be proposed to be taken upon the results of the inspection or inquiry. Such communication shall be submitted to the Chancellor within such time as may be specified by the Chancellor.

(4) Where the Syndicate does not, within a specified time, take action to the satisfaction of the Chancellor, the Chancellor may, after considering any explanation furnished or representation made by the Syndicate, issue such directions as he thinks fit, and the Vice-Chancellor shall comply with such directions.

12. Pro-Chancellor :—(1) The Minister for Education shall be the Pro-Chansellor.

(2) Should the Chancellor be in capacitated from acting as such due to absence or any other cause, the Pro-Chancellor shall exercise all the powers and perform all the duties of the Chancellor.

13. Vice-Chancellor:—(1) The Vice-Chancellor shall be appointed by the Chancellor for a period of four years on such terms and conditions as the Chancellor may determine and shall hold office during the pleasure of the Chancellor.

(2) At any time when the office of the Vice-Chancellor is vacant, or the Vice Chancellor is absent or is unable to perform the functions of his office due to illness or some other cause, the Chancellor shall make such arrangements for the performance of the duties of the Vice-Chancellor as he may deem fit.

14. Powers and duties of the Vice-Chancellor :—(1) The Vice-Chancellor shall be the principal executive and academic

officer of the University and shall ensure that the provisons of this Act, the Statues, the Regulations and the Rules are faithfully observed in order to promote the general efficiency and good order of the University. He shall have all powers necessary for this purpose including administarative control over all officers, teachers and other employees of the University.

(2) the Vice-Chancellor shall, in the absence of the Chancellor and Pro-Chancellor, preside at the Convocation of the University and the meetings of the Senate and shall, if present, preside at the meetings of the Authorities of which he is the Chairman and be entitled to attend and preside at any meeting of any other Authority or body of the University.

(3) The Vice-Chancellor may, in an emergency which in his opinion requires immediate action, take such action as he may consider necessary and shall, as soon thereafter as possible, report his action to the officer, authority or other body which in the ordinary course, would have dealt with the matter.

(4) The Vice-Chancellor shall also have the powers.

(i) to create and fill temporary posts for period not exceeding six months;

(ii) to sanction all expenditure provided for a in the approved budget, and to reappropriate funds within the same major head of expenditure;

(iii) to sanction by re-appropriation an amount not exceeding five thousand rupees for an unforeseen item not provided for in the budget, and report it to the Syndicate at the next meeting ;

(iv) to appoint paper setters and examiners for all examinations of the University after receiving panels of names from the relevant authorities;

(v) to make such arrangements for the scrutiny of papers, marks and results as he may consider necessary;

(vi) to direct teachers, officers and other employees of the University to take up such assignments in connection with teaching, research, examination, administration and such other activities in the University as he may consider necessary for the purpose of the University;

(vii) to delegate, subject to such conditions, if any, as may be prescribed, any of his powers under this Act to an officer or officers of the University;

(viii) to exercise and perform such other powers and functions as may be prescribed; and

(ix) to make appointments to the posts in all grades of the National Scales of pay upto Grade 16

14—A. Pro-Vice-Chancellor :—(1) The Chancellor may, in consultation with the Vice-Chancellor, appoint a Pro-Vice-Chancellor for the main campus or of the additional campus, if any, or for both the campuses jointly or separately, on such terms and conditions and for such poriod not exceeding four years at a time as the Chancellor may determine.

(2) Where a Pro-Vice- Chancellor is appointed under sub-section (1) he shall, notwithstanding anything contained in this Ordinance, exercise such powers and perform such functions of the Vice-Chancellor or such other powers and functions, in respect of the campus for which he is appointed, as the Chancellor may delegate to him.

(3) The Pro-Vice-Chancellor, if appoitted, shall be ex-officio member of the Senate, Syndicate and Academic Council and shall be deemed to be included in the University under sub-section (2) of section 3 and be an officer of the University under section 9.

15. Registrar :—The Registrar shall be a whole-time officer of the University and shall :-

(a) hold office for three years on the expiry of which he shall be eligible for re-appointment ;

(b) be the custodian of the common seal and the academic records of the University ;

(c) maintain a register of registered graduates in the prescribed manner ;

(d) conduct election of members to the various authorities in the prescribed manner ; and

(e) perform such other duties as may be prescribed.

16. Director of Finance:— (1) The Director of Finance shall be a whole-time officer of the University and shall be appointed by the Chancellor on such terms and conditions as the Chancellor may determine. He shall :-

(a) manage the property, the finances and the investments of the University;

(b) prepare the annual and revised budget estimates of the University and present them to the Finance Committee, the Syndicate and the Senate ;

(c) ensure that the funds of the University are expended on the puropses for which they are provided ; and

(d) perform such other duties as may be prescribed.

(2) The Director of Finance shall be assisted by the Chief Accountant, Bursar and Resident Auditor.

17. Controller of Examinations.—The Controller of Examinations shall be a whole-time officer of the University, and shall

be responsible for all matters connected with the conduct of examinations and perform such other duties as may be prescribed.

18. The Chief Accountant, Bursar and Resident Auditor shall be whole-time officers of the University.

CHAPTER IV

AUTHORITIES OF THE UNIVERSITY

19. Authorities.—The following shall be the Authorities of the University :-

(i) the Senate ;

(ii) the Syndicate ;

(iii) the Academic Council ;

(iv) the Boards of Faculties ;

(v) the Boards of Studies ;

(vi) the Selection Board ;

(vii) the Advanced Studies and Research Board ;

(viii) the Finance and Planning Committee ;

(ix) the Affiliation Committee ;

(x) the Discipline Committee ; and

(xi) such other Authorities as may be prescribed by Statutes.

20. Senate:—(1) The Senate shall consist of—

(i) the Chancellor ;

(ii) the Pro-Chancellor ;

(iii) the Vice-Chancellor ;

(iii-a) the Pro-Vice Chancellor, if appointed.

(iv) the Members of the Syndicate ;

(v) the Deans ;

(vi) the Directors ;

(vii) the Principals of the constituent colleges ;

(viii) the University Professors and Emeritus Professors ;

(ix) the Chairmen of the Teaching Departments ;

(x) the Officer or Teacher Incharge of Students' Affairs (by whatever designation called) ;

(xi) three Principals of affiliated colleges to be elected by the Principals of all such colleges from amongst themselves ;

(xii) twelve Teachers of affiliated colleges having at least three years' service in an affiliated college to be elected by the teachers of all such colleges from amongst themselves ;

(xiii) Chairmen of the Boards of Intermediate and Secondary Education located within the jurisdiction of the University ;

(xiv) Chairman of the Board of Technical Education ;

(xv) two representatives of the University Students' Union ;

(xvi) two representatives of the affiliated colleges Students' Unions to be elected by the Presidents of all the affiliated colleges Students' Unions ;

xvii) twelve University Teachers having at least three years service to be elected by all University Teachers ;

xviii) two registered graduates to be elected by all such graduates from amongst themselves ;

xix) three persons eminent in the Arts, Sciences and the Professions, one from each category ;

(xx) the Registrar ;

(xxi) the Director of Finance ;

(xxii) the Controller of Examinations ; and

(xxiii) the Librarian.

The Chancellor or in his absence, the Pro-Chancellor or in absence of both, the Vice-Chancellor shall be the Chairman of the Senate.

(2) Members of the Senate, other than ex-officio members shall hold office for three years.

(3) The Senate shall meet at least twice in every year on dates to be fixed by the Vice-Chancellor with the consent of the Chancellor.

(4) The quorum for a meeting of the Senate shall be one-third of the total number of members, a fraction being counted as one.

21. Powers and duties of the Senate:—Subject to the provisions of this Act, the Senate shall have the powers—

(a) to consider the drafts of Statutes proposed by the Syndicate and deal with them in the manner indicated in sub-section (2) of section 28 ;

(b) to consider and pass resolution on the annual report, the annual statement of accounts, and the annual and revised budget estimates ;

(c) to appoint members to the Syndicate and other Authorities in accordance with the provisions of this Act ;

(d) to delegate any of its powers to an Authority or Officer or a Committee or Sub-Committee ; and

(e) to perform such other functions as may be prescribed by Statutes.

22. The Syndicate :—(1) The Syndicate shall consist of—

(i) the Vice-Chancellor, who shall be its Chairman:

(i-a) the Pro-Vice-Chancellor, if appointed ;

(ii) one member of the Provincial Assembly, if any, to be nominated by the Speaker of the Assembly;

(iii) two members of the Senate to be elected by the Senate ;

(iv) the Chief Justice of the High Court of Sind or a Judge of the High Court nominated by him ;

(v) Secretary to the Government of Sind, Education Deptt. ;

(vi) one nominee of the University Grants Commission;

(vii) one Dean to be nominated by the Chancellor on the recommendations of the Vice-Chancellor;

(viii-a) one Professor to be elected by the Professors of the University from amongst themselves;

(b) one Associate Professor to be elected by the Associate Professors of the University from amongst themselves ;

(c) one Assistant Professor of the University to be elected by the Assistant Professors from amongst themselves ;

(d) one lecturer with minimum service of two years to be elected by the lecturers of the University from amongst themselves ;

(ix) three persons of eminence to be nominated by the Chancellor ;

(x) one Principal of an affiliated college to be nominated by the Chancellor;

(xi) the President of the University Students' Union ;

(xii) one representative of the affiliated colleges Students' Unions to be elected by the Presidents of all the affiliated colleges Students, Unions ;

(xiii) one Alim and one woman not serving in any educational institution to be nominated by the Chancellor.

(2) Members of the Syndicate, other than ex-officio members, shall hold office for three years.

(3) The quorum for a meeting of the Syndicate shall be one-half of the total number of members, a fraction being counted as one.

23. Powers and duties of Syndicate:—(1) The Syndicate shall be the executive body of the University and shall, subject to the provisions of this Act and the Statutes, exercise general supervision over the affairs and mangement of the property of the University.

(2) Without prejudice to the generality of the foregoing powers, and subject to the provisons of this Act and the Statutes, the Syndicate shall have the powers—

(a) to hold, control and administer the property and funds of the University ;

(b) to govern and regulate, with due regard to the advice of the Finance and Planning Committee in this behalf, the finances, accounts and investments of the University and for that purpose, to appoint such agents as it may think fit ;

(c) to consider the annual and revised budget estimates and to advise the Senate thereon, and to reappropriate funds from one major head of expenditure to another;

(d) to transfer and accept transfer of movable or immovable property on behalf of the University ;

(e) to enter into, vary, carry out and cancel contracts on behalf of the University;

(f) to cause proper books of account to be kept for all sums of money received and expended by the University and for the assets and liabilities of the University ;

(g) to invest any money belonging to the University including any unapplied income in any of the securities described in section 20 of the Trusts Act, 1882 (Act II of 1882), or in the purchase of immovable property or in such other manner, as it may determine, with the like power of varying such investments ;

(h) to receive and manage any property transferred and grants, bequests, donations, endowments and other contributions made to the University ;

(i) to administer any funds placed at the disposal of the University for specified purposes;

(j) to determine the form, provide for the custody and regulate the use of the common seal or the Univrsity;

(k) to provide the buildings, libraries, promises, furniture, apparatus, equipment and other means required for carrying out the work of the University ;

(l) to establish and maintain halls of residence and hostels or approve or license hostels or lodgings for the residence of students ;

(m) to affiliate and disaffiliate colleges ;

(n) to admit educational institutions to the privileges of the University and withdraw such privileges ;

(o) to arrange for the inspection of colleges and the Teaching Departments ;

(p) to institute Professorships, Associate Professorships, Assistant Professorships, Lectureships, and other teaching posts or suspend or to abolish such posts ;

(q) to create, suspend or abolish such administrative, research, extension or other posts as may be necessary ;

(r) to make appointments on the recommendations of the Selection Board to the posts in Grades 17 and above of the National Scales of Pay ;

(s) to appoint Emeritus Professors on such terms and conditions as may be prescribed ;

(t) to confer Honorary Degrees in accordance with the conditions prescribed ;

(u) to prescribe the duties of Officers, Teachers, and other employees of the University ,

(v) to suspend, punish and remove from service Officers (other than the Vice-Chancellor), Teachers and other employees in the manner prescribed ;

(w) to report to the Senate matters on which it has been asked to report ;

(x) to appoint members to the various Authorities in accordance with the provisions of this Act ;

(y) to propose drafts for Statutes for submission to the Senate ;

(z) to consider and deal in the manner prescribed in sub-section (2) of section 29, the Regulations made by the Academic Council, provided that the Syndicate may frame a Ragulation at its own initiative and approve it after calling for the advice of the Academic Council ;

(aa) to regulate, determine and administer all other matters concerning the University and to this end exercise all other powers not specifically mentioned in this Act and the Statutes ;

(bb) to delegate any of its power to an Authority or Officer or a Committee or Sub-Committee ; and

(cc) to perform such other functions as have been assigned to it by the other provisions of this Act or may be assigned to it by the Statutes ;

24. Academic Council :—(1) The Academic Council shall consist of—

(i) the Vice-Chancellor (Chairman);

(ia) the Pro-Vice-Chancellor, if appointed ;

(ii) the Deans ;

(iii) the Directors ;

(iv) the Principals of the constituent colleges ;

(v) the University Professors including Emeritus Professors ;

(vi) the Chairmen of the Teaching Departments ;

(vii) Education Secretary ;

(viii) two Associate Professors, other than Chairmen of the Teaching Departments to be eleted by and from amongst themselves ;

(ix) four Assistant Professors and Lecturers to be elected by and from amongst themselves ;

(x) four Principals of affiliated colleges to be elected by the Principals of all such colleges from amongst themselves, of whom at least one shall be from professional colleges and one from the women's colleges ;

(xi) five Teachers of affiliated colleges having at least five years' service in an affiliated college, other than the Principals, to be elected by the Teachers of all such colleges from amongst themselves, of whom at least one shall be from professional colleges and one from the women's colleges ;

(xii) three persons eminent in the arts, the sciences and the professions, of whom one shall be from each category, to be nominated by the Chancellor ;

(xiii) the Registrar ;

(xiv) the Librarian ; and

(xv) the Controller of Examinations.

(2) Members appointed by nomination or election shall hold office for three years.

(3) The quorum for a meeting of the Academic Council shall be one-third of the total number of members.

25. Powers and duties of the Academic Council :—(1) The Academic Council shall be the academic body of the University and shall, subject to the provisions of this Act and the Statutes, have the powers to lay down proper standards of instruction, research and examinations and to regulate and promote the academic life of the University and the colleges.

(2) Without prejudice to the generality of the foregoing powers, and subject to the provisions of this Act, and the Statutes, the Academic Council shall have the powers—

(a) to advise the Syndicate on academic matters ;

(b) to regulate the conduct of teaching, research and examinations ;

(c) to regulate the admission of students to the courses of studies and examinations in the University ;

(d) to regulate the conduct and discipline of the students of the University ;

(e) to propose to the Syndicate schemes for the constitution and organization of Faculties, Teaching Departments and Boards of Studies ;

(f) to consider or formulate proposals for the planning and development of teaching and research in the University ;

(g) to make Regulations, on the recommendations of the Boards of Faculties and the Boards of Studies, prescribing the courses of studies, the syllabi and the outlines of tests for all University examinations ; provided that if the recommendations of the Board of a Faculty or a Board of Studies are not received by the prescribed date, the Academic Council may, subject to the approval of the Syndicate, continue for the next year the courses of studies already prescribed for an examination ;

(h) to recognize the examinations of other Universities or examining bodies as equivalent to the corresponding examinations of the University ;

(i) to regulate the award of studentships, scholarships, exhibitions, medals and prizes ;

(j) to frame Regulations for submission to the Syndicate ;

(k) to appoint members to the various Authorities in accordance with the provisions of this Act ; and

(l) to perform such other functions as may be prescribed by Statutes.

26. Constitution, functions and powers of other Authorities :— The constitution, functions and powers of the Authorities for which no specific provision has been made in this Act shall be such as may be prescribed by Statutes.

27. Appointment of Committees by certain Authorities :— The Senate, the Syndicate, the Academic Council and other Authorities may, from time to time, appoint such standing, special or advisory committees, as they may deem fit, and may place on such committees persons who are not members of the Authorities appointing the committees.

CHAPTER V

STATUTES, REGULATIONS AND RULES

28. Statutes :—(1) Subject to the provisions of this Act, Statutes may be made to regulate or prescribe all or any of the following matters :-

(a) the constitution of pension, insurance, gratuity, provident fund and benevolent fund for University employees ;

(b) the scales of pay and other terms and conditions of service of Officers, Teachers and other employees of the University ;

(c) the maintenance of the register of registered graduates ;

(d) affiliation and disaffiliation of educational institutions and related matters ;

(e) admission of educational institutions to the privileges of the University and the withdrawal of such privileges ;

(f) the conduct of elections for membersship of the Authorities of the University and related matters ;

(g) the establishment of Faculties, institutes and colleges and other academic Divisions ;

(h) the powers and duties of Officers and Teachers;

(i) conditions under which the University may enter into arrangements with other institutions or with public bodies for purposes of research and advisory services ;

(j) conditions for appointment of Emeritus Professors and award of honorary degrees ;

(k) efficiency and discipline of University employees :

(l) the general scheme of studies including the duration of courses and the number of subjects and papers for an examination ; and

(m) all other matters which by this Act are to be or may be prescribed or regulated by Statutes.

(2) The draft of Statutes shall be proposed by the Syndicate to the Senate which may approve it or pass it with such modifications as the Senate may think fit, or may refer it back to the Syndicate for reconsideration, or may reject it :

Provided that the Syndicate shall not propose draft of Statutes affect.ng the constitution or powers of any Authority of the Univesity, until such Authority has been given an opportunity of expressing an opinion in writing upon the proposal :

Provided further that the draft of Statutes concerning any of the matters mentioned in clauses (a) and (b) of sub-section (1), shall be forwarded to the Chancellor and shall not be effective until it has been approved by by the Chancellor :

Provided also that Statutes concerning any of the matters mentioned in clause (k) of sub-section (1) shall be made by the Chancellor .

29. Regulations :—(1) subject to the provisions of this Act and the Statutes, Regulations may be made for all or any of the following matters :—

(a) the courses of study for degrees, diplomas and certificates of the University ;

(b) the manrer in which the recognized teaching referred to in sub-section (1) of Section (7) shall be organized and conducted ;

(c) the admission of students to the Univesity;

(d) the conditions under which students shall be admitted and shall become eligible for the award of degrees, diplomas and certificates ;

(e) the conduct of examinations ;

(f) fees and other charges to be paid by students for admission to the courses of study and examinations of the University ;

(g) the conduct and discipline of students of the University ;

(h) conditions of residence of the students of the University or the colleges, including the levying of fees for residence in halls of residence and hostels ;

(i) the approval and licensing of hostels and lodgings ;

(j) conditions under which a person should carry on independent research to entitle him to a degree ;

(k) the institution of fellowships, scholarships, exhibitions, medals and prizes ;

(l) the institution of stipends and free and half-free studentships;

(m) the academic costume;

(n) the use of Library;

(o) the formation of Teaching Departments and Boards of Studies; and

(p) all other matters which by this Act and the Statutes are to be or may be prescribed by Regulations.

(2) The Regulations shall be prepared the Academic Council and shall be submitted to the Syndicate which may approve them or wtihhold approval or refer them back to the Academic Council for reconsideration. A Regulation prepared by the Academic Council shall not be valid, unless it receives the approval of the Syndicate.

30. Amendment and repeal of Statutes and Regulations :— The procedure for adding to, amending or repealing the Statutes and the Regulations shall be the same as that prescribed respectively for framing or making Statutes and Regulations.

31. Rules.:—(1) The Authorities and the other bodies of the University may make Rules consistent with this Act, Statutes and the Regulations, to regulate the conduct of their business and the time and place of meetings and related matters;

Provided that the Syndicate may direct the amendment or the annulment of any Rules, made by another Authority or body excepting the Senate, under this section:

Provided further that if such other Authority or body is dissatisfied with such direction it may appeal to the Senate whose decision in the matter shall be final.

(2) The Syndicate may make Rules to regulate any matter relating to the affairs of the Uuniversity which has not been specifically provided for by this Act, the Statutes or Regulations.

CHAPTER VI

AFFILIATION OF EDUCATIONAL INSTITUTIONS TO THE UNIVERSITY

32. Affiliation :—(1) An educational institution applying for affiliation to the University shall make an application to the University and shall satisfy it—

(a) that the educational institution is under the management of the Government or of a regularly constituted governing body;

(b) that the financial resources of the educational institution are sufficient to enable it to make due provision for its continued maintenance and efficient working;

(c) that the strength and qualifications of the teaching and other staff, and the terms and conditions of their service, are adequate to make due provision for the courses of instruction, teaching or training to be undertaken by the educational institution;

(d) that the educational institution has framed proper rules regarding the efficiency and discipline of its staff and other employees;

(e) that the building in which the educational institution is to be located is suitable, and that provision will be made in conformity with the Statutes and the Regulations

for the residence of students, not residing with their parents or guardians, in the hostels established and maintained by the educational institution or in hostels or lodgings approved by it, and the supervesion and physical and general welfare of students;

(f) that provision has been made for Library and adequate library services;

(g) that where affiliation is sought in any branch of experimental sciences, due arrangements have been made for imparting instruction in that branch of science in a properly equipped laboratory, museum and other places of practical work:

(h) that due provision will, so far as circumtances may permit, be made for the residence of Principal and members of the teaching staff in or near the college or the place provided for the residence of students ; and

(i) that the affiliation of the educational institution, having regard to the provision which may have been made for students by another educational institution in its neighbourhood, will not be injurious to the interests of education or discipline.

(2) The aplication shall further contain an undertaking that after the educational institution is affiliated any transference of, and changes in the management and in the teaching staff shall be forthwhith reported to the University, and that the teaching staff shall possess such qualifications as are or may be prescribed.

(3) The procedure to be followed in disposing of an application for the affiliation of an educational institution shall be such as may be prescribed.

(4) The Syndicate may, on the recommendation of the Affiliation Committee, grant or refuse affiliation to an educational institution :

Provided that affiliation shall not be refused, unless the educational institution has been given an opportunity of making a representation against the proposed decision.

33. Addition of courses by affiliated educational institution :- Where an educational institution desires to add to the courses of instruction in respect of which it is affiliated, the procedure prescribed under sub-section (3) of section 32 shall, so far as may be, be followed.

34. Reports from affiliated educational institution :— (1) Every educational institution affiliated to the University shall furnish such reports, returns and other information as the University may require to enable it to judge the efficiency of the educational institution.

(2) The University may call upon any educational institution affiliated to it to take, within a specified period, such action as may appear to the University to be necessary in respect of any of the matters referred to in sub-section (1) of section 32.

35. Withdrawal of affiliation :—(1) If an educational institution affiliated to the University fails at any time to fulfil any of the requirements mentioned in this Act, or if an institution has failed to observe any of the conditions of its affiliation, or its affairs are conducted in a manner which is prejudicial to the interests of education, the Syndicate may, on the recommendation of the Affiliation Committee, and after considering such representation as the educational institution may wish to make, withdraw, either in whole or in part, the rights conferred on the educational institution by affiliation or modify such rights.

(2) The procedure to be followed for the withdrawal of affiliation shall be such as may be prescribed.

36. Appeal against refusal or withdrawal of affiliation :— An appeal shall lie to the Senate against the decision of the

Syndicate refusing to affiliate an institution, or withdrawing in whole or in part the rights conferred on an institution by affiliation or modifying such rights.

36-A. Taking over of instituion or college:—(1) The Chancellor may, on request of any affiliated institution or college direct that the control and management of such educational, institution or college may be taken over by the University.

(2) The Chancellor may, for the efficient management and control of such educational institution or college establish a Board of Governors.

(3) The Board of Governors shall consist of :-

(i) the Pro-Chancellor Chairman

(ii) the Vice-Chancellor Vice-Chairman

(iii) Such other Members as may be appointed by the Chancellor.

(4) Subject to special or general direction of the Chancellor the Board of Governors shall exercise general supervision and control over the affairs of such institution or college and without prejudice to the generality of these powers it shall—

(a) formulate the policy for running the institution or college in the light of guide lines issued by the University from time to time ;

(b) control and administer the property of the institution or college ;

(c) manage and regulate the funds, finances, assets and investments of the institution or college ;

(d) maintain the accounts of the institution or college in the prescribed form and get such accounts audited in the prescribed manner ; and

(e) appoint teachers and other employees of the institution or college and have the power to take disciplinary action against them.

CHAPTER VII

UNIVERSITY FUND

37. **University Fund** : - The University shall have a fund to which shall be credited its income from fees, donation, trusts, bequests, endowments, contributions, grants and all other sources.

38. **Audits and Accounts** :—(1) The accounts of the University shall be maintained in such form and in such manner as may be prescribed.

(2) No expenditure shall be made from the funds of the University, unless a bill for its payment has, in accordance with the Statutes, been audited by the Resident Auditor appointed by the Provincial Audit Department and the payment is included in the approved budget of the University.

(3) The annual statement of the accounts of the University signed by the Director of Finance and the Resident Auditor, shall be submitted to Government within six months of closing of the financial year.

(4) The accounts of the University shall be audited once a year in conformity with the Statutes, Regulations and Rules by the Auditor appointed by Government for this purpose.

(5) The observations of Government Auditor, together with such annotations as the Director of Finance may make, shall be presented to the Syndicate.

CHAPTER VIII

GENERAL PROVISIONS

39. Opportunity to show cause :—Except as otherwise provided no Officer, Teacher or other employee of the University holding a permanent post shall be reduced in rank, or removed or compulsorily retired from service unless he has been given a reasonable opportunity of showing cause against the action proposed to be taken.

40. Appeal to and review by the Syndicate :—Where an order is passed punishing any Officer (other than the Vice-Chancellor), Teacher or other employee of the University or altering or interpreting to his disadvantage the prescribed terms or conditions of his service, he shall, where the order is passed by the Vice-Chancellor or any other Officer or Teacher of the University, have the right to appeal to the Syndicate against the order, and where the order is made by the Syndicate, have the right to apply to that authority for review of that order. The appeal or application for review shall be submitted to the Vice-Chancellor and he shall lay it before the Syndicate with his views.

40-A. Age of superannuation :—An officer, teacher or other employee of the University shall retire from service-

(i) on such date, after he has completed twenty five years of service qualifying for pension or other retirement benefits, as the competent authority may direct ; or

(ii) where no direction is given under clause (i) on the completion of sixty years age.

Explanation :—In this section "competent authority" means the appointing authority or a person duly authorized by the appointing authority in that behalf, not being a person lower in rank to the officer, teacher or other employee concerned.

41. Pension, Insurance, Gratuity, Provident Fund and Benevolent Fund :—(1) The University shall constitute for the benefit of its officers, teachers and other employees in such manner and subject to such conditions as may be prescribed, such pension, insurance, gratuity, provident fund and benevolent fund scheme as it may deem fit.

(2) Where any provident fund has been constituted under this Act, the provisions of the Provident Funds Act, 1925 (Act XIX of 1925) shall apply to such funds as if it were the Government Provident Fund.

42. Commencement of term of office of members of Authority :—(1) When a member of a newly constituted Authority is elected, appointed or nominated, his term of office, as fixed under this Act, shall commence from such date as may be prescribed.

(2) Nothing in sub-section (1) shall affect the provisions of section 44.

(3) Where a member who has been nominated or elected to any Authority fails to attend three meetings of the Authority consecutively, he shall cease to be the member.

(4) Where a member who has accepted any assignment or for any such other reason remains absent from the University for a period of not less than six months, he shall be deemed to have resigned and vacated his seat.

43. Filling of casual vacancies in Authorities :—Any casual vacancy among the elected, appointed or nominated members of any Authority shall be filled, as soon as conveniently may be, by the person or persons or the body who elected, appointed or nominated that member whose place has become vacant and the person elected, appointed or nominated to the vacancy shall be a member of such Authority for the residue of the term for which the person whose place he fills would have been a member.

44. Voids in the constitution of Authorities :- Where there is a void in the constitution of an Authority as constituted by this Act, because of the abolition of a specified office under Government or because an organization, institution or other body outside the University has been dissolved or has ceased to function or because of some other similar reason, the void shall be filled in such manner as the Chancellor may direct.

45. Disputes about membership of Authorities:—If a question arises whether any person is entitled to be a member of any Authority, the matter shall be referred to a committee consisting of the Vice-Chancellor and the judge of the High Court and the senior most Dean who are members of the Syndicate, and the decision of this committee shall be final and binding.

46. Proceedings of Authorities not invalidated by vacancies:—No act, resolution or decision of any Authority shall be invalid by reason of any vacancy on the Authority doing, passing, or making it or by reason of any want of qualification or invalidity in the election, appointment or nomination of any defacto member of the Authority, whether present or absent.

47. Fisrt Statutes:—Notwithstanding anything to the contrary contained in this Act, the Governor of Sind shall promulgate the First Statutes which shall be deemed to be the Statutes framed under section 28 and shall continue to remain in force until amended or replaced or till such time as new Statutes are framed in accordance with the provisions of this Act.

48. Repeal and savings :—(1) The University of Karachi Ordinance, 1962 (Ordinance V of 1962), hereinafter referred to as the said Ordinance, is hereby repealed.

(2) Notwithstanding the repeal of the said Ordinance-

(a) everything done, action taken, obligations or liabilities incurred, rights and assets acquired, persons appointed or authorised, jurisdiction or powers conferred, endowments, bequests, funds or trusts created, donations or grants made, scholarships, studentships, or exhibitions instituted, affiliations or privileges granted and orders issued under any of the provisions of the said Ordinance or the Statutes, the University Ordinances, the Regulations and the Rules made or deemed to have been made thereunder, shall, if not inconsistent with the provisions of this Act, or the Statutes, the Regulations or the Rules made under this Act, be continued and, so far as may be, be deemed to have been respectively done, taken, incurred, acquired, appointed, authorised, conferred, created, made, instituted, granted and issued under this Act and any document referring to any of the provisions of the said Ordinance, the Statutes, the University Ordinances, the Regulations and Rules first referred to, shall, so far as may be, be considered to refer to the corresponding provisions of this Act, or the Statutes, the Regulations and the Rules made under this Act ;

(b) any Statutes, University Ordinances, Regulations or Rules made or deemed to have been made under the said Ordinance, shall, if not inconsistent with the provisions of this Act, be deemed to be Statutes, Regulations or Rules made under this Act having regard to the various matters which by this Act have to be regulated or prescribed by Statutes, Regulations or Rules respectively, continue to be in force, until they are repealed, rescinded or modified in accordance with the provisions of this Act.

49. Transitory Provisions :—(1) The Syndicate, as constituted immediately before the commencement of this Act, shall continue to function and shall, as far as may be, exercise the powers assigned to the Senate and the Syndicate under this Act, until the first Syndicate is constituted under this Act.

Provided that till such time as the first Senate is constituted under this Act, and is able to meet, the first Syndicate shall be deemed to be fully constituted under this Act, without the members to be nominated by the Senate and shall, in addition to the powers assigned to the Syndicate under this Act, exercise the powers assigned to the Senate.

(2) The other Authorities, as constituted under the Ordinance in force immediately before the commencement of this Act, shall continue to function and shall, as far as may be, exercise the powers respectively assigned to the corresponding Authorities by or under this Act, until such time as they are respectively replaced by the Authorities constituted under this Act.

50. Removal of difficulties at the commencement of the Act:—If any difficulty arises as to the first constitution or reconstitution of any Authority upon the coming into force of this Act, or otherwise in first implementation of the provisions of this Act, the Chancellor may, on the recommendation of the Vice-Chancellor, give appropriate directions to remove such difficulty.

51. Bar of Jurisdiction :—No court shall have jurisdiction to entertain any proceedings, grant any injunction or make any order in relation to anything done or purported to have been done or intended to be done under this Act.

52. Indemnity :—No suit or legal proceedings shall lie against Government, the University or any authority, officer or

employee of Government or University or any person in respect of anything which is done or purported to have been done or intended to be, or has been done under this Act.

53. Power to require officers, teachers or employees to serve under any Government or Organization :—(1) Notwithstanding anything contained hereinbefore-

(a) any officer, teacher or other employee of the University shall, as the Chancellor may in the public interest direct, serve in any post under Government or any other University or an Educational or Research Institution ,

Provided that in the case of a teacher, the Syndicate shall be consulted before issuing the direction ;

(b) The Chancellor may, in the public interest, direct any post in the University to be filled by appointing an employee of Government or any other University or an Educational or Research Institution,

Provided that in the case of a teacher, the Selection Board shall be consulted before filling in the post.

(2) Where any appointment or transfer has been made under this section, the terms and conditions of service of the appointee or transferee shall not be less favourable than those admissible to him immediately before such appointment or transfer and he shall be entitled to all benefits of his past service.

THE FIRST STATUTES

(See Section 47)

1. **Faculties** :—(1) The University shall include the following Faculties :—

(i) the Faculty of Arts ;

(ii) the Faculty of Business Administration and Commerce.

(iii) the Faculty of Education ;

(iv) the Faculty of Law ;

(v) the Faculty of Medicine ;

(vi) the Faculty of Islamic Studies ;

(vii) the Faculty of Science ;

(viii) the Faculty of Pharmacy; and

(ix) such other Faculties as may be prescribed by Statutes ;

(2) (a) The Boards of Faculties in Arts, Science, Business Administration and Commerce, Pharmacy and Islamic Studies shall each consist of :-

(i) the Dean

(ii) the Professors and the Chairmen of the Teaching Departments comprised in the Faculty.

(iii) one Lecturer, one Assistant Professor and one Associate Professor, each to be appointed by rotation in order or seniority from each Department.

(iv) three teachers to be nominated by the Academic Council by reason of their specialised knowledge of the subjects which, though not assigned to the Faculty,

have in the opinion of the Academic Council important bearing on the subjects assigned to the Faculty.

(2) (b) The Boards of Faculties in Education, Law and Medicine shall each consist of :-

(i) the Dean

(ii) the Professors.

(iii) two members of each Board of Studies, comprised in the Faculty, to be nominated by the Board of Studies concerned; and

(iv) three teachers to be nominated by the Academic Council by reason of their specialised knowledge of subjects which, though not assigned to the Faculty, have in the opinion of the Academic Council, important bearing on the subjects assigned to the Faculty.

(3) The members mentioned in sub-clauses (iii) and (iv) of clause (2) shall hold office for three years.

(4) The quorum for a meeting of the Board of a Faculty shall be one-half of the total number of members, fraction being counted as one.

(5) The Board of each Faculty shall, subject to the general control of the Academic Council and the Syndicate, have the powers —

(a) to coordinate the teaching and research work in the subjects assigned to the Faculty ;

(b) to scrutinize the recommendation of the Boards of Studies comprised in the Faculty in regard to the appointment of paper setters and examiners, except for research examinations, and to forward the panels

of suitable paper setters and examiners for each examination to the Vice-Chancellor ;

(c) to consider any other academic matter relating to the Faculty and to report thereon to the Academic Council ; and

(d) to perform such other functions as may be prescribed by Statutes.

2. **Dean** :—(1) There shall be a Dean of each Faculty who shall be the Chairman and convener of the Board of Faculty.

(2) The Dean of each Faculty shall be appointed by the Chancellor on the recommendations of the Vice-Chancellor from amongst the three most senior Professors in the Faculty for a period of three years.

(3) The Dean shall present candidates for admission to degrees, except honorary degrees, in the courses falling within the purview of the Faculty.

(4) The Dean shall exercise such other powers and perform such other duties as may be prescribed.

3. **Teaching Department** :—(1) There shall be a Teaching Department for each subject or a group of subjects as may be prescribed by Regulations, and each Teaching Department shall be headed by a Chairman.

(2) The Chairman of a Teaching Department or Director of an Institute shall be appointed by the Syndicate on the recommendations of the Vice-Chancellor from amongst three most senior Professors and three most senior Associate Professors of the Department,for a period of three years.

Provided that where there is no Professor or Associate Professor in a Department, it shall be looked after by the Dean of the Faculty with the assistance of the most senior teacher of the Department.

(3) The Chairman of the Department shall plan, organize and supervise the work of the Department and shall be responsible to the Dean for the work of his Department.

4. **Boards of Studies** :—(1) There shall be a separate Board of Studies for each subject or group of subjects, as may be prescribed by Regulations.

(2) Each Board of Studies shall consist of :—

(i) the Chairman of the Teaching Department ;

(ii) all Professors and Associate Professors in the University Teaching Department ;

(iii) one Assistant Professor and one Lecturer to be appointed by rotation in order of seniority from the Department concerned ;

(iv) three teachers other than University teachers to be appointed by the Syndicate. The number will be determined by the Syndicate according to the need of each Board ; and

(v) one expert to be appointed by the Vice-Chancellor.

Provided that in the case of subjects which are taught in the Teaching Departments or constituents colleges only, such as Law, Commerce, Social Work, Journalism, Geology, etc., the Board of Studies shall consist of :—

(a) the Chairman of the University Teaching Department;

(b) all Professors and Associate Professors in the University Teaching Department ;

(c) one Assistant Professor and one Lecturer by rotation in order of seniority from the Department concerned and

(d) four experts to be appointed by the Vice-Chancellor ;

Provided further that in the case of Professional subjects which are taught in the affiliated colleges only, and not in the University, such as Medicine, Animal Husbandry, Dentistry, Home Economics, Engineering, Agriculture, etc. the Board of Studies shall consist of :—

(a) the Principals of the colleges concerned ;

(b) five Teachers of the colleges, to be appointed by the Syndicate ; and

(c) two experts to be appointed by the Vice-Chancellor:

Provided also that in the case of such subjects of Humanities and Sciences as are taught in the affiliated colleges only and not in the University, the Board of Studies shall consist of :—

(a) six Teachers from the colleges doing teaching work in the subject to be appointed by the Academic Council ; and

(b) one expert to be appointed by the Vice-Chancellor.

(3) The term of office of members of the Board of Studies other than ex-officio members shall be three years.

(4) The quorum for meetings of the Board of Studies shall be one-half of the total number of members, a fraction being counted as one.

(5) The Chairman of the University Teaching Department concerned shall be the Chairman and convener of the Board of Studies. Where in respect of a subject there is no University Teaching Department, the Chairman shall be appointed by the Syndicate.

(6) The functions of the Board of Studies shall be—

(a) to advise the Authorities on all academic matters connected with instruction, research and examination in the subject or subjects concerned ;

(b) to propose curricula and syllabi for all degree, diploma and certificate courses in the subject or subjects concerned;

(c) to suggest a panel of names of paper setters and examiners in the subject or subjects concerned; and

(d) to perform such other functions as may be prescribed by Regulations.

5. **Advanced Studies and Research Board** :—(1) The Advanced Studies and Research Board shall consist of : —

(i) Vice-Chancellor (Chairman) ;

(ii) the Deans ;

(iii) three University Professors other than Deans to be appointed by the Syndicate;

(iv) three University Teachers having research qualifications and experience to be appointed by the Academic Council ; and

(v) the Emeritus Professors.

(2) The term of office of members of the Advanced Studies and Research Board other than ex-officio members shall be three years.

(3) The quorum for a meeting of the Advanced Studies and Research Board shall be one-half of the total number of members, a fraction being counted as one.

(4) The functions of the Advanced Studies and Research Board shall be :-

(a) to advise the Authorities on all matters connected with the promotion of Advanced studies and research in the University ;

(b) to consider and report to the Authorities on the institution of research degree in the University ;

(c) to propose Regulations regarding the award of research degree :

(d) to appoint supervisors for research students and to determine the subjects of thesis ;

(e) to recommend panels of names of paper setters and examiners for research examinations after considering the proposals of the Board of Studies in this behalf; and

(f) to perform such other functions as may be prescribed by Statutes.

6. **Selection Board:**— (1) The Selection Board shall consist of :-

(i) the Vice-Chancellor (Chairman);

(ii) the Chairman, or a member of the Sind Public Service Commision to be nominated by the Chairman;

(iii) the Dean of the Faculty concerned ;

(iv) the Chairman of the Teaching Department concerned; and

(v) one member of the Syndicate and two other men of eminence, to be appointed by the Syndicate, provided that none of the three are employees of the University.

(2) The members mentioned in sub-clause (v) of clause (1) shall hold office for two years.

(3) (a) Four members shall form the quorum for the selection of a Professor or an Associate Professor, and three members for the selection of other Teachers.

(b) In case of Officers other than teachers, the Selection Board shall consist only of members at sub-clauses (i), (ii) and (v) of clause (1)

(4) No member who is a candidate for the post to which appointment is to be made shall take part in the proceedings of the Board.

(5) In selecting candidates for the posts of Professors and Associate Professors, the Selection Board shall co-opt or consult three experts in the subject concerned, and in selecting candidates for other teaching posts, two experts in the subject concerned, to be nominated by the Vice-Chancellor, from a standing list of experts for each subject approved by the Syndicate on the recommendation of the Selection Board and revised from time to time.

7. **Functions of Selection Board :**—(1) The Selection Board shall consider the applications received in response to advertisement and recommend to the Syndicate the names of suitable candidates for appointment to teaching and other posts.

(2) The Selection Board may recommend the grant of a higher initial pay in a suitable case for reasons to be recorded.

(3) The Selection Board may recommend to the Syndicate the appointment of an eminently qualified person to a Professorship in the University on the terms and conditions other than those prescribed.

(4) In the event of an unresolved difference of opinion between the Selection Board and the Syndicate, the matter shall be referred to the Chancellor whose decision shall be final.

8. **Finance and Planning Committee :**—(1) The Finance and Planning Committee shall consist of—

(i) the Vice-Chancellor (Chairman) ;

(ii) one member of the Senate to be appointed by the Senate ;

(iii) one member of the Syndicate to be appointed by the Syndicate ;

(iv) two Deans of the University to be nominated by the Vice-Chancellor ;

(v) one nominee of the Chancellor ; and

(vi) the Director of Finance.

(2) The term of office of the appointed members shall be three years.

(3) The quorum for a meeting of the Finance and Planning Committee shall be three members.

9. Functions of the Finance and Planning Committee :—The functions of the Finance and Planning Committee shall be—

(a) to consider the annual statement of accounts and the annual and revised budget estimates and advise the Syndicate thereon ;

(b) to review periodically the financial position of the University ;

(c) to advise the Syndicate on all matters relating to planning, development, finances, investment and accounts of the University ; and

(d) to perform such other functions as may be prescribed by Statutes.

10. Affiliation Committee :—(1) The Affiliation Committee shall consist of—

(i) the Vice-Chancellor ;

(ii) two Professors to be nominated by the Academic Council ; and

(iii) the Director of Education (Colleges) of the Region concerned.

(2) The term of office of the members of the Committee, excluding ex-officio members, shall be two years.

(3) The Affiliation Committee may co-opt not more than three experts.

(4) The quorum for a meeting of or an inspection by the Affiliation Committee shall be three members.

(5) An Officer of the University to be designated by the Vice-Chancellor for this purpose shall act as the Secretary of the Committee.

(6) The functions of the Affiliation Committee shall be :—

(a) to inspect the educational institutions seeking affiliation with, or admission to the privileges of the University, and to advise the Academic Council thereon ;

(b) to inquire into complaints alleging breach of conditions of affiliation by affiliated colleges and to advise the Academic Council thereon ; and

(c) to perform such other functions as may be prescribed by Regulations.

11. Discipline Committee :—(1) The Discipline Committee shall consist of -

(i) the Vice-Chancellor or his nominee ;

(ii) two Professors to be nominated by the Academic Council ;

(iii) one member to be nominated by the Syndicate ;

(iv) the Teacher or Officer incharge of Students Affairs by whatever name called (Member-Secretary) ; and

(v) the President, University Students' Union.

(2) The term of office of the members of the Discipline Committee, excluding ex-officio members, shall be two years.

(3) The quorum for a meeting of the Discipline Committee shall be four members.

(4) The functions of the Discipline Committee shall be :—

(i) to propose Regulations to the Academic Council for the conduct of University students, maintenance of discipline and for dealing with cases of indiscipline ; and

(ii) to perform such other functions as may be prescribed by Regulations.

ADDITIONAL STATUTES

[Under Section 28(1) of the University of Karachi Act, 1972]

UNIVERSITY OF KARACHI SERVICES PENSION STATUTES

(Vide Section 28(1) (a) of University of Karachi Act, 1972)

1. (1) **Short Title:**—These Statutes may be called University of Karachi Services Pension Statutes.

(2) **Commencement:**— These Statutes shall have effect from 1st July, 1972.

2. **Definition.**—In these Statutes, unless the context otherwise requires, the following expressions shall have the meanings hereby respectively assigned to them :—

(1) "Head of Department" means the Head of the University teaching or administrative department and includes Head of constituent Institution.

(2) "Medical Authority" means an authority appointed to conduct medical examination of the University servants for the purpose of granting invalid pension, or commutation of pension. This shall be :—

(i) The University Senior Medical Officer in respect of employees of Class III and IV.

(ii) A standing Medical Board consisting of not less than two Medical Officers to be appointed by the Syndicate in respect of employees of Class I.

3. **Extent of application:**—Unless it be otherwise expressly provided, these Statutes shall apply to :—

(i) all University servants appointed on probation on or after 1st July, 1972 ;

(ii) all confirmed University servants who were in service on or before 1st July, 1972, unless they opt for the existing Provident Fund Statutes;

(iii) all employees who retired from University service on or after 1st July, 1972, but before the date of publication of these Statutes, if they opt for these Statutes.

4. **Option**:—University servants and retired employees mentioned in Clauses (ii) and (iii) of Section 3 above may exercise option within a period of 3 months from the date of publication of these Statues in the Sind Government Gazette. The option shall be communicated in writing to the Treasurer and the option once so exercised shall be final. The University servants and retired employees who fail to exercise option within the stipulated period shall be deemed to have opted for the University of Karachi Services Pension Statutes. Provided that University servants or retired employees who were in service on the 1st July, 1972, but died before the publication of these Statutes, shall be deemed to have opted for Provident Fund Statutes.

Explanation:—(1) No gratuity, bonus, stipends or annuities shall be granted to the University employees on and after the adoption of these Statutes.

(2) In case of those who opt for the pensionary benefits under these Statutes :—

(i) The amount of contribution made by the University with interest thereon to the contributory Provident Fund of such employees shall be repaid to the University.

(ii) The amount of subscription together with interest thereon which was subscribed by them to the contributory Provident Fund shall for all purposes be governed by the Provident Fund Statues.

(iii) Such employees shall be compulsorily required to subscribe to the Provident Fund at the rate as may be prescribed by the Provident Fund Statutes.

(3) A University servant who, at the time of issue of these Statutes, is out of Pakistan or is on leave, may exercise his option and communicate it within six months from the date of his return from leave or deputation abroad. If he does not exercise and communicate his option within the prescribed limit, he shall be deemed to have accepted the pensionary benefits.

(4) The employees, mentioned in Section 3(iii) above shall surrender 50% of the Provident Fund alongwith the interest thereon and the entire amount of the gratuity etc. received, to qualify them for the pensionary benefits.

5. These Statutes shall not apply to :—

(i) University servants paid from contingencies or borne on work-charged Establishment;

(ii) University servants engaged on contract, unless the contract of service specially provides for pension under these Statutes ;

(iii) any person who is appointed on special terms under any law for the time being in force ;

(iv) any University servant holding posts declared by the Syndicate to be non-pensionable ;

(v) any person whose whole time is not retained for University service but is merely paid for work done, such as part time lecturers, scrutineers etc ;

(vi) any person who is not paid from the University fund, but is paid from a fund held by the University as Trustee ;

(vii) persons appointed against leave vacancies ;

(viii) persons appointed purely on temporary and ad hoc basis ;

(ix) persons on deputation to University;

(x) persons appointed after retirement.

6. There shall be maintained a Pension Fund, to the credit whereof shall be placed :—

(a) the amounts contributed by the University to the Provident Fund accounts of the University servants who have under these Statutes opted or are deemed to have opted for these Statutes, and

(b) such contribution that would have been payable monthly by the University to the Provident Fund of the University servants but for these Statutes.

7. The authority competent to sanction the grant of Pension shall be the authority competent to fill the post vacated by the retiring servant.

8. If a University servant is aggrieved by an order passed under Section 7, he may appeal to the appropriate appellate authority specified in column 5 of Appendix to the University of Karachi Employees (Efficiency and Discipline) University Ordinance, 1962 and the rules regulating appeals for removal or dismissal shall apply mutatis mutandis to appeal under this Statute.

9. If the amount in the Pension Fund is surplus to the requirements for the purpose of pension, the surplus fund may

be invested with the previous sanction of the Syndicate in such manner as may be necessary, and if the Pension Fund is short of the requirement for the purposes of pension, the Syndicate may require the University to raise its contribution to the Pension Fund under Clause (b) of Section 6 to such extent as may be specified.

10. All pension shall be paid out of the Pension Fund maintained under Section 6.

11. All formalities for the grant of pension shall be completed as expeditiously as possible, so that the University servant retiring on Pension starts getting his pension regularly within three months of his retirement ; provided that if completion of formalities is delayed beyond three months, the authority competent to grant the pension shall sanction anticipatory pension in the meantime.

(i) University shall be entitled to deduct from the pension of the University pensioner any losses caused to the University by the negligence or fraud of such University pensioner during his service and forced leave in pursuance of judicial or departmental proceedings, provided that such proceedings shall not be instituted after more than a year from the date of his retirement.

(ii) In case the amount of pension granted to a University servant be afterwards found to be in excess of his entitlement under these Statutes, he shall be liable to refund such excess.

12. **Conditions of qualifications for Pension**—The service of the University servant does not quality for pension unless it conforms to the following conditions :—

First : The service must be under University.

Second : The service must be paid by University from the University Fund.

13. Beginning of Service:—Subject to any special rules, service of a University servant begins to qualify for pension when he takes over charge of the post to which he is first appointed.

14. Temporary & officiating service:—(i) University servants borne on temporary establishment who have rendered more than five years continuous temporary service shall count such service for the purpose of pension, and

(ii) temporary and officiating service followed by confirmation shall also count for pension.

15. Service in a temporary post on abolition of a permanent post:—If a permanent post on which a University servant holds a lien, is abolished under circumstances entitling him to get a compensation pension, his service thereafter in a temporary post under the University would qualify him to receive pension.

16. Leave:—All leave except special leave without pay shall count as qualifying service for purposes of pension.

17. Deputation:—Time spent by a University servant holding pensionable post whose services have been lent to another University/Government in a temporary or non-pensionable service counts for pension as if it were a time spent under the University.

18. Suspension:—If a University servant is suspended from service pending enquiry into his conduct, the period of suspension counts for pension if it is immediately followed by reinstatement, unless the University servant is reinstated with forfeiture of a part of his pay or allowance for the period of suspension.

19. Classification of pension:—Pensions are divided into four classes :—

(a) Compensation Pension.

(b) Invalid Pension.

(c) Superannuation Pension.

(d) Retiring Pension.

20. Compensation Pension:—If a permanent University servant is selected for dicharge owing to the abolition of his permanent post or owing to a change in the nature of the duties of that post, he shall, unless he is appointed to another post the conditions of which are deemed to be at least equivalent to those of his own, have the option :—

(a) of taking any compensation pension or benefit to which he may be entitled for the service he has already rendered ; or

(b) of accepting another post or transfer to another establishment even on a lower pay, if effered, and continuing to count his previous service for pension.

21. Invalid Pension:—(1) An invalid pension is awarded on his retirement from University service, before reaching the age of superannuation, to a University servant who by bodily or mental infirmity is permanently incapacitated for further services, on production of a medical certificate from the Medical Authority.

(2) A University servant who wishes to retire on invalid pension should apply to the Vice-Chancellor through the Head of his Department who may direct him to present himself before the relevant Medical Authority for obtaining a medical certificate of incapacity for further service in the following form :—

"Certified that I (We) have carefully examined A. B. son of C.D, a————————in the————. His age is by his own statement————————years. I (We) consider A.B., to be completely and permanently incapacitated for further service of any kind (or in the department to which

he belongs) in consequence of————————(here state disease or cause)".

Note : (1) If a University servant is himself a Head of a Teaching Department, the application should be sent through the Dean of the Faculty concerned.

(2) In the case of the Deans of the Faculties and Officers directly under the control of the Vice-Chancellor the application may be sent direct to the Vice-Chancellor.

22. A University servant who has submitted a medical certificate of incapacity for further service shall be invalid from service on receipt of the medical certificate, or from the date of leave due or granted to him.

23. Superannuation Pension:—A Superannuation Pension is granted to a University servant who retires or has retired after 1st July, 1972 on attaining the age of 60 years.

24. Retiring Pension:—A Retiring Pension is granted to a servant, who not being eligible for Superannuation Pension :—

(i) opts to retire after 25 years qualifying service or such less time as may for any special class of University servant be prescribed ; or

(ii) is compulsorily retired, by the competent authority, after 25 years qualifying service ;

(iii) is compulsorily retired from service by the authority competent to remove him from service on grounds of inefficiency, misconduct or corruption ;

25. Amount of Ordinary Pension:—(1) The amount of Pension that may be granted is determined by length of completed years of qualifying service of University as set forth in Section 30.

(2) Pension is fixed in rupees and should be a calculated to the nearest paisa.

26. Amount of full Pension:—(1) After a qualifying service of not less than 10 years, full Superannuation, Retiring, Invalid or Compensation Pension may be granted not exceeding the maximum limits prescribed below:—

ANNEXURE 1.

Completed years of qualifying service.	Scale of Pension expressed as fractions of average emoluments.	Maximum limit of Pension per month.
10	10/50	250
11	11/50	275
12	12/50	300
13	13/50	325
14	14/50	350
15	15/50	375
16	16/50	430
17	17/50	485
18	18/50	540
19	19/50	595
20	20/50	650
21	21/50	695
22	22/50	740
23	23/50	785
24	24/50	830
25	25/50	875
26	26/50	900
27	27/50	925
28	28/50	950
29	29/50	975
30 and above	30/50	1,000

Note : Any amount in excess of Rs. 600/- per mensem calculated in accordance with the scale shown in column (2) of this Table shall be reduced by 40 % and the maximum limits shown in cloumn (3) shall be applied thereafter.

(2) The term 'average emoluments of a University servant' means the average of the pay that he drew or would have drawn had he not been on leave with pay or on joining time or under suspension which is not adjusted as a penalty, during the last 3 years immediately before his retirement. If during the last 3 years of his service a University servant has been absent from duty on leave without pay such period shall be disregarded in calculating the average emoluments.

27. **Application for grant of Pension :**—The responsibility for initiation and completion of Pension papers is that of the Head of Department/Attached Department concerned in the case of Gazetted officers, and of the Head of Office concerned in the case of non-gazetted University servants. The action should be initiated one year before a University servant is due to retire, so that Pension may be sanctioned a month before the date of his retirement. For this purpose every University servant should be asked to submit his pension application in Form 3 (Pen) 6 months in advance of the date of his retirement provided that—

(i) in cases in which the date of retirement cannot be foreseen 6 months in advance, the University servant may be asked to submit his pension application immediately after the date of his retirement is known, and

(ii) a University servant proceeding on leave preparatory to retirement in excess of 6 months may be asked to submit his application at the time of proceeding on such leave.

28. All periods of leave, suspension, etc., which are not reckoned as service qualifying for pension shall be carefully recorded on the form. If the application is for an Invalid Pension, the requisite medical certificate shall be attached to the application.

After completing the application in the manner prescribed it shall be forwarded to the Registrar. The applicant for Pension shall submit the last pay certificate and 'No demand' certificate as soon as possible after the submission of the application for Pension. The Registrar shall not issue the Pension payment order until these certificates have been reecived by him. The authority competent to sanction the pension shall record on the application after due consideration of the facts of the case his provisional recommendation stating whether the pension claimed should be admitted or not. The service of a University servant in the application form shall be verified from official records for example from Service Book etc. On receipt of the application for pension the Registrar shall scrutinize the papers. If the Registrar finds that the claim is in order, he shall calculate the amount of pension and submit the pension case with a report on the claim for pension and the rules applicable to the case. A pension which is certified by the Registrar shall be sanctioned by the competent authority. On receipt of sanction Registrar shall issue the pension payment order to the Treasurer who is to pay the pension.

29. **Date of Commencement of Pension :**—Apart from special orders, an Ordinary Pension is payable from the date on which the employee ceases to be in University service.

30. **Anticipatory Pension :**—When a University servant is likely to retire before his pension can be finally assessed and sanctioned in accordance with the Statutes, the authority competent to sanction pension may sanction an Anticipatory Pension in the manner shown below :—

(i) Where pension does not exceed Rs. 100.00 per mensem, the anticipatory pension is to be allowed in full on the basis of the calculations made by the Registrar

Note : The authority responsible for sanctioning the pension and the Registrar should finalise the pension case quickly so that there is no excess payment, and if any, it is adjusted as quickly as possible.

(ii) In case where the pension exceeds Rs. 100.00 per mensem the anticipatory pension is to be restricted to 4/5th of the amount calculated during the initial period of 3 months. After three months full amount admissible as calculated shall be paid even if the case is not finalised.

Note : If the pension papers are not verified by the Registrar one month before the retirement of the University servant in question, the action as above shall be taken by the sanctioning authority.

31. The payment of the anticipatory pension shall be arranged so that it is not delayed beyond the first day of the month following the month in which the University servant is due to retire.

32. If upon the completion of regular investigation, it appears that pension thus determined summarily differs from the pension finally settled, the difference shall be adjusted in the next payment. If the money paid by way of anticipatory pension is found to be in excess of entitlement upon completion of the enquiries, the University servant shall refund the amount paid in excess.

33. **Commutation of Pension :**—A competent authority may sanction the commutation for a lump sum payment of portion not exceeding one half (including 1/4 of the surrendered portion)

of any pension which has been or is about to be granted under these Statutes.

34. (1) An application for commutation shall be submitted through the Head of the Department concerned, and if the applicant is or was himself the Head of the Department, through the Dean of the Faculty concerned/Deans of Faculties and Officers directly under the control of the Vice-Chancellor shall submit the application to the Vice Chancellor.

(2) The Head of the Department shall forward the application to the Registrar for necessary action.

(3) The Registrar shall process the case and submit it to the competent authority for sanction.

35. (1) The competent authority shall thereupon sanction the lump sum payable on commutation to the applicant, subject to medical report.

(2) The sanctioning authority shall instruct the applicant to appear for examination before the Medical Authority within three months from the date of its order, or if he has applied for commutation in advance of the date of his retirement, within three months of the date, but in no case earlier than the actual date of retirement.

36. (1) The Medical Authority shall arrange for the medical examination of the applicant as early as possible within the period prescribed on payment of fee that may be prescribed. Provided that no fee shall be payable for medical examination in case the full pension of the applicant does not or is not likely to exceed Rs. 100.00 per mensem.

The Medical Authority shall without delay forward the medical certificate in original to the Registrar and an attested copy to the applicant.

37. If the medical examination does not take place within the period prescribed in the sanctioning order, or if the applicant does not appear for examination before the Medical Authority within the prescribed period the sanctioning authority may renew the sanction for a further period of three months without obtaining a fresh application for commutation of pension. The applicant may withdraw his application by written notice despatched at any time before the medical examination is due to take place, but his option shall expire on his appearance before a Medical Authority; provided that if the Medical Authority directs that his age for the purpose of commutation shall be assumed to be more than his actual age, the applicant may withdraw his application by written notice within two weeks from the date on which he receives intimation of the revised sum payable on commutation or, if the sum is already stated in the sanctioning order, within two weeks from the date on which he receives intimation of the finding of the Medical Authority. If the applicant does not withdraw in writing his application within the period of two weeks prescribed above, he shall be presumed to have accepted the sum offered.

38. Subject to the provisions contained in Section 39 and to the wirhdrawal of an application under Section 37 the commutation shall become absolute, that is, the title to receive the commuted portion of the pension shall cease and the title to receive the commuted value shall accrue on the date on which the Medical Authority signs the medical certificate.

39. If the applicant wilfully suppresses any material fact in connection with his medical examination and/or makes any statement which is found to be false, the sanctioning authority may cancel the examination at any time before payment is actually made.

40. (1) The Registrar on receipt of the completd documents shall arrange forthwith for the payment of the appropriate

commuted value and for the corresponding reduction of the pension.

(2) If the applicant, on receipt of the sanctioning order, withdraws the application within the period prescribed in Section 37, he should intimate his intention in writing to the Registrar and the sanctioning authority simultaneously.

(3) The payment of the commuted value shall be made in rupees in Pakistan as expeditiously as possible but in the case of an impaired life no payment shall be made till either a written acceptance of the commutation has been received or the period within which the application for the commutation may be withdrawn has expired, whatever the date of actual payment, the amount paid and the effect upon the pension shall be the same, if the commuted value were paid on the date on which commutation became absolute. If the commuted portion of the pension has been drawn after the date on which the commutation became absolute, the amount drawn shall be deducted from the amount payable in commutation.

41. If a pensioner part of whose pension has been commuted, dies on or after the date on which the commutation became absolute but before receiving the commutation value, this value shall be paid to his family or eligible relatives in the manner prescribed below:

(1) The term "family" for the purpose of payment of pension under this section shall include the following relatives of the University servants :—

(a) Wife or wives, in the case of a male University servant ;

(b) Husband in the case of a female University servant ;

(c) Children of the University servant ;

(d) Widow or widows and children of deceased son of the University servant.

Note : (i) A child means a legitimate child or an "adopted child" if under the personal law of the University servant concerned, adoption is legally recognised as conferring the status of of a natural child.

Note : (ii) If it is proved that the wife has been judicially separated from the University servant or has ceased under the customary law of the community to which she belongs to be entitled to maintenance, she will no longer be deemed to be a member of the family unless the University servant has himself intimated in writing to the Registrar that she will continue to be so regarded.

Note : (iii) In the case of a female University servant, if the wife intimates in writing to the Registrar that her husband should not be included as a member of the family, then he will no longer be considered a member of the family, unless subsequently she cancels in writing her intimation excluding him.

(2) A University servant may, as soon as he/she completes 5 years qualifying service, make nomination conferring on one or more members of his/her family, or if he/she has no family, on one or more persons, the right to receive any pension that may be sanctioned under these Statutes and any pension which having become admissible to him/her has not been paid to him/her before death.

Explanation : It is not mandatory for a University servant to make a nomination.

(3) A nomination in favour of a person not a member of the family made when the University servant had not a family shall lapse on the University servant acquiring family.

(4) If a University servant nominates more persons than one under sub-clause (2) above, he/she shall specify in the nomination the amount of share payable to each nominee in such

manner as to dispose of the whole amount of the pension mentioned therein.

(5) A University servant shall provide in a nomination :—

(a) in respect of any specified nominee, that in the event of his/her predeceasing, the right conferred upon that nominee in sub-clause (2) above shall pass to such other member or members of the University servant's family as may be specified in the nomination.

(b) that the nomination shall become void in the event of the happening of a contingency specified therein.

(6) Every nomination shall be in Form I (Pen), as may be appropriate in the circumstances of the case.

(7) A University servant may, at any time, cancel a nomination by sending a notice in writing to the appropriate authority, and send a fresh nomination, if he/she so desires, along with such notice.

(8) Immediately on the death of a nominee in respect of whom no special provision has been made in the nomination under sub-clause (5) (a) above or on the occurrence of any event by reason of which the nomination becomes void by reason of sub-clause (5) above, the University servant shall send to the appropriate authority formally cancelling the nomination together with a fresh nomination, if any.

(9) Every nomination made and every notice of cancellation given by a University servant under this rule, shall be sent by the University servant to his/her Registrar as well as to the Appointing Authority in the case of a Gazetted Officer, and to the Head of his/her office in the case of a non-Gazetted Officer.

Immediately on receipt of a nomination from a non-gazetted University servant, the Head of the Office shall countersign it indicating the date of receipt and keep it in his custody.

(10) Every nomination made and every notice of eancellation given by a University servant shall, to the extent that it is valid, take effect from the date on which it is received by the Authority mentioned in sub-rule (9) above.

(11) When the amount of pension has become payable, it shall be the duty of the Registrar to make payment according to the following procedure :—

(a) The amount of the pension or any part thereof to which the nomination relates, shall become payable to his/her nominee or nominees in the proportion in the nomination.

(b) If nomination relates only to a part of the amount of the pension, the part to which it does not relate shall be distributed equally only among the members of the family other than the nominees.

(c) If no valid nomination subsists, the whole amount of the pension shall become payable to the members of his/her family in equal shares ;

Provided that in case of (b) or (c) above no share shall be payable to :—

(i) sons who have attained the age of 24 years,

(ii) sons of a deceased son who have attained the age of 24 years,

(iii) married daughters whose husbands are alive, and

(iv) married daughters of a deceased son whose husbands are alive ;

if there is any member of the family other than those specified in sub-clauses (i), (ii), (iii) and (iv) above.

Provided further that the widow or widows and the child or children of a deceased son shall receive between them in equal

parts only the share which that son would have received if he had survived that University servant and had been exempted from the operation of the first proviso.

(d) When the University servant leaves no family and the whole or part of the pension is not covered by a valid nomination, the amount of pension shall be payable to the following surviving relatives, if any, of the University servant in equal shares :—

(1) brother below the age of 21 years.

(2) un-married and widowed sisters ;

(3) father and

(4) mother.

Note : In the absenee of any other eligible claimant, pension would be payable to the sons and daughters of the deceased University servant in equal shares even if the sons are over 24 years old and the daughters are married and their husbands are alive.

42. The lump sum payable on commutation shall be calculated in accordance with the table of present value given below :-

Age next birthday.	Number of years purchases.	Age next birthday.	Number of years purchases.
20	24.265	27	22.747
21	24.061	28	22.513
22	23.853	29	22.273
23	23.640	30	22.028
24	23.424	31	21.777
25	23.203	32	21.522
26	22.978	33	21.260

Age next birthday.	Number of years purchases.	Age next birthday.	Number of years purchases.
34	20.993	57	13.109
35	20.720	58	12.702
36	20.442	59	12.294
37	20.157	60	11.886
38	19.867	61	11.497
39	19.570	62	11.104
40	19.267	63	10.713
41	18.956	64	10.327
42	18.641	65	9.946
43	18.318	66	9.570
44	17.988	67	9.200
45	17.650	68	8.836
46	17.307	69	8.478
47	16.956	70	8.127
48	16.596	71	7.783
49	16.231	72	7.448
50	15.859	73	7.121
51	15.481	74	6.802
52	15.096	75	6.494
53	14.707	76	6.194
54	14.313	77	5.906
55	13.915	78	5.627
56	13.513	79	5.360
		80	5.104

43. If any question of interpretation of these Statutes arises, the same shall be referred to the Syndicate whose decision shall be final.

FORM I (PENSION).

(To be filled in and signed by the applicant himself).

To,

The Registrar,

University of Karachi,

Karachi.

Sir,

I beg to say that I have retired/have been permitted to retire/ am due to retire from University service with effect from——— ———————————————————I, therefore, request that the pension admissible under the Pension Statutes may kindly be sanctioned to me.

I declare that I have neither applied for nor received any pension/provident fund for any post of this Univrsity nor shall I submit any application hereafter without quoting a reference to this application and to the order which may be passed on it.

Should the amount of the pension granted to me be afterwards found to be in excess of that to which I am entitled under the Pension Statutes, I hereby undertake to refund any such excess.

No pension shall be paid to me till I submit clearance certificates from the Library and the Department concerned.

Yours obediently.

Postal Address : Signature.....

.....Name.....

.....Designation.....

Dated.....Department.....

Certificate of the Head of the Department/Section :—

Certified that the character and conduct of Dr./Mr./Miss/Mrs.....

has been satifactory and I recommend that he/she may kindly be sanctioned pension as admissible under the Pension Statutes.

Signature of the Head of the Department/Section

PART II

SECTION (I)

1. Name of applicant..... :.....
2. Father's Name.....
3. Postal Address.....
4. Post held on the date of retirement.....
5. Date of birth .....
6. Date of commencement of service.....
7. Date of retirement.....
8. Length of service including interruption.....
9. Length of Non-qualifying service and interruption.....
10. Length of qualifying service.....
11. Average emoluments.....
12. Proposed ordinary Pension.....
13. Date from which Pension is to commence.....

REGISTRAR

SECTION (II).

Calculation of Qualifying Service.

Total length of service including interruption.

From to Y. M. D.

Non-qualifying service.

(i) Service rendered below the age of 20 years
(ii) Suspension not treated as duty or as leave
(iii) Leave without pay ... ...
(iv) Periods of break in service ... ...
(v) Service rendered before break, if break is not condoned ... ...

Total...

Net qualifying service.....

SECTION (III)

Calculation of Ordinary Pension Statement of emoluments during the last 36 months.

Period		Duration		Monthly rate of emoluments		Amount Drawn	
From	To	M.	D.	Rs.	Ps.	Rs.	Ps.

Total emolument for 36 months.

The Average emoluments work out to Rs.————1/36=Rs.——-

As the length of qualifying service is————————years.

The amount of Pension will be————————

FORM 2 (PEN).

(Referred to in Pension Statutes 41)

NOMINATION FOR PENSION.

(When the University servant has family and wishes to nominate one member thereof).

I hereby nominate the person mentioned below who is a member of my family and confer on him the right to receive any pension that may be sanctioned by the University in the event of my death while in service and the right to receive on my death any pension which having been admissible to me on retirement my remain unpaid at my death :—

Name and address of nominee.	Relationship with University servant.	Age	Contingencies on the happening of which the nomination shall become invalid.	Name and relationship of the person, if any, to whom the right conferred on the nominee shall pass in the event of the nominee predeceasing the University servant.
1	2	3	4	5

N. B.—The University servant should draw lines across the blank space below the last entry to prevent the insertion of any name after he has signed.

Dated this————day of————19——at——
Witnesses to signature.
1.————
2.————

Signature of University servant.

FORM 3 (PEN).

(Referred to in Pension Statute 41)

NOMINATION FOR PENSION

(When the University servant has family and wishes to nominate more than one member thereof).

I hereby nominate the persons mentioned below who are members of my family and confer on them the right to receive, to the extent specified below, any pension that may be sanctioned by the University in the event of my death while in service and the right to receive on my death, to the extent specified below, any pension which having become admissible to me on retirement may remain unpaid at my death :

Name and addres of nominee	Relationship with University servant	Age	*Amount of share of pension payable to each.	Contingencies on the happening of which the nomination shall become invaild.	Name, address and relationship of the persons, if any, to whom the right conferred on the nominee shall pass in the event of the nominee predeceasing the University servant.
1	2	3	4	5	6

Dated this————day of————19——at——

Witnesses to signature.

Signature of the University servant.

To be filled in by the Head of Office in the case of a non-Gazetted University servant.

Nomination by————Signature of Head of Office————
Designation————Date————
Office————Designation————

SECTION 27 OF SERVICES
PENSION STATUTES OF UNIVERSITY OF KARACHI
IS AMENDED AS FOLLOWS

Section 27:—Application for grant of Pension :—

The responsibility for initiation and completion of Pension papers shall be of the Registrar. The action should be initiated one year before a University servant is due to retire, so that pension may be sanctioned a month before the date of his/her retirement. For this purpose every University servant should be asked to submit his/her application in Form 1 (Pension) six months in advance of the date of his/her retirement provided that :—

(i) In cases in which the date of retirement cannot be foreseen six months in advance, the University servant may be asked to submit his/her pension application immediately after the date of his/her retirement is known ; and

(ii) A University servant proceeding on leave preparatory to retirement in excess of six months may be asked to submit his/her application at the time of proceeding on such leave.

THE FOLLOWING SECTIONS ARE ADDED :

Section 44 (a):—In the event of his death before retirement payment shall be made to his family for five years at the rate of 50% of the full pepsion calculated as in Section 26, and in the case of death after but within five years of retirement, payment at the rate of 50% i. e. the amount of pension remaining after surrendering 1/4th

thereof under Section 33 and after commutation, if any, for the unexpired portion of five years.

Section 44 (b):—In the event of death before retirement, pension for the purposes of Section 44 (a) shall be calculated as if the University servant retired on invalid pension on the date of his death but it shall be admissible from the day following the death of the University servant.

Section 45:—(i) Every University servant in Pensionable Service shall surrender 1/4 of the monthly Pension including special additional Pension admissible to him/her under these Statutes.

(ii) In the event of retirement or death of a University servant who has rendered qualifying service for 10 years or more, a gratuity shall be granted to him or to his family in the case of his/her death calculated at the following rates for each rupee of his/her pension in lieu of 1/4 surrendered value of the total pension under section 45 (i).

(1) If qualifying service is 10 years or more but less than 15 years = Rs. 187/-.

(2) If qualifying service is 15 years or more but less than 20 years = Rs. 173/-.

(3) If qualifying service is 20 years or more = Rs. 160/-

N.B: These rates shall take effect from the date of issue, subject to the condition of option laid down in section 4.

Section 46:—(i) If a University servant in Pensionable service is retired or selected for discharge owing to abolition of his/her permanent post after completing qualifying service of 5 years but less than 10 years, he/she may be granted a gratuity not exceeding one month's pay for each completed year of qualifying service subject to a maximum of Rs. 12,500/-.

(ii) If such a University servant has completed qualifying service of 10 years or more at the time of his/her retirement or discharge, as the case may be, he/she may be granted ordinary pension not exceeding an amount calculated in accordance with the scale given in the Pension table under section 26 subject to the condition and maximum laid down therein.

LIBERALISED PENSION STATUTES, 1978

(Which received the assent of the Chancellor under Memo No. GS/4-3/78 (SO-I) 715 dated September 30, 1978.)

UNIVERSITY OF KARACHI SERVICES PENSION (AMENDMENT) STATUTES, 1977

WHEREAS in pursuance of the Government of Sind, Finance Department's letter No. FD(SR-III)3/1-76, dated the 18th February, 1977, embodying Liberalised Pension Rules, it is expedient to amend the University of Karachi Services Pension Statutes, 1973.

NOW, therefore, under the provisions of Section 28 (1) (a) of Chapter V of the University of Karachi Act, 1972, the following Statutes are hereby made :

1. **Short title, extent and commencement** :—These Statutes may be called the University of Karachi Services Pension (Amendment) Statutes, 1977.

2. These shall apply to all employees who have opted for pension under the provisions of the University of Karachi Services Pension Statutes, 1973, and who retired from the service of the University on or after Ist July, 1972.

3. These shall come into force immediately and shall have retrospective effect from 1st July, 1972.

The Pension and retirement benefits of University servants in Pensionable Service who retired or expired on or after 1st July, 1972 shall be determined in accordance with the provisions as hereunder :

(1) (a) Pension shall be calculated at the rate of 70 per cent of the average emoluments on completion of 30 years qualifying service. Where qualifying service is less than 30 years, but not less than 10 years, proportionate reduction in percentage shall be made. Any amount of pension in excess of Rs. 1000/- shall be reduced by 50 per cent. A revised Pension Table regulating all the four pensions namely, Compensation Pension, Superannuation Pension, Invalid Pension and Retiring Pension is enclosed as Annexure I.

(b) If, for a pensioner with a qualifying service of 30 years or more, the amount of pension calculated under para (1) (a) above falls short of the amount of pension (inclusive of dearness increases) that would have been admissible under the existing Statutes or exceeds it by less than Rs. 45/- the amount shall be so increased as to make such difference one of Rs. 45/-. Where the qualifying service is less than 30 years, but not less than 10 years, proportionate reduction at the rate of Rs. 1.50 for each year short of 30 years shall be made while working out the amount of minimum increase mentioned above.

(c) The term "average emoluments", i.e. pensionable pay shall also include dearness allowances sanctioned from time to time.

(d) On the pensions sanctioned under these amendments such dearness increases in pension shall not be admissible as were sanctioned before 1st February, 1977.

(2) (a) In the case of a person retiring after completing more than 5 years but less than 10 years, the existing rate of gratuity shall continue. If, however, retirement is due to invalidation, or if a University servant dies while in service, the rate shall be 1½ months' pay for each completed year of service.

(b) The maximum limit of Rs. 12,500/- shall be removed.

(3) (a) In the case of a person who retires after completing 10 years service or more, a pensioner shall, subject to sub-paras (b) and (c) below, be allowed to draw full gross pension, i.e. one-fourth of the pension need not compulsorily be paid in the form of gratuity.

(b) If a pensioner so wishes, he may, at any time before the expiry of one month from the date of his retirement, ask for gratuity upto 25 per cent of his gross pension together with the remaining net amount of pension; the gratuity shall be paid at the existing rates.

(c) The existing provision for commutation of a further 25 per cent of the gross pension shall continue to be in force. The commutation shall be at the existing rates. Commutation shall, however, not be subject to medical certification if it is asked for within one year of the date of retirement.

(4) (a) In the case of death of a University servant while in service, gratuity in lieu of one-fourth of the gross pension will be allowed at the existing rates. In addition, family pension shall be admissible for a period of 10 years at 50 per cent of the gross pension.

(b) In the case of death within 10 years of retirement, family pension shall be admissible for the unexpired portion of 10 years at 50 per cent of his pension or gross, as the case may be.

(5) Disability pension and gratuity shall be allowed at the following scale :-

Class of Injury.	Pension	Gratuity	Children's Pension	
			Child without own mother	Child with own mother living.
1	2	3	4	5
A	20% of pay subject to a maximum of pay Rs. 600/- and a minimum of Rs. 100/- p.m. (Note : After death it will devolve on the widow).	6 months pay	5% of pay subject to a maximum of Rs. 100/- and a minimum of Rs. 50/- per child.	2½% of pay subject to a maximum of Rs. 50-/ and a minimum of Rs. 25/- per child.
B	15% of pay subject to a maximum of Rs. 450/- and a minimum of Rs. 75/- p. m.	Nil	4% of pay subject to a maximum of Rs. 80/- and a minimum of Rs. 40/- per child.	2% of pay subject to a maximum of Rs. 50/- and a minimum of Rs. 25/- per child.

1	2	3	4	5
C	15% of pay subject to a maximum of Rs. 450/- and a minimum of Rs. 75/- p. m.	Nil	Nil	Nil

In case of death, these shall be allowed at the following scale :

20% of pay subject to a maximum of Rs. 600/- and a minimum of Rs. 100/- p.m.	6 months pay	5% of pay subject to a maximum of Rs. 100/- and a minimum of Rs. 50/- per child.	2½% of pay subject to a maximum of Rs. 50/- and a minimum of Rs. 25/- per child.

Note : As at present, the pensions/gratuities mentioned in this para will be in addition to the pensions and/or gratuities mentioned in paras (3) and (4) above.

The classification of disabilities and the criterion for determining whether these were attributable to service, have been detailed in Annexure II and that necessary precautions will be taken by all concerned in determining this question.

(6) If the demise of an existing pensioner occurs on or after 1st July, 1972 within ten years of his retirement, family pension will be admissible for the unexpired portion of ten years.

(7) Family pension sanctioned with effect from 1st July, 1972 or later shall continue as before for a period of ten years after the date on which the death of the University servant took place.

(8) The provisions of these amended Statutes will take effect from the 1st July, 1972, but the financial benefits shall be paid with effect from the 1st February, 1977.

(9) A University servant seeking the benefits allowed under these amended Statutes shall apply to the Registrar who issued his PPO and, while doing so, shall mention the number of his PPO.

(10) The existing provisions of Pension Statutes shall be deemed to have been modified to the extent indicated above.

(11) Necessary clarifications on certain points are detailed in Annexure III.

ANNEXURE I

Revised Pension Table

Completed years of qualifying service.	Scale of Pension expressed as fractions of average emoluments
1	2
10	70/300
11	77/300
12	84/300
13	91/300
14	98/300
15	105/300
16	112/300
17	119/300
18	126/300
19	133/300
20	140/300
21	147/300
22	154/300
23	161/300
24	168/300
25	175/300
26	182/300
27	189/300
28	196/300
29	203/300
30 and above	210/300

NOTE : Any amount in excess of Rs. 1000/- p. m. calculated in accordance with the scale in column 2 of this Table shall be reduced by 50%

ANNXEURE II

PART — I

CLASSIFICATION OF DISABILITY

CLASS 'A'

1. Loss of a hand and a foot or loss of use of two or more limbs.
2. Total loss of eye-sight.
3. Total loss of speech.
4. Total deafness both ears.
5. Paraplegia or hemiplegia.
6. Lunacy.
7. Very severe facial disfigurement.
8. Advanced cases of incurable disease.
9. Wounds, injuries or diseases resulting in a disability due to which a person becomes incapacitated.
10. Emasculation.

NOTE: Wounds, injuries or disease of limb resulting in damage of nerves, joints or muscles making the whole of limb useless would mean loss of that limb. Cases in which a partial function is retained will not be included in this class. However, if the partial retention of function does not help in walking in case of leg or does not help in holding an object even with partial efficiency it should be considered as total loss of function. Those cases will also be included in this class where the earning capacity of a University servant has been totally impaired due to the invalidating disability.

CLASS 'B'

1. Loss of a thumb or at least three fingers of hand.
2. Partial loss of one or both feet at or beyond transometatarsal joint.
3. Loss of vision of one eye.
4. Loss of all toes of one or both feet.

CLASS 'C'

1. Limited restriction of movement of joint due to injuries.
2. Disease of a limb restricting performance of duties.

General Note :

When the wound, injury or illness causing the disability is not entered in the above schedule, the disability shall be assessed by the Medical Board at the classification most closely corresponding to those given above.

PART — II

PRINCIPLES AND PROCEDURE FOR DETERMINING ATTRIBUTABILITY OF DISABILITY TO SERVICE

(A) Casualties due to wound or injury :

1. It should be established in such cases that the cause of casualty was the result of duty in service.

2. Where the injury resulted from the risk inherent in service, attributability will be conceded.

3. An individual is on duty for 24 hours of the day except when on leave other than casual leave.

4. An individual will be deemed to be in the performance of duty when:-

(i) he is physically present in his headquarters;

(ii) he is travelling on leave at Government expense;

(iii) when travelling to or from duty (e.g. from residence to place of duty and back but not whilst he is in his residence);

(iv) whilst travelling on duty i.e. where it is established that but for the duty he would not have been travelling at all.

5. Disability resulting from purely personal acts, such as shaving or similar private pursuits would not normally be treated as attributable to service.

6. Disability resulting from violence provoked by performing of duty will be viewed as attributable to service unless the circumstances of the case warrant a different conclusion.

7. If circumstances are such that service played no part in the causation of disability, attributability will not be conceded.

Illustration:- If a person driving a motor cycle etc., on duty, collides with a truck, the injury received may be attributed to service, but if he is out for a walk and sustains injury from a passing truck, his case will not qualify for the concession.

(B) Casualties due to disease :

(a) The cause of disability resulting from a disease will be regarded as attributable to service only when it is directly due to risks which may be regarded as peculiar to the circumstances of duty in service. In determining attributability in such cases regard should be paid to the question whether service in a particular region or of a particular type involved exceptional risk of contraction of or infection by a disease, as well as to the actual circumstances of the case.

(b) Attributability will not be conceded if, though contracted during the period of actual performance of duty, the disease is, in the opinion of the medical authorities concerned, due to risks which cannot be regarded as peculiar to such duty in service.

(c) Where a disease or its aggravation results from the risk of duty, attributability/aggravation will be conceded.

(d) All cases of tuberculosis and bronchial asthma will be accepted as attributable to or aggravated by service where the medical opinion is in favour of the acceptance.

(e) Attributability/aggravation in all cases of Cardiac disease will be determined in accordance with the guide lines mentioned at the end of this part.

(f) Where medical or other supporting documents are incomplete, cases will be dealt with on merits with due regard to medical opinion and other evidence.

GUIDE LINES FOR DETERMINING ATTRIBUTABILITY/ AGGRAVATION IN CASES OF CARDIAC DISEASE.

1. There are many pre-disposing factors which precipitate an attack of coronary occlusion. No single factor can be pinpointed as being responsible for such an attack. It is, therefore, not easy to lay any hard and fast rule far awarding attributability /aggravation in such cases. For the guidance of medical and adminstrative authorities some of the factors which may precipitate the attack of heart disease are enumerated below:-

(a) Physical Exertion: Coronary occlusion is known to have precipitated during or immediately following physical exertion. Physical exertion may not necessarily be of an unusual character i.e. lifting of a heavy trunk/bundle, pushing a stalled vehicle or an up-hill climbing have,

in many instances, been followed by an attack of Coronary occlusion. The effects of exertion are worse if the individual is unduly fatigued, has lack of sleep or is under emotional stress. Attributability will be conceded if a person undergoing stress and strain, pressure and counter pressure by virtue of his duties develops psychiatric problem.

(b) Emotional Strain: The occurrence of Coronary disease in persons who had been under unusually severe and protracted emotional strain points to a probable relationship between the two. Separation from families, uncongenial atmosphere, moves, all add to mental strain and psychological trauma.

2. The question of attributability/aggravation of heart disease on occurrence in otherwise a normal individual who is subjected to the above mentioned factors will, therefore, have to be considered and decided in the light of known history and merits of each case.

3. While dealing with such cases due precaution will be exercised by all concerned to carefully bring out detailed merits of the case as award of attributability/aggravation depends on their candid opininon.

ANNEXURE—III

CLARIFICATIONS ON CERTAIN POINTS IN THE MAIN CIRCULAR LETTER DATED 18TH FEBRUARY, 1977

1. Procedure for Starting Revision of Calculation of Pension :

The Registrar shall on the basis of the proposed amendments start making revised calculations without waiting for application.

2. Gratuity : Is the difference between the gratuity (i. e. the amount payable in lieu of one-forth of gross pension to persons heaving service of ten years or more admissible on the basis of pension as calculated in accordance with the new formula and the gratuity calculated in accordance with the old formula, payable to persons who retired or died on or after 1st July, 1972 ?

According to the provisions contained in Finance Department's Circular letter No. FD (SR-III)3/1-76, dated the 18th February, 1977 pension of University Servants who retired/retire or died/die on or after 1st July, 1972, will be calculated from the date of their retirement or death, as the case may be, but the financial benefits will be paid with effect from 1st February, 1977 only. This means that no arrears of pension for any period before 1st February, 1977 are payable. Otherwise the amendments remain effective from 1st July, 1972, in all respects, hence; any difference in gratuity that may occur as a result of revision of the gross pension is payable.

3. Commutation of Pension : Is the difference in commuted value resulting from an increase in the amount of gross pension as calculated under the new rules payable ?

To a University Servant who retired/retires on or after 1st July, 1972 and has already had a certain percentage (not exceeding 25) of his gross pension commuted, the difference in the

commuted value is payable without medical certification, on the same percentage, and at the rate applicable in the case of the original commutation (s). Commutation (s) higher than that percentage (but not exceeding 25) will require medical certification and will be calculated on the basis of the age next birthday.

4. Gratuity for Service of less than 10 years but not less than 5 years : Should it be revised on the basis of the provisions contained in para 2 (a) of these proposed amendments where payment has already been made and difference paid ?

In the case of those who have retired or died on or after 1st July, 1972, the gratuity is to be calculated at the new scale and the difference (if any) paid.

5. Family Pension in Existence on 1st July, 1972 : Are the arrears payable to cover the period beyond 5 years ?

As the life of the family pension has been extended from 5 to 10 years, it is evident that, in all cases where the period of 5 years terminated on or after Ist July, 1972, the arrears will be payable to cover the remaining period beyond five years. The amount of pension would, of course, remain unchanged.

22ND MEETING OF THE VICE-CHANCELLORS' COMMITTEE HELD ON 21-8-1980 AT U.G.C. OFFICE, ISLAMABAD.

Item No. 10: Consideration of counting of the service rendered at one University towards total length of the service after joining the second University/department for the purpose of pension.

There is no such provisions in the Universities Acts for the transfer/ continuation of service of a teacher/employee, who is appointed directly from one University/Department to another.

However, in Government service recently a provision has been made that in case, an employee of the Federal Government/ Provincial Government resigns from the service of a Department/ Division and immediately after he/she joins another department, his/her service rendered in his/her previous department would be counted towards the total length of his/her service for the purpose of pension/gratuity etc. The manner in which pension is allocated between different Governments or Civil Defence Departments is already existing in rule of the Account Code Vol-1 uuder which the Audit officer (concerned with Pension work) is requird to take steps to obtain acceptence of allocation of pension from the Accounts offices of the Provincial/Federal Government and other autonomous bodies, having pensionable service, like Railway etc, in respect of service rendered under them (and from the Military Accounts office, in respect of service, paid from defence budget).

On this analogy the UGC/Universities may also extend this facility to the employees of all the Universities, whose services are transferred/directly appointed from one University to another or from Universities to the UGC or from Government Department to Universities/UGC or vice versa, if agreed to by the Committee.

An Anomaly Committee may be set up in the UGC to resolve the anomalies arising out of the division of the liability of pension in respect of service rendered at various Universities/Departments.

Similarly, the Universities (having pensionable service) may constitute for the benefit of their employees, in such manner and subject to such conditions as may be prescribed, Insurance, Gratuity, Provident Fund and Benevolent Fund Schemes as they deem fit (it will be convenient for all the Universities having pensionable service, if they follow the Government procedure).

The matter is placed before the Vice-Chancellors' Committee for consideration.

APPROVED BY THE SYNDICATE IN ITS MEETING HELD ON 12.9.1981 VIDE ITS RESOLUTION NO : 22.

PROVIDENT FUND STATUTES

(Under Section 28 (1) (a) of the University of Karachi, Act, 1972)

(1) There shall be a Provident Fund for the benefit of the officers, teachers, clerical staff and other servants of the University.

(2) The management of the Provident Fund shall vest in the Syndicate which may, from time to time, issue such general or special directions as may be consistent with the Statutes as to—

(a) the conduct of the business of the Fund, and

(b) any matter relating to the Fund, or its management or the privileges of the subscribers, not herein expressly provided for, or vary, or cancel any directions given.

(i) Every servant of the University holding a substantive appointment in RNPS 1 or above shall be entitled and required to subscribe to the Provident Fund.

(ii) Persons appointed on probation to substantive appointment will be entitled to subscribe to the Provident Fund.

(iii) No employee of the University shall be entitled to the benefits of the Provident Fund contribution whose service in the University entitled him to a pension or on whose account the University contributes towards his pension or who has been appointed by the University on a consolidated salary or on special terms.

(iv) The Syndicate may, in the case of a person appointed to a substantive post, permit the transfer to the Provident Fund of any moneys standing to his credit in any recognized Provident Fund to which he was subscriber immediately before his appointment in the University, and may, with his consent, make such arrangements with the authorities of that Provident Fund for the purposes of the transfer, whether in the form of cash or securities, or of both, as may be convenient.

(3) Every servant of the University entitled to the benefits of the Provident Fund, shall be required to sign a written declaration in the prescribed form that he has read this Statute and agrees to abide by it, and shall hand in for registration in the University office the names of the person or persons to whom he wishes the balance at his credit to be paid in the event of his death.

The subscriber may, from time to time, add or change his nominee by written application to the Syndicate.

A register of such nominees shall be kept in the University office.

(4) The rate of subscription shall be as fixed by the Syndicate from time to time and the amount calculated on the basis shall be deducted from the monthly salary of the employee.

(5) The University shall, in the case of contributory Provident Fund make monthly contribution at the rate fixed by the Syndicate as in Statute 4 above.

(6) (i) The amounts accuring to the Fund shall be placed in such bank or banks as may be approved, from time to time, by the Syndicate, or invested in securities authorised by the Trust Act, 1882, at the discretion of the Syndicate.

Interest at the rate fixed for the purpose by the Syndicate from time to time, shall be credited to each subscriber's account.

(ii) The subscription paid by the subscriber and the contribution by the University shall be entered monthly in a separate account for each subscriber.

(iii) The accounts of the Fund shall be audited once a year and a statement of the total amount to the credit of each subscriber shall be furnished to him.

(7) A subscriber at the termination of his/her service, shall be entitled to receive the amount which accumulated to his/her credit.

(8) On a subscriber's death the amount at the credit of the subscriber shall be paid to the person or persons duly nominated by him/her or, when no such nomination is made, to his/her legal heir or heirs. Provided that the Syndicate may, on the execution of indemnity bond with such sureties as it may require if it is satisfied of the right and title of the claimant and considers that undue delay and hardship would be caused by insisting on the production of letters of administration, sanction payment.

(9) (i) No final withdrawal shall be allowed until the termination of the subscriber's service or his/her death. But in the case of necessity of which the Syndicate shall be the sole judge, the Syndicate may allow a subscriber an advance of a sum not exceeding the total amount subscribed by him/her at a rate of interest one percent higher than the rate at which the interest is credited to subscribers: Provided that a subscriber who does not charge any interest on his/her Provident Fund shall be exempted from paying any interest on the advance given

to him/her from his/her subscription to the Provident Fund.

(ii) Recoveries towards the amount advanced shall be with interest in monthly instalments not exceeding thirty as may decided by the Syndicate, commencing from the first payment of a full month's salary after the advance is granted, but no deduction shall be made from a subscriber when he/she is on leave other than on full pay.

(iii) When a subscriber has already taken an advance he/she shall not be eligible for a fresh advance until the amount already advanced has been fully paid up.

(10) A subscriber may appropriate his/her Provident Fund subscription towards the payment of the premium of the Insurance Policy in his name.

REVISION OF NATIONAL SCALES OF PAY STATUTES, 1977

In pursuance of the provisions of Section 28 (1) (b) of Chapter V of the University of Karachi Act, 1972, the following Statutes are hereby made:

1. Short Title, Application and Commencement:

(a) These Statutes may be called the Univerity of Karachi (Revised National Scales of Pay) Statutes, 1977.

(b) These shall be deemed to have come into effect on and from the 1st May, 1977.

(c) These shall apply to all the members of the staff of the University holding posts as specified in the Schedule attached hereto or included therein from time to time, except those who are on deputation to this University or are serving the University on contract basis.

2. Definitions:

In these Statutes, unless there is anything repugnant in the subject or context :

(a) "Chancellor" means the Chancellor, University of Karachi.

(b) "University" means the University of Karachi.

(c) "Pay" means the amount drawn monthly by a staff member otherwise than special pay or allowances.

(d) "Revised National Pay Scales" mean the scales of pay specified in the annexure attached hereto.

(e) "Present emoluments" mean the total of present pay and dearness allowances as drawn by a staff member on the 30th day of April, 1977.

(f) "Present Scale" means the scale of Pay to which a staff member was entitled on the 30th day of April, 1977.

(g) "Schedule" means the Schedule of pay attached to these University Statutes.

(h) "Syndicate" mean the Syndicate of the University of Karachi.

3. **Applicability of National Pay Scale :**

Subject to the provisions of the University Employees (Revised National Scale of Pay) Statutes, Revised National Pay Scales will be admissible to all staff members holding posts specified or included from time to time in the Schedule attached to these Statutes.

PARTI- REVISED NATIONAL SCALES OF PAY

4. **Pay Scales :** The revised National Scales of Pay as shown in the Annexure to these Statutes shall replace the existing National Pay Scales.

5. **Initial fixation of Pay :** (i) In the case of the existing employees, the initial pay in the relevant Revised National Scale of Pay shall be fixed at the stage equal to, or if there is no such stage, at the stage next above, the amouut arrived at by allowing an increase of 10% over the aggregate of the basic Pay in the existing scale and the dearness allowances that would have been admissible, but for these orders, on the 1st May, 1977.

(ii) The annual increment in the Revised National Scales of Pay will continue to accrue on the first day of the month of December following the completion of at least six months of such service at the relevant stage in that scale as counts for increment under the ordinary rules.

6. **Fixation of Pay on promotions :** (i) The existing provisions regulating the fixation of Pay in cases of promotion from a lower to a higher post upto N. P.S. 18 whereby one premature increment is allowed in the higher National Scale if the Pay increase on promotion under the normal rules is equal to, or less than, one full increment, shall also be applicable to fixation of Pay on promotion to posts carrying N. P. S. up to Grade-19. Simultaneously, 'the year of service' formula allowing credit for service in excess of the required minimum of 7 years for fixation of Pay in N.P.S. 18 shall be abolished. The existing system of allowing 'minimum benefit' on promotion to posts in N. P. S. 16 and 17 shall also be discontinued.

(ii) The Pay of persons appointed to posts in Grade-19 and above before they have completed the prescribed length of service for the relevant grade, shall be fixed at the minimum of the scale of the post but, for the purpose of drawal of increments, service in that scale shall count only from the date of completion of the prescribed length of service.

7. **Advance increments :** Orders contained in this Department's letters Nos. FD (SRI)-3 (7) 75, dated the 10th January, 1976 and 9th March, 1976, and Health and Social Welfare Department's letter No. SOI (B)-26-1/74, dated 5th November, 1974, in so far as they relate to the grant

of five advance increments to certain categories of employees in N. P. S. 17, shall stand rescinded on the introduction of the Revised National Scales of Pay.

PART-II ALLOWANCES

8. **Dearness Allowances:** As from the 1st May, 1977, Deerness Allowance, Special Dearness Allowance and Additional Dearness Allowance shall cease to be payable to an employee who draws Pay in the Revised National Scales of Pay.

9. **House Rent Allowance :** All employees not provided with University accommodation and posted at Karachi shall be entitled to house rent allowance at 30% of the minimum of the relevant Revised National Scale of Pay.

   The other existing conditions regulating the grant of this allowance shall continue to apply.

10. **Residence—Office Conveyance Allowance :** All employees posted at Karachi, not residing within their work premises, shall be allowed Conveyance Allowance or Motor cycle/Car maintenance allowance, irrespective of the distance between the office and residence at the rates and subject to the conditions specified below :

		Rs.
(i) Conveyance Allowance	...	30/-p.m.
(ii) Motor cycle/Scooter maintenance allowance		60-p.m.
(iii) Car maintenance allowance	...	150/-p.m.

Motor cycle maintenance allowance shall be admissible to an employee who maintains a motor cycle/scooter and draws pay of not less than Rs. 350/- per month, and motor car maintenance allowance shall be admissible to an employee who maintains a motor car and draws Pay of not less than Rs. 1250/- per month. This allowance shall be admissible to an employee who

possesses a vehicle in his/her own name or in the name of his/her spouse.

Provided that the allowance shall be admissible only to one of the spouses, and not to both in respect of the same vehicle.

11. **Local Compensatory Allowance :** L. C. A. will be admissible @ 10% of the basic Pay subject to a maximum of Rs. 200/-. Existing Karachi Compensatory Allowance and Local Compensatory Allowance shall cease to be admissible with effect from 1st May, 1977.

12. **Senior Post Allowance :** The SPA shall be admissible at the following rates :

NPS 20	.....	Rs. 200/-p.m.
NPS 21	.....	Rs. 400/-p.m.
NPS 22	.....	Rs. 600/-p.m.

PART-III GENERAL

13. **House Rent Recovery :** The recovery of house rent for residential accommodation provided by University shall be made at the rate of 5% of emoluments of an employee.

14. **Existing Rules :** All existing rules and orders relating to matters dealt with in these Statutes shall be deemed to have been modified to the extent indicated above. All existing rules and orders not so modified shall continue to remain in force.

15. **Options :** (i) All exisitng civil employees of the University who had opted not to be governed by the Scheme of National Scales of pay shall have the option to retain their existing scale of pay. This option shall be vaild only if it is exercised in writing and is communicated to the Audit Officer/Head of the Office concerned so as

to reach him not later than 31st August, 1977. If however, on the date of approval of these Statutes an existing employee be on leave or outside Pakistan, he may exercise the option and communicate it to the Audit Officer/Head of office concerned within three months of the date of his return from leave or to Pakistan. The option once exerciesd shall be final. An existing employee who does not exercise and communicate such option on or before 31st August, 1977, shall be deemed to have opted to be governed by the scheme of Revised National Scale of Pay with effect from 1st May 1977.

(ii) Those of the existing employees who validly opt not to be governed by the scheme of National Scales of Pay shall continue to be governed by the rules/orders regarding scales of pay etc. which are currently applicable to them.

SCHEDULE

EXISTING AND REVISED SCALES OF PAY, EFFECTIVE FROM FIRST DAY OF MAY, 1977

No.	Existing Scale	Revised Scale
NSP-1	100-2-116/3-140	250-5-280/6-340
NPS-2	110-3-152/4-160	260-6-302/7-365
NPS-3	120-3-150/5-180	270-7-326/8-390
NPS-4	130-4-170/5-200	280-8-352/9-415
NPS-5	150-6-180/8-220/10-280	290-10-350/12-470
NPS-6	165-8-205/10-255/10-315	315-12-399/14-525
NPS-7	180-10-230/10:280/15-370	335-14-447/-16-575
NPS-8	200-12-260/15-335/15-425	370-16-514/18-640
NPS-9	225-15-300/16-380/20-480	390-20 590/22-700
NPS-10	250-18-340/20-440/20-540	410-22 520/24-760
NPS-11	275-20-375/20.475/25-600	430-24-550/28-830
NPS-12	300-20-400/25-525-650	460-28-600/30-900
NPS-13	325-25-450/25-575/25-700	490-30-790/32-950
NPS-14	350-25-475/25-600/30-750	520-30-730/35-1010
NPS-15	375-25-500/30-650/35-825	550-35-900/40-1100
NPS-16	400-35-750/50-100	625-40-825-50-1325
NPS-17	500-50-1000/50-1250	900-50-115/60-1750
NPS-18	1000-75-1750	1050-75-1650/130-2150
NPS-19	1800-80-2200	2250-100-2750
NPS-20	2300-100-2600	2600-125-3225
NPS-21	2750	3000-150-3750
NPS-22	3000	3250-200-4250

In conformity with the Government of Pakistan, Finance Division Office Memorandum No. F-2 (18)-R. 3/81 dated 27-6-1981 University of Karachi Revision of National Scales of Pay Statutes 1977 has been amended as under :—

PART-I REVISION OF NATIONAL SCALES OF PAY

Pay Scales of Karachi University Employees as shown in Annexure have been revised w. e. f. 1-7-1981 as under :—

	Existing National Pay Scales		Revised National Pay Scales
1.	250-5-280/6-340	...	250-5-280/6-340-7-375
2.	260-6-302/7-365	...	260-6-302/7-365-8-405
3.	270-7-326/8-390	...	270-7-326/8-390-9-435
4.	280-8-352/9-415	...	280-8-352/9-415-12-475
5.	290-10-350/12-470	...	290-10-350/12-470-14-540
6.	315-12-399/14-525	...	315-12-399/14:525-16-605
7.	335-14-447/16-575	...	335-14-447/16-575-18-665
8.	370-16-514/18-640	...	370-16-514/18-640-22-750
9.	390-20-590/22-700	...	390-20-590/22-700-24-820
10.	410-22-520/24-760	...	410-22-520/24-760-28-900
11.	430-24-550/28-830	...	430-24-550/28-830-30-980
12.	460-28-600/30-900	...	460-28-600/30-900-32-1060
13.	490-30-790/32-950	...	490-30-790/32-950-35-1125
14.	520-30-730/35-1010	...	520-30-730/35-1010-40-1210
15.	550-35-900/40-1100	...	550-35-900/40-1100-50-1350
16.	625-40-825/50-1325	...	625-40-825/50-1325-60-1625
17.	900-50-1150/60-1750	...	900-50-1150/60-1750-100-2250
18.	1350-75-1650/100-2150	...	1350-75-1650/100-2650
19.	2250-100-2750	...	2250-100-3050
20.	2600-125-3225	...	2600-125-3600
21.	3000-150-3750	...	3000-150-4200
22.	3250-200-4250	...	3250-200-4850

The pay of the existing employees shall w. e. f. 1-7-1981 be advanced by one stage. The annual increment falling due on December 1, will however, accrue as usual on that date.

PART-II ALLOWANCES

Dearness Allowance

From 1-7-81 the Dearness Allowance @ 10% of basic pay subject to a minimum of Rs. 100/- and a maximum of Rs. 250/- p. m. will be allowed to all University employees. This Dearness allowance will be in lieu of D. A of Rs. 40/- and ADA of Rs. 30/- sanctioned by the Government as per Circular No.F. 2(1)-R. 13/79, dated 30th July, 1979, and No. F. 2(6)-R13/80, dated 30th June, 1980, respectively with the following provision :

The above Dearness Allowance—

i) will be calculated on basic pay,

ii) will be classified as compensatory allowance and will not be subject to incometax,

iii) will not be included in the term "emoluments" for the purpose of recovery of house rent under FR 45-C,

iv) will not be admissible to civil servants posted abroad,

v) will not be admissible in the case of a Govt. servant who is employed during L. P. R.,

vi) will be admissible during the entire period of leave, including leave preparatory to retirement, but not during extraordinary leave,

vii) will be admissible during period of suspension.

viii) will be admissible to re-employed Govt. servants on the pay received in the relevant National Pay Scale during re-employment.

House Rent Allowance :

House Rent to University Employees not provided with accomodation will be paid from 1-7-81 @ 45% of the minimum of the relevant Revised National Pay Scale.

Existing conditions regulating the grant of this allowance shall continue to apply.

Conveyance Allowance

Rate of Conveyance allowance will be as under from 1-7-1981 :

1) University Employees drawing pay of Rs. 1250/- per month and above :

   a) Those maintaining Motor Car — Rs. 285/- p. m.

   b) Others — Rs. 150/- p. m.

2) University employees drawing pay of Rs. 350/- per month and above but less than Rs. 1250/-:

   a) Maintaining Motor Cycle/Scooter — Rs. 100/- p. m.

   b) All others — Rs. 70/- p. m.

The existing conditions regulating the grant of the above allowance shall continue to apply.

Washing Allowance

The existing rate of Washing Allowance of Rs. 5/- p. m. shall, with effect from 1-7-81 be raised to Rs. 15/- p. m. Other conditions regulating the payment of washing allowance shall continue to apply.

REGISTERED GRADUATES

Under the University of Karachi Act, 1972

Section 15 (c) : The Registrar shall maintain a register of registered graduates in the prescribed manner.

Section 20 (1) : The Senate shall consist of

(xviii) Two registered graduates to be elected by all such graduates from amongst themselves.

STATUTES

(Vide Section 28(1)(c) of the University of Karachi Act, 1972)

(1) The register of registered graduates to be maintained by the Registrar in accordance with Section 28 (1)(c) of the University of Karachi Act, 1972 shall be in the form appended.

(2) The following persons shall on payment of rupees twenty each be entitled to have their names enrolled in the register of registered graduates namely, all graduates of the University of Karachi of three years' standing and upwards. A graduate of any other University of not less than ten years' standing who ordinarily resides within the territorial jurisdiction of the University of Karachi shall also be eligible to have his name entrolled in the register of registered graduates on payment of like fee of Rs. 20/-.

(3) No person shall be eligible to apply for registeration as a registered graduate who :—

(i) has been declared bankrupt ; or

(ii) has been convicted of any offence involving moral turpitude.

(4) Application for enrolment in the register of registered graduates shall be made in the applicant's own handwriting to the Registrar in the form appended.

(5) The register of registered graduates shall be closed for purposes of the election at least 40 days before the date of election and no person whose name is not already enrolled before the date of closure, shall be entitled to vote at the election of the year.

APPENDIX "A"

UNIVERSITY OF KARACHI

Register of Registered Graduates

(Vide clause (1) of the Statutes for registration of Registered Graduates)

S. No.	Name of Graduate	Father's Name	Full Address	Name of Degree taken	Name of the University from which degree was taken	Year of taking degree	Date of arrival in Karachi	Length of residence in Karachi Area	Registration No.	Date of removal of name from Register	Reason for such removal	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13

Appendix 'B'

University of Karachi

Application for Enrolment as a Registered Graduate

(Under Clause 4 of the Statutes for registration of Registered Graduates)

To,

The Registrar,

University of Karachi,

KARACHI.

Sir,

I request to be enrolled as a Registered Graduate of the University of Karachi under Statute (4) and pray that I may be enrolled in the register of Registered Graduates.

Documentary evidence* of my having taken degree from the University of Karachi or a recognised University is enclosed herewith.

---

* Any one of the following shall be considered documentary evidence :

i) Original Diploma or attested copy thereof.

ii) A certificate from the Registrar of the University concerned.

iii) A certificate from the Vice-Chancellor.

iv) In case of Government servants, service record, provided it mentions specifically the degree held by the applicant, subject to the Vice-Chancellor's satisfaction.

v) In case of University employees, service record, provided it mentions specifically the degree held by the applicant, subject to the Vice-Chancellor's satisfaction.

The requisite fee of Rupees twenty has been paid. **

Particulars about my degree etc. are given on the back of this form A copy of my photograph *** is pasted below.

Space for Photo

I beg to remain, Sir,

Your most obedient servent.

Name in full_____

Addres in full_____

_____

Registrar's Order

1. Checked and found eligible for registration.
2. Registered under No._____of 19—in the register of Graduates and Registration Card issued.

Dated :_____ 19 .

Registrar
University of Karachi

** The fee has to be paid at the National Bank of Pakistan, University Branch, Karachi.

*** The Vice-Chancellor may dispense with the submission of photograph in case of purdah-observing ladies and conscientious objectors.

Particulars to be filled in by the Applicant Personally

Note : If it is proved that the form has been filled up by a person other than the applicant or that any of the entries made below is incorrect or that any material fact has been suppressed, the application shall be rejected.

1. Name in full (in block letters).....
2. Name of father.....
3. Name of degree taken.....
4. Name of University.....
5. Year of graduation.....
6. Present occupation .....
7. Address in full at which Election Papers are to be sent*
8. Period of residence in Karachi. { Years.....Months..... Days .... Date of arrival .....
9. I hereby solemnly affirm that I have never been declared bankrupt.
10. I hereby solemnly declare that I have never been convicted of any offence involving moral turpitude.
11. I hereby solemnly declare that I am ordinarily residing in Karachi.

(Signature of the Applicant)

* All changes in the address subsequent to the application must be immediately reported to the Registrar.

AFFILIATION AND DIS-AFFILIATION OF EDUCATIONAL INSTITUTIONS

Statutes

(Vide Section 28 (1) (d) of the University of Karachi Act, 1972)

1. A college applying for affiliation by the University shall make a written application to the Registrar so as to reach him not later than 31st. December preceding the academic year from which the affiliation is sought to take effect. Provided that the Syndicate may exempt a college from applying within the time-limit prescribed above for permission to teach a subject newly introduced by the University.

2. A college applying for affiliation shall also satisfy the University that it is to be established on a permanent basis.

3. A college applying for affiliation shall give full information in the application on the following matters, in addition to meeting the requirements laid down under Sec. 32 of the University of Karachi Act. 1972 :

   (a) standards and subjects in respects of which affiliation is sought ;

   (b) accommodation, library and laboratory equipment and strength of the college;

   (c) numbers and qualifications of Teachers subjectwise;

   (d) provision for hostels, playgrounds and the residence of the Principal and other members of the staff.

Provided that affiliation shall in no case be granted with retrospective effect beyond the date on which the application was made.

4. The Syndicate may, after due enquiry and after consultation with the Academic Council, give notice to a college of its intention of withdrawing the affiliation if requirements laid down by it are not fulfilled within a prescribed period.

Regulation

Each college shall conform to the University terms, vacations and holidays, provided that the colleges shall have the option to close on Friday or Sunday.

Every college should be inspected at least once in every two years.

ELECTIONS TO THE SENATE

Statutes

(Under Section 28 (1) (f) of the University of Karachi Act, 1972).

1. The date, time and place of election shall be notified by the Registrar in consultation with the Vice-Chancellor at least four weeks before the election.
2. Voters list of the constituency concerned shall be notified by the Registrar at least four weeks before the date of election.
3. Nomination shall be made at least two weeks before the election. The nominations shall be posted outside the Registrar's Office the same day.
4. Every nomination must be made by a member who is entitled to vote in the election of the authority concerned, and the proposal must have the written consent of the person proposed.
5. A candidature can be withdrawn by the candidate concerned up to 7 days before the date of election. The final list of the candidates shall be posted outside the Registrar's Office the same day.
6. The election will be through secret ballot.
7. The election shall be held on the system of simple majority vote. In case of a tie the election will be decided by lot drawn by the Vice-Chancellor in the presence of the candidates or their agents.
8. Every voter shall be entitled to cast only as many votes as there are vacancies and no voter shall cast more than one vote for each candidate.
9. Registrar will act as Returning Officer in each election and will be assisted by Assistant Returning Officers to be appointed by the Vice-Chancellor.

10. Each candidate can post one agent in the Polling room.
11. Each candidate or his/her agent can be present at the time of counting of votes.
12. Counting will take place immediately after the close of polling, and the result will be announced immediately thereafter.
13. All disputes arising out of the election will be referred to the Vice-Chancellor whose decision shall be final.
14. If a vacancy occurs, the same procedure shall be followed to fill it, the process to start within a month after the vacancy.
15. In case of a change in the person of a voter (nominated, elected or ex-officio) after the notification of the date of election but prior to polls the voters' list already notified shall continue to hold good and the changed person shall be deemed to have been included in it at the time of its notification.

ELECTIONS TO THE SYNDICATE AND THE ACADEMIC COUNCIL

Statutes

(Under Section 28 (1) (f) of the University of Karachi Act, 1972)

1. The date, time and place of election shall be notified by the Registrar in consultation with the Vice-Chancellor at least two weeks before the election.
2. Voters list of the constituency concerned shall be notified by the Registrar at least two weeks before the date of election.
3. Nominations shall be made at least one week before the election. The nominations shall be posted outside the Registrar's Office the same day.
4. Every nomination must be made by a member who is entitled to vote in the election of the authority concerned, and the proposal must have the written consent of the person proposed.
5. Candidature can be withdrawn by the candidate concerned upto 3 days before the date of election. The final list of the candidates shall be posted outside the Registrar's Office the same day.
6. The election will be through secret ballot.
7. The election shall be held on the system of simple majority vote. In case of a tie the election will be decided by lot drawn by the Vice-Chancellor in the presence of the candidates or their agents.
8. Every voter shall be entitled to cast only as many votes as there are vacancies and no voter shall cast more than one vote for each candidate.
9. Registrar will act as Returning Officer in each election and will be assisted by Asstt. Returning Officers to be appointed by the Vice-Chancellor.

10. Each candidate can post one agent in the Polling room.
11. Each candidate or his/her agent can be present at the time of counting of votes.
12. Counting will take place immediately after the close of polling, and the result will be announced immediately thereafter.
13. All disputes arising out of the election will be referred to the Vice-Chancellor whose decision will be final.
14. If a vacancy occurs, the same procedure shall be followed, to fill it.
15. In case of a change in the person of a voter (nominated, elected or ex-officio) after the notification of the date of election but prior to polls, the voters' list already notified shall continue to hold good and the changed person shall be deemed to have been included in it at the time of its notification.

NOMINATION OF TWO MEMBERS OF EACH BOARD OF STUDIES ON THE FACULTY CONCERNED

Statutes

(Under Section 28 (1) (f) of the University of Karachi Act, 1972)

The Chairman of each Board of Studies shall convene a meeting of the Board of Studies of his department within the period specified by the Registrar, to nominate two members of the Board of Studies by simple majority on the Faculty concerned, as per Statute 1 (2) (b) (iii). of the first statutes.

The Chairman of each Board of Studies shall give to each member one week's notice of the meeting.

If a vacancy occurs, the same procedure shall be followed to fill it.

In case there is a tie, the Chairman of the Board of Studies shall have a casting vote.

HUSEIN EBRAHIM JAMAL RESEARCH INSTITUTE OF CHEMISTRY

Statutes

(Under Section 28 (1) (g) of the University of Karachi Act, 1972,)

1. Establishment of Husein Ebrahim Jamal Research Institue of Chemistry.

The University of Karachi shall establish the Husein Ebrahim Jamal Research Institute of Chemistry, hereinafter called the 'Institute' as a constituent Institute with a separate Executive Board.

2. Functions of the Institute :

The functions of the Institute shall be as under :-

(a) To admit candidates for M. Phil and Ph.D, degrees for specialization in the relevant field of Chemistry and for such other degrees and diplomas as may be instituted.

(b) To provide and promote facilities for advanced study and research in various aspects of the chemistry of natural products and the pharmaco-chemical extensions to synthesis.

(c) To promote arrangements for extension lectures, national and international seminars, courses of further study and in-service training for those already engaged in research on various aspects of the chemistry of natural products.

(d) To furnish instrumentation services on a cost plus basis for those concerned with researches in various universities and research institutes.

(e) To undertake all measures necessary for the utilization of research results.

3. **Executive Board :**

Constitution and composition of the Executive Board :-

(f) The administration and management of the Institute shall be vested in an Executive Board consisting of the following :-

(i) The Vice-Chancellor (Chairman).

(ii) Nominee of the Ministry of Education, Government of Pakistan not below the rank of Joint Secretary/ Senior Scientific Officer.

(iii) Representative of Pakistan Science Foundation.

(iv) Dean, Faculty of Science.

(v) One member of the Syndicate nominated by the Syndicate.

(vi) Two eminent Scientists in the field of Chemistry to be nominated by the Vice-Chancellor.

(vii) Chairman of Husein Ebrahim Jamal Foundation.

(viii) Director of the Institute.

(ix) The Co-Director, if any, of the Institute who shall also act as Secretary of the Executive Board.

(x) The Registrar of the University (Observer status).

(2) The term of office of the members of the Executive Board other than ex-officio members shall be three years.

(3) The Executive Board shall meet atleast once in a quarter.

(4) The quorum for the meeting of the Executive Board shall be 50% of the total membership.

4. **Powers and duties of the Executive Board :**

The Executive Board shall exercise administrative and financial powers in respect of the Institute delegated by the Syndicate including in particular, the following :-

(1) To consider the annual programme and budget prepared by the Director of the Institute and to approve with or without amendment, reject or refer it back to the Director for such modifications as it may suggest,

(2) To appoint academic and non-academic staff members of the Institute, and to determine the terms and conditions of their services, and

(3) To frame such rules and regulations as are necessary for the proper organisation and administration of the Institute subject to the approval of the University Syndicate.

5. **Emergency Powers of the Chairman, Executive Board :**

The Chairman of the Executive Board may, in an emergency which in his opinion requires immediate action, take such action as he may consider necessary and shall, as soon thereafter as possible, report his action to the Executive Board.

6. **Academic Matters:**

The courses and syllabi as well as the mode of examinations for any new diplomas and degrees at the Institute shall be approved by the Academic Council of the University which shall take into consideration such recommendations and proposals as may be submitted by the Executive Board on the recommendations of the Board of Studies of HEJ Research Institute of Chemistry, the constitution of which should be analogous to the Boards of Studies of other Departments.

7. **Selection Board :**

(a) The Husein Ebrahim Jamal Research Institute of Chemistry Selection Board shall consist of the following :-

(i) The Vice-Chancellor (Chairman)

(ii) The Chairman, Husein Ebrahim Jamal Foundation.

(iii) The Dean, Faculty of Science.

(iv) The Director, HEJ Research Institute Chemistry.

(v) One member of the Executive Board who will be the nominee of the Syndicate and two other chemists

of eminence to be appointed by the Executive Board, provided that none of the three will be employees of the Institute.

(b) The members mentioned in sub-clause (v) of Clause (7) (a) shall hold office for two years.

(c) Four members shall form the quorum for the selection of Professors and Associate Professors, and three members for the posts of Assistant Professors and Senior Research Fellows.

(d) In case of non-academic staff members of NPS 16 and above the Selection Board shall consist only of the Director, two members of the Executive Board nominated by the Vice-Chancellor and the Dean, Faculty of Science.

(e) No member who is a candidate for the post to which appointment is to be made shall take part in the proceedings of the Board.

(f) In selecting candidates for the posts of Professors and Associate Professors, the Selection Board shall co-opt or consult three experts in the subject concerned, at least two of whom will be from abroad, and in selecting candidates for other research posts, two experts in the subject concerned, to be nominated by the Vice-Chancellor from a standing list of experts for each subject approved by the Executive Board on the recommendations of the Selection Board and revised from time to time.

(g) All appointments of Assistant Professors will be intially for a period of five years only. Any Assistant Professor seeking permanent status will be required to submit an application for it to the Director with his/her biodata, list of publications and productivity record for the past four years by the end of the 4th year after appointment. The Director shall, within a period of two months of the

receipt of this application, forward it to three referees of international repute abroad for assesment of the application. Permanent status will be granted on the recommendation of at least two of three referees.

All Professorial status appointments including those of Director and Co-Director will have a permanent status, and their selection will be based on their internationally established research contributions and proven capability of guiding postgraduate research in the estimation of the referees.

The Co-Director, if any, shall be appointed on the recommendations of the Director by the Chairman of the Executive Board from among the senior academic staff of the Institute. He will assist the Director in the discharge of his duties.

All appointments of research fellows and senior research fellows will be for a specified contract period which may be extended from year to year by the Executive Board.

(h) The minimum requirements of eligibility for staff position in the Insitute shall be determined by the Executive Board. These may exceed but shall not be less than the minimum requirements laid down by the University Grants Commission, and the pay scales shall be the National Pay Scales.

(i) A committee comprising the Director, Co-Director, if any, and Director of Finance will have full authority to make appointments and promotions and termination of appointments after observing the prescribed University rules to positions upto NPS 15.

(j) *Difference between the Executive Board and the Selection Board :*

In the case of an unresolved difference of opinion between the Executive and the Selection Board, the

matter shall be referred by the Chairman to the Syndicate whose decision shall be final.

8. **Amendments :**
The Syndicate is empowered to make any amendments necessary to these Statutes on the recommendation of the Executive Board.

Powers and duties of the Director of the HEJ Research Institute of Chemistry

(Under Section 28 (1)(h) of the University of Karachi Act, 1972)

(a) The Director of the HEJ Research Institute of Chemistry shall be the Principal executive officer of the said Institute, responsible for the execution of the policies laid down by the Executive Board.

(b) The Director shall exercise supervisory control over the academic and non-academic staff of the Institute and shall do all acts to ensure that they carry on the duties entrusted to them properly.

(c) The Director shall prepare the Annual Budget of the Institute and present it to the Executive Board for each year at such time as may be prescribed by the Executive Board in consulation with the University of Karachi and the Ministry of Education, Government of Pakistan. The Director of the Institute shall submit by the 15th August every year an Annual Report to the Executive Board covering the academic year just completed and including the plans and programmes for the coming academic year.

(d) The Director may delegate such of his administrative powers to the individual members of the staff of the Institute as he may deem fit for the proper functioning of the Institute.

(e) The Director shall have the power to grant annual increments (including special increments) to all the non - academic staff. Annual increments to the academic staff including permission to cross the efficiency bar shall be granted by the Chairman of the Executive Board at the recommendations of the Director.

(f) The Director shall have the power to grant all kinds of leave to non-teaching staff drawing a basic salary upto NPS. 15. He shall also have powers to grant casual leave to the entire Institute personnel.

All other leaves shall be granted by the Executive Board and in special cases by the Chairman subject to subsequent report to the Executive Board.

(g) The Director shall have the power to incur expenditures provided for in the approved budget of the Institute. He shall also have the power to sanction expenditures upto Rs. 1,000/- within the budget provision. Any expenditure over and above Rs. 1,000/- will need the prior sanction of the Chairman of the Executive Board. Any requests for reappropriation of budgetary provisions / new expenditure shall be presented to the Executive Board for approval.

All expenditures over Rs. 1,000/- not provided for in the budget shall be presented to the Executive Board in the form of requests for supplementary grants.

THE INSTITUTE OF BUSINESS ADMINISTRATION

Statutes

(Under Section 28(1) (g) of the University of Karachi Act, 1972)

1. Establishment of Institute of Business Administration:

The University of Karachi shall establish an Institute of Business Administration, hereinafter called the Institute, as a constituent Institution with a seperate Board of Governors.

2. Functions of the Institute :

The functions of the Institute shall be as under :

(a) to provide and promote facilities for advanced study and research in Business Administration;

(b) to provide teaching, training and guidance in order to prepare candidates for the degrees of Bachelor of Business Administration (Hons.), Master of Business Administration (full time and part-time), Doctor of Philosophy in Business Administration to be awarded by the University, and such other degrees & diplomas as may be instituted;

(c) to promote courses of further study and in-service training for those already engaged in business administration work; and

(d) to furnish consultation services for those concerned with business administration in the Central or Provincial Governments or in trade or industry or other organizations.

3. Board of Governors :

Constitution and composition of the Board of Governors :

(1) The administration and management of the Institute shall be vested in a Board of Governors consisting of the following :

(i) The Vice-Chancellor (Chairman).

(ii) The Education Secretary, Govt. of Sind.

(iii) Dean of the Faculty of Business Admn., U.K.

(iv) One Member of the Syndicate, nominated by the Syndicate.

(v) One eminent educationist in the field of Commerce to be nominated by the Chancellor.

(vi) & (vii) Two nominees of the Chancellor from business executives of the Province of Sind.

(viii) & (ix) one Professor or Associate Professor and one Assistant Professor or Lecturer of the Institute to be elected jointly by all the teachers of the Institute.

(x) The Director of the Institute, who shall also act as Secretary of the Board of Governors.

(xi) One bonafide student of the Institute elected by the students of the Institute for each academic year; and

(xii) One member of the Registered Graduates of the Institute elected from amongst themselves.

(2) The term of the office of the members of the Board of Governors other than ex-officio members shall be three years.

(3) The quorum for the meeting of the Board of Governors shall be 50% of the total membership.

(4) A member shall vacate his seat on the Board of Governors if he does not attend three consecutive meetings of the Board of Governors without any valid reason, provided that this shall not apply to ex-officio members.

4. Powers and duties of the Board of Governors :

The Syndicate shall delegate to the Board of Governors such administrative and financial powers in respect of the Institute as may be necessary for its proper and efficient functioning including in particular the following, namely:

(i) to consider the annual programme and budget prepared by the Director of the Institute and to approve with or without amendment, reject, or refer it back to the Director for such modifications as it may suggest;

(ii) to appoint the teachers and other officers and staff of the Institute, and to determine the terms and conditions of their services, and

(iii) to frame such rules and regulations as are necessary for the proper organization and administration of the Institute.

5. Academic Matters :

The courses and syllabi as well as the examinations and degree requirements of the Institute shall be prescribed by the Academic Council of the University which shall take into consideration such recommendations and proposals as may be submitted by the Board of Governors.

6. Selection Board :

(1) The I.B.A. Selection Board shall consist of the following :

(i) The Vice-Chancellor (Chairman)

(ii) The Chairman, or a member of the Sind Public Service Commission to be nominated by the Chairman ;

(iii) The Dean, Faculty of Business Administration;

(iv) The Director, Institute of Business Administration ;

(v) One member of the Board of Governors and two other men of eminence to be appointed by the Board of Governors, provided that none of the three shall be employees of the University ;

(2) The members mentioned in sub-clause (v) of clause (1) shall held office for two years.

(3) (a) Four members shall for the quorum for the selection of a Professor or an Associate Professor and three members for the Selection of other teachers.

(b) In case of Officers other than teachers, the Selection Board shall consist only of members at sub-clauses (i), (ii), (iv), and (v) of clause (1).

(4) No member who is a candidate for the post to which appointment is to be made shall take part in the proceedings of the Board.

(5) In selecting candidates for the posts of Professors and Associate Professors, the Selection Board shall co-opt or consult three experts in the subject concerned, and in selecting candidates for other teaching posts, two experts in the subject concerned, to be nominated by the Vice-Chancellor from a standing list of experts for each subject approved by the Board of Governors on the recommendation of the Selection Board and revised from time to time.

(6) *Difference between the Board of Governors and the Selection Board.*

In case of an unresolved difference of opinion between the Board of Governors and the Selection Board the matter shall be referred to the Syndicate whose decision shall be final.

APPOINTMENT OF PROFESSOR EMERITUS

Statutes

(Vide Section 28(1) (j) of the University of Karachi Act, 1972)

1. The University shall institute a limited number of posts of Professor Emeritus for such Professors of the University who retired from the University after serving it with great distinction and achieving eminence in their subjects. To be appointed a Professor Emeritus, a Professsor must have served the University for a minimum period of 10 years and must have attained the age of 60.

2. The procedure for the conferment of the emeritus status will be as follows :-

The Syndicate, on the recommendation of the Vice-Chancellor, may decide by a resolution passed by 3/4th majority of the members present and voting to confer the emeritus status on a retiring professor. The decision of the Syndicate shall be treated as final.

3. The Professor Emeritus will be granted the following benefits:-

(1) An honorarium of Rs. 1000/- per month.

(2) A room/place and facilities of work in the Department and any other facilities which the Syndicate may from time to time sanction.

(3) A house for residing in the campus to which he may be entitled as a Professor on rent paid by a Professor at the time of retirement ; or if he prefers to live in a smaller house, then on the basis of the percentage of his honorarium, subject to the availability of a house in each of the two categories.

4. The Professor Emeritus will have no specific teaching/ administrartive duties but will be expected to continue his own research work and, if necessary, guide research. The conferment of the emeritus status shall be for life but can be terminated if the Professor so desires or the Syndicate by 3/4th majority of the members present and voting terminates it in the interest of the University.

GENERAL SCHEME OF STUDIES

(Vide Section 28(1) (l) of University of Karachi (Act, 1972)

B. A. (Pass) Degree

Statutes

1. The course of study for the Pass Degree of Bachelor of Arts shall extend over two years.

2. The Pass course shall consist of three Compulsory subjects and three Optional subjects. Each Compulsory subject shall consist of one paper of 100 marks and three hours' duration. Each Optional subject shall consist of 200 marks.

3. Distribution of papers year-wise is as under :-

Year	English	Islamic Studies and Pakistan Studies Or Ethics and Pakistan Studies (for Non-Muslims)	Natural Science or Urdu or Bengali or Sindhi or Urdu (N.M.T)	Optional I	Optional II	Optional III
I	I	I	—	I	I	I
II	—	—	I	I	I	I

Regulations

1. The course of study shall consist of the following :

(a) Compulsory Subjects.

(i) English

(ii) Islamic Studies and Pakistan Studies or Ethics and Pakistan Studies (for Non-Muslims)

(iii) Natural Science or Urdu or Bengali or Sindhi or Urdu (N.M.T.)

(b) Optional Subjects :

Any three subjeets from the following, provided that not more than one from (11) can be taken :

(1) General History (2) Islamic History (3) Islamic Studies (4) Economics (5) Philosophy (6) Political Science (7) Psychology (8) Sociology or Social Work (9) International Relations (10) Statistics (Provided that a candidate offering Statistics must also take up Mathematics) (11) Arabic, Persian, Urdu, Bengali, Sindhi, English, (12) Mathematics (13) Geography (14) Education (15) Outlines of Home Economics (for female candidates only).

Distribution of marks for B.A. Pass (2 years course) Examination shall be as under :-

(i) The Compulsory subject of Islamic Studies and Pakistan Studies or Ethics and Pakistan Studies (for Non-Muslims) shall carry 100 marks. It will comprise the following two parts :

Part I: Islamic Studies / Ethics (for non-Muslims)..... = 60 Marks

Part II : Pakistan Studies..... = 40 Marks

Separate paper will be set for each part and the answers to each part shall be written and evaluated separately. Candidates shall have to pass separately in each part.

The marks obtained in both the parts separately will be included in the total aggregate for determining Division.

(ii) Each subject in the Optional group except Psychology. Social Work, Geography, Mathematics and Statistics shall consist of two papers of 100 marks each.

(iii) In Psychology and Geography there shall be two papers of 75 marks each, and two practicals of 25 marks each.

(iv) In Mathametics there shall be 4 papers of 50 marks each.

(v) In Statistics there shall be two papers, each of 60 marks and 2 practicals, each of 40 marks.

(vi) In Social Work there shall be two papers of 75 marks each, and Field Work of 25 marks in each paper.

2. **Pass Marks and Class :**

(a) Pass marks shall be 33 per cent in each subject and 36 per cent in the total of the three Optional subjects and the Compulsory subject of Islamic Studies/Ethics and Pakistan Studies at each yearly examination. Theoretical and Practical Examinations, where necessary, have to be passed separately.

(b) Candidates obtaining not less than 60 per cent marks in the aggregate of the subjects specified under (a) shall be placed in the First Division, not less than 45 per cent marks in the Second Division, and not less than 36 per cent marks in the Third Division.

(c) Division shall be determined on the aggregate of the marks obtained in the Compulsory subject of Islamic Studies/Ethics and Pakistan Studies and the three Optional subjects.

(d) If a candidate has been permitted to take a Compartmental or Supplementary Examination, his marks in the Compartmental or Supplementary Examination will be counted towards determining the Division.

3. **Examination :**

Supplementary Examination will be held for Part II only of B.A. (Pass).

For B.A. Part I only Annual Examination will be held. Only those who appear at the Annual B.A. Part II Examination and fail or, being eligible, are not able to appear at the

Annual Examination, shall be eligible to take the Supplementary Examination.

Only such of these candidates as fail at the Annual Examination in not more than two subjects shall be eligible for promotion to the next higher class, provided they obtain the aggregate percentage (i.e 36%) in the total of the subjects cleared.

Those who are not eligible for promotion on the result of the Annual Examination and gain eligibility or pass in the Supplementary Examination, will not be eligible for admission to the next higher class in the following academic year.

4. **Promotion :**

(i) A candidate who is eligible to appear at the B.A. (Pass) Part I Examination either as a regular student or an external candidate shall be promoted to the Part II class irrespective of fact whether he appeared at the Part I Examination or not, and shall be permitted to appear at the Part I and Part II Examinations simultaneously. Those who appear at the Part I University Examination and fail shall be exempted from re-appearing in those heads of passing of the Part I Examination which they clear. Their result of the Part II Examination shall, however, remain in abeyance until they clear the Part I Examination in full.

Students of other Uaiversities which do not hold Part I Examination will also be allowed to join the Part II class and to appear at the Part I and Part II Examinations simultaneously, provided they had been promoted to the Part-II class at the University from where they had migrated and provided they had passed the Higher Secondary or equivalent Examination of 12 years' duration.

(ii) A candidate who fails in not more than two subjects at the B.A. Part II Examination, shall be eligible for promotion to the next higher class, provided he obtained

the aggregate percentage in the total of the heads of passing which he had cleared.

(iii) A candidate who fails at the B.A. Part II Examination in only one subject and is short of 36% in the aggregate of the subjects cleared by him, shall be eligible for promotion to the next higher class. He shall have to re-appear in the subject in which he had failed and any subject or subjects (of his choice) which he had cleared with less than 36% marks.

(iv) A candidate who fails at the B.A. Part II Examination only in the aggregate, shall be eligible for promotion to the next higher class. He shall have to re-appear in any subjet or subjects of his choice which he had cleared with less than 36% marks, in order to make up the shortage in the aggregate.

(v) Candidates who had failed at the B.A. (Pass) Examination and who had been declared eligible for promotion from a lower class to a higher class can re-appear in the subjects of the lower examination only under the following conditions :

(1) Those who had failed only in the aggregate of the lower examination could re-appear only in the subject/subjects in which they had secured less than 36% marks. They would, at their option, re-appear in all or any of the subjects in which they had secured less than 36% marks.

(2) Those who had failed in the aggregate as well as in some subject of the lower examination, had necessarily to appear in the subject in which they had failed. They would, at their option, also appear in all or any of the subjects which they had cleared with less than 36% marks.

(3) Those who had NOT failed in the aggregate could re-appear only in the subject/subjects in which they had failed.

In no case could the above categories of candidates re-appear at the full examination of the lower class irrespective of the fact whether they availed of promotion or not.

(vi) A candidate who appeared simultaneously at the Parts I and II Examinations of B.A. (Pass) shall not be promoted to the next higher class under he clears the Part I Examination in full.

(vii) In case a candidate fails in the subject/subjects of the lower class, his result of the higher class shall remain in abeyance.

(viii) Full examination fee shall be charged for the remaining subject/subjects of the lower examination.

5. Exemption :

If a candidate secures at least 45 per cent marks in a head of passing, he will be entitled to exemption from re-appearing in that head of passing.

Exepmtion or exepmtions earned by a candidate at an examination of the University shall stand valid for the candidate appearing at the same examination as an ex-student inspite of change in the syllabus. If the order of the paper in which exemption has been earned at an earlier examination stands changed in the new syllabus the candidate will be entitled to exemption from the paper in which it is placed in the new syllabus. If the paper in which exemption has been earned earlier, does not at all figure in the changed syllabus, the candidate will be entitled to exemption from that paper of the new syllabus.

6. Rank :

A candidate availing of the concession of promotion or exemption, shall be eligible for class but not for rank.

A candidate whose failure is condoned, shall be eligible for class but not for rank.

A candidate who passes at an examination in more than the prescribed duration of the course, shall be eligible for class but not for rank.

7. **Ex-Student :**

(a) A candidate for the B.A. Examination shall be compulsorily required to clear the examination finally within a maximum period of three years, or chances available for a maximum of five consecutive examinations. In case such a student fails to pass out the examination under the above conditions, his name will be removed from the rolls (in case of regular student) or registration cancelled (in case of external candidate). He will, however, be permitted to take fresh admission as a regular student or register afresh as an external candidate (in case he had been an external candidate).

An Ex-student shall appear in the course prescribed for the examination of the particular year in which he appears.

(b) A student who could not complete his attendance and, therefore, was not permitted to appear at an examination shall be allowed to appear at the examination in the following years as an Ex-student subject to the limitations imposed under (a) above, provided that a candidate who offers a subject in which laboratory work is prescribed shall be required to submit evidence of such work having been satisfactorily completed as a pre-requisite for permission to appear at the examination as an Ex-student.

8. **External Candidate :**

A student who has passed the B.A. (Pass) Part-I Examination as a regular student can appear at the B.A. (Pass) Part-II Examination as an External Candidate, but not vice-versa.

9. **Qualifying in a Single Subject at B.A.**

A student who has passed the B.A. Examination or the B.A. Honours (Consolidated) Examination may appear for the examination in a subject at the same level not already done by him on the completion of one or two years' study, provided that the permission may be given only if a College is prepared to provide instruction in the single subject for one or two years.

10. **Option to Part I Honours Candidates to revert to Pass Course in the II Year.**

A candidate who passes at Part I of an Honours examination can join Part II of the Pass course, if he so desires.

11. **Eligibility of Part I (Pass) Candidates to join Honours Course in II year.**

A candidate passing the B.A. (Pass) Part I Examination with at least 50% marks in a subject will be eligible for admission to B.A. (Hons.) Part II class in that subject.

12. **Bar against issue of both Pass and Honours Degrees.**

No student of the B.A. (Honours) Course shall be eligible for both Pass and Honours Degrees: Provided that an Honours student who after successful completion of Part II of the Honours Course Examination discontinues his studies or fails at Part III of the Honours Course shall be eligible for the Pass Degree. Those who successfully complete Part III of the Honours Course shall be awarded the Honours Degree but not the Pass Degree.

13. **Exemption of B.A. Part I Passed Candidate of another University from B.A. Part I Papers of this University.**

Students who have passed the B.A Part I (Pass or Honours) Examination from a University other than the Karachi University shall be exempted from appearing in those papers of B. A. Part I of this University which they had cleared at the parent University, in case they join the B.A. (Pass) Part II class of this

University, provided that the Part I Examination passed by the candidate is a public examination conducted by a University or public body and not an internal promotion examination; provided further that the candidate must have passed the B.A. Part I Examination after Intermediate or Higher Secondary Examinatian or an equivalent examination taken at the end of 12 years' study.

B. A. (Honours) Degree
Statutes

1. The course for the B.A. Honours Degree shall extend over a minimum of six Semesters.

2. The Honours course shall consist of one Principal, two Subsidiary and three Compulsory subjects.

3. (a) The Principal subject shall consist of 16 courses of 3 credits each, and a comprehensive Viva Voce at the end of the sixth Semester. The Viva shall carry No credit, but shall have to be passed to qualify for the final award of the Degree. Each Subsidiary subject shall consist of 4 courses of 3 credits each.

   (b) For the Compulsory subjects the total number of credit hours shall be 10 distributed as under :

   (i) English — 4 Credit Hours

   (ii) The Compulsory subject of Islamic Studies/ Ethics (for non-Muslims) and Pakistan Studies will comprise the following two parts :-

Part I	Islamic Studies/ Ethics (for non-Muslims)	2 Credit Hours	= 60 Mks.
Part II	Pakistan Studies	1 Credit Hour	= 40 Mks.

   Separate paper will be set for each part and the answers to each part shall be written and evaluated separately. Candidates shall have to pass separately in each part. The grade/marks obtained in both the parts separately will be added to the CGPR/Total for determining the final Grade/Division.

   (iii) Natural Science/Bengali/Sindhi/ Urdu (M.T.)/Urdu (N.M.T.) — 3 Credit Hours

(c) The 24 credit hours for the Subsidiary (Minor) subjects shall be distributed as under :

Year	First Semester	Second Semester	Total
1st Year	6 credits	6 credits	12
2nd Year	6 credits	6 credits	12
			—
			24

(d) The 48 credit hours for the Principal (Major) subject shall be distributed as under :

Year	First Semester	Second Semester	Total
1st Year	3 credits	3 credits	6
2nd Year	6 credits	6 credits	12
3rd Year	15 credits	15 credits	30
			—
			48

Regulations

Combinations

Candidates shall be allowed to offer any three of the following subjects, one as Principal (Major) and two as Subsidiary (Minor):

(i) Economics or any one language from Arabic, Persian, Urdu, Bengali, Sindhi, English and French, provided that French can be offered as a Subsidiary subject only. Provided further that a student taking up Honours in one language can offer another language as a Subsidiary subject.

(ii) Philosophy or Statistics or Geography, provided that Philosophy cannot be combined with Social Work, and that a student taking up Statistics must also take up Mathematics.

(iii) Psychology or Geography.

(iv) Social Work or Sciology.

(v) General History or Islamic History or Islamic Studies or Mathematics, provided that Islamic History can be

combined with Islamic Studies. Provided further that a candidate offering Islamic Studies as the Principal subject shall be governed by the scheme for Honours in Islamic Studies.

(vi) Political Science or International Relations.

(vii) Journalism as the Principal subject can only be combined with two Subsidiary subjects, one from each of the following groups.

Group "A" Sociology, Psychology and Economics.

Group "B" History, Political Science or International Relations and any one of the languages, provided that the combination offered is otherwise admissible.

A candidate taking up Honours in one of the subjects indicated under the Groups A and B above can take up Journalism as one of the Subsidiary subjects.

Subject to the above limitations, an Honours student must abide by the advice of the Chairman of the Department in the Principal subject with regard to the choice of Subsidiary subjects.

NOTE ; Geography and Statistics shall be governed by the rules for B.Sc. Honours.

M. A. (Internal)

Statutes

1. The course for the M.A. Degree shall extend over a minimum of four Semesters and will be taken in two Parts—(i) Previous Examination and (ii) Final Examination.
2. A student passing the B.A. Honours (3 years' course) Examination will be eligible for admission directly to the M.A. (Final) Class in the same subject with exemption from the M. A. (Previous) courses.
3. **Course Requirement :**
   (a) M.A. (Previous) : There shall be ten courses each of three credit hours for M.A. (Prev.), to be distributed equally over two semesters.
   (b) M.A. (Final) : There shall be ten courses each of 3 credit hours, to be distributed equally in two semesters. However, if a student scores 35 CGPR or more in his B.A. Hons or M.A. (Previous), he may be allowed to offer Thesis equivalent to 6 Cr. Hours. Students offering Thesis will not be given Project.
   (c) Only one Project shall be available during a degree course not exceeding two courses in all.
   (d) In addition, there shall be a Comprehensive Examination covering all the courses studied for the degree.
   (e) There shall be a Viva Voce Examination in defence of Thesis.

Regulations

A candidate for the M.A. Examination shall take only one of the following subjects at a time :

1. General History	2. Political Science
3. Islamic History	4. International Relations
5. Sociology	6. Economics

7. Philosophy	8. Psychology
9. Urdu	10. Arabic
11. Persian	12. Sindhi
13. Bengali	14. English
15. Mathematics	16. Geography
17. Statistics	18. Social Work
19. Journalism	20. Library Science

NOTE : Geography and Statistics shall be governed by the rules for M.Sc.

Additional Courses :

A maximum of two courses in addition to the departmental requirement for M.A. degree can be taken in an allied department. The choice of the course/s will be made on the advice of the Chairman.

In case the course in which a student failed is not being given in the department, the student may be allowed to offer an alternate course in the same or in an allied department. No student will be made to wait and lose a Semester as far as possible.

Permission to M.A. in one branch of a subject to do M.A. in another branch of the same subject

A candidate who has already done M.A. in one branch of a subject can be allowed to do M. A. in another branch of the same subject by joining directly the M.A. Final Class in the other branch, and his result of M.A. Final in the other branch shall be determined on the combined marks of M. A. Previous and the second Final Examination.

A candidate doing M.A. in another branch of the same subject, shall not be exempted from the paper which is common to the branch already done by him and the new branch.

M. A. Previous & Final

(For External Candidates only)

1. The Examination for the Degree of Master of Arts shall be taken in two parts, (i) Previous Examination (ii) Final Examination, each of one year's duration. A student passing the B.A. Honours (Three years Course) Examination will be eligible to take the M.A. (Final) Examination in the same subject after one year's study without being required to pass the M. A. (Previous) Examination.

2. A candidate for the M.A. (External) Examination shall take only one of the following subjects at a time :-

1. General History
2. Political Science
3. Islamic History
4. International Relations
5. Economics
6. Philosophy
7. Urdu
8. Arabic
9. Persian
10. Sindhi
11. Bengali
12. English
13. Mathematics
14. Journalism (subject to fulfilment of the prescribed conditions)

3. The M.A. (Previous) Examination shall consist of five papers, each of 100 marks and of 3 hours' duration.

4. The M.A. (Final) Examination shall comprise five papers, each of 100 marks and 3 hours' duration.

Honours Degree in Islamic Studies

Statutes

1. The course for the Honours Degree in Islamic Studies shall extend over a minimum of six Semesters.

2. The Honours course shall consist of one Principal, two Subsidiary and three Compulsory subjects.

3. (a) The Principal subject shall consist of 16 courses of 3 credits each, and a comprehensive Via Voce at the end of the sixth Semester. The Viva shall carry no credits, but shall have to be passed to qualify for the final award of the Degree

   Each Subsidiary subject shall consist of four courses of three credits each.

   (b) For the Compulsory subjects the total number of credit hours shall be 10 distributed as under :

   i) English 4

   ii) Natural Science 3

   iii) The Compulsory subject of Islamic Studies/ Ethics (for non-Muslims) and Pakistan Studies will comprise the following two parts :-

Part I :	Islamic Studies/ Ethics (for Non-Muslims)	2 Credit Hours	= 60 Mks.
Part II :	Pakistan Studies	1 Credit Hour.	= 40 Mks.

Separate paper will be set for each part and the answers to each part shall be written and evaluated separately. Candidates shall have to pass separately in each part. The grade/marks obtained in both the parts separately will be added to the CGPR/Total for determining the final Grade/Division.

(c) The 24 credit hours for the Subsidiary (Minor) subjects shall be distributed as under :

Year	First Semester	Second Semester	Total
First Year	6 Credits	6 Credits	12
Second Year	6 Credits	6 Credits	12
			—
			24

(d) The 48 credit hours for the Principal (Major) subject shall be distributed as nnder :

Year	First Semester	Second Semester	Total
First Year	3 Credits	3 Credits	6
Second Year	6 Credits	6 Credits	12
Third Year	15 Credits	15 Credits	30
			—
			48

Regulations

Combinations ;

Principal and Subsidiary Subjects :

Principal : Islamic Studies

Subsidiary : Any two of the following subjects

(i) Economics

(ii) Philosophy or Psychology or Geography

(iii) Social Work or Sociology

(iv) Political Science or International Relations.

Subject to the above limitations, an Honours student must abide by the advice of the Chairman of the Department in the Principal subject with regard to the choice of Subsidiary subjects.

Master of Arts in Education

The examination for the degree of Master of Arts in Education shall be taken in two parts :

i) Previous Examination

and ii) Final Examination

each of one year's duration.

The Previous examination shall consist of five papers, each paper of 100 marks and of 3 hours duration as given below:—

1) Philosophical & Sociological Foundations of Education,

2) Psychology of Education.

3) Historical Development of Education.

4) Research methods and Statistics in Education.

5) Educational Measurement and Evaluation.

The Final examination shall comprise four papers, each of 100 marks of 3 hours duration. The fifth paper shall comprise a research report on any educational problem based on field study. The research report must be submitted within the specified period. There will be a viva-voce on the research report on a date fixed by the Department.

The classification of papers shall be as follows :

1) Comparative Education.

2) Guidance & Consulting.

3) Modern Development in Education.

4) Readings in Education.

5) Research report and Field study.

A degree programme leading to M. A. (Education) is designed for those candidates who have shown their interest and aptitude in Education by studying this subject as an elective in B. A. (Pass) course securing a minimum standard of second division marks and wishing to pursue advanced study of the subject with specialization in some significant aspect of Education. Avenues of employment as lecturers in Education, or officers in the Ministries, Departments, Directorates and Boards of Education will be open to them on completion of the programme successfully.

Objectives :

The instructional programme of M. A. (Education) will be geared to the attainment of the following objectives :

General : 1. To provide adequate instruction in the discipline of education as enjoined in the Holy Qur'an and Hadith and to equip students with a broad spectrum of learning experience.

2. To prepare and equip the students with the current and up-to-date knowledge in education to help them meet the challenges of Science and Technology for national development in terms of the basic ideology of Pakistan.

3. To create interest and love for learning and discipline among the youth and foster in them a deep conviction for education as a continuous and life-long process.

4. To help students realize the importance of interdisciplinary studies and awaken in them a craving for second scholarship and productivity of worthy education.

5. To facilitate intellectual, moral, emotional, cultural, spiritual and behavioural change among the students in the light of the Qur'anic revelation and foster in them qualities of true patriotism, interhuman relationship and educational leadership

for prospective national reconstruction and integration in the world context.

Specific :

1. To provide opportunities of specialization to graduates with Education as their elective subject.

2. To cultivate among the students the attributes of a potential teacher, constructive planner and inquisitive researcher in the field of education.

3. To make them conscious of the changing role of education and help them grow as prospective educational leaders, administrators, creative thinkers and innovative workers in the different fields of education in terms of the day-to-day developments in the trends, methods, techniques and materials of education.

4. To enable them to understand educational problems of the country and solve them intelligently according to the needs and requirements of the people of the country.

5. To help them realise and be able to shoulder their democratic responsibility of motivating the masses for learning and education and thus help them build up a learning society.

6. To train them in the use of instructional and educational technology and equip them with the methodology of education so as to facilitate them in making national education more concrete, more effective, more meaningful and hence more productive.

7. To prepare them to participate actively and effectively in exchange programmes both at home and abroad.

8. To prepare them for worthy placement in different departments of education e.g. ministries, extension centers, bureaus of curriculum, Text Book Boards, Education journalism mass media stations and other centers of excellence.

Admission Procedure :

Students with a second class Bachelor's Degree from a recognized University with Education as an elective subject or with comparable professional background are eligible for admission to M. A. Education.

Application for admission shall be made on the prescribed form alongwith the required documents as mentioned in the form.

Candidates seeking admission will be required to appear for interview before a Selection Board constituted for the purpose and their admission shall be finalized under the signature of the competent authority.

Admission of a candidate shall be liable to cancellation if incorrect statements are made in the admission form.

Bar to Admission :

Persons who are in employment anywhere shall not be allowed to take up the course and at the same time retain employment. Similarly a person enrolled for a Master's Degree course in any other Department of the University will not be allowed to take up the course in M. A. (Education) simultaneously.

Transfer from other Universities :

Students from other Universities may be admitted to the course by transfer provided they submit a migration certificate from the University.

No person will, however, be admitted even as a transfer case if he applies for admission after the expiry of one month from the commencement of the academic session.

Registration :

No student shall be eligible to appear at the University examination unless he/she has been registered in the University for the course.

Applications for registration on prescribed form supported by necessary documents shall be submitted to the Registrar through the Department within six weeks of the date of admission in the case of normal admissions, and three weeks in the case of admission by transfer. A fee of Rs. 30/- shall be paid by the candidates with each application.

A student once registered shall remain on rolls so long as he does not migrate to any other University.

If a student remains unregistered for a period of more than six weeks after the admission, his name shall be removed off the roll. He shall not be readmitted unless and until he produces necessary certificates required for registration and pays the necessary fee.

Attandence :

Attendance at lectures, tutorials and seminars in each subject is compulsory for all students and no student shall be eligible to appear at the examination unless he has put in 75% attendance in each paper in each academic year.

Leave Rules :

No student shall absent himself from the Department or from his class without formal application.

Candidates absenting themselves from a lecture or the Department for 10 days continuously without application shall be removed off the roll.

No leave of absence from the Department on any ground shall be granted to a student for more than a fortnight.

Applications on medical grounds must be supported by a certificate from a registered Medical Practitioner.

Post dated application and medical certificate shall not be accepted.

Long leave on medical grounds shall in no case be counted towards condonation of required percentage of attendance.

Master of Applied Science in Economics

Course Requirements :

The MAS in Economics is an intensive three semester post-graduate program, spread over a period of 12 months. The program requires the completion of a total of 36 credit hours of study. The first semester of the program is devoted to preparation in economic theory and quantitative methods ; the second is oriented towards applied economics ; and the third towards research, wherein the theoretical and analytical tools acquired in the first two semesters are applied.

Prior to the commencement of the program, eight weeks noncredit remedial courses in ecenomic theory, mathematics and statistics are offered for those with a deficiency in any of the above areas.

Course Listing

Semester I	*Credit Hours*
Microeconomics	3.0
Macroeconomics	3.0
Econometrics I	3.0
Computer Methods	3.0
Semester II	
Econemetrics II	3.0
Issues in Development Economics	3.0
Public Economics	3.0
Workshop : Theory*	3.0
Semester III	
Seminar in Current Economic Affairs	3.0
Workshop : Research	9.0

*Workshops may be offered in the following areas :

Agricultural Economics

Urban Economics

International Economics

Admission Requirements :

Minimum requirements for admission to the MAS program are either M.A.,M.Sc., M.Com., or an equivalent degree. Since admission to the program is competitive, only those with a sufficiently high percentage should apply.

Preference will be given to those with a background in Economics, Mathematics, Statistics and Business. Experience in teaching and research will be considered added qualifications for admisson.

All applicants who fulfil the minimum requirements will be required to pass an Admission Test and an interview to qualify for admission. Tests and Interviews will be held at Karachi, Peshawar and Lahore.

Post-Graduate Diploma in Urdu Language and Literature for Foreigners

1. The examination for the Post-graduate Diploma Course in Urdu Language and Literature for Foreigners shall be taken in two parts, (i) the Previous Examination and (ii) the Final Examination, each of two Semesters. The Previous Examination shall consist of 8 courses, each of three credits. In the Final Examination there shall be 8 courses, each of three credits.
2. In addition, there shall be a comprehensive Viva Voce Examination at the end of the 2nd Semester. The Viva shall not have any credits, but shall have to be passed to qualify for the final award of the Diploma.
3. No Class or Division shall be given.

Post-Graduate Diploma in Indian Studies

1. The course of studies for the Post-Graduate Diploma in Indian Studies shall extend over two Semesters.
2. There shall be 10 courses of three credits each.
3. In addition, there shall be a comprehensive Viva Voce Examination at the end of the 2nd Semester. The Viva shall not have any credits, but shall have to be passed to qualify for the final award of the Diploma.

4. The pre-requisite qualification for admission to the Post-graduate Diploma in Indian Studies shall be a Bachelor's Degree in Arts, Science or Commerce.
5. The passing grade shall be at least "D" in each course and an overall 2.5 average.
6. No Class or Division shall be given.

Certificate Examination in Modern Languages

1. A Certificate Examination shall be held in such languages as the Syndicate may, from time to time, decide.
2. The course shall be of two Semesters and the Examination shall be held at the end of each Semester.
3. There shall be four courses each of 3 credits of 2 hours duration.
4. In addition, there shall be a comprehensive Viva Voce examination at the end of the 2nd Semester. The Viva shall not have any credits, but shall have to be passed to qualify for the final award of the Certificate.
5. Courses in the 1st Semester shall be on text alone, and those in the 2nd Semester shall compromise grammar, composition and translation.
6. The minimum passing grade shall be "D" and 2.5 grade point average. Candidates obtaining "A" grade shall be awarded distinction.
7. No Class or Division shall be given.

Certificate Course in General Linguistics

1. The Certificate Course in General Linguistics shall be of two Semesters.

2. There shall be 8 courses of 3 credits each and a practical with no extra credit. Grades shall be awarded on the overall performance in theory and practical.
3. In addition, there shall be a comprehensive Viva Voce Examination at the end of the 2nd Semester. The Viva shall not have any credits, but shall have to be passed to qualify for the final award of the Certificate.
4. A minimum of "D" in each course shall be the passing grade. 2.5 grade point average will be required for passing.
5. No Class or Division shall be given.

Intensive Course in Urdu

1. The purpose of the course is to provide an intensive course in Urdu for such students who do not speak and understand Urdu. Lectures on the structure of Urdu are delivered and the teacher provides necessary drill in comprehension and repetition. The stress is on spoken Urdu.
2. There will be an examination at the end of two Semesters. A question paper will be set to test the student's comprehension of Urdu and a Viva Voce test will be given. No special course or text books are prescribed.
3. In addition, there shall be a comprehensive Viva Voce examination at the end of the 2nd Semester. The Viva shall not have any credits, but shall have to be passed to qualify for the final award of the Certificate.
4. No Class or Division shall be given.

Diploma Course in French

1. Students seeking admission to the Course must hold a Certificate in French.

2. The Course shall be of 2 Semesters. There shall be four courses, each of 3 credits. Courses in the 1st Semester shall be based on the text, and the courses in the 2nd Semester shall comprise essay, translation and grammar.
3. In addition, there shall be a comprehensive Viva Voce examination at the end of the 2nd Semester. The Viva shall not have any credits, but shall have to be passed to qualify for the final award of the Diploma.
4. No Class or Division shall be given.

Diploma Course in Italian

1. The Course shall have the duration of 2 Semesters after the Certificate in Italian. There shall be six courses, each of 3 credits and a comprehensive Viva Voce with no credits, but the Viva shall have to be passed to qualify for the final award of the Diploma.
2. Three courses will be given in the 1st Semester, and the other three courses in the 2nd Semester.
3. No Class or Division shall be given.

Diploma Course in Hindi

1. Students seeking admission to the Diploma Course must hold a Certificate in Hindi.
2. The Course shall be of 2 semesters. There shall be two courses, each of 3 credits. Course in 1st semester shall be based on grammar and composition, and in the second semester shall comprise essay and translation.
3. In addition there shall be a comprehensive Viva Voce examination at the end of the 2nd semester, The Viva shall not have any credits, but shall have to be passed to qualify for the final award of the Diploma.
4. No Class or Division shall be given.

Course No HIN 201 (*First Semester*) 3 Credit Hours

1. Introduction : Hindi Language, History of Hindi Language origin only.
2. Grammar in General : Verb, Adverb, Adjective, Preposition, Conjunction and Interjection, Phrasing, Transitive, Instransitive, Active, Passive.
3. Declension and Conjugation of Verb
4. Composition: (a) Conversation (b) Dialogue
   (c) Introduction of essay writing
   (d) Introduction of letter writing
5. Translation from English into Hindi and vice-versa
6. Readings from the text.

Prescribed Book

Hindi Reader Part III by Vaqar Ahmed Rizvi
Published by University of Karachi.

Course No. HIN 202 (*Second Semester*) 3 Credit Hours

1. Readings from the Text.
2. Unseen Passages
3. Essay & Composition : 30 to 40 lines on a familiar topic
4. Translation from Hindi into English
5. Translation from English into Hindi
6. History of Hindi Language and Literature, its development — three phases.

Prescribed Text Book

Hindi Reader Part IV (Lesson 1-14)
by Vaqar Ahmed Rizvi
Published by University of Karachi

Reading List :

1. F. A. K. *A Short History of Hindi Literature*
2. Rev. Advin Graves *History of Hindi Literature*
3. Dr. Hazari Prasad Diwedi: *Hindi Sahitya Ki Bhumika*
4. Dr. Mohd. Hassan *Hindi Adab Ki Tarikh (in Urdu)*
5. Zaheeruddin Alvi *History of Hindi Literature (in Urdu)*
6. Habibullah Ghazanfar *Hindi Adab (in Urdu)*
7. Niaz Fatehpuri (ed) *Nigar Hindi Number, Jan. 1936 (in Urdu)*
8. Ram Chandra Shukl *Hindi Sahitya Ka Etehas*
9. Dr. Ram Kumar Verma *Hindi Sahitya Ka Alocatmak Etehas*
10. Shri Krishan Lal *Adhunik Hindi Sahitya Ka Vikas*
11. Kakshmi Sagar *Adhunik Hindi Sahitya*
12. Nand Dularey Vajpayee *Adhunik Hindi Sahitya*

Bachelor of Oriental Learning

1. There shall be a degree of Bachelor of Oriental Learning under the Faculty of Arts.

2. Holders of certificates of passing—
   (i) Munshi Fazil or
   (ii) Moulvi Fazil or
   (iii) Adib Fazil Examination or

(iv) The Honours Examination in any Pakistani language of any Statutory Pakistani University or Board, or Fazil Examination from Madressah Nizamia Osmania, Hyderabad (Deccan), or Sanadul Faragh from Darul Uloom, Deoband, or Kamile-Farsi Examination of the Deptt. of Public Instruction, Allahabad, UP, or Shahadatul Madrasatul Islamia or Madrasa-e-Arabia Islamia, New Town, Karachi, who subsequently passes the Intermediate Examination in English only from any Pakistani University or Board shall be eligible to do B.A. English only.

3. The number of papers and the conditions of examination shall be the same as those applicable to B.A. Pass students for the examination in English.

4. Students passing the B.A. Examination in English only under clause (3) above shall be entitled to the degree of "Bachelor of Oriental Learning" (B.O.L.)

5. On passing the B.A. Examination in English only students shall be eligible to do B.A. in two other Arts subjects of their choice excluding languages.

6. The duration of the course, the number of papers and the conditions of examination for such students shall be the same as those applicable to B.A. Pass students.

7. Oriental title holders passing the B.A. Examination in two additional subjects (other than languages) after B.A. in English shall be entitled to the normal B.A. Pass degree.

8. They can take both the papers of either of the two additional subjects of B.A. in one and the same year.

9. They can appear only as External candidates.

10. Those who after passing the Oriental Examination enumerated in clause (2) above do B.A. in English only from any

Pakistani University, shall be eligible for admission to the M.A. Previous Class in the Oriental language concerned or English or Islamic Studies or Library Science or Journalism or Law or B. Ed.

11. Those who after passing the B. A. Examination in English only do LL.B. as well, may be permitted to take the M.A. Examination in political Science.

Post-Graduate Diploma Course in Local Government & Administration

1. Duration of the Programme

The duration of the Diploma Course will be one academic session or two Semesters of four and a half months each.

2. Courses :

The Diploma will be awarded on the successful completion of the following academic programme :-

1. Eight courses of 100 Marks each.
2. A Field Research Report of 100 Marks.
3. Participation in Lectures and Seminars of 50 Marks.
4. Viva Voce Examination of 50 Marks.

The eight required courses are listed below :—

First Semester :

DLG 101. Introduction to Local Government and Social Research. 3 Credit Hours, Marks 100

DLG 111. Comparative Local Government : U.K., France, Switzerland, Japan, and Turkey. 3 Credit Hours, Marks 100.

DLG 121. Local Administration with special reference to District Administration. 3 Credit Hours, Marks 100.

DLG 131. Local Government in South Asia with reference to India, Bangladesh, Sri Lanka, and Nepal.
3 Credit Hours, Marks 100.

Second Semester :

DLG 102. Development of Local Government Institutions in Pakistan. 3 Credit Hours, Marks 100.

DLG 112. Personnel Management and Local Administration
3 Credit Hours, Marks 100.

DLG 122. Local Finance and Budget.
3 Credit Hours, Marks 100.

DLG 132A Local Government, and National Development.
3 Credit Hours, Marks 100.

or

DLG 132B The Problems of Metropolitan Government with special reference to Karachi Municipal Corporation. 3 Credit Hours, Marks 100

DLG 201. *Seminar* One Credit Hour, Marks 50

DLG 202, 1. A continuing Seminar will be conducted by the Faculty members.

2. Guest Speakers will be invited to deliver lectures on the working of the local governing institutions.

3. All students will be required to attend and participate in the Seminar.

4. Each student will be required to submit a critical report on those lectures for submission to their respective faculty advisers for evaluation and assessment according to the prescribed rules.

Viva Voce Examination Marks 50

At the end of the Term, each student will be required to take a Viva Voce examination.

DLG 300 *Field Research* 3 Credit Hours, Marks 100

1. Each student will be required to select a topic in consultation with his/her faculty adviser for a detailed study based on field observation and investigation.

2. Each student will be required to submit a Research Report at the end of the Term for evaluation and assessment according to rules.

NOTE : The detailed syllabus of each course will be prepared and circulated by the faculty members concerned at the beginning of each semester.

3. Admission

The course is open to graduates with at least Second Division. However, preference will be given to persons holding M.A. degree in Social Sciences e.g. (Political Science, Public Administration, Economics, Sociology, Social Work and Psychology) with at least Second Division.

The selection for admission will be made on merit and in accordance with the University rules and regulations. The decision of the Chairman will be final in this regard.

4. Teaching Arrangements

The course will be conducted by the Faculty members of the Department of Political Science and other Cooperative Teachers.

5. The Timings

All courses will be conducted in the afternoon at the Arts Faculty Building.

6. Attendance

Students will be required to have at least 75% attendance to qualify to appear at the prescribed examinations.

7. Tuition and Admission Fees

1. Admission fee of Rs. 50/- is payabls along with the application for admission.

2. The Admission fee is not refundable except in case the application is not admitted to the Course.

3. The Tuition fee for the course is Rs. 450/- for the whole Term.

4. The student admitted to the Diploma Course will be required to pay Rs. 20/- towards Library Fund.

5. The fee once paid is not refundable.

8. Examinations :

The examinations, tests and assignments will be conducted according to the Semester Rules prescribed by the University of Karachi.

After the successful completion of the academic term, the results will be announced by the Controller of Examinations for the award of the Diploma.

B. Sc. (Pass) Degree

Statutes

1. The course of study for the Pass Degree of Bachelor of Science shall extend over two years.

2. The Pass course shall consist of three Compulsory subjects and three Optional subjects. Each Compulsory subject shall consist of one paper of 100 Marks and three hours' duration. Each Optional subject shall consist of 200 marks.

Distribution of papers year-wise is as under :-

Year	English	Islamic Studies and Pakistan Studies Or Ethics and Pakistan Studies (for Non-Muslims)	Humanities and Social Sciences or Urdu or Bengali or Sindhi or Urdu (N.M.T)	Optional I	Optional II	Optional III
I	I	I	—	I	I	I
II	—	—	I	I	I	I

Regulations

1. The course of study shall consist of the following groups of subjects :-

(a) **Compulsory Group.**

(i) English

(ii) Islamic Studies and Pakistan Studies or Ethics and Pakistan Studies (for Non-Muslims)

(iii) Humanities and Social Sciences or Urdu or Bengali or Sindhi or Urdu (N.M.T.)

The Compulsory subject of Islamic Studies and Pakistan Studies OR Ethics and Pakistan Studies (for Non-Muslims) shall carry 100 marks.

It will comprise the following two parts:

Part I : Islamic Studies / Ethics (for Non-Muslims) = 60 marks

Part II : Pakistan Studies..... .....= 40 marks

(b) Optional Group :

1.	Biochemistry	Botany	Microbiology
2.	Biochemistry	Chemistry	Microbiology
3.	Biochemistry	Microbiology	Physiology
4.	Biochemistry	Microbiology	Zoology
5.	Botany	Biochemistry	Physiology
6.	Botany	Biochemistry	Zoology
7.	Botany	Chemistry	Zoology
8.	Chemistry	Geology	Physics
9.	Geography	Botany	Zoology
10.	Geography	Chemistry	Geology
11.	Geography	Geology	Mathematics
12.	Geology	Mathematics	Physics
13.	Geology	Botany	Zoology
14.	Microbiology	Chemistry	Physiology
15.	Microbiology	Chemistry	Zoology
16.	Microbiology	Chemistry	Botany
17.	Mathematics	Chemistry	Physics
18.	Mathematics	Physics	Statistics
19.	Physiology	Biochemistry	Chemistry
20.	Physiology	Biochemistry	Zoology
21.	Statistics	Chemistry	Mathematics
22.	Psychology	Mathematics	Statistics
23.	Psychology	Biochemistry	Physiology
24.	Psychology	Physiology	Zoology
25.	Psychology	Microbiology	Zoology
26.	Economics	Mathematics	Statistics
27.	Geology	Chemistry	Zoology

NOTE :—1. A candidate offering Physics must have passed the Intermediate or H.S.C. Examination with Mathematics.

2. A student passing Inter Science without Biology shall not be allowed to take up subjects of the Biology group at B. Sc.

2. Distribution of marks shall be as under :—

1	Physics	2 papers each of 60 marks. 2 praticals each of 40 marks.
2.	Chemistry	2 papers each of 60 marks. 2 practicals (including viva) each of 40 marks.
3.	Mathematics	4 papers each of 50 marks.
4.	Zoology	2 papers each of 60 marks. 2 practicals each of 40 marks.
5.	Botany	2 papers each of 60 marks. 2 practicals each of 40 marks.
6.	Microbiology	2 papers each of 60 marks. 2 practicals each of 40 marks.
7.	Geology	2 papers each of 60 marks. 2 practicals each of 40 marks
8.	Biochemistry	2 papers each of 60 marks. 2 practicals each of 40 marks.
9.	Statistics	2 papers each of 6o marks. 2 practicals each of 40 marks.
10.	Physiology	2 papers each of 60 marks. 2 practicals each of 40 marks.
11.	Geography	2 papers each of 75 marks. 2 practicals each of 25 marks
12.	Psychology	2 papers each of 75 marks. 2 practicals each of 25 marks.

Economics shall be governed by the rules for B. A.

3. **Pass Marks and Class :**

(a) Pass marks shall be 33 per cent in each subject and 36 per cent in the total of the three Optional subjects and the Compulsory subject of Islamic Studies/Ethics and Pakistan Studies at each yearly examination Theoretical and Practical Examinations where necessary, have to be passed separately.

(b) Candidates obtaining not less than 60 per cent marks in the aggregate of the subjects specified under (a) shall be placed in the First Division, not less than 45 per cent marks in the Second Division, and not less than 36 per cent marks in the Third Division.

(c) Division shall be determined on the aggregate of the marks obtained in the Compulsory subject of Islamic Studies/Ethics and Pakistan Studies and the three Optional subjects.

(d) If a candidate has been permitted to take a Compartmental or Supplementary Examination, his marks in the Compartmental or Supplementary Examination will be counted towards determining the Division.

4. **Examination :**

Supplementary Examination will be held for Part II only of B. Sc. (Pass).

For B. Sc. Part I only Annual Examination will be held.

Only those who appear at the Annual B.Sc. Part II Examination and fail or being eligible are not able to appear at the Annual Examination, shall be eligible to take the Supplementary Examination.

Only such of these candidates as fail at the Annual Examination in not more than two subjects shall be eligible for promotion to the next higher class, provided they obtain the aggregate percentage (i e. 36%) in the total of the subjects cleared.

Those who are not eligible for promotion on the result of the Annual Examination and gain eligibility or pass in the Supplementary Examination, will not be eligible for admission to the next higher class in the following academic year.

5. **Promotion :**

(i) A candidate who is eligible to appear at the B.Sc. (Pass) Part I Examination shall be promoted to the Part II class irrespective of the fact whether he appeared at the Part I Examination

or not, and shall be permitted to appear at the Part I and Part II Examinations simultaneously. Those who appear at the Part I University examination and fail shall be exempted from re-appearing in those heads of passing of the Part I Examination which they clear. Their result of the Part II Examination shall, however, remain in abeyance until they clear the Part I Examination in full.

Students of other Universities which do not hold Part I Examination will also be allowed to join the Part II class and to appear at the Part I and Part II Examinations simultaneously provided they had been promoted to the Part II class at the University from where they had migrated and provided they had passed the Higher Secondary or equivalent Examination of 12 years' duration.

(ii) A candidate who fails in not more than two subjects at the B.Sc. Part II Examination, shall be eligible for promotion to the next higher class, provided he obtained the aggregate percentage in the total of the heads passing which he had cleared.

(iii) A candidate who fails the B.Sc. Part II Examination in only one subject and is short of 36% in the aggregate of the subjects cleared by him, shall be eligible for promotion to the next higher class. He shall have to reappear in the subject in which he had failed and any subject or subjects (of his choice) which he had cleared with less than 36% marks.

(iv) A candidate who fails at the B.Sc. Part II Examination only in the aggregate, shall be eligible for promotion to the next higher class. He shall have to reappear in any subject or subjects of his choice which he had cleared with less than 36% marks, in order to make up the shortage in the aggregate.

(v) Candidates who had failed at the B.Sc. (Pass) Examination and who had been declared eligible for promotion from a lower class to a higher class can re-appear in the subjects of the lower examination only under the following conditions:

(1) Those who had failed only in the aggregate of the lower examination could re-appear only in the subject/subjects in which they had secured less than 36% marks. They could, at their option, re-appear in all or any of the subjects in which they had secured less than 36% marks.

(2) Those who had failed in the aggregate as well as in some subject of the lower examination, had necessarily to appear in the subject in which they had failed. They could, at their option also appear in all or any of the subjects which they had cleared with less than 36% marks.

(3) Those who had. NOT failed in the aggregate could re-appear only in the subject/subjects in which they had failed.

In no case could the above categories of candidates re-appear at the full examination of the lower class irrespective of the fact whether they availed of promotion or not.

(vi) A candidate who appeared simultaneously at the Parts I and II Examinations of B.Sc. (Pass) shall not be promoted to the next higher class unless he clears the Part I Examination in full.

(vii) In case a candidate fails in the subject/subjects of the lower class, his result of the higher class shall remain in abeyance.

(viii) Full examination fee shall be charged for the remaining subject/subjects of the lower examination.

6. Exemption :

If a candidate secures at least 45 per cent marks in a head of passing, he will be entitled to exemption from re-appearing in that head of passing.

Exemption or exemptions earned by a candidate at an examination of this Uinversity shall stand valid for the candidate appearing at the same examination as an ex-student inspite of change in the syllabus. If the order of the paper in which exemption has been earned at an earlier examination stands changed in the new syllabus, the candidate will be entitled to exemption from the paper in which it is placed in the new syllabus. If the paper in which exemption has been earned earlier, does not at all figure in the changed syllabus, the candidate will be entitled to exemption from that paper of the new syllabus.

7. Rank :

A candidate availing of the concession of promotion or exemption, shall be eligible for class but not for rank.

A candidate whose failure is condoned, shall be eligible for class but not for rank.

A candidate who passes an examination in more than the prescribed duration of the course, shall be eligible for class but not for rank.

8. Ex-student :

(a) A candidate for the B.Sc. Examination shall be compulsorily required to clear the examination finally within a maximum period

of three years, or chances available for a maximum of five consecutive examinations. In case such a student fails to pass out the examination under the above conditions, his name will be removed from the rolls. He will, however, be permitted to take fresh admission as a regular student.

An Ex-student shall appear in the course prescribed for the examination of the particular year in which he appears.

(b) A student who could not complete his attendance and, therefore, was not permitted to appear at an examination shall be allowed to appear at the examination in the following years as an Ex-student subject to the limitations imposed under (a) above, provided that a candidate who offers a subject in which laboratory work is prescribed shall be required to submit evidence of such work having been satisfactorily completed as a pre-requisite for permission to appear at the examination as an Ex-student.

9. Qualifying in a Single Subject at B.Sc.

A student who has passed the B.Sc. Examination or the B.Sc. Honours (Consolidated) Examination may appear for the examination in a subject at the same level not already done by him on the completion of one or two years' study, provided that the permission may be given only if a College is prepared to provide instruction in the single subject for one or two years.

10. Option to Part-I Honours Candidates to revert to Pass Course in the II Year.

A candidate who passes at Part-I of an Honours examination can join Part-II of the Pass course, if he so desires.

11. Eligibility of Part-I Pass Candidates to join Honours Course in II Year.

A candidate passing the B.Sc. (Pass) Part-I Examination with at least 5o % marks in a subject will be eligible for admission to B.Sc. (Hons.) Part-II class in that subject.

12. Bar against issue of both Pass and Honours Degrees.

No student of the B.Sc. (Honours) Course shall be eligible for both Pass and Honours Degrees. Provided that an Honours student who after successful completion of Part-II of the Honours Course Examination discontinues his studies or fails at Part-III of the Honours Course shall be eligible for the Pass Degree. Those who successfully complete Part-III of the Honours Course shall be awarded the Honours Degree but not the Pass Degree.

13. Exemption of B.Sc. Part-I Passed Candidate of another University from B.Sc. Part-I Papers of this University.

Students who have passed the B.Sc. Part-I (Pass or Honours) Examination from a University other than the Karachi University shall be exempted from appearing in those papers of B.Sc. Part-I of this University which they had cleared at the parent University in case they join the B.Sc. (Pass or Honours) Part-II class of this University, provided that the Part-I Examination passed by the candidate is a public examination conducted by a University or public body and not an internal promotion examination; provided further that the candidate must have passed the B.Sc. Part-I Examination after the Intermediate or Higher Secondary Examination or an equivalent examination taken at the end of 12 years' study.

B.Sc. (Honours) Degree

Statutes

1. The course for the B.Sc. Honours Degree shall extend over a minimum of six Semesters.

2. The Honours course shall consist of one Principal, two Subsidiary and three Compulsory subjects.

3. (a) The Principal subject shall consist of 16 courses of 3 credits each, and a comprehensive Viva Voce at the end of the sixth Semester. The Viva shall carry no credit, but shall have to be passed to qualify for the final award of the Degree. Each Subsidiary subject shall consist of 4 courses of 3 credits each.

(b) For the Compulsory subjects the total number of credit hours shall be 10 distributed as under.

(i) English — 4 Credit Hours

(ii) The Compulsory subject of Islamic Studies/Ethics (for non/Muslims) and Pakistan Studies will comprise the following two parts:

Par-I Islamic Studies/ Ethics (for non Muslims)	2 Credit Hours	=	60 marks
Part-II Pakistan Studies	1 Credit Hour	=	40 marks

Separate paper will be set for each part and the answers to each part shall be written and evaluated separately. Candidates shall have to pass separately in each part. The grades/marks obtained in both the parts separately will be added to the CGPR/Total for determining final Grade/Division.

(iii) Humanities and Social Sciences/Bengali/Sindhi/Urdu (M.T.)/Urdu (N.M.T.) — 3 Credit Hours

(c) The 24 credit hours for the Subsidiary (Minor) Subjects shall be distributed as under:

Year	First Semester	Second Semester	Total
First Year	6 credits	6 credits	12
Second Year	6 credits	6 credits	12
			24

(b) The 48 credit hours for the Principal (Major) subject shall be distributed as under:

Year	First Semester	Second Semester	Total
Ist Year	3 credits	3 credits	6
2nd Year	6 credits	6 credits	12
3rd Year	15 credits	15 credits	30
			48

Regulations

1. *Combinations* :

Principal and Subsidiary subjects :

One of the following groups :

PRINCIPAL	SUBSIDIARY I	SUBSIDIARY II
Physics	Mathematics	Chemistry
Physics	Mathematics	Geography
Physics	Mathematics	Geology
Physics	Mathematics	Statistics
Physics	Geology	Chemistry
Chemistry	Physics	Mathematics
Chemistry	Botany	Zoology
Chemistry	Physics	Geology
Chemistry	Biochemistry	Botany
Chemistry	Biochemistry	Zoology
Chemistry	Biochemistry	Physiology
Chemistry	Biochemistry	Microbiology
Chemistry	Microbiology	Physiology
Mathematics	Physics	Geology
Mathematics	Physics	Chemistry

PRINCIPAL	SUBSIDIARY I	SUBSIDIARY II
Mathematics	Physics	Statistics
Mathematics	Statistics	Economics
Botany	Chemistry	Zoology
Botany	Chemistry	Microbiology
Botany	Biochemistry	Zoology
Botany	Biochemistry	Chemistry
Botany	Biochemistry	Microbiology
Botany	Biochemistry	Physiology
Botany	Bio-Statistics	Zoology
Botany	Bio-Statistics	Chemistry
Botany	Bio-Statistics	Bio-Chemistry
Botany	Bio-Statistics	Physiology
Botany	Bio-Statistics	Microbiology
Geography	Mathematics	Physics
Geography	Geology	Chemistry
Geography	Geology	Mathematics
Geography	Bio-Statistics	Geology
Geography	Bio-Statistics	Chemistry
Geology	Mathematics	Physics
Geology	Chemistry	Physics
Geology	Chemistry	Geography
Psychology	Mathematics	Statistics
Psychology	Biochemistry	Physiology
Psychology	Physiology	Zoology
Psychology	Microbiology	Zoology
Microbiology	Botany	Chemistry
Microbiology	Chemistry	Zoology
Microbiology	Biochemistry	Botany

PRINCIPAL	SUBSIDIARY I	SUBSIDIARY II
Microbiology	Biochemistry	Zoology
Microbiology	Biochemistry	Chemistry
Microbiology	Biochemistry	Physiology
Microbiology	Bio-Statistics	Chemistry
Microbiology	Bio-Statistics	Bio-Chemistry
Microbiology	Bio-Statistics	Physiology
Microbiology	Bio-Statistics	Zoology
Microbiology	Bio-Statistics	Botany
Zoology	Chemistry	Botany
Zoology	Chemistry	Microbiology
Zoology	Biochemistry	Botany
Zoology	Biochemistry	Chemistry
Zoology	Biochemistry	Microbiology
Zoology	Biochemistry	Physiology
Zoology	Bio-Statistics	Botany
Zoology	Bio-Statistics	Bio-chemistry
Zoology	Bio-Statistics	Microbiology
Zoology	Bio-Statistics	Physiology
Statistics	Mathematics	Physics
Statistics	Mathematics	Chemistry
Statistics	Mathematics	Geography
Statistics	Mathematics	Psychology
Statistics	Mathematics	Economics
Biochemistry	Chemistry	Botany
Biochemistry	Chemistry	Zoology
Biochemistry	Chemistry	Microbiology
Biochemistry	Botany	Zoology
Biochemistry	Microbiology	Botany

PRINCIPAL	SUBSIDIARY I	SUBSIDIARY II
Biochemistry	Microbiology	Zoology
Biochemistry	Chemistry	Physiology
Biochemistry	Statistics	Mathematics
Biochemistry	Zoology	Physiology
Biochemistry	Botany	Physiology
Biochemistry	Physiology	Microbiology
Biochemistry	Bio-Statistics	Chemistry
Biochemistry	Bio-Statistics	Microbiology
Biochemistry	Bio-Statistics	Physiology
Biochemistry	Bio-Statistics	Zoology
Biochemistry	Bio-Statistics	Botany
Physiology	Biochemistry	Zoology
Physiology	Biochemistry	Botany
Physiology	Biochemistry	Chemistry
Physiology	Biochemistry	Microbiology
Physiology	Zoology	Botany
Physiology	Zoology	Chemistry
Physiology	Zoology	Microbiology
Physiology	Botany	Chemistry
Physiology	Botany	Microbiology
Physiology	Chemistry	Microbiology
Physiology	Bio-Statistics	Chemistry
Physiology	Bio-Statistics	Biochemistry
Physiology	Bio-Statistics	Zoology
Physiology	Bio-Statistics	Botany
Physiology	Bio-Statistics	Microbiology
Applied Chemistry	Physics	Mathematics

PRINCIPAL	SUBSIDIARY I	SUBSIDIARY II
Economics	Statistics	Mathematics
Economics	Mathematics	Geography
Economics	Physics	Mathemetics

NOTE : 1. A candidate offering Physics or Applied Chemistry must have passed the Intermediate or Higher Secondary Examination with Mathematics.

2. A student passing Inter Science without Biology shall not be allowed to offer any subject of Biology group at B.Sc. (Hons).

3. Psychology and Economics shall be governed by the rules for B.A. Honours.

Subject to the above limitations, an Honours student must abide by the advice of the Chairman of the Department in the Principal subject with regard to the choice of Subsidiary subjects.

M. Sc.

Statutes

1. The course for the M. Sc. degree shall extend over a minimum of four Semesters and will be taken in two Parts (i) Previous Examination (ii) Final Examination.

2. A student passing the B. Sc. (Honours) (3 years' course) Examination will be eligible for admission directly to the M. Sc. (Final) class in the same subject with exemption from the M. Sc. (Previous) Examination.

3. **Course Requirement :**

(a) M. Sc. (Previous) : There shall be ten courses each of three credit hours for M. Sc. (Prev.), to be distributed equally over two semesters.

(b) M. Sc. (Final) : There shall be ten courses each of three credit hours, to be distributed equally in two semesters. However, if a student scores 3.5 CGPR or more in his B.Sc. Hons. or M. Sc. (Previous), he may be allowed to offer Thesis equivalent to 9 Cr. Hours. Students offering Thesis will not be given Project.

(c) Only one Project shall be available during a degree course not exceeding two courses in all.

(d) In addition, there shall be a Comprehensive Examination covering all the courses studied for the degree.

(e) There shall be a Viva Voce Examination in defence of Thesis.

Regulations

A candidate for the M. Sc. Examination shall take only one of the following subjects at a time :

1. Physics. 2. Applied Physics. 3. Chemistry. 4. Applied Chemistry. 5. Botany. 6. Zoology. 7. Microbiology. 8. Mathematics. 9. Geography. 10. Geology. 11. Statistics 12. Biochemistry. 13. Psychology. 14, Physiology. 15. Genetics. 16. Economics

No student shall be allowed to offer a subject in which he has not graduated.

Note : Psychology and Economics shall be governed by the rules for M. A.

Additional Courses :

A maximum of two courses in addition to the departmental requirement for M. Sc. degree can be taken in an allied department. The choice of the course/s will be made on the advice of the Chairman.

In case the course in which a student failed is not being given in the department, the student may be allowed to offer an alternate course in the same or in an allied department. No student will be made to wait and lose a Semester as far as possible.

Permission to M. Sc. in one branch of a subject to do M. Sc. in another branch of the same subject.

A candidate who has already done M. Sc. in one branch of Chemistry, Zoology, Mathametics, Physics, Botany or Microbiology, can be allowed to do M. Sc. Final in another branch of the same subject by joining directly the M. Sc. Final class in the other branch, and his result of M. Sc. Final in the other branch shall be determined on the combined marks of M. Sc. Previous and the second Final Examination.

A candidate doing M. Sc. in another branch of the same subject, shall not be exempted from the paper which is common to the branch already done by him and the new branch.

Bachelor of Science in Home Economics

Statutes

The course for Bachelor of Science in Home Economics shall extend over two years, and the examination shall be taken in two parts :—

(i) Part I : comprising seven papers to be taken at the end of the first year of study.

(ii) Part II : comprising seven papers to be taken at the end of the second year of study.

Regulations :

1. The course of study and arrangement of papers shall be as under :—

B. Sc. Part -I

Paper I : Related Arts (written paper of 60 marks and practical of 40 marks).

Paper II : Nutrition (written paper of 75 marks and practical of 25 marks).

Paper III : Organic and Bio-Chemistry (written paper of 75 marks and practical of 25 marks).

Paper IV : Social Science (written paper of 100 marks).

Paper V : Childhood and Adolesence (written paper of 100 marks).

Paper VI : English (written paper of 100 marks).

Paper VII : Islamic Studies and Pakistan Studies OR Ethics and Pakistan Studies (for Non-Muslims).

Each paper shall be of 3 hours duration.

The Compulsory subject of Islamic Studies and Pakistan Studies or Ethics and Pakistan Studies (for Non-Muslims) shall carry 100 marks. It will comprise the following two parts:

Part-I : Islamic Studies/Ethics (for non Muslims)... = 60 marks

Part-II : Pakistan Studies..... = 40 marks

Separate paper will be set for each part and the answers to each part shall be written and evaluated separately. Candidates shall have to pass separately in each part.

The marks obtained in both the parts separately will be included in the total aggregate for determining Division.

B. Sc. Part - II

Paper I : Advanced Clothing and Textiles (written paper of 60 marks and practical of 40 marks).

Paper II : Home Management, Housing and Residence (written paper of 60 marks & practical of 40 marks).

Paper III : Family and Community Development (written paper of 75 marks and practical of 25 marks).

Paper IV : Family Economics (written paper of 100 marks).

Paper V : Humanities and Social Science OR Urdu (written paper of 100 marks).

Paper VI : Arts and Crafts (written paper of 60 marks and evaluation of project and experiments of 40 marks) OR Experimental Foods (written paper of 75 marks and practical of 25 marks) OR Child Guidance and Nursery School Management (written paper of 75 marks and practical of 25 marks).

Paper VII : Language and Literature in Pakistan (written paper of 100 marks) OR Institutional Management (written paper of 75 marks and practical of 25 marks) OR Creative Expression in Clothing and Textiles (written paper of 60 marks and practical of 40 marks).

Each paper shall be of 3 hours' duration.

2. Pass Marks and Class :

(a) Pass marks shall be 33 per cent in each paper and 36 per cent in the aggregate marks of the yearly examination. Theoretical and Practical Examinations, where necessary, have to be passed separately.

(b) Candidates obtaining not less than 60 per cent marks in the aggregate shall be placed in the First Division, not less than 45 per cent marks in the Second Division, and not less than 36 per cent marks in the Third Division.

(c) If a candidate has been permitted to take a Compartmental or Supplementary Examination, his marks in the Compartmental or Supplementary Examination will be counted towards determining the Division.

3. Examination :

Supplementary Examination will be held for Part II only. For Part I only Annual Examination will be held.

Only those who appear at the Annual B. Sc. Home Economics Part II Examination and fail or, being eligible, are not able to appear at the Annual Examination shall be eligible to take the Supplementary Examination.

Only such of these candidates as fail at the Annual Examination in not more than two papers, shall be eligible for promotion to the next higher class, provided they obtain the aggregate percentage (i.e. 36%) in the papers cleared.

Those who were not eligible for promotion on the result of the Annual Examination and gain eligibility or pass in the Supplementary Examination will not be eligibile for admission to the next higher class in the following academic year.

4. Promotion :

A candidate who is eligible to appear at the B. Sc. Home Economics Part I Examination asa regular student, shall be promoted to the Part II class irrespective of the fact whether she appeared at the Part I Examination or not, and shall be permitted to appear at the Part I and Part II Examinations simultaneously. Those who appear at the Part I University examination and fail shall be exempted from re-appearing in those heads of passing of the Part I Examination which they clear. Their result of the Part II Examination shall, however, remain in abeyance until they clear the Part I Examination in full.

Students of other Univerities which do not hold Part I Examination will also be allowed to join the Part II class and to appear at the Part I and Part II Examinations simultaneously provided they had been promoted to the Part II class at the University from where they had migrated and provided they had passed the Higher Secondary or equivalent Examination of 12 years' duration.

(ii) A candidate who fails in not more than two subjects at the B. Sc. Home Economics. Part II Examination. shall be eligible for promotion to the next higher class, provided she obtained the aggregate percentage in the total of the heads passing which she had cleared,

Separate paper will be set for each part and the answers to each part shall be written and evaluated separately. Candidates shall have to pass separately in each part.

The marks obtained in both the parts separately will be included in the total aggregate for determining Division.

B. Sc. Part - II

Paper I : Advanced Clothing and Textiles (written paper of 60 marks and practical of 40 marks).

Paper II : Home Management, Housing and Residence (written paper of 60 marks & practical of 40 marks).

Paper III : Family and Community Development (written paper of 75 marks and practical of 25 marks).

Paper IV : Family Economics (written paper of 100 marks).

Paper V : Humanities and Social Science OR Urdu (written paper of 100 marks).

Paper VI : Arts and Crafts (written paper of 60 marks and evaluation of project and experiments of 40 marks) OR Experimental Foods (written paper of 75 marks and practical of 25 marks) OR Child Guidance and Nursery School Management (written paper of 75 marks and practical of 25 marks).

Paper VII : Language and Literature in Pakistan (written paper of 100 marks) OR Institutional Management (written paper of 75 marks and practical of 25 marks) OR Creative Expression in Clothing and Textiles (written paper of 60 marks and practical of 40 marks).

Each paper shall be of 3 hours' duration.

2. Pass Marks and Class :

(a) Pass marks shall be 33 per cent in each paper and 36 per cent in the aggregate marks of the yearly examination. Theoretical and Practical Examinations, where necessary, have to be passed separately.

(b) Candidates obtaining not less than 60 per cent marks in the aggregate shall be placed in the First Division, not less than 45 per cent marks in the Second Division, and not less than 36 per cent marks in the Third Division.

(c) If a candidate has been permitted to take a Compartmental or Supplementary Examination, his marks in the Compartmental or Supplementary Examination will be counted towards determining the Division.

3. Examination :

Supplementary Examination will be held for Part II only. For Part I only Annual Examination will be held.

Only those who appear at the Annual B. Sc. Home Economics Part II Examination and fail or, being eligible, are not able to appear at the Annual Examination shall be eligible to take the Supplementary Examination.

Only such of these candidates as fail at the Annual Examination in not more than two papers, shall be eligible for promotion to the next higher class, provided they obtain the aggregate percentage (i.e. 36%) in the papers cleared.

Those who were not eligible for promotion on the result of the Annual Examination and gain eligibility or pass in the Supplementary Examination will not be eligibile for admission to the next higher class in the following academic year.

4. Promotion :

A candidate who is eligible to appear at the B. Sc. Home Economics Part I Examination asa regular student, shall be promoted to the Part II class irrespective of the fact whether she appeared at the Part I Examination or not, and shall be permitted to appear at the Part I and Part II Examinations simultaneously. Those who appear at the Part I University examination and fail shall be exempted from re-appearing in those heads of passing of the Part I Examination which they clear. Their result of the Part II Examination shall, however, remain in abeyance until they clear the Part I Examination in full.

Students of other Univerities which do not hold Part I Examination will also be allowed to join the Part II class and to appear at the Part I and Part II Examinations simultaneously provided they had been promoted to the Part II class at the University from where they had migrated and provided they had passed the Higher Secondary or equivalent Examination of 12 years' duration.

(ii) A candidate who fails in not more than two subjects at the B. Sc. Home Economics. Part II Examination. shall be eligible for promotion to the next higher class, provided she obtained the aggregate percentage in the total of the heads passing which she had cleared,

(iii) A candidate who fails at the B. Sc. Home Economics Part I Examination in only one subject and is short of 36% in the aggregate of the subjects cleared by her shall be eligible for promotion to the next higher class. She shall have to re-appear in the subject in which she had failed and any subject or subjects (of her choice) which she had cleared with less than 36% marks.

(iv) A candidate who fails at the B. Sc. Home Ecooomics Part II Examination only in the aggregate, shall be eligible for promotion to the next higher class. She shall have to re-appear in any subject or subjects of her choice which she had cleared with less than 36% marks, in order to make up the shortage in aggregate.

(iv) Candidates who had failed at the B. Sc. Home Economics Examination and who had been declared eligible for promotion from a lower class to a higher class can re-appear in the subjects of the lower examination only under the following conditions :—

(1) Those who had failed only in the aggregate of the lower examination could re-appear only in the subject/subjects in which they had secured less than 36% marks. They could, at their option, re-appear in all or any of the subjects in which they had secured less than 36% marks.

(2) Those who had failed in the aggregate as well as in some subject of the lower examination, had necessarily to appear in the subject in which they had failed. They could, at their option, also appear in all or any of the subjects which they had cleared with less than 36% marks.

(3) Those who had NOT failed in the aggregate could re-appear only in the subject/subjects in which they had failed.

In no case could the above categories of candidates re-appear at the full examination of the lower class, irrespective of the fact whether they availed of promotion or not.

(vi) A candidate who appeared simultaneously att he Parts I I and II Examinations of B. Sc. Home Economics shall not be promoted to the next higher class unless she clears the Part I Examination in full.

(vii) In case a candidate fails in the subject/subjects of the lower class, her result of the higher class shall remain in abeyance.

(viii) Full examination fee shall be charged for the remaining papers of the lower examination.

5. Exemption :

If a candidate secured at least 45 per cent marks in a head passing, she will be entitled to exemption from re-appearing in that head of passing.

Exemption or exemptions earned by a candidate at an examination of the University shall stand valid for those appearing in the same examination as ex-students inspite of change in the syllabus.

If the order of the paper in which exemption has been earned at an earlier examination stands changed in the new syllabus, the candidate will be entitled to exemption from the paper in which it is placed in the new syllabus. If the paper in which exemption has been earned earlier, does not at all figure in the changed syllabus, the candidate will be entitled to exemption from that paper of the new syllabus.

6. Rank :

A candidate availing of the concession of promotion or exemption shall be eligible for class, but not for rank.

A candidate whose failure is condoned shall be eligible class, but not for rank.

A candidate who passes an examination in more than the prescribed duration of the course, shall be eligible for class, not not for rank.

7. Ex-Student :

(a) A candidate for the B.Sc. (Home Economics) Examination shall be compulsorily required to clear the examination finally within a maximum period of three years, or chances available for a maximum of five consecutive examinations. In case such a student fails to pass out the examination under the above conditions, her name will be removed from the rolls. She will, however, be permitted to take fresh admission as a rugular candiadate.

An Ex-student shall appear in the course prescribed for the examination of the particular year in which she appears.

(b) A student who could not complete her attendance and, therefore, was not permitted to appear at an examination shall be allowed to appear at the examination in

the following years as an Ex-student subject to the limitations imposed under (a) above, provided that a candidate who offers a subject in which laboratory work is prescribed shall be required to submit evidence of such work having been satisfactorily completed as a pre-requisite for permission to appear at the examination as an Ex-student.

Master of Science in Home Economics

Statutes

The Examination for: Master of Science in Home Economics shall consist of two parts : M.Sc. (Previous) and M. Sc. (Final), each of one year's duration.

The Previous Examination shall consist of four papers, each of 100 marks and 3 hours' duration and a Practical examination of 100 marks and of 3 hours' duration. M. Sc. Final Examination shall consist of four papers, each of 100 marks and of 3 hours' duration and Viva Voce of 100 marks.

Regulations :

1, The courses of study and arrangement of papers shall be as under :—

M. Sc. (Previous)

Paper-I : Curriculum and Instruction in Home Economics OR Advanced Institutional Management. (written paper of 100 marks).

Papers II,III and IV : Any three of the following :—

(1) Special Problems in Food and Nutrition (written paper of 100 marks.)

(2) Development and Trends in Clothing and Textiles (written paper of 100 marks).

(3) Human Development and Adjustment in Early, Middle and Later Years (written paper of 100 marks).

(4) Advanced Study in Home Management (written paper of 100 marks).

(5) Diet Therapy (only for Food and Nutrition Major) (written paper of 100 marks).

Practical (100 marks).

Supervised Practice Teaching of Home Economics subjects.

M. Sc. (Final)

Paper I : Organization of Home Economics Programmes at the Intermediate and College Level (written paper of 100 marks) OR Organization and Management in Food Service Institutions (written paper of 100 marks) (only for Food and Nutrition Major)

Papers II and III ; Any two from the following:

(1) Research in Food and Nutrition (written paper of 100 marks).

(2) Special Problems in Clothing and Textiles (written paper of 100 marks).

(3) The Individual, His Family and His Community (written paper of 100 marks.)

(4) Home Management Practices and their Relations to Economic Conditions (written paper of 100 marks).

Paper IV :

Research Methods in Home Economics (written paper of 60 marks and practical of 40 mark).

Viva-Voce... ...100 marks

2. **Pass Marks and Class :**

(a) Pass marks shall be 33 per cent in each paper and 36 per cent in the aggregate marks of the yearly examination. Theoretical and Practical Examinations, where necessary, have to be passed separately.

(b) Candidates obtaining not less than 60 per cent marks in the aggregate shall be placed in the First Division, not less than 45 per cent marks in the Second Division, and not less than 36 per cent marks in the Third Division.

(c) If a candidate has been permitted to take a Compartmental Examination, her marks in the Compartmental Examination will be counted towards determining the Division.

3. **Examination :**

Only Annual Examination will be held.

4. **Promotion :**

(i) A candidate who fails in not more than two papers at the M.Sc. (Previous) Home Economics Examination, shall be eligible for promotion to the next higher class, provided she obtained the aggregate percentage in the total of the heads of passing which she had cleared.

(ii) A candidate who fails at the examination mentioned in (i) above in only one paper and is short of 36% in the aggregate of the papers cleared by her, shall be eligible for promotion to the next higher class. She shall have to re-appear in the paper in which she had failed and any paper or papers (of her choice) which she had cleared with less than 36% marks.

(iii) A candidate who fails at the examination mentioned in (i) above only in the aggregate, shall be eligible for promotion to the next higher class. She shall have to re-appear in any paper or papers of her choice which she had cleared with less than 36% marks, in order to make up the shortage in the aggregate.

(iv) Candidates who had failed at the M.Sc. Previous examination in Home Economic and who had been declared eligible for promotion from Previous to the Final class, can reappear in the papers of the Previous examination only under the following conditions :—

(1) Those who had failed only in the aggregate of the Previous examination could reappear only in the papers in which they had secured less than 36% marks. They could, at their option, reappear in all or any of the papers in which they had secured less than 36% marks.

(2) Those who had failed in the aggregate as well as in some paper of the Previous examination, had necessarily to reappear in the paper in which they had failed. They could, at their option, also appear in all or any of the papers which they passed with less than 36% marks.

(3) Those who had NOT failed in the aggregate could reappear only in the papers in which they had failed.

In no case could the above categories of candidates reappear at the full examination of the Previous class, irrespective of the fact whether they availed of promotion or not.

(v) In case a candidate fails in the paper/papers of the Previous class, her result of the Final class shall remain withheld.

(vi) Full examination fee shall be charged for the remaining subjects of the Previous examination.

5. **Exemption :**

If a candidate secures at least 45 per cent marks in a head of passing, she will be entitled to exemption from re-appearing in that head of passing.

Exemptions earned by a candidate at an examination of the University shall stand valid for those appearing at the same examination as ex-students inspite of change in the syllabus.

If the order of the paper in which exemption has been earned at an earlier examination stands changed in the new syllabus, the candidate will be entitled to cxemption from the paper in whieh it is placed in the new syllabus. If the paper in which exemption has been earned earlier, does not at all figure in the changed syllabus, the candidate will be entitled to exemption from that paper of the new syllabus,

6. Rank :

A candidate availing of the concession of promotion or exemption shall be eligible for class, but not for rank.

A candidate whose failure is condoned shall be eligible for class, but not for rank.

A candidate who passes an examination in more than the prescribed duration of the course shall be eligible for class, but not for rank.

7. Ex-Student :

(a) A candidate who has failed at the Annual Examination as a regular student, or has completed the requisite terms but not appeared at the Annual Examination will be allowed to reappear at the examieation without any limitation as to the number of chances, but she shall appear in the course prescribed for the examination of the particular year in which she appears.

(b) A student who could not complete her attendance and therefore, was not permitted to appear at an examination shall be allowed to appear at the examination in the following years as an ex-student, provided that candidates who offer a subject in which laboratory work is prescribed shall be required to submit evidence of such work having been satisfactorily completed as a pre-requisite for permission to appear at the examination.

Bachelor of Science (Honours) Degree in War Studies

at

Pakistan Navy Staff College, Karachi

and

Pakistan Air Force Staff College, Karachi.

Statute 1

(a) The course of studies leading to B.Sc. (Hons.) Degree in War Studies will be conducted at the Pakistan Navy Staff College, Karachi and at the Pakistan Air Force Staff College, Karachi; the highest institutions of academic learning in the Pakistan Navy and Pakistan Air Force.

(b) The course shall extend over a period of 10 months of highly intensive and concentrated studies in Military Strategy, Military History and Armed Forces, Military Staff Systems, Defence Management, Scientific Development in Military Technology, Economics, International Relations and Islamic Studies. The approach and application to these subjects will, however, vary to a certain extent because of the nature of role played by the Pakistan Navy and Pakistan Air Force.

Statute 2.

(a) The candidates shall be specially selected officers with a minimum service experience of 8-13 years and of the rank of Lt. Commander and above in the Pakistan Navy and Squadron Leader and above in the Pakistan Air Force.

(b) On suceessful completion of the course of studies, the degree of B.Sc. (Hons.) War Studies shall be awarded by the University of Karachi to those officers only who are already in possession of B.Sc. (Pass) degree of a recognised university.

Regulations

Entrance Requirements

1. The eourse of studies at the Pakistan Navy and Pakistan Air Force Staff College, Karachi henceforth called the Staff Course shall be open to officers of the Pakistan Army, Navy and Air Force, and officers of the friendly foreign countries who seek training assistance from Pakistan. For entry to the Staff Course, Pakistan Navy officers shall be selected by Naval Headquarters and those

from Pakistan Air Force by Air Headquarters. The officers of the other services and those from friendly countries shall also be selected by their respective Headquarters and approved by Naval Headquarters and Air Headquarters, as applicable.

2. The officers selected to attend the Staff Course shall hold B. Sc (Pass) degree of a recognised university. However, if due to exigencies of the service in respect of candidates from the Pakistan Armed Forces or due to diplomatic/political considerations in respect of foreign students the condition of academic qualifications for entrance to the Staff Course is not met, the officer /candidate who does not possess B. Sc. (Pass) degree shall not be eligible for the award of B. Sc (Hons.) degree in War Studies of the Karachi University.

Extent of Course

3. The course of studies is divided into three terms of 12 weeks each. Two study tours and a joint war gaming exercise at the Command and Staff College, Quetta, are also scheduled during the course.

4. The combined exercise at Command and Staff College, Quetta, of one week's duration will be held to exercise Joint Operations by the Staff and students of the Command Staff College, Quetta, the Pakistan Navy Staff College, Karachi and PAF Staff College, Karachi.

5. A few weeks study tour of Pakistan will be undertaken to acquaint the students with the military institutions and organisations, industrial establishments and scientific/technological research institutes.

6. The course will also include a visit to foreign countries to study their military systems/organisations, economic and industrial potential, political, social, and international relations aspects etc.

7. (a) No formal written examination will be held at the end of the course, However, all written and oral assignments will be assessed and graded by the Directing Staff (DS) of the College on a continuous basis in each subject, assigned tasks, oral presentations, and viva voce, syndicate work in workshop case studies, etc and a report compiled at the end of each term with the marks obtained by each student. This evalution shall be carried forward till the final term when the results of each candidate and the overall percentage will be computed

for submission to the Controller of Examinations, Karachi University, for finalisation and declaration of results.

(b) The entire course will be divided into 2 or 3 syndicates of 6—8 students each. Each syndicate will be assigned to a Directing staff for the duration of one term for all students to work under a different syndicate Ds in each of the 3 terms. This is to ensure that the final assessment of the students is based on the opinion of more than one DS. The Director/Commandant and the Deputy Director/Asstt Commandant will form their independent views from the progress reports, assessments and their own observations of the student's performance.

(c) At the end of the course, the assesment reports of all the 3 terms are to be collated to give a final assessment for the course. From this final assessment, grading will be determined to reflect the standard achieved by the individuals in vrious subjects of the courses of studies for onward despatch to the University of Karachi for the award of the degree.

(d) In order to pass, a candidate must obtain 33% marks in each subject and an aggregate of 36% marks. The award of divisions will be as follows :

33 to 44%	.....	III Division
45 to 59%	.....	II Division
60 and above	.....	I Division

(e) A candidate not qualifying as per above clauses and not achieving the required academic standard shall be deemed to have attended the staff course only and shall not be entitled to award of the University degree.

Discipline.

8. (a) A candidate who falls below the standard laid down by the Pakistan Navy/Pakistan Air Force under existing orders, rules, regulations and instructions may be withdrawn from the course regardless of his academic performance.

(b) A cadidate withdrawn from the course for academic reasons or on other grounds as per clause (a) above, at whatever stage during the course, shall not be elgible for academic qualifications of the University of Karachi in respect of the Staff Course at the Pakistan Navy Staff College, Karachi/Air Force Staff College, Karachi.

Award of Degree

9. The candidates will be enrolled with the University of Karachi on joining the Pakistan Navy/Air Force Staff Colleges, Karachi.

10. The candidates declared successful by the PN and PAF Staff Colleges and the University of Karachi shall be awarded the B.Sc. (Hons.) War Studies degree of the Karachi University.

11. **Attendance Requirement.** Candidates enrolled will be required to complete 75% attendance in order to be eligible for award of the degree. However 5% will be condonable by the Commandant/Principal of the College.

Board of Studies

12. As most of the subjects taught at the Pakistan Navy/ Pakistan Air Force Staff Colleges, Karachi are not taught in the University, the Board of Studies shall consist of :

(a) Pakistan Navy Staff College — Director; Deputy Director; Directing Staff (Maximum of six members)

(b) Pakistan Air Force Staff College — Commandant; Asstt. Commandant; Directing Staff (Maximum of six members)

(c) One expert will be appointed by the Vice-Chancellor, Karachi University, Karachi.

13. The term of office of the members of the Board of Studies, other than ex-officio members, shall be 3 years. Casual vacancy will be filled for the residue of the term of the original members.

14. The quorum for meetings of the Board of Studies and its functions shall be in accordance with the instructions laid down in the University of Karachi Act, 1972.

Bachelor of Science in Physiotherapy

Statutes

1. The Course of Bachelor of Science in Physiotherapy shall extend over 3 years.

2. The Course shall be divided into two parts :-

Part I Course shall comprise a period of 18 months from the date of admission, and Part II Course shall also comprisc a period of 18 months after passing Part I Examination.

Part I shall consist of :

Anatomy	(Theory & Oral)
Physiology	(Theory & Oral)
Kinesiology and Therapeutic Exercises	(Theory & Practical)
Medical Physics	(Theory & Practical)

Introduction to :

(a) Nursing

(b) Pathology

(c) Massage & Manipulative Measures

(d) Clinical Practice

Part II shall consist of :

Pathological conditions :	(Theory)
Medical conditions & Surgical conditions	
Physiotherapy treatment & Hydrotherapy	(Theory & Practical)
Electrotherapy & Actinotherapy	(Theory & Practical)
Clinical Practice	

Introduction to :

Rehabilitation & Ethics

Speech Therapy

Occupational Therapy

THE FOLLOWING SHALL BE THE SCALE OF MARKS FOR THE EXAMINATIONS

Examination	No. of Written Paper	Total Marks in Paper/ Papers	Total Marks in Periodical Tests in Paper	Total Marks in Oral & Practical	Total Marks in Periodical Tests in Practical	Total
1	2	3	4	5	6	7
PART I						
Anatomy	1	75	25	75	25	200
Physiology	1	75	25	75	25	200
Kinesiology	1	75	25	75	25	200
Electromechanics	1	75	25	75	25	200
	4	300	100	300	100	800
PART II						
Pathology & Pathological conditions : (1) Surgery	1	95	30	—	—125)	250
(2) Medicine	1	95	30	—	—125)	
Physiotherapy Treatment Technique, Nursing, Clinical Practice, Massage, Speech & Occupational Therapy	1	115	35	115	35	300
Electrotherapy	1	95	30	95	30	250
Grand Total	4	400	125	210	65	800

In addition to the above a discipline called Islamic and Pakistan Studies shall be offered as a compulsory subject. Non-Muslim students may offer Ethics and Pakistan Studies instead. No degree shall be awarded unless a student has passed the examination in the above discipline.

The Compulsory subject of Islamic Studies/Ethics and Pakistan Studies will be a single paper carrying 100 marks and comprise two parts.

Part-I Islamic Studies/Ethics for (non-Muslim)	60 marks
Part-II Pakistan Studies	40 marks

The answers to each part shall be written and evaluated separately. It will be compulsory for a candidate to pass separately in each part.

Regulations

PART I

1. Part I examination will be held at the end of the first 18 months of training. It will comprise the following subjects :

Anatomy,
Physiology,
Kinesiology, and
Electro-mechanics.

PART II

Part II Examination will be held at the end of the second 18 months of training. It will comprise the following subjects :-

Pathological Conditions,
Physiotherapy Treatments,
Physiotherapy Techniques,
Electrotherapy,
Clinical Practice,
Nursing,
Pathology,
Massage,
Speech Therapy, and
Occupational Therapy.

2. Annual and Supplementary Examinations shall be held. Only those who appear at the Annual Examination and fail, or, being eligible, are not able to appear at the Annual Examination, shall be eligible to take the Supplementary Examination.

3. A candidate failing in not more than two heads of passing at the Annual Examination will be provisionally promoted to the next higher class and be required to appear only in the heads in which he had failed, provided he obtains the aggregate percentage in total of the heads of passing which he has cleared.

4. A candidate will be eligible to take the examination in the head of passing of the lower class in which he failed and the next higher examination simultaneously.

5. In case a candidate fails in the subject/subjects of the lower class his result of the higher class shall remain withheld.

6. Full examination fee shall be charged for the remaining subjects of the lower examination.

7. (a) The Part I Examination must be cleared by the student within 2 years of the first Part I Annual Examination.

(b) A student who is eligible to reappear at the Part II Examination of this University by virtue of having failed at the examination as a regular student or having completed the requisite terms will be allowed to reappear at the examination for not more than two consecutive years after having failed to take the examination or having taken, to have failed in it : Provided that this permission shall automatically cease to operate in case the University decides to abolish an examination

8. (a) Pass marks in each subject shall be :

Forty per cent in Theoretical examinations, and 50% in Practical examinations.

(b) The aggregate pass marks for the examination shall be 50% of the total marks of the examination.

(c) A student securing 75 per cent marks in the aggregate of a subject shall be deemed to have passed the subjects with distinction.

(d) Candidates will be granted exemption from appearing in any subject or subjects if they secure 50% marks in aggregate of that subject.

9. No student with less than 75% attendance in individual subjects will be allowed to appear for the Part I or Part II Examination, provided that in case a student is unable to attend

classes because of serious illness, certified at the time of his illness by a Medical officer of the College, shortage upto maximum of 10% will be condoned.

10. **Rank :**

A candidate availing of the concession of promotion or exemption shall not be eligible for rank.

A candidate whose failure is condoned, shall not be eligible for rank.

A candidate taking the B. Sc. Physiotherapy Part II examination directly shall not be eligible for rank.

A candidate who passes the examination in more than the prescribed duration of the course, shall not be eligible for rank.

11. Examination fee for Part I and II Examinations separately, shall be Rs. 85.00.

Bachelor of Science in Occupational Therapy

Statutes

1. The course of Bachelor of Science in Occupational Therapy shall extend over 3 years.

2. Toe course shall be divided into two parts : Part I course shall camprise a period of 18 months from the date of admission, and Part II course shall also comprise a period of 18 months after passing Part I Examination.

PART I

shall consist of :

Anatomy	(Theory & Oral)
Physiology	(Theory & Oral)
Kinesiology & Therapautic Exercises	(Theory & Pract.) (Theory & Pract.)
Occupational Therapy and Rehabilitation (Part I)	(Theory)
Therapeutic activities & their teachinques (Part I)	(Practical)
Psychology	(Theory)
Sociology	(Theory)

Introduction to ·

(a) Nursing (b) Pathology (c) Clinical Practice

PART II

shall consist of :

Pathological Conditions	(Theory)
Medical Conditions & Surgical Conditions	
Psychiatric Conditions in detail	(Theory)
Occupetional Therapy and Rehabilitation (Part II)	(Theory)
Therapeutic activities & their techniques (Part II)	(Practical)
Clinical Practice	

Introduction to :

(a) Speech Therapy
(b) Physiotherapy

In addition to the above, a discipline called Islamic and Pakistan Studies discipline shall be offered as a compulsory subject. Non-Muslim students may offer Ethics and Pakistan Studies instead. No degree shall be awarded unless a student has passed the examinatien in the above discipline.

The compulsory subject of Islamic Studies/Ethics and Pakistan Studies will be a single paper carrying 100 marks and comprise two parts.

Part-I	Islamic Studies/Ethics (for Non-Muslims)	60 marks.
Part-II	Pakistan Studies ...	40 marks.

The answers to each part shall be written and evaluated separately. It will be compulsory for a candidate to pass separately in each part.

Note : The entrance qualification to this course will be Intermediate Science (Biology) or equivalent as determined by the University.

Regulations

PART I

1. Part I examination will be held at the end of the first 18 months of training. It will comprise the following subjects :
   Anatomy. Physiology, Kinesiology
   Occupational Therapy and Rehabiliation (Part I)
   Therapeutic activities and their Techniques (Part I)
   Psychology, Sociology.

PART II

Part II exomination will be held at the end of the second 18 months of training. It will comprise the following subjects:

Pathological Conditions
Psychiatric Conditions
Occupational Therapy and Rehabilitation (Part II)
Therapeutic activities and their techniques (Part II)
Clinical Practice
Nursing
Pathology
Speech Therapy and Physiotherapy :

2. Annual and Supplementary Examinations shall be held. Only those who appear at the Annual examination and fail or, being eligible, are not able to appear at thc Annual Examination, shall be eligible to take the Supplementary Examination.

3. A candidate failing in not more than two heads of passing at the Annual Examination will be provisionally promoted to the next higher class and be required to appear only in the heads in which he had failed, provided he obtains the aggregate percentage in total of the heads of passing which he has cleared.

4. A candidate will be eligible to take the examination in the head of passing of the lower class in which he failed and the next higher examination simultaneously.

5. In case a candidate fails in the subjects of the lower class his result of the higher class shall remain withheld.

6. Full examination. fee shall be charged for the remaining subjects of the lower examination.

7. (a) The Part I Examination must be cleared by the student within 2 yeas of the first Part I Annual Examination.

(a) A student who is eligible to reappear at the Part II Examination of this University by virtue of having failed at the examination as a regular student or having completed the requisite terms will be allowed to reappear at the examination for not more than two consecutive years after having failed to take the examination or having taken, to have failed in it. Provided that this permission shall automatically cease to operate in case the University decides to abolish an examination.

8. (a) Pass marks in each subject shall be : Forty percent in Theoretical Examinations, and 50% in Practical Examinations.

(b) The aggregate pass marks for the examination shall be 50% of the total marks of the examination.

(c) A student securing 75% marks in the aggregate of a subject shall be deemed to have passed the subject with distinction.

(d) Candidates will be granted exemption from appearing in any subject or subjects if they secure 50% marks in aggregate of that subject.

9. No student with less than 75% attendance in individual subjects will be allowed to appear for the Part I or Part II Examination, provided that in case a student is unable to attend

classes because of serious illness, certified at the time of his illness by a Medical Officer of the College, shortage upto a maximum of 10% will be condoned.

10. Rank : A candidate availing of the concession of promotion or exemption shall not be eligible for rank. A candidate whose failure is condoned, shall not be eligible for rank, A candidate taking the B. Sc. Occupational Therapy Part II examination directly shall not be eligible for rank. A candidate who passes the examination in more than the prescribed duration of the course, shall not be eligible for rank.

11. Examination fee for Parts I and II Examinations separately shall be Rs. 85.00

B. Sc. in Medical Technology

Statutes

1. The course of study for the degree of Bachelor of Science in Medical Technology shall extend over two years.

2. The first year of the course shall comprise four subjects and the second year shall comprise five subjects.

In addition to the above a discipline called Islamic and Pakistan Studies discipline shall be offered as a compulsory subject. Non-Muslim students may offer Ethics and Pakistan Studies instead. No degree shall be awarded unless a student has passed the examination in the above discipline.

The compulsory subject of Islamic Studies/Ethics and Pakistan Studies will be a single paper carrying 100 marks and comprise two parts.

Part-I	Islamic Studies/Ethics/for non-Muslims/	60 marks
Part-II	Pakistan Studies	40 marks

The answers to each part shall be written and evaluated separately. It will be compulsory for a candidate to pass separately in each part.

Regulations

1. The B.Sc. degree in Medical Technology will be awarded in the following four subjects :—

   (A) B.Sc. Medical Technology (Clinical)

   (B) B.Sc. Medical Technology (Basic)

   (C) B.Sc. Technology (Radiotherapy)

   (D) B.Sc. Medical Technology (Radiology)

The degree awarded shall specify the 'Branch' in which it is awarded.

2. The minimum qualification for admission to this course shall be Intermediate Science (Medical Group) or an equivalent qualification.

3. The first year will be occupied with the study of one of the four alternative groups of subjects, A, B, C or D (Appendix I of the syllabus) each group comprising four subjects.

4. The second year will be devoted to the study of the subjects in the corresponding groups of subjects, A, B, C, or D (Appendix II, of the syllabus). In addition, the student will choose one elective subject out of the subjects listed in Appendix III of the syllabus. In the case of Group A, the 2nd year will be devoted to practical training in the clinical laboratory in the subjects listed in Appendix II. However, training in specialized Clinical tests may also be given in the Basic Science Departments.

5. Emphasis throughout the period of training and in the examination shall be on practical work.

6. The time for conduction of the various courses during both the years shall be equally allocated.

7. Selection of the group of subjects by the candidate shall be made with the consultation and advice of the Heads of Basic Medical Sciences Departments or Departments of Radiotherapy and Radiology of Jinnah Post-graduate Medical Centre, as the case may be.

8. Internal examination shall be given at regular intervals throughout the period of study. Students who show very poor progress in either theoretical or practical work may be required to discontinue at any time during the course.

9. At the end of the first year an internal examination covering the courses conducted through the entire year shall be held. The Heads of the Departments of Basic Medical Sciences, Departments of Radiotherapy and Radiology may ask the student who fails at the examination either to repeat the course or drop out.

10. At the end of the second year a final University examination with both external and internal examiners shall be held. It shall consist of a written and a practical examination in the subjects listed for each group in Appendix IV of the syllabus. 25% of the total marks in each subject shall be based on record of their performance in each course. The Basic Medical Sciences Departments and Departments of Radiotherapy and Radiology may, if necessary, hold a send-up test before the University examination, and a student failing in this test may be restrained from taking the University examination. Those passing the final University examination will be awarded the degree of B Sc. in Medical Technology (Clinical), B.Sc. Medical Technology (Basic), B.Sc. Medical Technology (Radiotherapy), or B.Sc. Medical Technology (Radiography).

11. At the final examination 25% of passing grades shall be assigned to the Theoretical portion of the examination and 75% to Practical. The passing grade shall be 70%.

12. A candidate who fails at the final University examination will be given a second chance to qualify. If he fails a second time, his name will be removed from the Rolls.

13. Those successful candidates who attain unusual proficiency and secure 90% or more marks in the University examination may be recommended by the Heads of the Basic Medical Sciences, Radiotherapy or Radiology Departments for the award of the degree with Distinction, subject to their unanimous approval.

14. Supplementary Examination.

    (i) Only those students who appear in the Annual Examination shall be eligible to sit in the Supplementary Examination.

    (ii) As the Theory and Practical parts of a subject are separate 'passing heads' and the passing grade in each is 70%, a candidate of the supplementary examination shall appear in the theory or practical part only which he/she could not clear in the annual examination.

    (iii) A candidate who became eligible for a supplementary examination but did not sit in the said examination shall be eligible to appear in the next annual according to clause (ii) above.

    (iv) A Supplementary examination which is subsidiary to the Annual Examination shall not be considered as the second chance (as refered to clause 12 of the Regulation for B.Sc. Medical Technology).

Diploma in Statistics

1. The course of studies for Diploma in Statistics shall extend over two Semesters.

2. The Diploma course shall consist of six courses, each of three credits, and two practicals with no extra credits.

3. In addition, there shall be a comprehensive Viva Voce examination at the end of the 2nd Semester. The Viva shall not have any credits, but shall have to be passed to qualify for the final award of the Degree.

4. A candidate who has passed a Bachelor's Degree Examination shall be eligible for admission to Diploma course in Statistics. Provided that those who have passed B.A./B.Sc. examination with Statistics as optional/subsidiary subject shall not be allowed to offer Diploma Course.

5. No Class or Division shall be given.

Bachelor of Commerce

Statutes

The B.Com. Course shall be of 2 years' duration. The Examination shall be in two parts, (i) B.Com. Part I comprising six papers to be taken up at the end of the first year of study; (ii) B.Com. Part II comprising six papers to be taken at the end of the second year of study.

Each paper shall be of 100 marks and of 3 hours' duration.

Regulations

B. Com. Part I Examination

B.Com. Part I will comprise the following papers :

Paper I	English
Paper II	Islamic Studies and Pakistan Studies or Ethics and Pakistan Studies (for Non-Muslims only)
Paper III	Fundamentals of Business.
Paper IV	Fundamentals of Accounting.
Paper V	Statistics
Paper VI	Economics I. (Principles of Economics)

B.Com. Part II Examination

B.Com. Part II will comprise the following papers :

Paper I	Business Drafting and Report Writing.
Paper II	Business Law
Paper III	Management.
Paper IV	Economics II. (Economic Development of Pakistan)
Paper V	Advanced Accounting.
Paper VI	(A) Auditing.
	OR
Paper VI	(B) Custom and Central Excise Act.

The Compulsory subject of Islamic Studies and Pakistan Studies or Ethics and Pakistan Studies (for Non-Muslims) shall carry 100 marks. It will comprise the following two parts :

Part I : Islamic Studies/Ethics (for Non-Muslims) ... 60 marks
Part II : Pakistan Studies..... 40 marks

Separate paper will be set for each part and the answers to each part shall be written and evaluated separately. Candidates shall have to pass separately in each part.

The marks obtained in both the parts separately will be included in the total aggregate for determining Division.

2. **Pass marks and Class :**

(a) Pass marks shall be 33 per cent in each subject and 36 per cent in the aggregate marks of the yearly examination.

(b) Candidates obtaining not less than 60 per cent marks in the aggregate shall be placed in the First Division, not less than 45 per centmarks in the Second Division, and not less than 36 per cent marks in the Third Division.

(c) If a candidate has been permitted to take a Compartmental or Supplementary Examination, his marks in the Compartmental or Supplementary Examination will be counted towards determining the Division.

3. **Examination :**

Supplementary Examination will be held for Part II only of B.Com.

For B.Com. Part I only Annual Examination will be held.

Only those who appear at the Annual B. Com. Part II Examination and fail or, being eligible, are not able to appear at the Annual Examination, shall be eligille to take the Supplementary Examination.

Only such of these candidates as fail at the Annual Examination in not more than two subjects shall be eligible for promotion to the next higher class, provided they obtain the aggregate percentage (i.e. 36%) in the total of the subjects cleared.

Those who are not eligible for promotion on the result of the Annual Examination and gain eligibility or pass in the Supplementary Examination, will not be eligible for admission to the next higher class in the following academic year.

4. **Promotion :**

(i) A candidate who is eligible to appear at the B. Com. Part I Examination either as a regular student or an external candidate shall be promoted to the Part II class irrespective of the fact whether he appeared at the Part I Examination or not,

and shall be permitted to appear at the Part I and Part II Examinations simultaneously. Those who appear at the Part I University Examination and fail shall be exempted from re-appearing in those heads of passing of the Part I Examination which they clear. Their result of the Part II Examination shall, however, remain in abeyance until they clear the Part I Examination in full.

Students of other Universities which do not hold Part I Examination will also be allowed to join the Part II class and to appear at the Part I and Part II Examinations simultaneously provided they had been promoted to the Part-II class at the University from where they had migrated and provided they had passed the Higher Secondary or equivalent Examination of 12 years' duration.

(ii) A candidate who fails in not more than two subjects at Part II B. Com. Examination, shall be eligible for promotion to the next higher class, provided he obtained the aggregate percentage in the total of the heads of passing which he had cleared.

(iii) A candidate who fails at the B. Com. Part II Examination in only one subject and is short of 36% in the aggregate of the subjects cleared by him, shall be eligible for promotion to the next higher class. He shall have to reappear in the subject in which he had failed and any subject or subjects (of his choice) which he had cleared with less than 36% marks.

(iv) A candidate who fails at the B. Com. Part II Examination only in the aggregate, shall be eligible for promotion to the next higher class. He shall have to reappear in any subject or subjects of his choice which he had cleared with less than 36% marks, in order to make up the shortage in the aggregate.

(v) Candidates who had failed at the B. Com. Examination and who had been declared eligible for promotion from a lower class to a higher class can re-appear in the subjects of the lower examination only under the following conditions :

(1) Those who had failed only in the aggregate of the lower examination could re-appear only in the subject/subjects in which they had secured less than 36% marks. They could, at their option, re-appear in all or any of the subjects in which they had secured less than 36% marks.

(2) Those who had failed in the aggregate as well as in some subject of the lower examination, had necessarily ot appear in the subject in which they had failed. They could, at their option, also appear in all or any of the subjects which they had cleared with less than 36% marks.

(3) Those who had NOT failed in the aggregate could re-appear only in the subject/subjects in which they had failed.

In no case could the above categories of candidates re-appear at the full examination of the lower class irrespective of the fact whether they availed of promotion or not.

(vi) A candidate who appeared simultaneously at the Parts I and II Examinations of B. Com. shall not be promoted to the next higher class until he clears the Part I Examination in full.

(vii) In case a candidate fails in the subject/subjects of the lower class, his result of the higher class shall remain in abeyance.

(viii) Full examination fee shall be charged for the remaining subject/subjects of the lower examination.

5. **Exemption :**

If a candidate secures at least 45 per cent marks in a head of passing, he will be entitled to exemption from re-appearing in that head of passing. If a student passes in 3 papers of B. Com. Final out of the 6 papers, he will be eligible for exemption from the 3 cleared papers and will appear in those papers only in which he has failed.

Exemption or exemptions earned by a candidate at an examination of this University shall stand valid for the candidate appearing at the same examination as an ex-student inspite of change in the syllabus. If the order of the paper in which exemption has been earned at an earlier examination stands changed in the new syllabus, the candidate will be entitled to exemption from the paper in which it is placed in the new syllabus. If the paper in which exemption has been earned earlier, does not at all figure in the changed syllabus, the candidate will be entitled to exemption from that paper of the new syllabus.

6. **Rank :**

A candidate availing of the concession of promotion or exemption, shall be eligible for class but not for rank.

A candidate whose failure is condoned, shall be eligible for class but not for rank.

A candidate who passes an examination in more than the prescribed duration of the course, shall be eligible for class but not for rank.

7. **Ex-Student :**

(a) A candidate for the B. Com. Examination shall be compulsorily required to clear the examination finally within a maximum period of three years, or chances available for a maximum of five consecutive examinations. In case such a student fails to pass out the examination under the above conditions, his name will be removed from the rolls (in case of regular student) or registration cancelled (in case of external candidate). He will, however, be permitted to take fresh admission as a regular student or register afresh as an external candidate (in case he had been an external candidate).

An Ex-student shall appear in the course prescribed for the examination of the particular year in which he appears.

(b) A student who could not complete his attendance and, therefore, was not permitted to appear at an examination shall be allowed to appear at the examination in the following years as an Ex-student subject to the limitations imposed under (a) above, provided that a candidate who offers a subject in which laboratory work is prescribed shall be required to submit evidence of such work having been satisfactorily completed as a prerequisite for permission to appear at the examination as an Ex-student.

8. **External Candidate :**

A student who has passed the B. Com. Part-I examination as a regular student can appear at the B. Com. Part-II Examination as an External Candidate, but not vice-versa.

9. **Exemption of Commerce Part I Passed Candidate of another University from B.Com Part I Papers of this University.**

Students who have passed the B. Com. Part I Examination from a University other than the Karachi University shall be eligible for admission to the B.Com. Part II class and shall be required to appear in such paper or papers of our B.Com. Part I

as they have not cleared at the University from which they have migrated, provided the B.Com Part I Examination passed by them is a University Examination and not an internal promotion examination and that the B.Com Part I examination was passed after 12 year' Intermediate or Higher Secondary examination or an equivalent examination.

Master of Commerce

Statutes

The Faculty of Business Administration and Commerce, University of Karachi offers :

A full-time post-graduate degree programme leading to the degree of M. Com. (Master of Commerce) which consists of 20 Semester Courses.

Regulations

(1) Two years of full time work are necessary to complete the course work required for M. Com. degree.

(2) Course of studies for M.Com. (Master of Commerce) degree shall be as follows :

M. Com. Previous

First Semester	*Credit Hours*
501. Business Communication	3
502, Analysis & Policy	3
503. Principles of Marketing	3
504. Business Math, & Statistics	3
505. Advanced Accounting	3
	15

Second Semester	*Credit Hours*
511. Business Research and Report Writing	3
512. Introduction to Finance	3
513. Principles of Organizational Behaviour	3
514. Statistical Inference	3
515. Cost Accounting	3
	15

M. Com. Final

Third Semester	*Credit Hours*
601. Advanced Management	3
602. International Commercial Relations	3
603, Managerial Accounting	3
604-605. Optional (Any two of the following) ;	6
(a) Income Tax Law and Practice	
(b) Company Law and Practice	
(c) Personnel Management	
(d) Marketing Management	
(e) Management of Public Sector	
(f) Thesis.	
	15

Fourth Semester	*Credit Hours*
611. Development Planning in Pakistan	3
612. Business Policy	3
613. Financial Management	3
614-615. Optional (Any two of the following) :	6
(a) Specialized Accounting	
(b) Auditing	
(c) Production Technique and Management	
(d) Export Marketing	
(e) Corporate Planning and Budgeting	
(f) Thesis.	
	15

The Faculty of Business Administration and Commerce have the flexibility of rearranging the required courses in between the various semesters and also of substituting electives for required courses and vice-versa, from year to year.

In addition, new courses may be designed and offered as required or elective courses, in response to the needs of business and industry.

(4) The maximum course-load which students are permitted to carry during a semester shall not exceed five semester courses. However, in their last semester, students may be permitted to enrol for as many as six courses, if that number is required for completing the course work.

(5) The admission to the M. Com Course will be open to only Commerce graduates of recognized universities.

(6) In respect of attendance and examination, same rules as are in force in the University of Karachi, will be applicable to this Course also.

Bachelor of Business Administration (Honours)

Statute

The Institute of Business Administration shall offer a full-time Honours Programme leading to the degree of B.B.A. (Hons.) (Bachelor of Business Administration with Honours) which consists of 108 Semester credits.

Regulations

(1) Three years of full-time work are necessary to complete the course work required for B.B.A. (Hons.). During this period students are not allowed to undertake any part-time employment or bnsiness of any kind, except the internship which is arranged through the Placement Office of the Institute.

(2) Admission to B.B.A. (Hons.) programme shall be open to those who have passed Intermediate Examination, subject to qualifying an aptitude test and an interview.

(3) Courses of studies for B.B.A. (Hons.) (Bachelor of Business Administration with Honours) shall be as follows :

(A) Semesterwise Schedule

First Year

First Semester	*Second Semester*
English	Oral Communication
Islamic Studies/Ethics (for non-Muslims) and Pakistan Studies	Principles of Management
	Psychology
Principles of Marketing	Mathematics for Business
Introduction to Mathematics	Micro-economics
Macro-economics	Natural and Human Resources
Sociology	

The Compulsory subject of Islamic Studies and Pakistan Studies or Ethics and Pakistan Studies (for non-Muslims) shall carry 100 marks. It will comprise the following two parts :

Part-I : Islamic Studies/Ethics (for non-Muslims)..... = 60 marks

Part-II : Pakistan Studies..... = 40 marks

Separate paper will be set for each part and the answers to each part shall be written and evaluated separately. Candidates shall have to pass separately in each part.

The marks obtained in both the parts separately will be included in the total aggregate for determining Division.

Second Year

First Semester	*Second Semester*
Logic	Business Communication
Introdnction to Business Finance	Money and Banking
Sales Management	Office and Records Management
Business Law	Labour Laws
Principles of Accounting	Financial Accounting
Elements of Statistics	Statistical Inference

Third Year

First Semester	*Second Semester*
Social and Economic Philosophy of Islam	Decision Making
	Development Economics
Personnel Management	Foreign Trade
Cost Accounting	Methods of Business Research
Industrial Technology	
Major Concentration I	Major Concentration I
Major Concentration II	Major Concentration II

(B) Fields of Major Concentration

Accounting

1. Corporate Accounting
2. Tax Accounting
3. Analysis of Financial Statement
4. Managerial Accounting

Business Finance

1. Securities Analysis
2. Current Assets Management
3. Analysis of Financial Statement
4. Capital Budgeting Decisions

Marketing

1. Advertising
2. Logistics
3. Foreign Trade Techniques
4. Retail Management

Business and Industrial Management

1. Personnel Management
2. Farm Management
3. Small Business Management
4. Public Enterprise Management

Banking

1. General Banking Procedures
2. Advances Management
3. International Banking
4. Banking Law and Practice

(4) The Institute will have the flexibility of making changes not only in the course-contents but also the semesterwise course offerings. In addition, to meet the needs of business and industry, the Institute may also replace any course listed above by a new course or add new vocational packages.

(5) The maximum course-load which students are permitted to carry during a semester shall not exceed eighteen semester credits. However, in their last semester students may be permitted to enrol for as many as twenty-one credits, if that number is required for completing the course work.

(6) B.B.A. (Hons.) graduates shall be entitled to admission to the Final year of M.B.A. programme provided that their cumulative G.P.A. is at least 2.5

(7) The entire package of three years shall be treated as one single academic programme, and, therefore, no student shall be eligible to a Pass degree on completion of two years.

Master of Business Administration

Statute

The Institute of Business Administration, University of Karachi, offiers :

A full-time post-gradutate degree programme leading to the degree of M.B. A. (Master of Business Administration) which consists of 20 semester* courses (60 semester credits).

Regulations

(1) Two years of full-time work are necessary to complete the course work required for M. B. A. degree. Students with an inadequate background will take at least five semesters (2½ years) to complete the course requirement of M. B. A. degree. During this period, students are not allowed to undertake any part-time employment or business of any kind, except the summer internship which is arranged through the Placement Office of the Institute.

(2) Courses of studies for M. B. A. (Master of Business Administration) degree shall be as follows.

First Semester		Second Semester	
Course Title	**Credits**	**Course Title**	**Credits**
Financial Accounting	3	Cost Accounting	3
Principles of Management	3	Statistical Inference	3
Microeconomic Theory & Business Applications.	3	Marketing Theory and Practice.	3
Statistics and Mathematics for Management	3	Macroeconomic Theory and Policy.	3
Business Communications.	3	Financial Institutions	3
	15		15

* The academic year at the Institute shall be divided for instructional and examination purposes into two equal parts called semesters. Each course is of the duration of a semester and the passing grade in it means 3 semester credits earned by students. In addition to two regular semesters, there is a special summer semester in which selected courses are given to the morning as well as the evening students.

Third Semester		Fourth Semester	
Course Title	**Credits**	**Course Title**	**Credits**
Marketing Management	3	Managerial Accounting or Cost Accounting *	3
Financial Management	3		
Personnel Management	3	Managerial Economics.	3
Research & Report Writing	3	Managerial Policy	3
Electives-Any one of the following :	3	**Electives** - Any two of the following :	3 each
Advanced Accounting		Integrating Seminar Business Administration	
Production Management		Seminar in Marketing	
Marketing Research		Investment & Security Analysis	
Development Economics		Operations of Financial Statement	
Insurance		Advertising	
Distribution Cost Analysis		Advanced Management Seminar	
		Business and Labour Law	
		Income Tax Accounting and Auditing.	
	15		15

(3) Students with exceptionally good grades in their first-year courses and good writing ability may be permitted to write thesis in lieu of two one-semester courses in their final year to be approved by the Director, in consultation with teachers in the related fields.

(4) The Institute of Business Adminstration will have the flexibility of re-arranging the required courses as between the various semesters and also of substituting electives for required courses and vice-versa, from year to year.

* Required for non-B. Coms as substitute for Managerial Accounting.

In addition, new courses may be designed and offered as required or elective courses, in response to the needs of business and industry.

(5) The maximum course-load which students are permitted to carry during a semester shall not exceed fifteen semester credits. However, in their last semester, students may be permitted to enrol for as many as eighteen credits, if that number is required for completing the course.

Post Graduate Diploma in Business Administration

Statute

The Institute of Business Administration, University of Karachi, shall offer :

A part-time Post-graduate Diploma programme leading to PGD (Post-graduate Diploma) in Business Administration, which consists of 10 semester courses (30 semester credits).

Regulations

(1) Persons who have passed Bachelor's degree examination or equivalent from a recognised university and qualify an admission test and interview shall be eligible for admission to the Post-Graduate Diploma Programme. A candidate must be employed in some organisation, including his own or that of his family.

(2) *Courses of Study :*

(a) The total study load for the Post-Graduate Diploma in Business Administration shall consist of 10 semester courses (30 semester credits), spread over a period of 2½ years of five regular semesters of approximately 4½ months each. The normal load is 2 courses each semester. One of the five semesters may be substituted by two summer semesters, wherein only one course (half of the course load of a regular semester) will be allowed. A student who obtains at least 80 per cent marks in each of the two courses for which he is enrolled in any one semester may be allowed, subject to the availability of particular courses, to enrol for three courses in the subsequent semester. However, this special permission will be withdrawn if the student is not able to maintain at least a 'B' grade in each of the three courses.

(b) Courses of study will be as follows :

Title of Course	Semester Credits	Title of Course	Semester Credits
Accounting (a)	3	Accounting (b)	3
Management (a)	3	Management (b)	3
Business Economics (a)	3	Business Economics (b)	3
Marketing	3	Research & Report Writing	3
Statistical Method	3	Applied Statistics	3
	15		15

(c) The Institute will have flexibility of substituting new courses for those given above in response to the needs of business and industry.

(3) A holder of the Post-graduate Diploma in Business Administration when admitted to the B.B.A. (Hons.) in the full-time Day Programme shall get exemption in the course(s) which he passed with a 'B' grade,

Post-Graduate Diploma in Computer Science

Statute

The Institute of Business Administration, University of Karachi, shall offer :

A part-time Post-graduate Diploma in Computer Science which shall consist of 10 semester courses (30 semester credits).

Regulations

(1) To be eligible for admission to the Post-graduate Diploma in Computer Science programme, candidates must hold a degree of B.A. (Mathematics, Economics, Statistics), B. Com. or B.Sc., from any recognized University, and must qualify an aptitude test and an interview to be conducted by the I.B.A.

(2) *P.G.D. (Computer Science) Coarses of study* :

(a) The study programme for the Post-graduate Diploma in Computer Science shall be spread over a period of 2½ years or five regular semesters. The normal load is two courses each semester. One of the five semesters may be substituted by two summer semesters, wherein only one course shall be allowed.

(b) Courses of study shall be as follows :

Course Title	Credits	Course Title	Credits
Electronic Data Processing (EDP)—Basic Concept	3	EDP Techniques—Problem Oriented Language	3
EDP Techniques—Machine Language	3	EDP—Analysis and Designing of Systems—Part II.	3
Statistical Inference	3		
Financial Accounting	3	EDP System Designing and Implementation	3
EDP—Analysis and Designing of Systems—Part I	3	Project Report	3
Operations Research	3		

(c) The Institute will have the flexibility of substituting new courses for those given above in response to the needs of business and industry.

Part-time Master of Business Administration (M.B.A.) Degree in the Evening Programme

Statute

The Institute of Business Administration, University of Karachi, offers :

A part-time post-graduate degree in its Evening Programme leading to the degree of M. B. A. (Master of Business Administration) which consists of 20 semester-courses (60 semester credits).

Regulations

(1) (a) Holders of Bachelor's Master's degree from a recognized University shall be considered for admission, subject to qualifying an admission test and interview.

(b) Students who have completed their Postgraduate Diploma in Business Administration may enrol for the M.B.A. Evening Degree. They would be required to complete the remaining 10 courses to get their Master's degree in Business Administration in the Evening Programme.

(2) The total study load for the M.B.A. Evening Degree shall consist of 20 semester courses (60 semester credits) spread over a period of 5 years of 10 regular semesters of approximately 4½ months each. The normal load is 2 courses each semester. A student who obtains at least 75 per cent marks in each of the two courses for which he is enrolled in any one semester may be allowed, subject to the availability of particular courses, to enrol for three courses in the subsequent semester.

Courses of study for the M.B.A. Evening Degree will be as follows :

Course Title	Credits
1. Financial Accounting	3
2. Principles of Management	3
3. Macroeconomic Theory and Policy	3
4. Statistics and Mathematics for Management	3
5. Business Communications	3
6. Cost Accounting	3
7. Statistical Inference	3
8. Marketing Theory and Practice	3

9. Microeconomic Theory and Business Applications	3
10. Research and Report Writing	3
11. Marketing Management	3
12. Financial Management	3
13. Personnel Management	3
14. Introduction to Business Finance	3
15. Managerial Accounting	3
16. Current Business Affairs	3
17. Managerial Policy	3
18. Business & Labour Law	3
	54

Optionals in the last Semester :

Any two of the following :

1. Advanced Cost Accounting	...	...	3
2. Distribution Cost Analysis	...	...	3
3. Seminar in Accounting	...	...	3

OR

1. Marketing Research	...	...	3
2. Seminar in Marketing	...	...	3
3. Distribution Cost Analysis	...	...	3

OR

Thesis in lieu of 2 optional courses 6

(3) Students with good writing ability may be permitted to write thesis in lieu of two one-semester elective courses in their final semester to be approved by the Director in consultation with teachers in the related fields.

(4) The Institute of Business Administration will have the flexibility of re-arranging the required courses as between the various semesters and also of substituting electives for required courses and vice-versa, from year to year. In addition, new courses may be designed and offered as required or elective courses, in response to the needs of business and industry.

(5) Attendance : Students are required to keep a minimum attendance of 80 per cent in order to be eligible to take the final examination. However, under special circumstances, the Director may condone upto 5 per cent of additional absences at his discretion. Students who have more than 25% absences for whatever reasons shall not be eligible to take the final examinations.

(6) **Examination and Grading System :**

(a) Performance of students shall be evaluated through a system of continuous testing spread over the entire period of studies. Besides the final examinations, given at the end of each semester, there shall be monthly examinations and a series of short quizzes of 10/15 minutes each. Moreover, the performance of students in class discussions, written assignments, research reports etc., shall also be evaluated and form a part of their overall grades.

(b) In the rating of students, three passing grades shall be used : A, B and C ; and one failing grade F. In terms of their numerical equivalents, the letter grades denote the following :

A	...	...	87 — 100
B	...	...	72 — 86
C	...	...	60 — 71
F	...	...	Below 60

(c) Withdrawal from certain courses may be permitted during semester if such withdrawal would help the student improve his performance in the remaining courses. Withdrawal applications should be filed with the Evening Programme Officer not later than six weeks after the commencement of the semester. Withdrawal from a course will not be counted as a deficiency.

(d) In determining the grade in a course, weights shall be assigned to daily work quizzes, hourly and mid-term examinations. Sixty per cent of the final grade shall be based on during the semester work, and a weightage of only 40 per cent will be given to the final semester examination.

(e) The Institute may modify the relative weights assigned to the final semester examination and "during the semester-work" for certain courses.

(7) **Good Standing :**

A student shall be deemed to have lost good standing, and consequently his name shall be dropped from the rolls of the Institute if :

(a) At any stage during the training programme he accumulates three failures on his record.

(Note : for this purpose :

(i) ineligibility to take an examination due to shortage of attendance shall be considered a failure ; and

(ii) failing in one course twice shall be considered as two failures).

(b) His conduct and behaviour is found objectionable from disciplinary point of view.

General Regulations
Regarding I.B.A. Courses

(1) Attendance (Applicable to all students)

Students are expected to attend all lectures, laboratory periods, seminar sessions and field work as may be specifically required for each course regularly. They are required to attend 90 per cent of all such meetings and sessions in order to be eligible for appearing in the final semester examinations. In cases of genuine difficulties, the Director may condone upto 5 per cent of the absences. The total attendance of a student shall, in no case, be less than 85 per cent of the sessions held. Deficiency, i.e. inability to pass a course on the basis of shortage of attendance, shall be treated as a failure in that course, unless withdrawal is allowed by the Director according to procedures and rules prescribed below. Such a failure on the record of a student will have all the implications of deficiency for the purpose of determining 'Good Standing' of a student.

(2) Examinations and Grading System. (Applicable to all Programmes)

Course Examinations :

(a) Performance of students shall be evaluated through a system of continuous testing spread over the entire period of studies. Besides the final examinations, given at the end of each semester, there shall be monthly examinations and a series of short quizzes of 10/15 minutes each. Moreover, the performance of students in class discussions, written assignments, research reports etc., shall also be evaluated and form a part of their overall grades.

(b) In the rating of students, three passing grades shall be used: A, B and C and one failing grade F. In the terms of their numerical equivalents, the letter grades denote the following :

A	...	...	87-100
B	...	...	72-86
C	...	...	60-71
F	...	...	Below 60

(c) A student will be permitted to withdraw from one course during the semester if such withdrawal would help the student improve his performance in the remaining courses. The withdrawal may be sought either before the third hourly examination or one week after the result of the mid-term examination is announced. Withdrawal applications should be filed with the Day Programme Office. Withdrawal from a course will not be counted as a deficiency.

(d) If a student fails to meet term paper, report, home assignment, and laboratory assignment requirements of a course, the Instructor may award him an 'Incomplete'. A student who is awarded an "Incomplete" in any course should get it removed within a period of six weeks from the end of the semester. If he fails to complete the requirements of the course within the prescribed time limit his grade in that course shall be converted into a 'failure'. On completion of the course, however, he will not receive any further grade, but will be allowed the benefit of the numerical grade point weightage of an 'Incomplete'.

(e) No 'make up' examination shall be allowed in any course under any circumstances.

(f) In determining the grade in a course, weights shall be assigned to daily work, quizzes, hourly and mid-term examinations. Sixty per cent of the final grade shall be based on during the semester work and a weightage of only 40 per cent will be given to the final semester examination.

(g) The Institute may modify the relative weights assigned to the final semester examination and 'during the semester work' for certain courses.

(h) A cumulative Grade Point Average (GPA) shall be computed at the end of each semester for all students. Final letter grades in each course shall be converted to grade points on the following basis.

A	...	...	4 grade points
B	...	...	3 grade points
C	...	...	2 grade points
I (Incomplete)			1 grade point
F	...	...	0 grade point

The G.P A. shall be computed as follows ;

$$\text{G P.A.} = \frac{\text{Total grade points}}{\text{Total number of courses taken to date}}$$

(3) Comprehensive Examinations

Apart from a course-wise evaluation, described above, students shall be given a Comprehensive Examination to help evaluate their general grasp and understanding with respect to subjects studied by them. A student either passes the examination or fails it. No student will be permitted to take the Comprehensive Examination more than three times. The dates of Comprehensive Examinations will be announced as required. Students shall

apply to the Dean/Director for permission to take Comprehensive Examinations which will be granted after consulting the teachers concerned, if considered essential. The Institute may offer a substitute to the requirement of Comprehensive Examination.

(4) Good Standing :

(a) In order to remain on the rolls of the Institute, a student has continuously to maintain 'Good Standing' namely, a satisfactory standard of attendance and academic performance as well as of conduct and discipline.

(b) To remain in 'Good Standing' a student, besides meeting the attendance and conduct requirements, must also maintain a minimum G.P.A. of 2.2 on a cumulative basis. Any student with a G.P.A. of less than 2.0 will be dropped from the rolls of the Institute forthwith. A student securing a G.P.A. between 2.0 and 2.2 shall be put on probation for one semester. At the end of the semester he will have to improve his G.P.A. and bring it upto the required minimum of 2.2. If a probationer shows an improvement, but is still below 2.2 his probation may be extended for another semester. If he still fails to bring his G.P.A. to 2.2 he shall be dropped from the rolls of the Institute.

(c) If a student fails to pass certain courses and yet manages to maintain his G.P.A. equal to or above 2.2 he shall repeat and clear the course (s) or substitute (s) (wherever permissible) before the degree is awarded to him.

(d) A student shall be deemed to have lost his Good Standing, if his conduct and behaviour is found objectionable from the disciplinary point of view.

Bachelor of Pharmacy (B. Pharm)

Statutes

The course of study for the professional degree of Bachelor of Pharmacy under the Faculty of Pharmacy shall extend over eight Semesters to be covered in four years viz. B. Pharm. Part-I, B. Pharm. Part-II, B. Pharm. Part-III and B. Pharm. Part IV.

The courses offered shall comprise the following subjects :

1.	Biochemistry	2.	Economics
3.	Pakistan Studies Islamic Studies/Ethics (for non Muslim only)	4.	Pharmacology
5.	Pharmaceutics	6.	Pharm. Chemistry
7.	Pharmacognosy	8.	Physiology
9.	Pharmaceutical Microbiology	10.	Pharmaceutical Technology.
11.	Statistics	12.	Sociology
13.	Mathematics.		

The method of examination will be written, oral and practical or combination of these. During the course of study periodical examinations will be held in all the subjects of study. Final examination will be taken at the end of each Semester and will cover the subjects studied during the period.

The following grading system shall be used :

Grade	A	85-100 %	marks
,,	B	71-84 %	,,
,,	C	61-70 %	,,
,,	D	50-60 %	,,
,,	F	Below 50 %	

The grade points will be earned on the following basis.

A 4 points per semester hour

B 3 points per semester hour

C 2 points per semester hour

D 1 point per semester hour

F or 1 Zero point per semester hour.

Regulations

Professional Training :

Every student of B. Pharm. will be required to undergo a professional training for 200 hours after the examination of B. Pharm. Part-IV in Hospital Retail or Industrial Pharmacy.

Rules

Admission :

1. To be admitted to the Bachelor of Pharmacy course a candidate must have passed the Intermediate Science Examination (Medical Group) from the Board of Intermediate Education, Karachi or an Examination recognized as equivalent thereto in at least Second Division.

2. Admission will be purely on merit basis, that is to say, on the basis of total number of marks. The following order of preference will be observed in admission :—

Category (A) :

B Sc. Ist Division (with Inter Science Medical Group), Inter Science 1st Division (Medical Group), Inter Science 2nd Division (Medical Group) with Diploma in Pharmacy.

Category (B) :

B.Sc. 2nd Division with Inter Science 2nd Division (Medical Group), Inter Science 2nd Division (Medical Group).

3. No application will be accepted after the expiry of the final date for the acceptance of applications.

4. If a student, who has been accepted for admission does not join the department within 7 days of the information of acceptance having been given to him, he shall forfeit his claim to admission and his place may be given to another applicant.

Regulation

Course Requirement for B.Pharm. Degree

The distribution of courses shall be according to the following schedule :—

B. Pharm. (Part I)

Departments Responsible for the Teaching of courses concerned :	First Semester		Second Semester :	
	Course :	Credit Hours :	Course :	Credit Hours :
Pharmaceutics.	301—Pharmaceutics	3	302—Pharmaceutics	3
Pharmaceutical Chemistry.	303—Pharmaceutical Chem.	3	304—Pharmaceutical Chem.	3
	305—Mathematics	3	306—Pharmaceutical Chem. (Pract)	3
Pharmacology.	307—Pharmacology (Physiology)	4	308—Statistics	3
	309—Pharmacology (Biochemistry)	4	310—Pharmacology (Physiology)	4
	313—Islamic Studies and Pakistan Studies/ Ethics	3	312—Pharmacology (Biochemistry)	4

Summary : Total Courses = 6. Total Credit Hours = 20 Total Courses = 6, Total Credit Hours = 20

B. Pharm. (Part II)

Pharmaceutics.	401—Pharmaceutics	3	402—Pharmaceutics	3
Pharm. Chemistry.	403—Pharmaceutics (Pract)	3	404—Pharmaceutics	3
	405—Pharmaceutical Chem.	3	406—Pharmaceutical Chemistry	3
	407—Pharmaceutical Chem. (Pract)	3	408—Pharmacology	3
Pharmacology.	409—Pharmacology	3	410—Pharmacognosy	3
Pharmacognosy.	411—Pharmacognosy	3	412—Pharmacognosy (Pract.)	3
Pharmaceutics.	413—Sociology.	2	414—Economics.	2

Summary : Total Courses = 7, Total Credit Hours = 20 Total Courses = 7, Total Credit Hours = 20

B. Pharm. (Part III)

Departments Responsible for the Teaching of courses concerned :	First Semester : Courses :	Credit Hours :	Second Semester : Courses :	Credit Hours :
Pharmaceutics.	501—Pharmaceutics	3	502—Pharmaceutics	3
	503—Pharmaceutics (Practical)	3	504—Pharmaceutics (Practical)	3
Pharmaceutical Chemistry.	505—Pharmaceutical Chem.	3	506—Pharmaceutical Chem.	3
	507—Pharmaceutical Chem. (Prac)	3		
			508—Pharmacognosy	3
Pharmacology.	509—Pharmacology (Practical)	3	510—Pharmacology	3
Pharmacognosy.	511—Pharmacognosy	3	512—Pharmacognosy	3
Summary : Total Courses = 6, Total Credit Hours = 18			Total Courses = 6, Total Credit Hours = 18	

B. Pharm. (Part IV)

Pharmaceutics.	601—Pharmaceutics	3	602—Pharmaceutics	3
	603—Pharmaceutics	3	604—Pharmaceutics	3
	605—Pharmaceutics	3	606—Pharmaceutics	3
	607—Pharmaceutics	3		
Pharmaceutical Chemistry.	609—Pharmaceutical Chemistry	3	608—Pharmaceutical Chemistry	3
			610—Pharmaceutical Chem. (Pract)	3
Pharmacology.	611—Pharmacology (Practical)	3	612—Pharmacology	3
Summary : Total Courses = 6, Total Credit Hours = 18			Total Courses = 6, Total Credit Hours = 18	

Master of Pharmacy
(M. Pharm.)

1. The professional degree of Master of Pharmacy shall be awarded under the Faculty of Pharmacy in the following Departments :

1. Pharmacology
2. Pharmaceutics
3. Pharmaceutical Chemistry
4. Pharmacognosy

2. The course of advanced study and research for the professional degree of Master of Pharmacy shall extend over a period of four semesters with 60 credit hours work load. There will be 30 credit hours for 1st year. Courses to the extent of 15 credit hours may be given in the first semester whereas the courses comprising 5 credit hours may be offered in the second semester of M. Pharm. 1st year. The remaining load of work in the second semester equivalent to 10 credit hours may be devoted to such academic activities as preparation of the feasibility report of the project, survey of the pertinent literature and the establishment of research techniques. In M. Pharm. 2nd year the students shall devote their full time for their thesis work equivalent to 30 Credit Hours. The total load during the M. Pharm. 1st & 2nd years will be equivalent to 60 credit hours. Each Department of the Faculty would offer courses from the list approved by the Board of Studies and equivalent to the credit hours requirement. All courses would be compulsory for all students in a class.

3. Each student will be assigned to an advisor chosen by the Chairman of the major department after consultation with the student. The advisor will guide the student in the selection of courses and other matters related to the M. Pharm. programme.

4. All students will be enrolled on probation for ones emester. At the end of the semester the advisor, in consultation with the Chairman of the department, will determine the competence of the student for M. Pharm.

5. **Examinations :**

Examinations and examiners will be both internal. The method of examination will be written, oral and practical or combination of these. During the course of study periodic examinations

will be held in all the subjects of studies. Final examinations will be taken at the end of each semester and will cover the subjects studied during the period.

The following grading system will be used :

Grade	A	85-100%	marks
,,	B	71-84 %	,,
,,	C	61-70 %	,,
,,	D	50-60 %	,,
,,	F	(Failed) or 1 (incomplete) Below 50.	

The grade points will be earned on the following basis :

A 4 points per semester hour
B 3 points per semester hour
C 2 points per semester hour
D 1 point per semester hour
F 1- Zero point per semester hour.

6. Research :

(a) Every candidate presenting himself for M. Pharm. degree shall be required to submit one month before the commencement of the final examination four type-written copies of the thesis containing the research of his own study and investigation carried out under the direction or guidance of a recognised University teacher or as may be arranged by the University.

(b) The examiners of Thesis for evaluation and viva voce shall be appointed by the Board of Studies. There will be two external examiners and one internal examiner (director of thesis) for the evaluation and viva voce examination of M. Pharm. thesis.

(c) If two of the three examiners give an adverse opinion about the thesis, it shall be rejected. If, however, two of them recommend the thesis for the award of the degree and only one disagrees, a fourth examiner shall be appointed by the Board and the opinion of the fourth examiner shall be final.

(d) The Board on receipt of the examiners' reports shall arrange for Viva-Voce examination to be conducted by at least two examiners, one of whom shall be his major advisor.

(e) After receiving the reports of the examiners of thesis and the report of Viva Voce examination, the Board of Studies shall make recommendation to the Academic Council which shall finally decide about the award of degree.

7. Requirements for M. Pharm. degree :

(a) An overall "B" average (grade point average 3.0 or above) in the required course in the syllabus and at least 80% attendance in each course will be a requirement for M. Pharm. degree.

(b) A thesis based on original research conducted in the candidate's major field of study shall be submitted in partial fulfilment of the requirements for the degree of Master of Pharmacy.

8. Admission :

No candidate shall be admitted to a course leading to the degree of Master of Pharmacy who has not passed the examination for the degree of Bachelor of Pharmacy of this University or an examination recognized as equivalent thereto.

Bachelor of Medicine and Bachelor of Surgery

Statutes

The Course of study shall extend over five years.

The following shall be the scheme of studies :

(A) *First and Second Years :*

(a) Anatomy & Histology

(b) Physiology

(c) Bio-Chemistry

(d) Pakistan Studies, and Islamic Studies/Ethics (For non-Muslims)

(B) *Third Year :*

(a) Pharmacology and Therapeutics

(b) Forensic Medicine and Toxicology

(c) Pathology including Bacteriology, Parasitology Microbiology and Virology.

(C) *Fourth Year* :

(a) Special Pathology. In Special Pathology practical examination may also be conducted.

(b) Community Medicine

Social Sciences, Personal Health and Health Education.

Community Health Service, Rural Health and Bio-Statistics.

Oral and Practicals.

(D) *Fifth Year* :

(a) Medicine including Diseases of Children and Mental Diseases (One section shall be reserved

for Paediatrics. The theory questions of that section shall be drawn by the examiners who are teachers in Paediatrics and this section will be examined and assessed by the Paediatrician. The Paediatric teacher shall also be examiner in the practical (clinical and viva).

(b) Surgery including Orthopaedics (Atleast two compulsory questions in Orthopaedics).

(c) Obstetrics and Gynaecology, divided into two papers—one for Obstetrics and one for Gynaecology).

(d) Ear, Nose and Throat

(e) Ophthalmology.

Regulations

1. (a) The first two academic years shall be occupied in the study of the Basic Medical Sciences, viz, Anatomy, Physiology and Bio-Chemistry, and no student shall be allowed to attend classes in the Clinical Group of subjects until he has passed the University Examinations in all these Basic Science Subjects.

The teaching in these Basic Science Subjects shall be so conducted as to provide the students with a sound knowledge of the fundamentals, enabling them to appreciate their practical applications in clinical studies at a later stage of the curriculum without any unnecessary details for an undergraduate student, in collaboration with clinical departments. As far as possible, integerated teaching with clinical should be encouraged.

First and Second Years

(b) The following subjects shall be taught during the first two years :

1. Gross Anatomy with Histology : 800 hours
(Internal distribution of hours for dissection, lectures etc., is left to the discretion o the MedicalColleges).

2.	Bio-Chemistry	200 hours
3.	Physiology etc. (Internal distribution of hours to lectures, practicals etc., is left to the discretion of the Department concerned).	600 hours
4.	Sociology & Community Orientation	100 hours
5.	Orientation Course : Such as orientation of College Staff building, hospital facilities and other facilities, use of library, museum etc. by the teachers of the institution.	10 hours
6.	The subject of Human Relations shall be introduced to inculcate the spirit of service toHumanity in the light of Islamic teaching i.e. Huquq-ul-Ibad, as applicable to the medical profession.	
7.	Pakistan Studies & Islamic Studies/Ethics (one lecture per week).	100 hours

Third Year

2. The following subjects shall be taught during the 3rd year :-

1.	Pharmacology including Therapeutics	300 hours
2.	General Pathology (with Microbiology and Parasitology)	300 hours
3.	Forensic Medicine & Toxicology	60 hours
4.	Introduction to clinical subjects including Preventive Medicine	

Fourth and Fifth Years

3. The following subjects shall be taught during the Fourth and Fifth years :

1.	Community Medicine (in 4th year)	100 hours
2.	Medicine including Applied Physiology	145 ,,
3.	Surgery including Applied Anatomy	145 ,,

4.	Orthopaedic Surgery	20 hours
5.	Obstetrics and Gynaecology	80 ,,
6.	Paediatrics	50 ,,
7.	Ophthalmology	30 ,,
8.	Ear, Nose and Throat	30 ,,
9.	Venereal Diseases	10 ,,
10.	Clinico-Pathological Conferences (Weekly)	60 ,,
11.	Pathology (General and Special) and Microbiology and Parasitology (in 4th year).	100 ,,
12.	Nuclear Medicine (Radiation Hazard/ Radiation Protection).	5 ,,
13.	Orientation Course conducted by a General Practitioner.	5 ,,

4. No student shall be signed up for any examinations unless he has attended 75 % of the lectures, demonstrations, tutorials, the practicals and clinical work both in-patients and out-patients. The 75% attendance shall not be necessary for the failed students to repeat examination even at the time of re-admission to any part of medical studies.

5. In order to secure due continuity and sequence in medical study, Professional Examinations in the earlier subjects shall be held antecedently to the Final Examination in Medicine, Surgery (including Ophthalmology and Diseases of Ear, Nose and Throat), Midwifery and Gynaecology and Community Medicine as follows :-

(i) **The First Professional MBBS Examination**
Shall be held at the end of the second year in the following subjects :-

(a) Anatomy & Histology	400 marks	(2 papers)
(b) Physiology	400 ,,	(2 papers)
(c) Bio-Chemistry	200 ,,	(1 paper)
(d) Pakistan Studies and Islamic Studies/Ethics	100 ,,	(1 paper)

Note : No student shall be allowed to attend classes in the clinical group of subjects until he has passed the University Examination in Anatomy, Physiology, Bio-Chemistry, Pakistan Studies and Islamic Studies/Ethics.

(ii) **The Second Professional M.B.B.S. Examination**

Shall be held at the end of the Third year in the following subjects :-

(a) Pharmacology & Therapeutics	400 marks	(1 paper)
(b) Forensic Medicine and Toxicology.	200 ,,	(1 paper)
(c) Pathology including Bacteriology, Parasitology Microbiology & Virology	300 ,,	(1 paper)

Note : The students shall not be promoted to the fourth year unless they have cleared all the subjects of the Second Professional M B.B.S. Examination.

(iii) **The Third Professional M.B.B.S. Examination**

Shall be held at the end of the Fourth year in the following subjects :-

(a) Special Pathology. In special pathology practical examination may also be conducted.	100 marks	(1 paper)
(b) Community Medicine	400 marks	(1 paper)
Social Sciences, Personal Health and Health Education.	100 marks	
Community Health Services, Rural Health and Bio-Statistics.	100 marks	
Oral & Practicals	200 marks	

Note : The students shall not be promoted to the Fifth year unless they have cleared all the subjects of the Third Professional Examination.

(iv) **The Final Professional M.B B.S. Examination**

Shall be held at the end of Fifth year in the following subjects :-

(a) Medicine including Diseases of Children and Mental Diseases (One section shall be reserved for Paediatrics. The theory questions of that section shall be drawn by the examiners who are teachrs in Paediatrics and this section will be examined and assessed by the Paediatrician. The Paediatric teacher shall also be examiner in the practical (clinical and viva).	600 marks	2 papers
(b) Surgery including Orthopaedics (Atleast two compulsory questions in Orthopaedics).	600 marks	2 papers
(c) Obstetrics and Gynaecology divided into two papers-one for Obstetrics and one for Gynaecology).	400 marks	2 papers
Obstetrics	250 marks	
Gynaecology	150 marks	
(d) Ear, Nose & Throat	200 marks	1 paper
(e) Ophthalmology.	200 marks	1 paper

6. The Final Examination in Medicine, Surgery, Midwifery, Ophthalmology and Diseases of Ear, Nose and Throat, Midwifery and Community Medicine shall not be further sub-divided into sections, which may be entered for or passed separately.

7. The Clinica lExaminations in Medicine, Surgery, Ophthalmology and Diseases of Ear, Nose and Throat and Midwifery shall be held in adequately equipped hospitals.

8. The work of candidates in all examinations shall be carefully supervised.

9. In all Professional Examinations, sufficient time shall be assigned to practical work to test the thoroughness of the candidate's knowledge and encourage practical methods of study.

10. The Examiners in all the subjects shall be appointed from amongst those who are approved by the Council and are drawn from those who are or recently have been teaching their respective subjects, further that some Examiners in each subject shall

be External Examiners, from other teaching institutions. External Examiners shall ordinarily be appointed for a period of not more than three consecutive years. The number of internal and external examiners shall at least be one for each 100 students viz.....

Number of Students		Internal	External
Upto 100	—	1	1
101 — 200	—	2	2
201 — 300	—	3	3
301 — 400	—	4	4

11. Three years at least shall intervene between the dates of passing the Ist Professional Examinations in Anatomy, Physiology and Biochemistry and of admission to the Final Examination in Medicine, Surgery, (Ophthalmology, Diseases of the Ear, Nose and Throat, etc) Midwifery and Community Medicine.

12. The Final Examination in Medicine, Surgery, Ophthalmology, Diseases of the Ear, Nose and Throat, Midwifery and Community Medicine must not be taken before the close of the fifth academic year of medical studies.

13. The Final Examination shall include clinical and practical examinations in Medicine, Surgery, Midwifery and Gynaecology, Eye and E.N.T.

14. The Final Examination shall include the examination of Secretion and Excretions, the testing of Urine, Clinical Microscopy, Prescription Writing, common surgical problems. There shall always be an Oral Examination in Medicine, Surgery (Ophthalmology, Diseases of the Ear, Nose and Throat etc) and Midwifery, which shall include an examination in Pathological specimens.

15. For each subject external examiners shall be associated with local or internal examiners, for written, oral and practical parts of the examination and that for written examinations the external examiners shall have an equal share with the internal examiners, both for the setting and the correcting of the papers. In written examinations, questions in each subject shall have the approval of all the examiners appointed for particular parts of the subject.

16. In all written examinations, an average of at least half an hour shall be allowed to candidates for answering each question and at least one question shall be optional. A maximum of 25% choice of questions in each paper shall be allowed to the medical students.

17. No grace mark shall be allowed to the medical students in any examination.

18 In the Clinical examination, two Examiners shall jointly conduct the Clinical and Oral Examination of candidates and marks shall be allotted by joint adjudication.

19. The preparatory holidays shall not be more than 2 months in an academic session.

20. In Clinical Medicine and Clinical Surgery examinations, at least one hour shall be allowed per candidate for examination of and report on a long case, exclusive of the time devoted to the interrogation of the candidate by the examiners. In addition to long cases, short cases shall also be shown to candidates for diagnosis and discussion.

21. In all Clinical examinations, Examiners shall observe the candidates' methods of examination of patients and candidates shall be made to demonstrate their methods of examination.

22. In the Regulations of the several examinations, it shall be provided that Examiners, in assessing marks, be empowered to take into account the duly attested records of the work done by the candidates throughout their courses of study in the subjects of the examination.

23. Whatever may be the system of marking, for all examinations, throughout the medical course the percentage of Pass marks in each subject shall not be less than fifty i.e. 50% in theory and 50% in practical and 50% aggregate.

24. There shall not be more than two examinations in a year. The month of examination shall be fixed by the University which shall be strictly followed. The gap between these examinations shall be at least six months from the date of announcement of the result.

25. The gap between each paper shall not be more than two days. There shall be no choice in question papers both in medical assessment and University Examination.

26. The result of each medical examination should be declared within 2 weeks after the last practical paper.

27. **Exepmtion :**

A candidate clearing a subject will be entitled to exemption from reappearing in that subject.

28. **Rank :**

A candidate who avails of exemption or whose failure is condoned, shall not be eligible for rank.

A candidate who passes an examination in more than the prescribed duration of the course, shall not be eligible for rank.

Diploma in Child Health

Statutes

1. The Course of Study for the Diploma in Child Health shall extend over one academic year.

2. The Examination for the Diploma in Child Health shall consist of :—

(i) Two Theory papers, each of three hours duration (divided into two Sections) and each carrying 100 marks.

(ii) Clinical and Practicals, carrying 200 marks as under :

(a)	Clinical long cases	.....	75 marks.
	Clinical short cases	.....	75 marks.
(b)	Oral and Practicals	.....	50 marks,

Regulations

1. The Examination shall be open to Medical graduate of a recognized University who :

(i) has done one year's job as House Physician in the Children's Department of a teaching hospital or a recognized department of Paediatrics.

OR

has worked as RMO for one year in Paediatric department of a recognized hospital.

OR

worked as Postgraduate in Childrens' diseases in JPMC for 9 months or other recognized Paediatric centres.

OR

has done one year's House job in Medicine or 9 months House job in Medicine and 6 months in Surgery or 6 months House job in Paediatrics with 6 months in Medicine or Surgery.

(ii) in addition to the above, has kept 20 attendances at MCH Centre and Centres for retarded children.

(iii) has completed two years after graduation.

(iv) has paid the prescribed fee for the examination.

2. The Examination shall be held once a year.

3. Pass marks for the Examination shall be 40% in Theory and 50% in Clinical, Oral and Practical, and 50% in the aggregate. Candidate securing 75% in the aggregate shall be awarded Distinction.

4. A candidate who fails at the Examination, may be admitted to a subsequent Examination without further attendance at lectures or practicals and clinical on payment of fresh fee on each occasion.

5. The examiners shall be selected by the Board of Studies in Medicine. There shall be at least one internal and one external examiner for each Theory paper and for each Practical and Clinical Examination. In case the number of candidates exceeds twenty, there shall be two or more external and internal examiners according to requirements.

Diploma in Diseases of Chest and Tuberculosis (D.T.C.D.)

Statutes

1. The course of studies for (D.T.C.D.) Diploma in Tuberculosis and Chest Diseases shall extend over nine months.

2. The examination for D.C.T.D. will consist of two parts :

Part I

(a) A written examination consisting of two papers :

(i) Tuberculosis, epidemiology, diagnosis, treatment and prevention of tuberculosis pulmonary and extra pulmonary ... ... 75 Marks

(ii) Diseases of the Chest, other than Tuberculosis ... ... 75 Marks

(b) Practical work in pulmonary tuberculosis, diseases of the Chest other than tuberculosis and non-pulmonary tuberculosis including examination of patients, long cases, short cases, recognition of museum specimens and interpretation of X-Ray films ... ... 200 Marks

(c) Viva-Voce ... ... 50 Marks

Part II

(a) A written examination in Pathology and Becteriology of Diseases of Chest and Tuberculosis ... 75 Marks

(b) A practical examination in Pathology and Becteriology of Diseases of Chest and Tuberculosis including preparation of slides, recognition of specimens, microscopic and macroscopic, identification of micro-organisms ... 100 Marks

(c) Viva Voce ... ... 25 Marks,

Total : 600 Marks

Regulations

1. The examination shall be open to any person who :

(a) is a Medical graduate of any University who should ordinarily have engaged in the practice of medicine for at least two years from the date of obtaining the above qualification, or in a Hospital practice for one year as a House Physician or Resident Medical Officer in a Tuberculosis Hospital or Tuberculosis Unit of a hospital recognized by the University for this purpose.

(b) Has attended the prescribed course at Ojha Sanatorium, Karachi for nine months with a minimum percentage of attendance of 75 in theory, practical and clinical work separately.

(c) Has paid the prescribed fee for the examination.

2. The course will be conducted by Ojha Sanatorium and its attached institutions with the help of Dow Medical College, Sind Medical College, Jinnah Postgraduate Medical Centre, or any other Medical College recognized for this purpose.

3. The examination shall be held twice a year, Annual in July and Supplementary in December.

4. Pass marks for the examination shall be 50% in theory and 50% in clinical, oral and practical, 50% in oral of each subject and 60% in the aggregate, as in Punjab. Candidate securing 75% marks in the aggregate shall be awarded Distinction.

5. Candidate who fails at the examination may be admitted to a subsequent examination after he has produced a certificate of having done additional clinical work for at least three months in tuberculosis and chest diseases institutions recognized for the purpose and after paying fresh fees.

6. The examiners shall be selected by the Board of Studies in Medicine. There shall be at least one internal and one external examiner for each theory paper and for each practical and clinical examination. In case number of candidates exceeds twenty, there shall be two or more external and internal examiners according to the requirements.

Diploma in Laryngology and Oto-Rhinology (D.L.O.)

Statutes

(1) **Term :** One year.

(2) **Examination :** The Examination shall consist of two parts i.e. Part I and Part II.

Part I

(A) **Anatomy and Embryology**

(i)	Written (4 questions)	100 Marks
(ii)	Practical & Oral	50 Marks

(B) **Physiology & Accoustics :**

(i)	Written (4 questions) (3 questions on Physiology & 1 question on Accoustics)	100 Marks
(ii)	Practical & Oral	50 Marks

Part II

Diseases of E.N.T.

(i)	Written (4 questions in each Paper)	
	Paper I (Nose & Throat)	150 Marks
	Paper II (Ear & Larynx)	150 Marks
(ii)	Clinical & Practical	300 Marks
	Clinical	100 Marks
	Operations	100 Marks
	Oral & Slide	100 Marks

Regulations

(1) **Admission :**

The application for admission will be submitted to the Principal, Dow Medical College/Sind Medical College.

(2) **Admission Fees :-**

(ii) The admission fee will be Rs. 300/- every year, i.e. Rs. 250/- as Tuition Fee and Rs. 50/- as Hospital Fee.

(ii) Fee once paid will not be refunded.

(3) (A) **Examination :-**

(i) The Examination in Part I shall be held in January and March every year, while of Part II in the months of July and September.

(ii) The candidate appearing in the examination should be a medical graduate of Karachi University or any othcr University recognised by the University of Karachi.

(iii) The candidates may take Part I Examination after obtaining their medical graduation, on production of the following certificate from the Principal of Dow Medical College/Sind Medical College :

(a) Having attended the Part I Course for six months, in Dow Medical College/Sind Medical College.

OR

Having worked continuously in the Department of E.N.T. on a full time basis at Civil Hospital/ J,P M C. Karachi or any other recognised teaching hospital for not less than six months. The candidate has to produce a certificate from the Professor of the E.N.T. that he had received instructions and coaching in the subject to the Professor's satisfaction.

(iv) The candidate may take Part II Examination on production of the following certificates signed by the Principal D.M.C./S.M·C :

(a) Having passed previously the Part I examination of D.L.O.

(b) Having attended for twelve months the Out-door, In-door and Operation theatre of E.N.T. Department at Civil Hospital/J.P.M,C. Karachi or any other recognised t eaching hospital to the full satisfaction of the Professor.

OR

Having worked as a R.M.O. or House Officer or Medical Officer Incharge O.P D. in the E.N:T. Department for a period of 1 year to the complete satisfaction of the Professor.

(v) The Karachi University or the relevant authorities shall have powers to disallow any candidate to appear in any part of the examination, if they are satisfied that the candidate is not a fit person for admission to the examination.

(B) **Pass Marks & Result :-**

(i) The minimum number of marks required to pass the

examination in Part I and Part II will be 50% in each paper and practical separetely.

(ii) The result will be sent by the examiners to the University as soon as possible for announcement at an early date.

(iii) A candidate who has passed both the Parts i.e. I and II will be awarded diploma.

(4) Examination Forms and Fees :

(i) The prscribed fee shall be paid by the candidate for the examination.

(ii) The applications for Parts I & II Examinations must be submitted to the University through the Principal, Dow Medical College/Sind Medical College 15 days before commencement of theexamination with all the certificates mentioned in Regulation 3 (A)(iii) and (iv).

(iii) The examination will be held twice in a year for Parts I & II as mentioned in Reg. 3 (A) (i).

(5) Syllabus :-

(A) Part I

(i) Anatomy of Ear, Nose, Throat, Larynx, Trachea, Pharynx, Nasal sinuses and their development. Bones of skull and cervical spine. Anatomy of C.N.S., neck and chest.

(ii) Physiology of Ear, Nose, Throat, C.N.S., respiration, blood, larynx, trachea and Oesophagus, Water and Electrolytes, Endocrines.

(iii) Accoustics : sound

(B) Part II

(i) Diseases of E.N.T.

(ii) Practice of the various Operations, on dead body.

(iii) Common tests done in E.N.T.

(iv) Uses ef E.N.T. instruments.

(v) Study of Pathological specimens and slides pertaining to E.N.T. Diseases.

(vi) Therapeutic study of commonly used drugs in E.N.T.

Diploma in Cardiology (Dip. Card.)

Statutes

1: Term :

One academic year (Nine Months).

2. Examinations :

The examination shall consist of 3 internal semester exams. and one Final University Examination.

3. Internal Semester Exams :

(i)	First Semester Exam (Applied Basic Sciences in Cardiology)	Written 100 Marks.
(ii)	Second Semester Exam (Diagnostic Method in Cardiology)	Written 100 Marks Oral 50 Marks.
(iii)	Third Semester Exam (Principles & Practice of Cardiology)	Written 100 Marks Oral 50 Marks.

4. Final Dip. Card. Exam :

(i)	Basic Sciences and Diagnostic Methods in Cardiology	Written 100 Marks
(ii)	Principles & Practice of Cardiology	Written 100 Marks Clinical 50 Marks Oral 50 Marks.

Regulations

1. **Name :** The course will be called "Diploma in Cardiology" and the candidate successfully completing this course and passing the final Exams shall be eligible to use the initials "Dip. Card." after his/her name.

2. **Teaching Institution :** The course will be offered by the National Institute of Cardiovascular Diseases (Pakistan), Karachi where all training and examinations shall be given. The course teachers shall be the Professors, Associate Professors, Assistant Professors, of the N.I.C.V.D., and any other teachers, having qualifications recognized by the PMDC, as recruited by the N.I.C.V.D. for such purpose.

3. **Length of Course :** The course and internal examinations will be held on a 3 month semester basis. There are to be a total

of 3 semesters in all. The course shall start at the beginning of each academic year and shall end before the Annual Final Exam.

4. **Objective of Course :** The objective of this course is to train a physician with a background in general medicine in the speciality of Clinical Cardiology. This physician will have first hand exposure caring for all types of cardiological problems as well as general medical problems in the patient population visiting our out-patient departments and admitted to the in-patient wards. His posting in the Casualty department will allow him to manage all types of Cardiovascular emergencies and perform cardiopulmonary resuscitation. During his posting in Coronary Care Unit he will learn to manage the acute course of myocardial infarction. The continuous monitoring facilities in the C.C.U. will allow him to learn the detection, recognition and treatment of various rythm disorders of the heart and provide an opportunity for him to learn the indications as well as the actual placement of temporary pacemaker.

The physician shall be required to master techniques such as electrocardiography, radiological assessment and interpretation and proper usage of various routine and specialized laboratory investigations that are available in the N.I.C.V.D. In addition, each physician will, under supervision, perform Cardiac Catheterization and angiography, echocardiography and cardiac function testing (treadmill testing). He will be taught to independently interpret these special procedures and synthesize the clinical and special procedures data to arrive at a comprehensive understanding of disease processes. Each physician shall also be required to have a short exposure to the Cardiac surgical service that he will be in a better position to understand and plan the post-operative medical management of such patients.

Throughout the course there shall be a core of didactic lectures planned to give the physician a broad based understanding of the theoretical basis of his clinical practice. He shall be required to make case presentations and to periodically prepare scholarly talks on given subject. He shall be required to be involved in the teaching programmes going on for the medical students, house officers, nurses and technicians.

In short, this course will attempt to train a well-rounded clinical cardiologist.

5. **Eligibility for Enterance :** The following category of physicians is eligible to apply for the course :

An M.B.B.S. physician who has completed one year's house job of which at least 6 months have been in medicine and, in

addition, has done one year's R.M.O. job in a Department of Cardiology or a Department of Medicine.

6. **Admission & Fees :**

(i) The application for admission will be submitted to the Chairman, Academic Council, NICVD.

(ii) The admission fees will be Rs. 500/- every year which will include the examination fees.

7. **Examinations :** There shall be an Internal examination at the end of each semester. Only those candidates who have satisfactorily completed their clinical work and passed all 3 semester examinations, shall be eligible to take the final University Exam held once a year. A candidate who fails any examination shall have an opportunity to retake the examination again. A minimum of 50% is necessary in each paper and in each oral/clinical exam to pass. The course Director may require a candidate to repeat a part or all of his training if the candidate's performance is unsatisfactory or if there has been less than 75% attendance.

8. **Curriculum :**

(i) **Course Outline :** The course shall consist of simultaneously conducted didactic lectures and clinical postings. The three semesters shall be arranged as follows :

(ii) **First Semester :** Lectures on Basic Sciences as applied to Cardiovascular Medicine (Anatomy, Physiology, Pathology, Pharmacology, etc).

Clinical Posting as assigned

First Semester Examination.

(iii) **Second Semester :** Lectures on Diagnostic Methods in Cardiology (E.C.G. Radiology, Lab. Testing, E.T.T., Echo, Cath & Angioraphy).

Clinical Posting as assigned

Second Semester Examination.

(iv) **Third Semester :** Lectures on Principles & Practice of Cardiovascular Medicine (Congenital & Acquired Heart Diseases).

Clinical Posting as assigned

Final (3rd) Semester Examination.

(v) **Clinical Postings :** During this period the candidate shall perform all routine and emergency duties as are assigned to him to the satisfaction of his Tutors. The candidate shall be paid stipend as per the terms and conditions of his contract with the Director, NICVD, which will also govern his leave and conduct during his postings.

Each candidate shall rotate through the following departments :-

1. In-patient wards including surgery
2. Casualty
3. Coronary Care Unit
4. Out-patient Department
5. Diagnostic Laboratories (Exercise Lab, Echo Lab, Cath Lab.)

List of Lectures :

A. **First Semester (Basics)**

1. Anatomy of the Heart I
2. do II
3. do III
4. Physiology I Electrical Activation of the Heart (Basis of E.C.G.)
5. Physiology II Cardiac Mechanical Cycle & Electro-mechanical coupling.
6. Physiology III Systemic and Pulmonary Circulations.
7. Physiology IV Coronary Circulation
8. Physiology V Exercise Physiology.
9. Physiology VI Basic Hydrodynamics and Regulation of Blood Pressure.
10. Physiology VII Fetal Circulation.
11. Altered Physiology I Congestive Heart Failure.
12. do II Ischemic Heart Diseases.
13. do III Valvular Heart Diseases.

14. Altered Physiology IV Congenital Heart Diseases.
15. Pharmacology I Ionotropic Agents
16. do II Diuretics
17. do III Antihypertensive Agents
18. do IV Vasodilators
19. do V Beta-blockers & miscellaneous Anti-anginal agents.
20. do VI Anticoagulants & Antiplatelet Agents.
21. Pathology-Laboratory Aids in the Diagnosis of Heart Diseases.

B. **2nd Semester (Methods)**

1. Physical Examination of the Cardiovascular System I
2. ,, ,, ,, ,, II
3. Cardiovascular Radiology I
4. ,, ,, II
5. Exercise Testing for Cardiovascular Function
6. Exercise Testing for Ischemic Heart Disease.
7. Pulse Tracings Phonocardiography and Systolic Time Intervals.
8. Echocardiography I
9. ,, II
10. ,, III
11. Cardiac Catheterization for Acquired Heart Diseases.
12. Cardiac Catheterization for Congenital Heart Diseases.
13. Angiography for Acquired Cardiovascular Diseases.
14. Angiography for Congenital Heart Diseases.
15. E.C.G. I Normal E.C.G. & Vectorial System.
16. E.C.G. II Ischemia & Infarction
17. E.C.G. III. Cardiac Hypertrophy
18. E.C.G. IV - V & Intraventricular Conduction Defects

19. E.C.G. V Supraventricular Arrythmias
20. E.C.G. VI Ventricular Arrythmias.

C. **3rd Semester (Cardiovascular Diseases and their Management).**

1. I H.D. I Angina Pectoris and other Chest Pain Syndromes.
2. I.H D. II Acute Myocardial Infarction.
3. I.H.D. III Surgical Treatment of Ischemic Heart Disease.
4. Acute Rheumatic Fever
5. Chronic Rheumatic Heart Disease.
6. Surgical Treatment of Rheumatic Disease.
7. Pulmonary Embolish & Cor-pulmonale.
8. Diseases of the Pericardium & Cardiac Tumors.
9. Cardiomyopathies.
10. Endocanditis
11. Systemic Hypertension & its Complications.
12. Management of Systemic Hypertension.
13. Diseases of the Aorta and the Peripheral Vascular System.
14. Systemic Diseases affecting the Heart.
15. C.H.D. I Classifications of Congenital Heart Diseases.
16. C.H D. II Diseases manifesting in Infancy
17. C.H.D. III Diseases manifesting in Adulthood.
18. C.H.D. IV Diseases manifesting in Adulthood.
19. C.H.D. V Surgical Management of Congenital Heart Diseases.
20. Cardiopulmonary Resuscitation.

Recommended Textbooks :

Medicine :

1. Cecil-Loeb's Textbook
2. Harrison's Textbook
3. Price's Textbook
4. Davidson's Textbook

Cardiology :

1. Hurst's Textbook (The Heart)
2. Friedberg's Textbook
3. Goodwin's Textbook.

Bachelor of Education (B.Ed.) Examination

Statutes

1. The course of the study for degree of Bachelor of Education shall extend over one year.
2. The examination shall consist of two parts :-
   Part I Theory of Education
   Part II Practice of Teaching
3. The examination in Theory of Education shall consist of ten papers each of 100 marks comprising :
   1. Internal Evaluation — 50 marks
   2. University Examination — 50 marks, paper of 3 hours' duration.
4. Examination in Practice of Teaching shall consist of :
   (a) Assessment of the candidate's practical work conducted under the supervision of staff of the College of Education/Training College and other trained teachers of the institution in which the candidate has done his Practice of Teaching ... 100 marks.
   (b) Assessment by the Board of Examiners of the Practical skill in the teaching of two lessons of 50 marks each... 100 marks.

Regulations

1. The Examination in Theory of Education shall consist of ten papers as detailed below :

			Int. Eva.		Ann. Ex.
Paper I	Perspectives of Education in Pakistan	100 marks	50	+	50
Paper II	Human Development & Learning	100 marks	50	+	50
Paper III	School Organisation & Administration	100 marks	50	+	50
Paper IV	Evaluation & Guidance	100 marks	50	+	50
Paper V	Islamic System of Education & Ideo. of Pakistan	100 marks	50	+	50
Paper VI	School, Society and Teacher	100 marks	50	+	50

Papers vii, viii, ix, & x Content and Methods of Teaching

(Any two of the following Secondary School Subjects)

			Content Int. + Ann.		Methods Int. + Ann.
(a)	Urdu	100 marks	(50 + 50)	100 mks.	(50 + (50)
(b)	English	100 ,,	(50 + 50)	100 ,,	(50 + 50)
(c)	Sindhi	100 ,,	(50 + 50)	100 ,,	(50 + 50)
(d)	Islamiat	100 ,,	(50 + 50)	100 ,,	(50 + 50)
(e)	Pak. Studies	100 ,,	(50 + 50)	100 ,,	(50 + 50)
(f)	History	100 ,,	(50 + 50)	100 ,,	(50 + 50)
(g)	Geography	100 ,,	(50 + 50)	100 ,,	(50 + 50)
(h)	Maths.	100 ,,	(50 + 50)	100 ,,	(50 + 50)
(i)	Physics	100 ,,	(50 + 50)	100 ,,	(50 + 50)
(j)	Chemistry	100 ,,	(50 + 50)	100 ,,	(50 + 50)
(k)	Biology	100 ,,	(50 + 50)	100 ,,	(50 + 50)
(l)	Gen. Sc.	100 ,,	(50 + 50)	100 ,,	(50 + 50)
(m)	Com.	100 ,,	(50 + 50)	100 ,,	(50 + 50)
(n)	H. Eco.	100 ,,	(50 + 50)	100 ,,	(50 + 50)
(o)	Arts	100 ,,	(50 + 50)	100 ,,	(50 + 50)
(p)	Phy. Edu.	100 ,,	(50 + 50)	100 ,,	(50 + 50)
(q)	Civics	100 ,,	(50 + 50)	100 ,,	(50 + 50)
(r)	Economics	100 ,,	(50 + 50)	100 ,,	(50 + 50)
(s)	Education	100 ,,	(50 + 50)	100 ,,	(50 + 50)
(t)	Agrotechnical Education	100 ,,	(50 + 50)	100 ,,	(50 + 50)

2. Practice of Teaching :

Practice of Teaching shall consist of 40 lessons, supervised by members of the staff of the College of Education/Training College and other trained teachers of the institutions in which the candidate has done his practice of teaching. The following records will have to be maintained by the Principal of the College of Education/Training College and submitted to the Controller of Examinations on demand on the eve of the Final Examination:

1. Lesson Note Books
2. Observation Books

3. (a) Pass marks : To pass the Examination, the candidate will be required to get an aggregate of 45%. If a candidate fails to make the aggregate, in order to make up the aggregate he will be allowed to appear in one or two papers, which he has cleared by securing less than 45%.

(b) No eligibility rules shall apply

(c) Condonation will be admissible in not more than two heads of passing subject to the maximum of 10 marks.

(d) Previous Internal evaluation will be carried over in the next examination and the candidate shall not be allowed to re-appear in the Internal evaluations tests etc.

4. Minimum percentage for pass is 45% in the aggregate.
Second class 45% in the aggregate.
First class 60% in the aggregate.

Provided that the candidate secures at least 40% in each paper.

Class will be given on combined marks of Part I and Part II (Theory and Practice of Teaching).

5. Exemption : If a candidate passes in one Part and fails in another, he will be entitled to exemption from the Part he has cleared.

6. Ex-students : A candidate who has failed at the B.Ed. examination in Part I or Part II or both the Parts or has completed the requisite terms and the Practical work prescribed under Part II but has not appeared at the B. Ed. Examination, will be allowed to reappear at two subsequent examinations, but he shall appear in the course prescribed for the examination of the particular year in which he reappears.

7. Examination : Annual and Supplementary Examinations will be held. Only those who appear at the Annual Examination and fail, or, being eligible, are not able to appear at the Annual Examination, shall be eligible to take the Supplementary Examination.

8. Rank : A candidate availing of the concession of exemption shall be eligible for Class, but not for rank.

A candidate whose failure is condoned, shall be eligible for Class, but not for rank.

A candidate who passes the examination in more than the prescribed duration of the course shall be eligible for Class, but not for rank :

Bachelor of Physical Education Examination

Statutes

1. The Course of study for the Degree of Bachelor of Physical Education shall be of one year's duration.
2. The Examination shall consist of two parts :-
   (1) Part I Theory of Physical Education
   (2) Part II Practice of Physical Education.
3. The Examination in Part I Theory of Physical Education, shall consist of seven papers, each of 100 Marks and of three hours' duration.
4. Examination in Part II, Practice of Physical Education shall consist of :-

(a)	Assessment of the candidate's Practice of Teaching conducted under the supervision of the staff of the Govt. College of Physical Education, Karachi.	100 Marks
(b)	Assessment by the Board of Examiners of the Practical of candidates in the teaching of one lesson of Educational Gymnastics, Agilities, Apparatus work and Small Area Games and one lesson of Games and Athletics, each of 100 marks.	200 Marks
(c)	Assessment by the Board of Examiners of the candidate's personal proficiency in Games.	100 Marks
(d)	Assessment by the Board of Examiners of the candidate's personal preficiency in Athletics.	100 Marks
(e)	Assessment by the Board of Examiners of the candidate's personal proficiency in Educational Gymnastics, Agilities and Apparatus work.	100 Marks

Regulations

1. No candidate shall be admitted to the course of study for the Bachelor of Physical Education unless he has passed Bachelor's Degree (Pass or Honours) Examination in Arts, Science or Commerce, B.O.L., B.Sc. in Home Economics from the University of Karachi or from any other University recognised as equivalent thereto.
2. The examination in Part I Theory of Physical Education shall consist of the following seven papers :-

Paper I :	History and Principles of Physical Education.	100 Marks
Paper II	: Organisation and Administration of Physical Education.	100 Marks
Paper III :	Science of Movement	100 Marks
Paper IV :	Rules and Techniques of Games	100 Marks
Paper V :	Rules & Techniques of Olympics and Recreative Sports	100 Marks
Paper VI :	Anatomy and Physiology	100 Marks
Paper VII :	Health Education.	100 Marks

3. **Pass Marks and Class :**

   Pass (Third Class)

   33% in each paper/part and 36% in the aggregate, provided that the aggregate for failures of Senior Diploma Examination in Physical Education of 1973 and earlier shall remain at 33%.

   (b) PASS (Second Class) 45% in the aggregate provided that the candidate secures 33% in each paper/part.

   (c) PASS (First Class) : 60% in the aggregate provided that the candidate secures 33% in each paper/part.

   Class shall be awarded on the combined marks of Part-I and Part II Examinations.

4. **Practice of Teaching**

Practice of Teaching shall consist of 50 lessons (25 each for Gymnastics and Agility, and Games and Athletics supervised by the members of the Staff of Government College of Physical Education, Karachi, The following records shall be maintained by the Principal of the College for submission on demand to the Controller of Examinations on the eve of the Final Examinations :-

I. Lesson Note Books

II. Observation Books

Candidates shall not be eligible to appear in the Final Examination unless they have completed the Practice of Teaching.

5. **Exemption :**

Candidates passing in papers/parts shall be entitled to exemption from the papers/parts they have cleared.

Candidates securing at least 45% marks in papers or parts under Part I (Theory of Physical Education) and Part II (Practice of Physical Education) shall be exempted from reappearing in such papers or parts provided that exemptions allowed on securing 33% marks in the previous Senior Diploma Examination shall continue in case of failed candidates only.

Candidates failing form not more than two papers/parts shall, however, be entitled to exemption from all papers/parts in which they have secured 33% marks.

6. **Ex-Students**

Candidates having failed in papers/parts of Part I or Part II or both the Parts or having completed the requisite terms and the practical work prescribed under Part II but who did not appear in the final examination. shall be eligible to reappear at the subsequent examinations without any limitation to the number of chances but only in the course prescribed for the examination of the year of reappearance.

7. **Examinations :**

Annual and Supplementary Examination will be held.

Only those who appear at the Annual Examination and fail or being eligible are not able to appear and the Annual Examination, shall be eligible to take the Supplementary examination.

8. **External Candidates :**

Appearing in the examination as External Candidates is not permissible since the course involves practicals.

9. **Examination Fee**

Part	I	...	...	}	Rs. 95/-
Part	II	...	...		

10. **Percentage of attendance :**

Candidates failing to put in at least 75% attendance in any subject of Theory or Practical shall not be eligible to appear in the Final Examination.

Master of Education (M. Ed.) Examination

Statutes

1. The duration of the course for the Degree of Master of Education shall be one year.
2. The M.Ed Examination shall consist of five compulsory and four papers of the optional group offered by the candidate followed by a thesis & viva.
3. The papers shall carry :-
   1. Internal Evaluation 50 marks
   2. University Examination 50marks, paper of 3 hours' duration.
   3. Thesis & Viva Voce Examination 100 marks.

Regulations

1. The examination for Master of Education shall consist of 9 papers and a thesis followed by a viva voce examination as detailed below :

Compulsory :

				Int. Eva.		Ann. Ex.
Paper	I	Islamic Foundations of Education	100 marks	50	+	50
Paper	II	Curriculum Planning & Development.	100 ,,	50	+	50
Paper	III	Educational Psychology	100 ,,	50	+	50
Paper	IV	Evaluation & Guidance	100 ,,	50	+	50
Paper	V	Educational Research	100 ,,	50	+	50
		Thesis & Viva-Voce/Essay :	100 ,,			

Only selected students will be required to complete a thesis under the supervision of the faculty and those not found suitable for thesis will have to appear in an Essay paper on topics relating to the above five compulsory courses.

Optional Groups

A. Management & Organisation of Schools

				Internal		Annual
Paper	VI	Management & Org. of School	100 marks	50	+	50
,,	VII	Educational Supervision	100 ,,	50	+	50
,,	VIII	Theory & Principles of Management.	100 ,,	50	+	50
,,	IX	Educational Planning, Finance & Development.	100 ,,	50	+	50

B. Curriculum Planning

Paper	VI	Principles & Procedures of Curriculum Planning.	100 marks	50	+	50
,,	VII	Innovations in Curriculum Strategy	100 ,,	50	+	50
,,	VIII	Sec. School Curriculum	100 ,,	50	+	50
,,	IX	Primary Sch. Curriculum	100 ,,	50	+	50

C. Evaluation and Guidance

Paper	VI	Principles and Technique of Guidance and Counselling.	100 marks	50	+	50
,,	VII	Educational and Psyl. Testing	100 ,,	50	+	50
,,	VIII	Statistics in Education	100 ,,	50	+	50
,,	IX	Vocational Guid. & Placement	100 ,,	50	+	50

D. Teacher Education

				Internal		Annual
Paper	VI	Student Teaching in Sch.	100 marks	50	+	50
,,	VII	Teacher Education in Pakistan	100 ,,	50	+	50
,,	VIII	Teacher Education Curriculum and Methodology.	100 ,,	50	+	50
,,	IV	Educational Technology & Instructional Material	100 ,,	50	+	50

E. Historical & Philosophical Development of Education.

Paper	VI	Sociological and Philosophical Foundations of Education.	100 marks	50	+	50

			Intr		Annual
Papers VII	Development of Education in British India.	100 marks	50	+	50
VIII	Development of Education in Muslim and Western countries	100 ,,	50	+	50
,, IX	Development of Education in Pakistan (1947 uptodate)	100 ,,	50	+	50

F. Educational Psychology

Paper VI	Theory of Learning and Adjustment.	100 marks	50	+	50
,, VII	Abnormal Psychology	100 ,,	50	+	50
,, VIII	Psychological Processes in Education.	100 ,,	50	+	50
,, IX	Theory of Personality Development.	100 ,,	50	+	50

G. Comparative Education

Paper VI	Comparative Education	100 marks	50	+	50
,, VII	System of Education in Democratic countries : USA and U.K.	100 ,,	50	+	50
,, VIII	System of Edu. in Socialist countries : China and U.S S.R.	100 ,,	50	+	50
,, IX	System of Education in Islamic countries : Saudi Arabia and Syria.	100 ,,	50	+	50

2. The minimum pass marks for each paper is 40% and 45% in the aggregate in order to qualify for M.Ed. degree.

3. The result shall be awarded on the basis of division and the division shall be determined as under :

   Division I 60%

   Division II 45%

4. Ex-student : A student who fails to obtain 40% marks in individual papers and 45% marks in the aggregate shall be deemed to have failed in the Examination and shall be allowed to reappear at the subsequent examinations as ex-student.

   Such students will be given only two additional chances to fulfil the necessary requirements within two subsequent years.

5. An ex-student who had failed to obtain at least 45% marks in the internal evaluation will be required to repeat the internal test etc.

6. The pass marks in the internal evaluation will be carried over for the ex-students.

7. Condonation : Condonation will be admissiblee in not more than two heads of passing subject to the maximum of 10 marks.

8. Rank : A candidate whose failure is condoned shall be eligible for Class, but not for rank.

   A candidate who passes the examination in more than the prescribed duration of the course shall be eligible for Class, but not for rank.

Bachelor of Laws Examination

Statutes

1. The courses of study for the degree of Bachelor of Laws shall extend over two academic years. There shall be the First Examination in Laws at the end of the first year and the Final Examination at the end of the second year. No candidate will be admitted to the courses of study for Final Examination in Laws unless he has passed the First Examination in Laws or earned eligibility for promotion from First LL.B. to Second LL.B.

2. First year Examination shall comprise six papers, each carrying a total of 100 marks and of three hours duration, and the Second year Examination shall comprise seven papers, each carrying a total of 100 marks and of three hours duration.

Regulations

(1) The courses of study and the arrangement of papers shall be as under :-

First Year

Paper I	(A)	Modern Jurisprudence	...	60 Marks
	(B)	Islamic Jurisprudence	...	40 Marks
Paper II	(A)	Pakistan Constitution 1973	...	50 Marks
	(B)	Interpretation of Statutes	...	50 Marks
Paper III	(A)	Pakistan Penal Code	...	50 Marks
	(B)	Criminal Procedure Code	...	50 Marks
Paper IV	(A)	Muslim Personal Law	...	75 Marks
	(B)	Basic Arabic and Quranic Texts	...	25 Marks
Paper V	(A)	Contract Act	—	70 Marks
	(B)	Sale of Goods Act	...	30 Marks
Paper VI	(A)	Partnership Act	...	30 Marks
	(B)	Negotiable Instruments Act	...	30 Marks
	(C)	Principles of Mercantile Law	...	
		(a) Arbitration Act	...	20 Marks
		(b) Law of Carriage of Goods	...	20 Marks

Second Year

Paper I	(A)	Specific Relief Act	...	30 Marks
	(B)	Law of Insurance	...	20 Marks
	(C)	Income Tax Act (Selected Chapters)	...	50 Marks
Paper II	(A)	Transfer of Property Act	...	75 Marks
	(B)	Sind Rent Ordinance, 1979	...	25 Marks
Paper III	(A)	Civil Procedure Code	...	80 Marks
	(B)	Limitation Act	...	20 Marks
Paper IV	(A)	Evidence Act	...	60 Marks
	(B)	Law of Torts	...	40 Marks
Paper V	(A)	Public International Law	...	50 Marks
	(B)	Private International Law	...	50 Marks
Paper VI	(A)	Company Law	...	50 Marks
	(B)	Labour Law	...	50 Marks
		(a) Industrial Relations Ordinance		
		(b) Standing Orders Ordinance		
		(c) Payment of Wages Act		
		(d) Workman's Compensation Act		
Paper VII	(A)	Civil Pleadings	...	25 Marks
	(B)	Conveyancing	...	25 Marks
	(C)	Ethics of Legal Profession and Legal Practitioners Bar Council Act-III of 1965.(as amended uptodate).	...	50 Marks

2. The First Examination in Laws will be held only once a year and the Second LL.B. Examination will be held twice a year (Annual and Supplementary) on such dates and months as may be fixed by the Syndicate on the recommendation of the Academic Council.

3. Those of the successful candidates who obtain 40 per cent marks in each paper and 45 per cent in the aggregate will be placed in the Second Class, and those of the successful candidates who obtain 40 per cent marks in each paper and 60 per cent in the aggregate will be placed in the First Class.

4. Forty five per cent marks in a paper will entitle a candidate to avail himself of exemption in the paper at a subsequent examination.

5. A candidate who avails of exemption in a paper or papers will be eligible for Class but, not for rank.

A candidate who passes the examination in more than the prescribed duration of the course will be eligible for Class, but not for rank.

6. A candidate who is eligible to re-appear at the 1st or Final LL.B. Examination of this University by virture of having failed at the examination as a regular student or having completed the requisite terms, will be allowed to appear at the examination without any limitation as to the number of chances, but he shall appear in the course prescribed for the examination of the particular year in which he appears.

7. A candidate who failed at the First LL.B. Examination in not more than 2 subjects with at least 45 per cent marks int he aggregate of the rest of the subjects cleared by him will be promoted to the Second LL.B. Class.

8. A candidate who is eligible for promotion from the First LL.B. to Second LL.B Class (on the basis of having failed in not more than two subjects of Part-I with at least 45 per cent marks in the aggregate of the rest of the subjects) will have to reappear only in the failing subjects of Part-I irrespective of exemption marks.

Master of Laws Examination—(LL.M)

Statutes

1. The Courses of Study for the degree of Master of Laws (LL.M) shall extend over two academic years.

2. The Courses of Study and the arrangement of papers shall be as under :—

LL.M. Previous

Paper	I	Comparative Study of World Constitutions.	100 Marks.
Paper	II	Shariat Laws.	100 ,,
Paper	III	Human Rights.	100 ,,
Paper	IV	Comparative Study of Islamic & Western Jurisprudence.	100 ,,

LL.M. Final

There shall be two papers of 100 Marks each, on any of the following subjects :—

I International Law.

II Social Legislation.

III Criminology.

IV Evidence.

In addition to the above papers, each candidate shall have to submit a Thesis carrying 200 Marks.

Regulations

1. Teaching and Examination in LL.M. will be under Semester System and the rules will be the same as applicable to other Faculties at Master's level.

2. A candidate who has passed the LL.B. Examination shall be eligible for admission to LL.M. Previous. No candidate will be admitted to LL.M. Final examination unless he has passed LL.M. Previous.

Master's Degree in Islamic Studies (Internal)

Statutes

1. The course for the Master's Degree in Islamic Studies shall extend over a mininum of four Semesters and will be taken in two Parts (i) Previous Examination and (ii) Final Examination.

2. A student passing the Honours (3 years' course) Examination in Islamic Studies will be eligible for admission directly to the M.A. (Final) Class with exemption from the M.A. (Previous) Examination.

3. M.A. (*Previous*) : There will be 30 credit hours for M.A. (Previous) to be distributed equally over the 2 Semesters (15+15).

4. M.A. (*Final*): Twenty four (24) eredit hours equally spread over two Semesters will be assigned for courses given in the M A. (Final). In addition, 6 credits will be assigned for (i) Research Report (thesis), (ii) Special Advanced course in the department or elsewherc or (iii) Assigned Written work, making a total of 30 credit hours.

   In addition, there shall be a comprehensive Viva Voce examination at the end of the 4th Semester. The Viva shall not have any credits. but shall have to be passed to qualify for the final award of the Degree.

Certificate Course in Islamic Studies

An intensive course for Certificate in Islamic Studies.

The purpose of the course is to provide an introduction to Islam, and is meant, in particular, for those who would like to attain a basic knowledge of Islam in a short span of time. The course aims to provide an acquaintance with the basic principles of Islam, its history and culture and its social system. The duration of the course shall be 2 Semesters, and normally those possessing a B A. or its equivalent shall be admitted to it. Nevertheless, the Academic Council, on the recommendation of the Director of Studies, may relax the normal qualifications for admission.

The course shall consist of 8 courses and shall be conducted in English.

No Class or Division shall be given.

Master of Philosophy (M. Phil.)

Statutes

1. The minimum duration of studies for the M. Phil. degree shall be two years.

2. The requirement for the M. Phil. degree shall be either :

(a) Passing a written examination with a thesis as a part requirement, or

(b) Writing a thesis on an approved subject.

Regulations

1. Name of Degree :

The following degrees shall be awarded in Science or Arts subjects :

Science	...	M. Phil.
Arts	...	M. Phil.

2. Nature of Degree :

(i) The Degree shall be a research degree by thesis.

(ii) (a) Lectures and Seminars shall be arranged by tbe Department concerned to acquaint students with the technique of research.

(b) Lecture on any other relevant topic may also be arranged by the Department concerned.

(iii) The thesis shall be a piece of work embodying either a discovery of new facts or a fresh interpretation of facts or theories. In either case the work should show the candidate's capacity for critical examination and judgement.

(iv) The standard of the degree which indicates the standard of thesis submitted shall be lower than the standard of the Ph. D degree of this University.

3. Eligibility for admission :

M. Phil. shall be open to such candidates as have passed in at least Second Division the M A. or M.Sc. Examination of the University of Karachi or of ony other University of Pakistan or of a recognised foreign University.

4. Admission :

(i) Applications for admission to the course shall be made on the prescribed form with the outlines of the subject

of thesis, bibliogrophy and synopsis after which the application shall be scrutinised and recommended by the Board of Advanced Studies and Research.

(ii) Candidates will, in the first instance, be admitted as Research probationers for a period of 6 months and at the end of this period their eligibility for admission to the M. Phil. Course as regular students will be determined.

(iii) The M. Phil students will be required to submit a certificate to the effect that they were fully conversant with one of the foreign languages concerned with the subject of their thesis or they must have passed the B.A. Examination in that language.

5. Enrolment :

(i) The application for admission shall be made to the Registrar on the prescribed form,

(ii) Every student shall pursue his research at Karachi.

(iii) *No student shall undertake any employment during the period of his work* without the previous permission of the Board of Advanced Studies and Research. This rule shall not be applicable to teachers or to employees of organisations where research work is done.

(iv) No student shall, without the previous permission of the Board of Advanced Studies and Research, join any other course of studies or appear at any other examination conducted by any University or public body.

6. Submission of thesis :

The candidate shall be eligible to submit his thesis after completing 2 calendar years from the date of admission, but he shall not be allowed to submit thesis after the end of 5th year from the date of admission.

7. Modification of subject :

A candidate may, within two terms of his admission, modify the subject of his research with the approval of the Board on submitting an application recommended by the Supervisor of Research through the Head of the Department concerned. In such cases the Board shall determine the minimum number of terms after which the thesis may be submitted.

8. Guidance of research :

(i) The Board of Advanced Studies and Research shall appoint a Supervisor of Research on the recommendation of the Head of the Department concerned.

(ii) Once a person is enrolled for M. Phil. he shall always have a Supervisor till he submits his thesis within the prescribed maximum period. In case of a Supervisor being not available for 6 months or more, alternative arrangements should be made.

(ii) At the end of each term the Supervisor shall submit a report to the Board of Advanced Studies and Research through the Head of the Department concerned on the progress of the students working under him.

9. Examination :

(i) Four typed copies of the thesis shall be submitted by the candidate for examination.

(i) On the recommendation of the Board of Advanced Studies and Research, the Academic Council shall appoint three examiners to examine the thesis of the candidate. One of these examiners shall be the Supervisor of Research, the other two shall be external examiners, not in the service of University.

(iii) If two of the three examiners give an adverse opinion about a thesis, it shall be rejected. If, however, two of them recommend the thesis for the award of the degree and only one disagrees, a fourth examiner shall be appointed by the Board and the opinion of the fourth examiner shall be final.

(iv) The Board on receipt of report of the examiners shall arrange for viva voce examination to be conducted by at least two examiners, one of whom shall be the Supervisor of Research.

(v) After receiving the report of examiners and the report of Viva Voce examination, the Board shall make recommendation to the Acadamic Council which shall finally decide about the conferment of the Degree.

(vi) In case Viva-Voce report is not found satisfactory another Viva-Voce Examination be held not before 6 months and not after one year and that will be the final examination.

(vii) Copies of Examiners' reports will be supplied to the Supervisors after publication of results.

10. Trasnfer to Ph. D :

(i) If at the end of the first two years, the Head of the Department, on the recommendation of the Supervisor of Research, recommends to the Board, then the candidate may be transferred to Ph. D. cadre. However candidates admitted for M. Phil. only will not be eligible to apply for transfer to Ph. D.

(ii) In case a student is transferred to Ph. D., the terms already kept by him shall be counted toward the total terms to be kept by him for Ph. D. Degree.

(iii) A candidate already admitted for Ph. D. may, on the recommendation of the Head of the Department and the Supervisor concerned, be transferred to M Phil. by the Board of Advanced Studies and Research.

11. In case a thesis submitted for Ph. D. Degree is found only up to M. Phil. standard, the Board of Advanced Studies and Research may, on the recommendation of Examiners, confer M. Phil. degree on a student.

12. Examination fee will be Rs. 500.00

13. Research probationers for M. Phil. degree may publish the result of part of their research work prior to submission of their thesis, to avoid the risk of losing priority. Information to this effect should be communicated to the Registrar of the University before the submission of research papers for publication.

Inclusion of the reprints of published work may be optional, but the thesis must be self-contained and cover the whole of the subject matter presented for M. Phil. degree.

14. Exemption

Research students migrating from other universities may be given exemption of terms upto a maximum period of one year by the Board of Advanced Studies and Research on the recommendation of the Supervisor of Research and Head of the Department concerned. In such a case the Board shall determine the maximum number of terms after which his thesis can be submitted. Exemption of terms will also apply to cases readmitted as a result of first admission having lapsed.

15. The following groupings are accepted with the condition that whenever a student is planning to take M. Phil. degree in another subject within the group, he/she be allowed

to take courses on that subject as recommended by the Board of Studies/Board of Advanced Studies.

Categories of Allied Subjects :

1. Botany Genetics, Biochemistry, Physiology, Marine Biology, Chemistry and Microbiology.
2. Zoology, Genetics, Biochemistry, Physiology, Microbiology, Marine Biology and Chemistry.
3. Physics, Applied Physics, Mathematics, Statistics, Chemistry. Biochemistry, Geology, Applied Chemistry.
4. Chemistry, Applied Chemistry, Biochemistry, Physiology.
5. Geology, Botany. Geography, Zoology, Physics, Statistics and Chemistry.

Doctor of Philosophy (Ph.D.)

Statutes

1. The minimum duration of studies for the Ph. D. degree shall be two years.

2. The requirement for a degree shall be either :

   (a) Passing a written examination with a thesis as a part requirement, or

   (b) Writing thesis on an approved subject.

Regulations

1. Name of Degree :

The following degrees shall be awarded in Science or Arts subjects :

Science	...	Ph. D.
Arts	...	Ph. D.

2. Eligibility for admission :

The Ph.D. Course shall be open to such candidates as have passed the M.A./M.Sc. Examination at least in Second Division in the subject concerned or in an allied subject. Provided that if the Board of Advanced Studies and Research is satisfied as to the suitability of a candidate for doing rescarch in a subject, it may, in special circumstances, relax the condition of having passed the M.A./M.Sc. Examination in at least Second Class in the subject concerned or in an allied subject, but the candidate must possess Master's degree in other faculty and have already done some research to the satisfaction of the Board of Advanced Studies and Research.

3. Enrolment :

Admission will in the first instance be given as Research Probationers for M.Phil./Ph.D.

Candidates will apply on the prescribed form together with the outlines of the subject of their thesis, bibliography and synopsis. At the end of the period of probation their eligibility for admission to the M.Phil./Ph.D. Course as regular students will be determined.

The Ph.D. students are required to submit a certificate to the effect that they were fully conversant with one of the foreign

languages concerned with the subject of their thesis, or they must have passed the B.A. examination in that language.

(4) Every student shall normally pursue his Research at Karachi, provided that the Board of Advanced Studies and Research may, on the recommendation of the Supervisor through the Head of the Department and the Dean of the Faculty concerned, allow him to stay outside Karachi for a specified period not exceeding six months.

(a) No student shall undertake any employment during the period of his study without the permission of the Board of Advanced Studies and Research except teachers or employees of organisations where research work is done.

(b) No student shall, without the previous permission of of the Board of Advanced Studies and Research, join any other course of study or appear at any other examination conducted by any University or public body.

Research students must contact their Supervisors once a week for seeking guidance from them.

Seminars will be held in the Departments for explaining the methodology of research. These seminars may be held either by separate Departments or by groups of Departments.

(5) **Submission of Thesis**—The candidate shall not submit his thesis before completing two years from the date of admission. Provided that in special circumstances the Academic Council may, on the recommendation of the Board of Advanced Studies and Research, permit submission of thesis 3 months before completion of the prescribed period of two years, but the final examination shall not take place before completion of two years.

(6) Once a person is enrolled for Ph.D. he shall always have a Supervisor till he submits his thesis within the prescribed maximum period. In case of a Supervisor being not available for 6 months or more, alternative arrangements should be made. Provided that the maximum period for the submission of thesis shall not exceed seven years.

(7) **Modification of Subject**—The candidate may, within two terms of his admission, modify the subject of his Research with the approval of the Board on submitting an application recommended by the Supervisor of Research through the Head of the Department concerned. In such a case, the Board shall

determine the minimum number of terms after which the thesis may be submitted.

(8) Research students migrating from other universities may be given exemption of terms upto a maximum period of one year by the Board of Advanced Studies and Research on the recommendation of the Supervisor of Research and Head of the Department concerned. In such a case the Board shall determine the maximum number of terms after which his thesis can be submitted. Exemption of terms will also apply to cases readmitted as a result of first admissien having lapsed.

(9) Four typed copies of thesis shall be submitted by the candidate for examination. It shall be a piece of work embodying either a discovery of new facts or a fresh interpretation of facts or theories. In either case the work should show the candidate's capacity for critical examination and judgment.

(10) The Board of Advanced Studies and Research shall recommend the names of three examiners for each thesis. The Supervisor of Research shall be one of the examiners and there shall be two other examiners, not in the service of the University.

(11) If two of the examiners give an adverse opinion about a thesis, it shall be rejected. If, however, two of them recommend the thesis for the award of the degree and only one disagrees, a fourth examiner shall be appointed by the Board and the opinion of the fourth examiner shall be final.

(12) The Board on the receipt of the reports of examiners on the thesis of a candidate shall arrange for a viva voce examination to be conducted by at least two examiners, one of whom shall be the Supervisor of Research. Provided that in exceptional cases, a new examiner may be appointed to conduct the Viva Voce examination.

The Viva Voce examination of Ph.D. candidates will be held according to the following procedure :

(a) After clearance by the Board of Advanced Studies and Research for holding of the Viva Voce Examination the office of the Registrar will communicate the resolution of the Board to the Dean of the Faculty concerned.

(b) The Dean in consultation with the Director will fix the date and time of the examination.

(c) The Viva Voce Examination shall ordinarily be held in the Committee Room of the Faculty concerned.

(d) The Dean shall act as the titular chairman of the examination session.

(e) The examination shall be conducted by the Director and the Examiner only.

(f) The Director and the Examiner shall communicate the decision to the Dean in writing.

(g) The candidate will be informed by the Dean about the result of his Viva Voce examination.

(13) (i) The report of the examiners shall be placed before the Board of Advanced Studies and Research and finally before the Academic Council. It shall be the function of the Board after considering the reports of the examiners to make recommendation to the Academic Council.

(ii) In case Viva Voce report is not found satisfactory another Viva-Voce Examination be held not before 6 months and not after one year and that will be the final examination.

(iii) Copies of examiners' reports will be supplied to the Supervisors after publication of results.

(14) The examination fee will be Rs. 1,000/-

(15) Research probationers for Ph.D. Degree may publish the result of part of their research work prior to submission of their thesis, to avoid the risk of losing priority. Information to this effect should be communicated to the Registrar of the University before the submission of research papers for publication.

Inelusion of the reprints of published work may be optional, but the thesis must be self-contained and cover the whole of the subject matter presented for the Doctorate degree.

(16) The following groupings are accepted with the condition that whenever a student is planning to take Ph.D. Degree in another subject within the group, he/she be allowed to take courses on that subject as recommended by the Board of Studies Board of Advanced Studies.

Categories of Allied Subjects :

1. Botany, Genetics, Biochemistry, Physiology, Marine Biology, Chemistry and Microbiology.

2. Zoology, Genetics, Biochemistry Physiology Microbiology, Marine Biology and Chemistry.

3. Physics, Applied Physics, Mathematics, Statistics, Chemistry, Biochemistry, Geology, Applied Chemistry.

4. Chemistry, Applied Chemistry, Biochemistry, Physiology.

5. Geology, Botany, Geography, Zoology, Physics, Statistics and Chemistry.

Master of Philosophy in Basic Medical Sciences

Statutes

1. The minimum duration of studies for the M.Phil. degree shall be two years.

2. The requirement for the M.Phil. degree shall be either :

(a) Passing a written examination with a thesis as a part requirement, or

(b) Writing a thesis on an approved subject.

Regulations

1. Each student will complete one Major course of study and two Minor subjects, all drawn from the six Basic Departments of the Institute; Anatomy, Biochemistry, Microbiology, Pathology, Pharmacology, and Physiology. The Minors will ordinarily be subjects most closely related to the Major subject chosen by the student.

2. Each student will engage in a research project in his Major department which shall eventuate in a thesis that must be approved by a committee of the Institute staff.

3. Each student will write a sequence of internal examinations (or papers) in each area in which he works, which will provide a means of periodic checking upon his progress toward his degree.

The examinations shall cover not only the formal material in the syllabus but also material gained from wide reading in and discussion of medical literature. The examinations will not be primarily concerned with the ability to memorize factual details but rather with problem of solving and an understanding of the methods and materials of scientific study and research in the disciplines concerned.

4. The work of all students will be evaluated by the Institute at the end of each term. Any student whose work is unsatisfactory may be dropped from the programme after any such evaluation, or he may be retained and required to repeat the course when it is next offered.

5. (a) All the doctors, who are training at the Jinnah Post-Graduate Medical Centre for the Fellowship Examination of the

College of Physicians and Surgeons of Pakistan in Clinical Pathology and who complete the courses (Theoretical and Practical) in three of the Basic Medical Science Departments to the satisfaction of the Heads of such departments, may be considered for admission to the M. Phil. programme in Pathology. Such candidates will then be required to work exclusively for a period of 8 to 12 months towards fulfilling the research and thesis requirements for the Master's degree. During this latter period, these candidates will be withdrawn from the Clinical Pathology Fellowship Programme.

6. On completion of his course work, the student will take both a written and an oral examination over his research thesis and the general principles of his course of study. The committee for these final examinations shall consist of 3 members of the staff of the Institute and 2 outside examiners who shall be appointed on the recommendation of the Faculty of the Institution, by the University of Karachi. Passing of the examination requires positive concurrence of 4 out of the five examiners.

7. A student who fails in his final examination may, upon the recommendation of his examining committee and with the approval of the Faculty of the Institution. Be permitted to take another examination within the following year. The second examination will be the final chance.

8. The minimum pass marks in each subject shall be 70 per cent. Candidates obtaining 95 per cent or more marks in the aggregate shall be awarded Distinction.

9. The requirements for a candidate with M. Phil. (Basic Medical Sciences) degree who wishes to do M. Phil. for a second time in one of the two minor subjects that he had in his previous M.Phil. training, shall be a minimal stay of one year in this Centre to complete the requirements of the major subject including the preparation of the thesis during this period. He may be exempted from attending the course work of the minor subjects. In the Final Examination the candidate will be required to defend his thesis and will be examined in the major subject only.

10. The requirements for a candidate with M. Phil. (Basic Medical Sciences) degree who wants to do M. Phil. in a subject which was not of his two minor subjects in his earlier M. Phil. programme, shall be a minimal stay of two years in this Centre for completing the requirements of the major subject, including the preparation of the thesis, during this period. He may be exempted from attending the course work of the minor subject.

In the Final Examination, he will defend his thesis and be examined in the major subject alone.

11. All graduates who spent a minimum period of 4 years after M. Sc. may be allowed to complete M. Phil. course in Basic Medical Sciences in a minimum period of 2 years. For others the period of study may be extended by one year if considered desirable by the Basic Medical Sciences Institute.

Doctor of Philosophy (Ph.D.) In Basic Medical Sciences

Statutes

1. The minimum duration of studies for the Ph.D. degree shall be two years.
2. The requirement for a Ph.D. Degree shall be either :
   (a) Passing a written examination with a thesis as a part requirement, or
   (b) Writing a thesis on an approved subject.

Regulations

1. Name of Degree—The degree of Doctor Philosophy in Basic Medical Sciences shall be awarded in the Faculty of Science.
2. Every candidate shall pursue his research at Karachi under the guidance of a Director on the subject of thesis approved by the Committee for Advanced Studies and Research.
3. The candidate shall have obtained a passing grade (70%) in each of the two minor subjects and at least 85% in the major subject. A final viva voce examination at the end of two years will be held in the major and the minor subjects. The examination or a course work may be repeated in case the candidate is found deficient.
4. The degree shall be awarded only after a thesis has been completed, approved by the Committee for Advanced Studies and Research, and successfully defended by the candidate in viva-voce examination.
5. The subjects (fields of study) for the Ph.D. shall be : Biochemistry; Microbiology ; Physiology; Pharmacology; Anatomy and Pathology.
6. The candidate must have at least 72 hours of course credit, 48 in his major field including course work, research and thesis and 12 in each of two minor subjects. Additional seminar courses for credit may be arranged individually.
7. Four typed copies of the thesis shall be submitted by the candidate for examination. It shall be a piece of work embodying either a discovery of new facts or a fresh interpretation of facts or theories ; in either case the work should show the candidate's capacity for critical examination and judgement.

8. The Committee for Advanced Studies and Research shall recommend the names of three examiners for each thesis. The Supervisor of Research shall be one of the examiners and there shall be two other examiners, not in the service of the University.
9. If two of the three examiners give an adverse opinion about the thesis, it shall be rejected.. If, however, two of them recommend the thesis for the award of the degree and only one disagrees, a fourth examiner shall be appointed by the Committee and the opinion of the fourth examiner shall be final.
10. The Committee on the receipt of the reports of examiners on the thesis of a candidate shall arrange for a viva-voce examination to be conducted by at least two examiners, one of whom shall be the Supervisor of Research. Provided that in exceptional cases a new examiner may be appointed to conduct the Viva-Voce examination.
11. The reports of the examiners shall be placed before the Committee for Advanced Studies and Research and finally before the Academic Council. It shall be the function of the Committee after considering the reports of the Examiners to make a recommendation to the Academic Council.
12. No candidate shall be admitted to a course leading to the degree of Doctor of Philosophy in one of the basic sciences (Anatomy, Biochemistry, Microbiology, Pharmacology, Physiology and Pathology) unless he fufils the requirement in M.Phil. course in Basic Medical Sciences.
13. The Syndicate may, on the recommendation of the Committee for Advanced Studies & Research and the Academic Council, lay down from time to time the conditions as regards the nature and standard of thesis required.
14. Every candidate shall submit to the University at least four calendar months before the date fixed for the commencement of the examination a fee of one thousand rupees.

    A candidate who fails to pass or present himself for the examination shall not be entitled to claim a refund of the fee, but he may be admitted to one or more subsequent examinations on payment of a like fee of one thousand rupees on each occasion. The fee shall be refundable to the legal heirs of a candidate who dies before the commencement of the examination.

Doctor of Philosophy (Ph.D.) In Business Administration

Statutes

1. The minimum duration of course work for the Ph.D. degree shall be two years.

2. The requirement for a degree shall be :

   (a) Passing a Preliminary Examination and a written Comprehensive Examination as a part requirement,

   (b) Writing a thesis on an approved subject.

Regulations

1. The Faculty of Business Anministration and Commerce, University of Karachi, offers a programme leading to the degree of Ph.D. in Business Administration at the Institute of Business Administration.

2. **Admission to Ph.D. (B. Adm.) Programme**

All decisions about the admission of candidates and award of degree shall be made by the Committee for Advanced Studies and Research (hereinafter referred to as the Committee).

3. **Eligibility for Admission :**

(1) Applicants for admission to Ph.D. programme in Business Administration must be holders of M.B.A. degree with a high B grade (II Division) from a recognized university in Pakistan or abroad. Holders of other comparable degrees, and in allied fields, with A grade (I Division) from a recognized university in Pakistan or abroad may also be considered.

(2) Applicants for admission to the Ph.D. programme in Business Administration must possess maturity and adequate competence in all the following fields of Business Administration, irrespective of their particular specialization and interest :

   (a) Accounting (An adequate knowledge of Accounting theory and practice).

   (b) Statistics (An adequate knowledge of modern statistical method).

   (c) Managerial Economics (An advanced knowledge of economic theory and its use in managerial decision making).

   (d) Management (An adequate knowledge of modern management theory and organization theory).

   (e) Research Methodology and Techniques of Thesis Writing.

4. **Procedure for Admission**

All applications submitted to the Dean, Faculty of Business Administration, in time, according to the date mentioned in I.B.A. Announcement, will be scrutinized by the Ph.D. Candidacy Committee (hereinafter referred to as the Candidacy Committee), headed by the Dean, and consisting of three other teachers of I.B.A., nominated by the Dean.

(1) The Candidacy Committee may recommend to the Commitee direct admission of the candidates who fulfil the above mentioned conditions of eligibility.

(2) The Candidacy Committee may recommend for provisional admission certain candidates and determine the details of additional training as pre-requisites for admission to candidacy of an individual candidate. The pre-requisites may be :

   (a) The applicants be required to take and pass certain advanced courses in regular manner at the Institute, in order to supplement their prior training.

   (b) The applicants be required to undertake some guided study in one or more areas under the supervision of one or more teachers of I.B.A. Such applicants may be required to pass special examination(s) or write research papers based on such study. The Candidacy Committee will considcr the reports from the teachers to whom such applicants might be assigned.

   (c) The applicants be requircd to obtain some training in Research Methodology and Thesis Writing either as a regular course or as a guidance from a teacher of IBA.

5. **Fees :**

The fees for the doctoral programme shall be as follows :

(i)	Admission Fee	Rs. 25/-
(ii)	Tuition Fee	Rs. 25/- per month

(iii)	Identity Card Fee	Rs. 5/-
(iv)	University Gazette Fee	Rs. 3/-
(v)	Examination Fee	Rs. 1000/-

6. Progress of Work Leading to Ph.D. Degree :

(1) Soon after a student is admitted as a candidate to Ph.D. programme by the Committee directly or after he has completed the pre-requisites laid down by the Candidacy Committee, the candidate will be assigned to a faculty adviser for guiding the research work and supervising the progress of thesis writing. The faculty adviser shall be a teacher of I.B.A. holding doctoral degree himself, having some standing, and associated with the field in which the candidate wants to work. Provided that in exceptional cases, where the topic of the thesis requires supervision from two fields, there may be two faculty advisers.

(2) Normally the minimum period in which a candidate can complete his thesis and submit the same for examination, must be two academic years. In exceptional cases, however, the period may be reduced to 18 calendar months. The faculty adviser(s) shall make periodic reports on the work of the doctoral student to the Committee through the Dean, Faculty of Business Administration, at the end of every three months. Provided that the Committee may, on the reports and recommendation of the faculty advisers(s), decide ;

(a) to increase the minimum time applicable to individual candidates.

(b) to ask the candidate to discontinue further work due to poor performance or other drawbacks.

(3) A student shall normally pursue his research at Karachi, provided that the Committee for Advanced Studies and Research may on the recommendation of the faculty adviser through the Dean of the Faculty of Business Administration allow him to stay outside Karachi for a specified period not exceeding six months. Research students must contact their faculty advisers once a week for seeking guidance from them.

(4) The maximum period of guidance of a research student shall be three years, but in special circumstances it may be extended to four years if recommended by the Dean, Faculty of Business Administration.

(5) The maximum period for the submission of thesis shall not exceed five years.

7. Evaluation of Thesis and Examination :

(1) Four typed copies of thesis shall be submitted by the candidate for examination. It shall be a piece of work embodying either a discovery of new facts or a fresh interpretation of facts or theories ; in either case the work should show the candidate's capacity for critical examination and judgement.

(2) The Committee for Advanced Studies and Research shall recommend the names of three examiners and there shall be two other examiners, not in the service of the Institute.

(3) If two of the examiners give an adverse opinion about a thesis, it shall be rejected. If, however, two of them recommend the thesis for the award of the degree and only one disagrees, a fourth examiner shall be appointed by the Committee and the opinion of the fourth examiner shall be final.

(4) The Committee on the receipt of the reports of examiners on the thesis of a candidate shall arrange for viva voce examination to be conducted by at least two examiners, one of whom shall be the faculty adviser. Provided that in exceptional cases a new examiner may be appointed to conduct the viva voce examination.

(5) The reports of the examiners shall be placed before the Committee for Advanced Studies and Research and finally before the Academic Council. It shall be the function of the Committee after considering the reports of the examiners to make recommendation to the Academic Council.

(6) Two copies of the accepted thesis shall be maintained in the library of the Institute. The other two copies shall be returned to the candidate.

(7) Soon after the final decision of acceptance by the Academic Council, the candidate will be entitled to a provisional certificate from the I.B.A. The formal award of degree, however, will be made in the University convocation.

Doctor of Medicine

Statutes

St. I The degree of Doctor of Medicine shall be awarded in the Faculty of Medicine.

St. II The Examination shall consist of two parts.

A. Thesis.

B. Theory and Clinical and/or Practical Examination.

St. III The subjects of the examination shall be :

i. Principles and Practice of Internal Medicine including Therapeutics.

ii. Medical Pathology and Microbiology.

iii. One of the following Special Subjects (in addition to General Medicine) :

a. Paediatrics.

b. Psychiatry.

c. Neurology.

d. Haematology.

e. Gastro-enterology.

f. Cardiology.

g. Advanced Physiology.

h. Any other branch of Medicine approved by the Faculty of Medicine.

Regulations

Reg. I. Conditions for admission to the Examination :

Admission will be granted by the Academic Council on the recommendation of the Faculty of Medicine through the Board of Advanced Studies and Research.

Every candidate shall submit the following documents as mandatory pre-requisites for this purpose :

a. Certificate of being a Bachelor of Medicine and Bachelor of Surgery of this University or of another University considered enquivalent to it by the University.

b. A certificate of having been in continuous medical practice for at least 5 years after graduation and having been registered with the Pakistan Medical Council. This certificate shall be given by a registered medical practitioner and/or such other person as the University may approve for the purpose.

c. This period may be reduced to 3 years if the candidate has done a house appointment in Medicine and/or has held a higher appointment in Medicine in a teaching hospital approved by the Pakistan Medical Council, and produces certificate of satisfactory work from the Head of the Unit concerned.

d. As an alternative to (b) and (c) above, 3 years' regular and satisfactory attendance as a post-graduate in Medicine, registered as such in a teaching institution from the beginning of this period. The fact of having registered as such shall be certified by the Head of the institution, and of having done regular and satisfactory work shall be certified by the Head of the Unit concerned. Candidates holding appointment in basic medical sciences of teaching institutions and who intend to offer the basic subject of the Department in which they are employed as their special subject for the examination, shall also be eligible under this clause. They will produce a certificate of having done satisfactory work in the basic subject concerned from the Head of the Department.

e. Two certificates of good moral and professional character approved by the University.

f. Fees : Every candidate shall submit to the University at least four calendar months before the

date fixed for the commencement of the examination a fee of three hundred and fifty rupees.

A candidate who fails to pass or present himself for the examination shall not be entitled to claim a refund of the fee, but he may be admitted to one or more subsequent examinations on payment of a like fee of three hundred and fifty rupees on each occasion. The fee shall be refundable to the legal heirs of a candidate who dies before the commencement of the examination.

Reg. II. The Thesis :

1. Each candidate shall submit for approval of the Faculty of Medicine a thesis dealing with Internal Medicine or any of its branches or a subject in basic medical sciences not exclusively oriented towards Surgery.

2. He shall also submit a declaration to the effect that the thesis embodies his own personal work.

3. The thesis shall have to be of high literary standard and in a form fit for publication. Published work done by the candidate himself may be incorporated in the thesis, with the proviso that such work has not already been used for the award of a degree by this or any other University.

4. The plan of thesis should be as follows :

   Statement of the problem to be investigated; and introduction which should include the relevant history of the subject and the scope of the inquiry; a precise description of the methods used in measuring or recording of phenomena, the details of the data collected therefrom. An analysis of the data should follow. and thereafter an attempt to draw conclusions, if any.

5. The thesis should embody original observations on the above lines together with a critical review of the relevant literature. The candidate is expected to indicate clearly in what respects his thesis appears to him to advance medical knowledge or practice.

6. The thesis will give precise reference to the literature in standard form so that verification may be facilitated. The candidate shall also state wherefrom he obtained

the works he has cited in the text. Only those works will appear in the list of references which he has read first hand and quoted in the body of his thesis. A work cited by some one else in an article read by the candidate must be indicated as such rather than given as an original reference in the list of references at the end.

7. Quotations of reasonable length will be allowed. But these must be clearly indicated as such and their source shall be given. Any candidate found guilty of plagiarism will will be disqualified permanently from appearing in the examination. There is no regulation regarding the length of the thesis.

8. Before embarking on the actual work the candidate will have to consult a recognised teacher or an expert in the field of his proposed work who would be approved by the Faculty of Medicine of the University for this purpose. The candidate shall submit to the Registrar the detailed plan of the work he proposes to do. The Faculty of Medicine will appoint a Supervisor who shall certify the work to be that of the candidate himself.

9. Normally the thesis will embody research work done in Karachi. The University may, however, at its discretion, accept work done outside its own jurisdiction with the proviso :

   (a) that prior permission will be taken by the candidate as per clause 8 above.

   (b) that a certificate is submitted by the candidate from the Head of the Department or Section in which the work has been done, to the effect that facilities did exist in his department or section for the work embodied in the thesis and further that the work was in fact done by the candidate himself under his personal supervision; and

   (c) a declaration supported by a certificate from the Head of the Department to the effect that the work has not already been submitted as a thesis to any other University.

10. The thesis must be type-written on paper 11" with margins of 1½" at each side. Only one side of the paper is to be typed. It shall be bound in cloth with the name

of the author and title on the side cover. Three copies of the thesis shall be submitted to the University for evaluation.

11. The thesis shall be examined separately by two examiners appointed by the Academic Council on the recommendation of the Faculty of Medicine through the Board of Advanced Studies and Research. The examiners shall report as to whether the thesis be accepted or rejected. If the examiners disagree to the acceptance or rejection of the thesis, the Academic Council shall appoint a third examiner on the recommendation of the Faculty of Medicine through the Board of Advanced Studies and Research. If approved, it shall be classified as "accepted", "commended" or "highly commended" and shall become the property of the University of Karachi. After the thesis is approved, the candidate shall be permitted to appear in Part-B of the examination.

12. The University may, on the recommendation of the Faculty of Medicine, exempt a candidate whose thesis is "highly commended" from appearing in the written examination of the special subject.

13. Inadequacy of thesis will be graded as follows :—

1. Inadequate	Minor alterations indicated, no extensive revision required; resubmit within 6 months.
II. Inadequate	Resubmit in revised form not later than a date to be prescribed.
III. Totally inadequate	Rejected.

Candidates with inadequacy in Grades I and II will resubmit their thesis within the prescribed period, failing which they will be considered to have failed in the thesis and will submit fresh thesis if they are interested in appearing in the examination again.

Inadequacy in Grade III means unqualified failure and the candidate may be asked to submit a new thesis if he is interested in doing so or even advised not to undertake the venture again.

Reg. III The Examination :

1. On the report from the Supervisor the Board of Advanced Studies and Research shall fix a date for commencement of the examination.

2. The degree shall be awarded on the result of an examination consisting of :

(i) One written paper to each of the subjects named under (i), (ii) and (iii) of Statute III.

(ii) A viva voce covering the entire field of the examination including the thesis.

(iii) A clinical and/or practical examination in Medicine and in the special subject offered.

A high degree of performance will be expected from the candidate in the whole Examination in order to get through. The whole of Part-B of the Examination has to be taken together and cannot be taken in parts.

Successful candidates will be graded as follows :

(a) Passed.

(b) Passed with Distinction.

(3) The candidate who fails may take up the Examination again, but will have to appear in the whole of Part-B of the Examination in each successive attempt which will not be allowed earlier than one year after a previous attempt and he will not be allowed to change his speciality.

4. Candidates who already have the MRCP (UK) or FCPS (Pak) will be exempted from the written Part-B of the Examination. Similar exemption will be given to those who have passed a Speciality Board examination of the U.S.A. However, the candidate will have to appear before the Panel of Examiners for Viva Voce pertaining to the subject of his thesis.

5. The Viva Voce Examination shall be conducted by a Board of three examiners, consisting of the Supervisor as President and two members, one for each subject of examination in which a candidate appears, appointed by the Vice-Chancellor on the recommendation of the Board of Studies and the Faculty of Medicine.

Master of Surgery

Statutes

I The degree of Master of Surgery shall be awarded in the Faculty of Medicine.

St. II The Examination shall consist of two parts :

A. Thesis.

B. Theory and Clinical and/or Practical Examination.

St. III The subjects of the examination shall be :

(i) Principles and Practice of Surgery

(ii) Surgical Pathology and Microbiology

(iii) One of the following Special Subjects ;

(a) Operative Surgery.

(b) Orthopaedic Surgery.

(c) Obstetrics and Gynaecology.

(d) Ophthalmology

(e) Oto-Rhino-Laryngology

(f) Higher Anatomy

(g) Plastic Surgery

(h) Chest Surgery

(i) Urology

(j) Any other branch of Surgery, approved by the Faculty of Medicine.

Regulations

Reg, I. Conditions for admission to the Examination :

Admission will be granted by the Acedemic Council on the recommendation of the Faculty of Medicine through the Board of Advanced Studies and Research.

Every candidate shall submit the following documents as mandatory pre-requisites for this purpose.

(a) Certificate of being a Bachelor of Medicine and Bachelor of Surgery of this University or of another University considered equivalent to it by the University.

(b) A certificate of having been in continuous medical practice for at least 5 years after graduation and having been registered with the Pakistan Medical Council. This certificate shall be given by a registered medical practitioner and/or such other person as the University may approve for the purpose.

(c) This period may be reduced to 3 years if the candidate has done a house appointment in Surgery and/or has held a higher appointment in Surgery in a teaching hospital approved by the Pakistan Medical Council and produces certificate of satisfactory work from the Head of the Unit concerned.

(d) As an alternative to (b) and (c) above 3 years' regular and satisfactory attendance as a post-graduate in Surgery, registered as such in a teaching institution from the beginning of this period. The fact of having registered as such shall be certified by the Head of the Institution, and of having done regular and satisfactory work shall be certified by the Head of Unit concerned. Candidates. holding appoinments in basic medical sciences of teaching institutions and who intend to offer the basic subject of the Department in which they are employed as their special subject for the examination, shall also be eligible under this clause. They will produce a certificate of having done satisfactory work in the basic subject concerned from the Head of the Department.

(e) Two certificates of good moral and professional charracter approved by the University.

(f) Fees : Every candidate shall submit to the University at least four calendar months before the date fixed for the commencement of the examination, a fee of three hundred and fifty rupees.

A candidate who fails to pass or present himself for the examination shall not be entitled to claim a refund of the fee, but he may be admitted to one or

more subsequent examinations on payment of a like fee of three hundred and fifty rupees on each occasion. The fee shall be refundable to the legal heirs of a candidate who dies before the commencement of the examination.

Reg. II. Thesis :

1. Each candidate shall submit for approval of the Faculty of Medicine a thesis dealing with Internal Surgery or any of its branches or a subject in basic medical sciences not exclusively orientated towards Medicine.

2. He shall also submit a declaration to the efiect that the thesis embodiles his own personal work.

3. The thesis shall have to be of high literary standard and in a form fit for publication. Published work done by the candidate himself may be incorporated in the thesis, with the proviso that such work has not already been used for the award of a degree by this or any other University.

4. The plan of the thesis should be as follows :—

   Statement of the problem to be investigated ; an introduction which should include the relevant history of the subject and the scope of the inquiry ; a precise description of the methods used in measuring or recording of phenomena, the details of the data collected therefrom. An analysis of the data should follow, and thereafter an attempt to draw conclusions, if any.

5. The thesis should employ original observations on the above lines together with a critical review of the relevant literature. The candidate is expected to indicate clearly in what respects his thesis appears to him to advance medical knowledge or practice.

6. The thesis will give precise reference to the literature in standard form so that verification may be facilitated. The candidate shall also state wherefrom he obtained the various works he has cited in the text. Only those works will appnear in the list of references which he has read first hand and quoted in the body of his thesis. A work cited by some one else in an article read by the candidate must be indicated as such rather than given as an original reference in the list of references at the end.

7. Quotations of reasonable length will be allowed but these must be clearly indicated as such and their source shall be given. Any candidate found guilty of plagiarism will be disqualified permanently from appearing in the examination. There is no regulation regarding the length of thesis.

8. Before embarking on the actual work the candidate will have to consult a recognised teacher or an expert in the field of his proposed work who would be approved by the Faculty of Medicine of the University for this purpose. The candidate shall submit to the Registrar the detailed plan of the work he proposes to do. The Faculty of Medicine will appoint a Supervisor who shall certify the work to be that of the candidate himself.

9. Normally the thesis will embody research work done in Karachi. The University may, however, at its discretion, accept work done outside its own jurisdication with the proviso ;

(a) that prior permission will be taken by the candidate as per clause 8 above.

(b) that a certificate is submitted by the candidate from the Head of the Department or Section in which the work has been done, to the effect that facilities did exist in his department or section for the work embodied in the thesis and further that the work was in fact done by the candidate himself under his personal supervision, and

(c) a declaration supported by a certificate from the Head of the Department to the effect that the work has not already been submitted as a thesis to any other University.

10. The thesis must be type-written on paper 11″ with margins of 1½″ at each side. Only one side of the paper is to be typed. It shall be bound in cloth with the name of the author and title on the side cover. Three copies of the thesis shall be submitted to the University for evaluation.

11. The thesis shall be examined separately by two examiners appointed by the Academic Council on the recommendation of the Faculty of Medicine through the

Board of Advanced Studies and Research. The examiners shall report as to whether the thesis be accepted or rejected. If the examiners disagree as to the acceptance or rejection of the thesis, the Academic Council shall appoint a third examiner on the recommendation of the Faculty of Medicine through the Board of Advanced Studies and Research. If approved, it shall be classified as "accepted", "commended" or "highly commended" and shall become the property of the University of Karachi. After the thesis is approved, the candidate shall be permitted to appear in Part-B of the examination.

12. The University may, on the recommendation of the Faculty of Medicine, exempt a candidate whose thesis is "highly commended" from appearing in the written examination of the special subject.

13. Inadequacy of thesis will be graded as follows :

I.	Inadequate	Minor alterations indicated, no extensive revision required; resubmit within 6 months.
II.	Inadequate	Resubmit in revised form not later than a date to be prescribed.
III.	Totally inadequate. Rejected.	

Candidates with inadequacy in Grades I and II will resubmit their thesis within the prescribed period, failing which they will be considered to have failed in the thesis and will submit fresh thesis if they are interested in appearing in the examination again. Inadequacy in Grade III means unqualified failure and the candidate may be asked to submit a new thesis if he is interested in doing so or even advised not to undertake the venture again.

Reg. III. The Examination :

1. On the report from the Supervisor the Board of Advanced Studies and Research shall fix a date for commencement of the examination.

2. The degree shall be awarded on the result of an examination consisting of :

(i) One written paper to each of the subjects named under (i), (ii) and (iii) of Statute III.

(ii) A viva voce covering the entire field of the examination including the thesis.

(iii) A clinical and/or practical examination in Surgery and in the special subject offered.

A high degree of performance will be expected from the candidate in the whole Examination in order to get through. The whole of Part-B of the Examination has to be taken together and cannot be taken in parts.

Successful candidates will be graded as follows :

a. Passed

b. Passed with Distinction.

3. The candioate who fails may take up the examination again but will have to reappear in the whole of Part-B of the examination in each successive attempt which will not be allowed earlier than one year after a previous attempt and he will not be allowed to change his speciality.

4. Candidates who already have the FRCS, MRCOG or FCPS (Pak) will be exempted from the written Part-B of the Examination. Similar exemption will be given to those who have passed a Speciality Board Examination of the U S.A. However, the candidate will have to appear before the panel of Examiners for Viva Voce pertaining to the subject of his thesis.

5. The Vive Voce examination shall be conducted by a Board of three examiners consisting of the Supervisor as President and two members, one for each subject of examination in which a candidate appears, appointed by the Vice-Chancellor on the recommendation of the Board of Studies and the Faculty of Medicine.

Degrees of

(i) **Doctor of Letters (D. Litt.)**

(ii) **Doctor of Science (D. Sc.)**

Statutes

1. The University of Karachi shall institute and award higher Research degrees namely, (i) Doctor of Letters (D. Litt.) and (ii) Doctor of Science (D. Sc.). These degrees shall represent higher academic attainment than the Degree of Ph. D.

2. A candidate for the Degree of Doctor of Letters or Doctor of Science must have at least five years' standing as a Doctor of Philosophy in that Faculty and must submit published papers or books containing original contribution to the advancement of Learning or Science and one year at least must elapse after the publication of the papers or books submitted.

3. A candidate for the D. Litt. or D. Sc. Degree shall apply to the Registrar in the prescribed form, which must be accompanied by the evidence of his qualification, and four copies of published work and the Examination fee of Rs. 500/-

4. The Syndicate shall appoint a Board consisting of five scholars of repute in the field or research of the candidate on the recommendation of the Board of Advanced Studies and Research.

5. The Examiners may, at their discretion, require the candidate to present himself for an interview, to be held in Pakistan.

6. The opinion of the Examiners shall be considered by the Board of Advanced Studies and Research, who will make a recommendation to the Syndicate through the Academic Council whether the degree shall be awarded.

Regulation

A candidate for the D. Litt. or D. Sc. Degree must be a teacher in the University or must have obtained first research degree from this University.

Members of the University staff having already obtained D. Litt./D. Sc. degree or obtaining the same in future be awarded Gold Medals.

Maintenance of Accounts

Statutes

(Under Section 38(1) of the University of Karachi Act, 1972)

1. *Competent Authority*: (i) The Vice-Chancellor shall be the Competent Sanctioning Authority,

(ii) All expenditure provided in the Budget of the University shall be sanctioned by the Vice-Chancellor.

2. No authority may incur an expenditure or enter into any liability involving expenditure out of the University funds unless the expenditure has been sanctioned by the competent Financial Authority.

3. All moneys received on account of University's Funds shall be kept in the National Bank of Pakistan, University Campus Branch, or any other Bank authorised by the Syndicate for the purpose, under the following distinct heads :

(a) Fixed Deposit or Special Notice Account,

(b) Current Account,

(c) Provident Fund Account.

(d) Building Fund Account, and

(e) Any other fund as directed by the Vice-Chancellor from time to time.

4. (i) All moneys received in Cash or by other means, on account of University Funds shall be deposited intact, the same day, into the Bank. If the business hours of the Bank are over on any day, the late receipts will be deposited early on the next working day.

(ii) Payments of over Rs. 50/- (Rupees Fifty) shall be made by Cheques only.

(iii) All Cash in hand and receipts which cannot normally be deposited in the Bank on the same day, shall be kept in the Office safe and independent keys shall be kept by the Head Cashier and the Chief Accountant. Late receipts shall be accepted on days preceding a holiday.

5. *Imprest* : (i) The following may be provided with the permanent advancc noted against each to enable them to meet their day-to-day expenses and they shall be required to maintain a proper account with Vouchers of ali expenses incurred out of the advance. These accounts shall be subject to audit :

1.	Dean of Science	Rs. 500/-
2.	Dean of Arts/Islamic Studies/-Commerce	Rs. 100/- each
3.	Dean of Pharmacy	Rs. 500/-
4.	Chairmen of Departments of Faculty of Science/Pharmacy	Rs. 5000/- each
5.	Chairman of Departments of Faculty of Arts/Islamic Studies/Commerce	Rs. 100/- each
6.	Registrar	Rs. 1000/-
7.	Controller of Examinations	Rs. 1000/-
8.	University Engineer	Rs. 1000/-
9.	Campus Officer	Rs. 100/-
10.	Director, Bureau of Translation	Rs. 1500/-
11.	Student Advisers	Rs. 100/-
12.	Librarian	Rs. 1000/-
13.	Medical Officer	Rs. 1000/-
14.	Purchase Officer	Rs. 2000/-
15.	Protocol and Information Officer	Rs. 1000/-
16.	Head Cashier	Rs. 5000/-
17.	Inspector of Colleges	Rs. 100/-
18.	Transport Officer	Rs. 1000/-

(ii) Chairmen of Departments of the Faculties of Science and Pharmacy shall be competent to incur expenditure on contigencies upto the limit of Rs. 500.00 on a single item out of the amount placed at their disposal.

6. *Maintenance of Accounts* : The Accounts shall conform to the financial year i.e. July to June.

7. (i) The following Books of Accounts shall be maintained in accordance with the general principle of accounting :

I. General Cash Book

II. Subsidiary Cash Book

III. Ledger

IV. Journal

(ii) The Books of Accounts shall remain in the Accounts Section of the University under proper custody.

(iii) All Accounts Books shall be posted daily and kept up-to-date.

(iv) At the close of transaction for the day the Cash Book shall be totalled and balance extracted, which shall be signed by the Accountant.

(v) The subsidiary Cash Book shall be signed by the Head Cashier daily at the end of each day's transactions.

8. *Financial Statatements* : A Statement of Accounts shall be prepared within six months of the closing of the financial year for submission to the Government, under Section 38(3) of the University of Karachi Act, 1972.

Departments constituting the Faculties

Statute I (IA) of the First Statutes

(Approved by the Senate under Resol, No. 5(a) dated 26-7-75)

(I) The Faculty of Arts may comprise the following Departments :-

(i)	History (General)	(xii)	Sindhi
(ii)	History (Islamic)	(xiii)	Bengali
(iii)	Political Science	(xiv)	Turkish
(iv)	International Relations	(xv)	English
(v)	Sociology	(xvi)	Modern Languages
(vi)	Economics	(xvii)	Mathematics
(vii)	Philosophy	(xviii)	Statistics
(viii)	Psychology	(xix)	Journalism
(ix)	Urdu	(xx)	Library Science
(x)	Arabic	(xxi)	Social Work
(xi)	Persian	(xxii)	Geography

Mathematics, Geography and Statistics shall be administratively under the Faculty of Science.

(II) The Faculty of Science may comprise the following Departments :-

(i)	Physics	(xi)	Home Economics
(ii)	Chemistry	(xii)	Bio-Chemistry
(iii)	Botany	(xiii)	Physiology
(iv)	Zoology	(xiv)	Physiotherapy
(v)	Mathematics	(xv)	Medical Technology
(vi)	Geography	(xvi)	Psychology
(vii)	Geology	(xvii)	Natural Science
(viii)	Microbiology	(xvii)	Genetics
(ix)	Statistics	(xix)	Applied Physics
(x)	Basic Medical Sciences	(xx)	Applied Chemistry
		(xxi)	Economics.
		(xxii)	H.E.J. Research Institute of Chemistry.

Psychology and Economics shall be administratively under the Faculty of Arts.

(III) The Faculty of Law may comprise the Department of Law.

(IV) The Faculty of Education may comprise the Departments of Education and Physical Education.

(V) The Faculty of Medicine may comprise the following Departments :—

(i) Basic Subjects (Group I comprising Anatomy, Physiology and Biochemistry, and Group II comprising Phamacology, Pathology, Preventive Medicine and Jurisprudence)

(ii) Medicine

(iii) Surgery

(iv) Obstetrics and Gynaecology

(v) Other specialities incorporating Eye, Ear, Nose and Throat.

(VI) The Faculty of Business Administration and Commerce may comprise the Departments of Business Administration and Commerce respectively.

(VII) The Faculty of Islamic Studies may comprise the Departments of Islamic Learning, Arabic and Islamic History.

The Departments of Arabic and Islamic History shall be administratively under of Faculty of Arts.

(VIII) The Faculty of Pharmacy may comprise the following Departments :

(i) Pharmaceutics

(ii) Pharmaceutical Chemistry

(iii) Pharmacology

(iv) Pharmacognosy,

The University of Karachi Employees (Efficiency & Discipline) University Ordinances, 1962

(Protected Under Section 48(2) (b) of the University of Karachi Act, 1972)

1. **Short title and application**:—These University Ordinances may be called the University of Karachi Employees (Efficiency and Discipline) University Ordinances, 1962.

(2) These University Ordinances shall apply to every person in the employment of the University of Karchi.

2. **Definition**:—In these University Ordinances, unless there is anything repugnant in the subject or context :—

(1) "authority" means the officer or authority, specified in the Appendix, competent to appoint and take discipliary action against a University employee and includes an officer of the University authorized by such authority to act on its behalf ;

(2) "misconduct" means conduct prejudical to good order of service, discipline or unbecoming a University employee and a gentleman ; and

(3) "penalty" means a penalty which may be imposed under these University Ordinances.

3. **Grounds for penalty**;—Where a University employee, in the opinion of the authority or, in respect of clause (e), of the Chancellor—

(a) is inefficient, or has ceased to be efficient, whether by reason of infirmity of mind or body, or otherwise, and is not likey to recover his efficiency; or

(b) is indifferent to his duties of teaching and research; or

(c) is guilty of misconduct ; or

(d) is corrupt, or may reasonably be considered corrupt because

(i) he is, or any of his dependents or any other person through him or on his behalf, is in possession (for which he cannot reasonably account) of pecuniary

resources or of property disproportionate to his known sources of income ;

(ii) he has assumed a style of living beyond his ostensible means; or

(e) in engaged, or is reasonably suspected of being engaged, in subversive activities or activities detrimental to the interest of the University or national security, or is reasonably suspected of being associated with others in such activities, and whose retention in service is considered prejudicial to the interest of the University or national security ; or

(f) becomes a member of or is associated in any capacity with an association of any kind other than an association organised by or under the aegis of the University, without obtaining prior permission of the Vice-Chancellor in writing; or

(g) is engaged directly or indirectly in any trade, business or occupation (on his own account) which may in the opinion of the appointing authority interfere with the due performance by him of the duties of his office, without the prior permission of the appointing authority in writing; or

(h) absents himself from duty or overstays sanctioned leave without sufficient cause acceptable to the appointing authority ; or

(i) exercises unwholesome influence or is reasonably suspected of exercising unwholesome influence on the academic, moral and corporate life of the University ;

the authority or the Chancellor, as the case may be, may impose on him one or more penalties.

4. **Penalties**.—(1) The following penalties may be imposed under these University Ordinances upon a University employee :

(a) censure ;

(b) the withholding of increment or promotion, including stoppage at an efficiency bar for a specified period ;

(c) recovery from pay of the whole or part of any pecuniary loss, caused to the University by negligence or breach of orders ;

(d) reduction to a lower post or time-scale or to a lower stage in a time-scale ;

(e) compulsory retirement ;

(f) removal from service ; and

(g) dismissal from service.

(2) Penalties specified in clauses (a) and (b) of paragraph 4 (l) shall be deemed, for the purposes of these University Ordinances to be minor penalties and those specified in clause (c) to (g) of that paragraph to be major penalties.

(3) Removal does not, but dismissal does disqualify from future employment under the University.

(4) For misconduct any penalty in paragraph 4 (l) may be imposed, but the penalties to be ordinarily imposed for inefficiency, indifference to teaching and research work, becoming a member of an association without permission, engaging directly or indirectly in trade without permission or absenting himself from duty or overstaying sanctioned leave shall be those set out in clause (b), (c), (d) or (e) of that paragraph, and for corruption and exercise of unwholesome influence or subversion, those set out in clause (e), (f) or (g) thereof.

(5) No authority, subordinate to that by which a University employee was appointed shall be competent to impose upon him any penalty set out in clause (d), (e), (f) or (g) of paragraph 4 (l).

Explanation:—The discharge:

(a) of a person appointed on probation, during the period of probation,

(b) of a person appointed otherwise than under contract to hold a temporary appointment, on the expiration of the period of the appointment, or

(c) of a person engaged under contract, in accordance with the terms of his contract,

does not amount to removal or dismissal within the meaning of this University Ordinance.

5. Inquiry procedure in cases of subversion.—(1) When a University employee is to be proceeded against under clause (e) of University Ordinance 3, the Chancellor—

(a) may, by order in writing, require the University employee concerned to proceed on such leave as may be admissible to him, and from such date as may be specified in the order ;

(b) shall, by order in writing, inform him of the action proposed to be taken in regard to him and the grounds of that action ; and

(c) shall give him reasonable opportunity of showing cause against that action before an Inquiry Committee, to be constituted under paragraph (2), to inquire into the charge :

Provided that no such opportunity shall be given where the Chancellor is satisfied that, in the interest of the security of Pakistan, it is not expedient to give such opportunity.

(2) For the purposes of clause (c) of paragraph 5(1), an Inquiry Committee consisting of three persons shall be constituted by the Chancellor.

(3) The Inquiry Committee shall inquire into the charge and submit its finding to the Chaneellor.

(4) The Chancellor shall not be required to consult the authority or the Selection Board before passing such orders on the findings of the Inquiry Committee as he may think fit.

6. Inquiry procedure in other cases.—(1) When a University employee is to be proceeded against under clause (a), (b), (c), (d), (f), (g), (h) or (i) of University Ordinance 3, the following procedure shall be observed.

(2) The authority may, if it thinks fit, appoint an Inquiry Officer to examine and report on the allegations against the University employee (hereinafter called the accused), to enable the authority to decide whether a formal inquiry should be held, and the Inquiry Officer may also informally examine the accused.

(3) If the authority decides that a formal inquiry should be held, it shall decide further whether the allegations, if established, would call for a minor or a major penalty.

(4) (a) In cases calling for a minor penalty, the authority or such officer as may be appointed by it in that behalf, shall

frame a charge, communicate it to the accused and call upon him to answer it withln a specified time, which shall not be less than seven days nor more than fourteen days from the day the charge is communicated to him, and to state, together with his answer, whether he desires to be heard in person or to lead evidence in defence.

(b) On receiving the answer, the authority, or the said officer, shall, if satisfied that there is a prima facie case, and if the accused has so desired, give him the opportunity to be heard in person and to lead evidence in defence.

(c) If the accused fails to answer within the specified time, or having answered, fails to appear or absents himself from the proceedings, the authority or the said officer may proceed with the inquiry and record a finding.

(d) The authority shall takc into consideration the explanation of the accused and the evidence, if any, led by him in his defence before passing final orders.

(5) (a) In cases calling for a major penalty, the authority having power to impose the penalty shall frame a charge and communicate it to the accused together with a statement of the allegations on which it is based and of any other circumstances which the authority proposes to take into consideration when passing orders on the case.

(b) The authority shall require the accused, within a reasonable time, which shall not be less than seven days nor more than fourteen days, from the day the charge has been communicated to him, to put in a written defence, stating at the same time whether he desires to be heard in person.

(c) If the accused so desires, or if the authority so directs, an Inquiry Officer to be appointed under University Ordinance 8, shall hold an oral inquiry at which oral evidence shall be heard as to such of the allegations as are not admitted, and the accused shall be entitled to cross-examine the witnesses against him, to give evidence in person and to have such witnesses called for the defence as he may wish :

Provided that the Inquiry Officer may, for reasons to be recorded in writing, refuse to call a particular witness or to summon or admit any particular evidence.

(d) The proceedings shall contain a sufficient record of the evidence led at the enquiry and the Inquiry Officer's report of his findings and the grounds thereof.

(6) Nothing in paragraph 6 (5) shall apply—

(i) where the accused is dismissed or removed from service or reduced in rank on the ground of conduct which has led to a sentence of fine or imprisonment; or

(ii) where the authority competent to dismiss or remove a person or to reduce him in rank is satisfied that, for reason to be recorded by that authority, it is not reasonably practicable to give the accused an opportunity of showing cause.

7. **Power to order medical examination as to mental or bodily infirmity.**—(1) Where it is proposed to proceed against a University employee on the ground of inefficiency by reason of infirmity of mind or body, the authority may at any stage, whether or not an officer has been appointed in pursuance of paragraph (1) of University Ordinance 6 to examine and report, require the University employee to undergo a medical examination by a Medical Board or a Civil Surgeon, as the authority may direct, and the report of the Board or the Civil Surgeon shall form part of the proceedings.

(2) If the University employee refuses to undergo such examination, his refusal may, subject to the consideration of any grounds he may give in support of it, be taken into consideration against him as showing that he had reason to believe that the result of the examination would prove unfavourable to him.

8. **Appointment and procedure of Inquiry Officer.**—(1) Where a University employee is proceeded against under clause (a), (b), (c), (d), (f), (g), (h) or (i) of University Ordinance 3, and the authority has decided that the case calls for a major penalty, the authority shall appoint an Inquiry Officer to conduct the proceedings.

(2) The Inquiry Officer shall hear the case from day to day and no adjournment shall be given except for reasons to be recorded in writing. Every adjournment, with reasons therefor, shall be reported forthwith to the authority. No adjournment shall be given for more than a week.

(3) If the Inquiry Officer is satisfied that the University employee proceeded against is hampering or attempting to hamper the progress of the inquiry, he shall administer a warning, and if thereafter he is satisfied that the accused is acting in disregard of the warning, he shall record a finding to that effect and

proceed to complete the inquiry in such manner as he thinks best fitted to do substantial justice.

(4) The Inquiry Officer shall, within ten days of the conclusion of the proceedings, or such longer period as may be allowed by the authority, submit his findings and the grounds thereof to the authority.

9. **Notice of proposed penalty to be given to the accused.**—(1) The authority shall consider the report of the Inquiry Officer and if upon such consideration it is of the opinion that a penalty should be imposed upon the accused, it shall provisionally determine the penalty to be imposed and shall so inform the accused and supply him with a copy of the report and call upon him to show cause within a reasonable time, which shall not be less than seven days nor more than fourteen days, why the penalty should not be imposed.

(2) The authority shall take into consideration any cause shown by the accused before passing final orders.

10. **Reference to the Selection Board.**—(1) Subject to the provisions of paragraph 4 of University Ordinance 5, all proceedings under these University Ordinanees in which any penalty is proposed to be imposed on a University employee shall, in the case of employees in N.P.S. 17 and above be forwarded to the Selection Board with a statement of the grounds and the penalty proposed.

(2) The Selection Board shall tender its advice within twenty days or such longer period as may be allowed by the Syndicate and the authority shall take the advice into consideration before passing final orders.

11. **Suspension.**—(1) A University employee against whom action is proposed to be taken under clause (b), (c), (d), (f), (g), (h) or (i) of University Ordinance 3, may be placed under suspension if, in the opinion of the authority, suspension is necessary or expedient.

(2) A University employee against whom action is to be taken under clause (e) of University Ordinance 3, may be placed under suspension if, in the opinion of the Chancellor, suspension is necessary or expedient.

12. **Pension, Provident Fund, Gratuity, etc., of University employees compulsorily retired, removed or dismissed.**—(1) Subject to any order of the authority, or the Chancellor, as the case may be, as to the amount of pension, provident fund or gratuity to be paid, a

University employee compulsorily retired shall, except as hereinafter provided, be entitled to such pension, provident fund or gratuity benefits as would have ordinarily been admissible to him on the date of his retirement under the University Ordinance applicable to his service or post if he had been discharged from the service on account of the abolition of his post without alternative suitable employment being provided.

(2) Subject to any order of the authority or of the Chancellor, as the case may be, made on compassionate grounds, a University employee who is removed or dismissed shall not be entitled to any pension, provident fund or gratuity benefits accruing from University contributions to his provident fund account.

13. **Reinstatement.**– (1) If a University employee, proceeding on leave in pursuance of an order under clause (a) of paragraph I of University Ordinance 5, is not dismissed, removed, reduced in rank, or compulsorily retired, he shall be reinstated in service, or as the case may be, restored to his rank or given an equivalent rank, and the period of such leave shall be treated as duty on full pay.

(2) Reinstatement after suspension shall be governed by the relevant University Ordinances.

14. **Appeal.**—A University employee on whom a penalty is imposed shall have the right to prefer an appeal, within fifteen days of the receipt by him of the order imposing the penalty, to the appropriate appellate authority specified in column 5 of the Appendix.

Provided that where the penalty is imposed by order of the Chancellor, there shall be no appeal, but the person concerned may apply for a review of the order.

14-A. (1) These University Ordinances supersede all University Ordinances relating to the efficiency and discipline of the University employees and continued under section 45 of the University of Karachi Ordinance, 1962 (Ordinance No. V of 1962).

(2) Notwithstanding the supersession of the University Ordinances referred to in paragraph 1 (hereinafter referred to as the said University Ordinances) any departmental inquiry or proceeding pending immediately before the coming into force of the University Ordinances, shall be completed and orders passed thereon as if the said University Ordinances had not been superseded.

15. **Power of Syndicate to issue instructions.**—For the purpose of these University Ordinances, the Syndicate may, from time to time, issue instructions for the maintenance of appropriate standards of efficiency, good conduct, discipline and integrity.

APPENDIX

To

The First University Ordinances of the University of Karachi

[See Paragraph (1) of University Ordinance 2]

S. No.	Class of employees	Appointing authority	Authority competent to take disciplinary action	Appellate authority
1	2	3	4	5
(1)	Employees in N.P.S 17 and above.	Syndicate	Syndicate	Chancellor
(2)	Employees in N.P.S. /to 16	Vice-Chancellor	Vice-Chancellor	Syndicate

Conditions of Service of University Employees
University Ordinance No. 16 (A)

(Protected under Section 48 (2) (b) of the University of Karachi Act, 1972)

(1) Subject to the provisions of the University of Karachi Ordinance, (Ordinance V of 1962) and Statutes in this behalf every employee of the University shall be required to abide by all the Rules and Regulations of the University.

(2) All University employees shall retire at the age of 60 years, provided that the University may, in public interest with the prior consent of the Chancellor and subject to physical fitness, re-employ a person beyond the age of 60 years for a period not exceeding 2 years at a time until he attains the age of 65, on the salary not exceeding the one he drew when he attained the age of 60 years and further provided that prior sanction of the Chancellor will not be necessary in case of a Class IV employee if he is in sound health and capable of performing his duty. for which a certificate from the University Medical Officer shall be necessary.

(3) Except as otherwise provided for in the conditions of appointment or when on leave preparatory to retirement, no University employee shall be permitted to accept a salaried appointment or undertake professional work except with the permission of the Vice-Chancellor.

Provided that this Ordinance shall not debar the University Teachers from accepting an examinership elsewhere.

(4) Every member of the Public Services in Pakistan appointed to a post under the University, shall retain a right to all leave earned prior to employment under the University, provided satisfactory arrangement can be made without additional cost to the University. Such leave shall, however, be granted only when it can be taken without prejudice to University work.

(5) For purposes of University services, employees will be divided into two main heads namely :—

(a) The Teachers, and

(b) The Non-Teachers.

Teachers

(6) (a) i) Professors,

ii) Associate Professors

iii) Assistant Professors,

iv) Lecturers.

(b) Teachers recruited from outside Pakistan may be considered by the Syndicate for an Overseas Allowance, or special pay on contract basis : Provided that Teachers recruited from the Indian Union shall not be eligible for Overseas Allowance.

(c) Teachers shall be appointed on probation for 2 years on the expiry of which they will be due for confirmation on the report of the Vice-Chancellor : Provided that the Vice-Chancellor may extend the period of probation for another year, if he so deems fit.

(d) On confirmation, the service will count from the date of appointment.

(e) In case of temporary appointment or appointment for fixed period or on contract basis the Syndicate shall lay down such conditions as to pay, etc; as the circumstances of the case warrant, provided that the Vice-Chancellor shall be competent to make an appointment for a period not exceeding 6 months.

(f) Subject to the provisions of the University of Karachi Employees (Efficiency and Discipline) Ordinances; a confirmed Teacher may resign after giving three months notice in writing or on surrendering three months pay in advance in lieu thereof.

(g) On the termination of his service or on his retirement, a Teacher shall render an accouut of all University money or property (such as books, records, furniture or other articles in his charge or possession) and shall return all things which belong to the University.

Non-teachers

7. The non-teaching staff shall be divided into the following categories.

(a) Statutory Officers (excluding the Vice-Chancellor) namely :

i) Registrar

ii) Director of Finance

iii) Controller of Examinations

(iv) Librarian

(v) Bursar

(vi) Resident Auditor

(vii) Chief Accountant

and such Other Officers as may be appointed from time to time.

Employees in N.P.S. 5 to 16

Employees in N.P.S. 1 to 4

8. Officers, except those already confirmed in the service of the University shall, unless exempted by the Syndicate, be appointed on probation for one year, on the expiry of which they will be due for confirmation on the report of the Vice-Chancellor, provided that the period of probation may be extended by the Vice-Chancellor.

9. On confirmation the service will count from the date of appointment.

10. Annual increments shall be earned by satisfactory work and may be withheld or deferred by the Vice-Chancellor.

11. In case of temporary appointment or appointment for a fixed period or on contract basis not exceeding six months, the Vice-Chancellor shall be competent to make the appointment and also lay down the scale of pay and allowances.

12. Subject to the provisions of the University of Karachi Employees (Efficiency and Discipline) Ordinances a confirmed Officer may resign after giving one month's notice in writing or on surrendering one month's pay in lieu thereof.

13. On the termination of his service or on his retirement the Officer shall make over a proper charge to the person nominated for this purpose, of all documents, records or other papers committed to his charge or in his custody and shall also return or account for all moneys or University articles in his possession.

14. Employees in N.P.S. 1 to 16 shall be appointed by the Vice-Chancellor, who shall exercise the same power and authority in in this respect as the Syndicate does in the case of Officers.

REGULATIONS

Semester System

Regulations

1. **Terminology :**

(*i*) *Semester* :

An academic year shall be divided into two semesters. Each semester shall be of eighteen weeks' duration. The break-up shall be as follows :

Pre-semester admission	2 weeks
Actual Teaching and Examination	18 weeks
Inter-semester break	4 weeks
2nd semester	18 weeks
End of session vacations	10 weeks

The exact date of the commencement of each semester shall be notified ahead of time.

(*ii*) *Credit Hours* :

One lecture hour per week is equal to one Credit Hour, one Lab. or Field work of 2-3 hours per week is equal to one Credit Hour. If a course is taught for two theory lectures and one lab. or field work per week, it shall be of three Credit Hours. Independent theory or laboratory courses could also be given comprising a work load of 3 Credit Hours (Cr. Hr.) each. However, the overall lab. courses should not be more than 40% per semester excluding thesis.

(*iii*) *Courses* :

Each department shall offer courses in various subjects with specific numbers. The courses will be numbered as follows.

B.A./B.Sc. (Hons)	1st year :	300 to 399
B.A./B.Sc. (Hons)	2nd year:	400 to 499
B.A./B.Sc. (Hons) & M.A./M.Sc. (Prev) :	3rd year	500 to 599
M.A./M.Sc. (Final) :		600 to 699
M. Phil and Ph.D. :		700 onward,

Each course is given a course number, a short title and number of credit hours. For example

Bio—301. Introductory Biochemistry

3 credit hours (2 Lectures, 1 Practical).

Eco—301. Basic Mathematics.

3 credit hours. (3 Lectures)

The course number, once fixed, shall not be changed, even if the course has been withdrawn or abolished. Odd numbers will be used for 1st semester courses, and even numbers for 2nd semester courses.

(*iv*) *Optional Courses* :

A student may offer courses in other departments as per instructions of the adviser. These courses, related to the mojor field of study, shall be termed as Optional courses.

(*v*) *Compulsory Courses* :

There are certain courses e.g. Humanities/Natural Science/ Urdu (M.T.)/Urdu (N.M.T.)/Sindhi/Bengali, English and Islamic Studies and Pakistan Studies, which have to be offered as essential requirements for the award of B.A./B.Sc. (Hons) degree. These subjects are termed as Compulsory subjects.

(*vi*) *Pre-Requisite Courses* :

For registration in a certain course, a student may be required to take some pre-requisite courses. Such courses will be specified by the department concerned. The department may require the student to obtain the prescribed Grade Point Ratio (GPR) in the first semester for such courses as a condition for promotion to the second semester in that course.

(*vii*) *Allied Subjects* :

Any subject will be considered allied to another if it is so decided by the Faculty or by the Academic Council.

(*viii*) *Optional Subjects* :

The three subjects offered at the time of admission to the Honours First year class shall be known as Optional subjects.

(*ix*) *Major Subject :*

The student will offer one subject as his Major subject on the basis of having passed the Intermediate Examination with at least Second class marks in the aggregate.

(*x*) *Minor Subjects :*

Of the three optional subjects the remaining two shall be termed as Minor subjects.

(Rules (iv) to (x) are not applicable to Pharmacy)

2. Grade :

Grades given to a student in each course shall be of two types :

(a) Numerical grade (NG) :

Assessment of performance on the basis of marks out of 100 fixed for a course of 3 credit hours unit is NG.

(b) Alphabetical grade (AG) :

Equivalent of numerical grades in terms of alphabets shall be termed as alphabetical grade. (Each letter carries a value in terms of numerical points.) (GP) :

(i) : For Arts and Science

NG	AG	GP
85 and above	A (Distinction)	4
70 to 84	A	4
55 to 69	B	3
40 to 54	C	2
33 to 39	D	1
Below 33	F (Fails)	zero

(ii) : For Pharmacy

NG	AG	GP
85 and above	A	4
71 to 84	B	3
61 to 70	C	2
50 to 60	D	1
Below 50	F (Fails)	zero

(*iii*) *Incomplete Grade :*

For incomplete courses no point shall be given.

(*iv*) *Grade point Ratio (GPR) :*

Points obtained in each course shall be multiplied by the number of Credit Hours specified for that course and then an average grade point (AGP) shall be calculated. This shall be termed as GPR. Eor example the result of a 1st year Honours student in a semester may be as follows :—

Department	Cr. Hr.	AG	Grade Points : Cr. Hr. × AGP
Biochemistry	3	A	3 × 4 = 12
Physiology	3	C	3 × 2 = 6
Psychology	3	C	3 × 2 = 6
Total :	9		24

Total Cr. Hr. = 9

Total GP. = 24

GPR = 24 ÷ 9 = 2.66

(*v*) *Cumulative Grade Point Ratio (CGPR) :*
This is obtained by adding all the Grade Points of the courses offered in various semesters and dividing the total by the total number of credit hours prescribed for the semester concerned.

3. Mid-Term Test :

There shall be one Mid-term Test to be held at some time about the middle of the Term.

4. Make-up Test :

There shall be only one test as alternative to Mid-Term Test, to be called the Make-up Test.

5. Terminal Examination :

The examination held at the end of semester after completion of a course shall be known as Terminal Examination.

6. Comprehensive Examination :

After completing the required number of credit hours for a particular degree, and fulfilling the requirement in terms of CGPR, a student shall be given a comprehensive examination covering all the courses studied for the degree. (Not applicable to Pharmacy).

7. Examination Rules :

Rules Relating to Examination and Assignment/Lab. or Field Work :

(i) There shall be one Mid-Term Test of 30 marks each in a course. Only one alternative Make-up Test will be given to those students who have scored 10 or less marks in the Mid-Term Test or failed to appear in the test for genuine reasons.

(ii) In the case of a student who, under the above rule, appears in Mid-Term Test as well as Make-up Test, the marks of first examination will be cancelled.

(iii) (a) In a course where Laboratory work/Field work is not essential, one assignment of 20 marks shall be given.

(b) Courses in which Field work is essential, the Field work report shall be considered as the course assignment carrying 20 marks.

(c) In courses in which Laboratory work is essential, the Laboratory work shall carry 20 marks. If a students fails in the Laboratory work, he shall be declared failed in that course.

(iv) (a) There shall be a Terminal Test of 50 marks in each course at the end of the semester covering the whole course.

(b) Those failing at the Terminal examination in any of the Minor or Major courses shall be required to repeat the whole course/courses as regular students, but will be exempted from attendance requirement in those courses.

(v) (a) In case a student misses the Mid-Term Test as well as the Make-up Test in a course, his result of the course will be compiled without the marks of the Mid-Term/Make-up Test.

(b) In case a student fails to submit his assignment of a course by the prescribed date, his/her result of the course will be compiled without the marks for assignment. (The last date for submitting assignments will be prescribed by the course teacher.)

Summary :

The distribution of 100 marks for each course shall be as follows :-

		Marks	Duration
(a)	Mid-Term Test	30	1½ Hours
(b)	Laboratory work/ Field work/Assignment.	20	
(c)	Terminal Examination	50 (40 marks for theory, 10 marks for practica in Science)	2½ Hours
	Total :	100 Marks	

8. Incomplete Grade :

(i) If a student absents himself from the T rminal Examination (which constitutes head of passing) but fulfils the attendance requirement as prescribed, his grade will be declared incomplete.

(ii) A student getting incomplete grade shall be required to complete it whenever the course is offered on payme t of the prescribed fee, with the permission of the Chairman and the Dean.

(iii) If such a student fails to avail of the next opportunity, he will be declared failed.

9. Special Examination :

If a student is unable to appear in the scheduled Terminal Examination on absolutely exceptional grounds, such as hospitalization, floods or other natural calamities, a special examination may be arranged for him on payment of the prescribed fee on the recommendation of the Chairman and with the approval of the Dean concerned.

(Also see clause—19 (iv)

10. Rules Relating to Comprehensive Examination

The Viva Voce Committee for Comprehensive Examination will consist of

(i) All course Supervisors: (For Honours, only of Major subject).

(ii) One external examiner from outside the department.

(iii) Chairman of the department, who will preside over the Committee.

11. (a) Thesis and Viva Voce Examination Committees (for Arts and Science) :

i) The Thesis Examination Committee will consist of at least three examiners, one of whom will be from outside the Department. The composition of the Committee will be determined by the Board of Studies of the concerned Department with the approval of the Dean concerned.

ii) The Viva Voce Examination Committee for Fieldwork/Laboratory Work, (where necessary,) will be determined by the Board of Studies of the concerned Department with the approval of the Dean concerned.

11. (b) Thesis and Viva Voce Examination for Pharmacy :

i) The Departmental Board of Studies shall appoint three examlners to examine the thesis of the candidate. One of these examiners shall be the Director of Research, the other two shall be external examiners.

ii) If two of the three examiners give an adverse opinion about the thesis, it shall be rejected. If, however, two of them recommend the thesis for the award of the degree and only one disagrees, a fourth examiner shall be appointed by the Board of Studies, and the opinion of the fourth examiner shall be final.

iii) The Board of Studies on receipt of the examiners' reports shall arrange for Viva Voce examination to be conducted by at least two examiners, one of whom shall be his major advisor.

iv) After receiving the reports of examiners and the report of Viva Voce examination, the Board of Studies shall make recommendation to the Academic Council which shall finally decide about the award of the degree.

2. (a) Promotion Rules :

(For Arts & Science)

i) Minimum scholastic requirement for promotion in B.A./B.Sc. Honours Classes :

From	I	Semester to	II	Semester	GPR not required.	
From	II	,,	,,	III	,,	1.5 CGPR
From	III	,,	,,	IV	,,	1.8 CGPR
From	IV	,,	,,	V	,,	2.0 CGPR
From	V	,,	,,	VI	,,	2.2 CGPR

ii) Minimum scholastic requirement for promotion in M.A./M.Sc. classes.

From	I	Semester to	II	Semester	GPR not required.	
From	II	,,	,,	III	,,	2.0 CGPR
From	III	,,	,,	IV	,,	2.2 CGPR

iii) B.A./B.S. Honours students will not be allowed admission to M.A./M,Sc. Final unless they have fulfilled all requirements for the Honours degree.

12. (b) Promotion Rules for B. Pharm. Degree

i) Minimum scholastic requirement for promotion in B. Pharm. classes :

From I	Semester	to	II Semester	GPR not required.
From II	,,	,,	III ,,	2.0 CGPR
From III	,,	,,	IV ,,	CGPR not required.
From IV	,,	,,	V ,,	2.5 CGPR
From V	,,	,,	VI ,,	CGPR not required.

13. (a) Requirements for Award of Degree :

(For Arts and Science)

The following will be the requirements for the award of the M.A./M.Sc. and B.A./B.Sc. Honours degrees :

i) CGPR = 2.5

ii) At least "D" Grade in each prescribed course and

iii) Clearance of the Comprehensive Examination.

13. (b) Requirements for Award of Degree :

(For B. Pharm and M. Pharm.)

The following will be the requirements for the award of the B Pharm. degree :

i) CGPR = 3.0

ii) At least "D" Grade in each prescribed course.

For M. Pharm Degree, the requirement is as under :

i) CGPR = 3.0 or above, and at least 75% attendance in each course.

ii) A thesis based on original research conducted in the candidate's major field of study shall be submitted in partial fulfilment of the requirements for the degree of Master of Pharmacy.

14. Rules for Repeating the Courses :

i) A student will be allowed to repeat courses in which the grade is "D" or lower. However, a student who does not attain 2.5 CGPR in case of Arts and Science and 3.0 CGPR in case of Pharmacy may also be allowed to repeat courses in which the grade obtained is C.

In case of such repetition, the previous grades in the courses concerned shall stand cancelled.

ii) Students who have failed in any required course/courses in one semester but have been promoted to the next semester due to attainment of prerequisite point average ratio will have to repeat that course whenever offered.

iii) Those failing in any of the compulsory courses of B.A./B.Sc. (Hons) may clear it in the next semester without being required to attend regular classes for the course.

iv) Permission for repeating an examination will be given by the Dean as per recommendation of the Chairman.

15. Failures :

(i) A student who fails in the terminal examination/laboratory test will be declared failed. He will be allowed to repeat the whole theory course or Lab. course in which he has failed.

(ii) Such a student shall be given only two additional chances to fulfil the requirements.

16. General Rules and Regulations :

(i) Each student shall be assigned student enrolment number and shall carry it throughout his stay in the University.

(ii) One Mid-term Test, one Field work report/Laboratory examination/Assignment and the Terminal test are the required items of evaluation for every student in each course.

(iii) Compulsory subjects will not be reckoned for purposes of promotion from one semester to the other in B.A./B.Sc. (Honours).

(iv) The total load shall not exceed 18 Credit Hours per semester in Arts and Science and 26 Credit Hours in Pharmacy, for the purpose of examination as well.

(v) A maximum of two courses for M.A./M.Sc. degree may be taken in an allied department. The choice of the courses will be made at the advice of the Chairman concerned under intimation to the Dean.

(vi) At least 75% attendance is necessary in each course for a student to be eligible to appear at the Termi-Examination in the relevant course.

(vii) (a) The test and the assignment scripts may be shown to the student after evaluation within three days of the declaration/posting of results. The scripts shall be kept by the Course-Instructor concerned for one semester.

(b) Student once failed or repeating a course shall not be given position in the final examination.

7. Unfair Means :

Cases of unfair means will be forwarded to the Committee appointed for this purpose and the matter will be dealt with according to the relevant rules and regulations of the University.

18. Admission on Transfer Basis :

Candidates coming from another University may be admitted on the recommendations of the Chairman of the Department and the Equivalences Committee. He will, however. carry with him the grades earned at the previous institution.

19. Fees :

(i) No student will be allowed to attend classes or appear in a test unless he produces receipt for the payment of the prescribed fees.

(ii) Student repeating a course will also have to enrol for the course to be repeated in full or in part at the beginning of the Semester alongwith the other required courses. Separate tuition fee for the full Semester and examination fee shall have to be paid for the courses being repeated in addition to the tuition and examination fees for the regular courses.

(iii) A fee (as prescribed from time to time) will be charged for the issuance of a transcript in each semester.

(iv) In case a student is unable to appear at the Terminal examination on absolutely exceptional grounds such as, hospitalization, floods or other natural calamities, he may appear at the Terminal examination if and when it is held again in the normal course on payment of Rs. 50/-per course. In case a student is permitted in the Special Terminal Examination on any of the grounds mentioned in the Semester Rules, he may do so within a month from the commencement of the last Terminal examination on payment of Rs 100/- per course. Date of the examination will be notified by the Dean concerned in consultation with the Chairman.

N.B. Rule No : iv is subject to GPR/CGPR requirement prescribed under promotion rules.

20. Eligibility of Honours 2nd year passed candidates for the Pass Degree :

An Honours student who after acquisition of 18 eredits of the Principal subject, 24 credits of the Subsidiary subjects and 10 credits of the Compulsory subjects with a minimum of 2.0 grade point average, discontinues his studies or fails at the Final degree Examination, will be eligible for the Pass Degree.

21. Transfer from one Department to another :

(a) Students may be allowed change of minor subject at Honours First year class if the Chairmen concerned have no objection.

(b) Students may be allowed change of major subject at Honours First year/M.A./M.Sc. (Previous) class if their names appear in the admission list of more than one department/or their percentage is equal to that of students already admitted in the department and the Chairmen have no objection.

(c) Students of Honours II year class may change their minor subject on payment of Rs. 20/-if they have failed in any minor subject, provided the Chairmen concerned have no objection.

(d) Students of Honours IInd year class may be allowed to change their major subject if they obtain at least A Grade in both the Semesters in any of their minor subjects and the Chairmen have no objection.

22. Dispute about Evaluation :

If a case of dispute about evaluation of tests/assignment, practicals etc. is reported from a department, it would be resolved by a Committee consisting of the teacher concerned and three seniormost teachers. The Chairman of the Department will preside over the Committee. The Committee will send its recommendation for reconsideration of the Dean of the Faculty concerned. The Dean's decision on the case will be considered final.

23. Interpretation of Rules :

In case a question of interpretation of any of these rules arises, the Chairman will write to the Dean giving his own view and the matter will be referred to the Deans' Committee. However, the affected party will have the option of appealing to the Vice-Chancellor who may either decide the matter at his discretion or if he deems it necessary, may place the matter before the Academic Council.

Medium of Instruction and Examination

Regulation

The medium of instruction and examination shall be English or Urdu. Candidates for B.A./B.Sc. (Pass) Examination may be permitted to write their scripts in Sindhi as well. In case an affiliated College is equipped for and prepared to provide instruction through Sindhi for B.A /B.Sc. (Pass) examination permission to do so may be granted. Candidates for the B.Ed. and M.A. examinations may be permitted to write their scripts in Sindhi as well.

Recognition of Teachers not in direct employment of the Uuiversity :

Regulations

(1) No person shall be eligible for recognition as a University Teacher unless he fulfils the following conditions, namely :—

(a) He has obtained at least a Master's Degree in the First or Second class from a Pakistani or Indian University incorporated by Law. Persons who claim to have obtained Degrees of equal status from other Universities may be considered on their merit by the Selection Board.

(b) He has taught Degree classess for at least five years : Provided that the Syndicate may, on the recommendation of the Selection Board, reduce the period to a minimum of two years in the case of perons possessing higher academic qualifications.

(2) An application on the form prescribed for the purpose shall be made to the Registrar at least 40 days in advance of the session from which recognition is sought and shall be submitted through the Head of the Institution (where the applicant is employed), who will forward the application with such remarks as he wishes to make, provided that the Vice-Chancellor may entertain an application under emergent conditions or special circumstances by waiving the time limit.

(3) The Selection Board will be the same as laid down in Section 6 of the First Statutes of the University of Karachi Act, 1972.

(4) (a) The Syndicate shall pass orders on the question of recognition and also on conditions under which recognition may be granted.

(b) The Vice-Chancellor may dispense with the above procedure and recognise a Lecturer, Assistant Professor, or Post-Graduate Teacher, subject to subsequent approval by the Syndicate : Provided that such recognition shall not be granted for a period exceeding one year.

(5) The Syndicate may, on a reference from the Vice-Chancellor, withdraw recognition granted under thse Regulations.

Recognition of Honorary Professors of Sind Medical College as Teachers

Regulation

Honorary Professors of Sind Medical College who were teaching Clinical subjects and performing full-time duties shall be deemed as teachers under Section 2 (t), so as to enable them to be members of the Faculty of Medicine.

Departments of Teaching

Regulations

Subject to the provisions of Section 3 of the First Statutes of the University of Karachi Act, 1972, the following Regulations are made :-

(1) Each subject assigned to a Faculty shall ordinarily be taught through a Department of Teaching, provided that the Academic Council may, on the recommendation of the Faculty concerned, direct that more than one subject shall be taught through one and the same Department and shall specify such subjects.

(2) The Head of the Department shall be responsible for the organisation of teaching and research in the subject or subjects assigned to his Department. He shall control the staff of the Department and shall assign to them teaching and other academic work subject to the maximum and minimum number of working hours fixed for the Teachers of various categories. He shall draw up the programme of the term work and the time-table of lectures, tutorials, practical work, demonstration work and field work in his subject or subjects and submit them to the Dean of the Faculty for approval. The Dean may require Heads of Departments of several subjects to draw up a time-table jointly. The Head of the Department shall do such other work as is assigned to the Department by the Academic Council, the Faculty or any authority of the University or as is in the interest of research, advancement of studies, dissemination of knowledge nd the training of students. The Head of Department shall, in addition to his duties of teaching and research, be responsible for the guidance of researches and for the organisation of teaching and research.

(3) The Head of the Department shall preside at all meetings of the Board of Studies in the subject, and shall select a member on the staff of the Department to work as the Secretary of the Board.

(4) The Head of the Department shall watch the progress of the students and report to the Vice-Chancellor through the Dean at the end of the first term, if a student or students are not likely to profit by their studies. The names of such students may be removed from the rolls of the Department.

(5) The Head of the Department shall also exercise full disciplinary control over the students attending the various classes

of the Department, and shall keep a written record of the daily attendance of individual students at lectures, tutorials, practicals, demonstration and field work.

(6) All cases of damage or loss by students of books, scientific material, furniture or other goods of the Department shall be reported to the Director of Finance by the Head of the Department and suitable and immediate action shall be initiated by him to make good the loss, failing which the name of the student concerned may be removed from the rolls and his case may be reported to the Vice-Chancellor for further action.

Functions of Deans of Faculties

Regulations

Subject to the provisions of Section 2 of the First Statutes of the University of Karachi Act, 1972 the following shall be the functions of the Dean of a Faculty :—

(a) He shall be responsible for the due observance of the Statutes and Regulations in his Faculty.

(b) The Dean of each Faculty shall be the Executive officer of the Faculty and shall preside at its meetings.

(c) He shall issue the lecture list of the University in Departments comprised in the Faculty and shall be responsible for conduct of teaching therein

(d) He shall have the right to be present and to speak at any meeting of any committee of the Faculty, but not to vote unless he is a member of the committee.

(e) He shall keep a record of the attendance of all students admitted to the various classes in the Facutly.

(f) He shall see that all the members of the teaching aud non-teaching staff under the Faculty attend to their duties in due time and for the full duration.

(g) All matters relating to confirmation, promotion or demotion of staff in the Faculty shall be submitted either by or through him.

(h) All applications for leave, other than emergency leave, shall be submitted through him.

(i) The annual confidential reports about the work of the members of the staff (teaching or non-teaching) shall be submitted by the Heads of the Departments concerned through the Dean.

(j) He shall convene meetings of the Faculty, preside at them and maintain a record of the proceedings and take action on their decisions.

(k) He shall see that action is taken on all resolutions of the Academic Council and the Syndicate relating to his Faculty, which are conveyed to him by the Registrar from time to time.

(l) All proposals of Heads of Departments relating to budget shall be submitted through him.

Conduct and Maintenance of Discipline of Students

Regulations

(Vide Section 29 (1) (g) of the University of Karachi Act, 1972) (Approved by the Syndicte in its meeting of 29-1-84)

Subject to the provisions of Statute 11 of the First Satutes of the University of Karachi Act, 1972 the following Regulations are made :—

1) The Discipline Committee shall meet as and when necessary to consider reports on matters relating to discipline of students and shall be the final authority to determine whether an act of indiscipline has been proved or not. It shall then advise the Vice-Chancellor as to the action to be taken in conformity with the Regulations that follow.

2) Discipline among the students of the University and those of Colleges shall be enforced and maintained by the Vice-Chancellor.

3) The Vice-Chancellor shall supervise and control discipline through the following officers :—

(a) In University Teaching Departments, through the Chairmen of Teaching Departments concerned.

(b) In Halls of Hostels maintained by the University, through the Provosts.

(c) In the Institutes, through the Directors of the Institutes concerned.

(d) In Colleges, through the Principals of the Colleges concerned.

(e) In public places and on occasions of public gatherings within and outside the University Campus, through the Students Adviser of the University.

(f) In connection with inter-Collegiate, inter-Departmental and inter-University relations of students, through a combination of officers mentioned under sub-clause (a), (b), (c), (d) and (e)

4) The Students Adviser shall be appointed by the Vice-Chancellor on such terms and conditions as the Syndicate may, from time to time, determine.

5) Assistant Students Advisers :—One or more Assistant Students Advisers according to needs, may be appointed by the Vice-Chancellor on the recommendation of the Students Adviser on such terms and conditions as the Syndicate may determine.

6) The following. among others, shall constitute acts of indiscipline, for which action may be taken against the student or students concerned, by the officers mentioned under clause (3)

(a) Breach of any rule of public morals, such as :

(i) use of indecent or filthy language;

(ii) use of immodest dress;

(iii) use of undesirable remarks or gestures ;

(iv) disorderly behaviour, such as shouting, abusing, quarrelling, fighting and insolence.

(v) carrying, using or threatening to use firearms and deadly weapons.

(b) Defiance of authority.

(c) False personation or giving false information or wilful suppression of information, cheating or deceiving.

(d) Visiting places declared "out of bounds" for students.

(e) Visiting without a pass, places which are not to be visited without a pass.

(f) Inciting or stagiag a walkout, a strike or an un-authorised procession.

(g) Shouting of slogans derogatory to the prestige of the University or the reputation of its officers or teachers.

(h) Being found under the effect of an intoxicant.

(i) Immorality.

(j) Action defamatory of and deorgatory to Islam and Pakistan.

(k) Abetting use of unfair means at an examination.

(l) Indulging in activities prejudicial and detrimental to good order on the Campus.

(m) Unauthorised use of or damaging University's movable or immovable property.

(n) All such other activities which the Vice-Chancellor may construe as breach of discipline.

7) Punishment or penalty for any of the offences mantioned under the preceding clause shall be according to gravity of the case and may be any one or more of the following :—

(i) a record in the Black Book maintained by the Students Adviser.

(ii) fine which may amount to Rs. 500/-.

(iii) expulsion from the Class, Hall or Hostel for a specified period.

(iv) detention from Examination.

(v) cancellation of Examination results or withdrawal of a Certificate granted, and

(vi) expulsion or rustication from the University for a specified period or for good.

8) The authority to impose punishment or penalty shall be exercised by the officers to the extent given below :—

(a) The Vice-Chancellor may :—

(i) fine a student upto Rs. 500/- for each single offence and deprive him of privileges and positions open to students.

(ii) detain a student from a University Examination;

(iii) cancel the admission of a student or refuse to admit a student without giving any reason;

(iv) direct a Principal to cancel the admission of a student or direct the Principal not to admit a student; and

(v) debar, expel or rusticate a student for a specified period or for good.

(b) The Students Adviser may :—

(i) fine a student upto Rs. 250/- for each single offence;

(ii) expel a student from the University Campus for the maximum period of 15 days.

(iii) withhold good character certificate to a student; and

(iv) make an adverse report to the Vice-Chancellor regarding a candidate for admission.

The Students Adviser shall maintain a character-roll of all students of the University.

(c) The Dean of a faculty or the Principal of a college may :—

(i) fine a student upto Rs. 250/- for each single offence; and

(ii) expel a student from the Faculty/College for 15 days.

(d) The Chairman of a Department or the Director of an Institute may :—

(i) fine a student upto Rs. 100/- for each single offence;

(ii) expel a student from the Department/Institute for a week.

(e) The Provost may :—

(i) fine a student upto Rs. 250/- for each single offence; and

(ii) expel a student from a Hall or Hostel for a month.

9) The Students Adviser shall, from time to time, prepare a list of places which, in his opinion, should be "out of bounds" for students and shall place it before the Vice-Chancellor for approval. Immediately on approval, the Students Adviser shall notify it to all officers mentioned in clause (3). The Students Adviser shall likewise prepare a list of places which may not be visited without a pass during certain hours, and after approval by the Vice-Chancellor, notify it to all officers mentioned in clause (3).

10) Subject to the Statutes and Regulations of the University the Chairmen of Teaching Departments and Directors of Institutes shall be responsible for the maintenance of discipline among the students of their Departments/Institutes.

11) Subject to the Statutes and Regulations of the University, the Principels of affiliated Colleges shall be responsible for the maintenance of discipline among the students of their respective Colleges.

12) Certificate/Degree/Diploma and other documents of a student involved in a case of breach of discipline may be withheld till the final disposal of the case.

13) In any case not covered by the foregoing Regulations the Syndicate on the report of the Discipline Committee shall take such disciplinary action against the student or students concerned as the circumstances of the case may demand.

Conditions of Residence of students of the University

Regulations

(Vide Section 29(1)(h) of the University of Karachi Act, 1972.)

(1) Every student of the University shall reside—

(a) in a Hall maintained by the University; or

(b) in the city of Karachi, with a guardian, approved by the University; or

(c) in a lodging or boarding house, approved for this purpose by the University.

(2) A Provost shall be appointed by the Vice-Chancellor from among the Professors or Readers of the University on such terms and conditions as the Syndicate may, from time to time, determine. He shall be responsible directly to the Vice-Chancellor.

(3) The Provost shall be responsible for the residence, health and extra-curricular activities of students belonging to his Hall. He shall also look after the extra-curricular activities of students assigned to him and residing with approved guardians or in other approved lodging or boarding houses.

(4) The Provost shall be the custodian of all property within the Hall, including furniture, crockery, kitchen utensils and office establishment. He shall be the disbursing officer for all payments made out of the Hall Funds.

(5) The Halls of Residence of the University shall have a separate fund which shall include :

(a) Admission fee.

(b) Monthly room rent and water charges.

(c) Mess fees realized from the students.

(d) Service charges realized from the students.

(e) Such other items of income as may be sanctioned by the Syndicate from time to time.

(6) The Provost shall be responsible for maintaining all records pertaining to the Hall. He shall also maintain accounts of income and expenditure in a manner prescribed by the Audit Department of the University. All staff, administrative or of establisement, working in the Hall, shall work under his supervision and direction.

(7) The Provost shall maintain discipline in the Hall with the assistance of the Wardens appointed for the purpose. He shall have such powers to enforce discipline as have been provided or by the Regulations for the maintenance of discipline.

(8) One or more Wardens may be appointed in each Hostel or block of a Hall maintained by the University. The Wardens will be appointed by the Vice-Chancellor on the recommendation of the Provost, on such terms and conditions as the Syndicate may, from time to time, determine. The Wardens will be directly responsible to the Provost and shall perform such duties in their respective hostels or in the general administration of the Hall as may be assigned to them by the Provost.

(9) The conditions and procedure for admission to the hostels, together with the scale of charges to be recovered from the students shall be determined by Regulations from time to time.

(10) Rules for students admitted to the Hall shall be framed the Academic Council. The Wardens shall enforce these rules and regulations under the general supervision of the Provost.

University Fees

Regulations

Admission & Tuition Fees

1. Tuition fee shall be charged for 10 months in the year.

2. Students required to keep one term only shall pay tuition fee for 5 months.

3. Admission and Tuition fees and other charges shall be paid semester-wise according to schedule on dates announced by the authorities from time to time.

4. Names of students failing to pay fees in time shall be removed from roles and shall be re-entered on payment of re-admission fee together with the arrears within the term. After expiry of the term no re-admission will be allowed.

5. The following procedure shall be followed for re-admission of students.

Re-admission of students may be allowed by the Vice-Chancellor on the recommendation of the Head of the Department concerned. The Heads of Departments, while recommend-

ing re-admission shall give the following information :-

1. Percentage of attendance
2. Progress of work in the class
3. General behaviour

The Heads of Departments shall not re-enter the names of the students in the class register without authorisation from the Registrar.

6. Schedule of fees payable on admission to University classes is as under :

Fee Chart for Faculty of Arts/Commerce & Islamic Studies
1st Semester

Head of account.	B.A (Hons) Including Maths.		M.A./M. Com. & P G.D. Including Maths	
	IST Yr.	(2ND & 3RD) Yr.	Prev.	Final
Admission fee	15/-	15/-	18/-	18/-
Tuition fee (5 Months)	60/-	60/-	75/-	75/-
Union fee (5 months)	15/-	15/-	15/-	15/-
Caution Money	25/-	...	25/-	...
Gazette fee	3/-	3/-	3/-	3/-
Prospectus Charges	10/-	10/-	10/-	10/-
Medical Charges	3/-	3/-	3/-	3/-
Semester Rules	2/-	2/-	2/-	2/-
Identity Card	5/-	5/-	5/-	5/-
Semester Examination fee	30/-	30/-	40/-	40/-
Enrolment fee (If not already enrolled)	15/-	15/-	15/-	15/-
Grand Total	183/-	158/-	211/-	186/-

Diploma (Excluding/P.G.D.) and Certificate Courses

	University Regular Students	Other Students
Admission Fee	5/-	5/-
Tuition Fee (5 Months)	12/50-	25/-
Gazatte Fee	...	3/-
Prospectus Charges	...	10/-
Medical Charges	...	3/-
Identity Card	5/-	5/-
Semester Rules	...	2/-
Semester Examination Fee	40/-	40/-
Enrolment Fee	15/-	15/-
Grand Total :	77/50	108/-

Fees Chart for Faculty of Arts/Commerce & Islamic Studies
2nd Semester

Head of Account	B.A. (Hons) Including Maths.			M.A./M. Com. & P.G.D. Including Maths.	
	IST Yr.	2ND Yr.	3RD Yr.	Prev.	Final
Tuition Fee (5 Months)	60/-	60/-	60/-	75/-	75/-
Union Fee (5 Months)	15/-	15/-	15/-	15/-	15/-
Semester Examination fee	30/-	30/-	30/-	40/-	40/-
Marks Certificate free	15/-	15/-	15/-	15/-	15/-
Grand Total :	125/-	125/-	125/-	150/-	150/-

Diploma (Excluding P.G.D.) and Certificate Courses

	University Regular Students	Other students
Tuition Fee (5 Months)	12/50	25/-
Semester Examination Fee	40/-	40/-
Marks Certificate Fee	15/-	15/-
Grand Total :	72/50	85/-

Fee Chart for Faculty of Science 1st Semester

Head of Account	B Sc. (Hons) Including Geography and Psychology			M.Sc./P.G.D. Including Geography	
	1ST Yr.	2ND Yr.	3RD Yr.	Prev.	Final
Admission Fee	18/-	18/-	18/-	23/-	23/-
Tuition Fee (5 Months)	75/-	75/-	75/-	100/-	100/-
Union Fee (5 Months)	15/-	15/-	15/-	15/-	15/-
Caution Money	35/-	...	...	35/-	...
Gazette Fee	3/-	3/-	3/-	3/-	3/-
Prospectus Charges	10/-	10/-	10/-	10/-	10/-
Medical Charges	3/-	3/-	3/-	3/-	3/-
Identity Card	5/-	5/-	5/-	5/-	5/-
Semester Rules	2/-	2/-	2/-	2/-	2/-
Semester Examination fee	30/-	30/-	40/-	40/-	40/-
Enrolment Fee (If not already enrolled)	15/-	15/-	15/-	15/-	15/-
Grand Total :	211/-	176/-	186/-	251/-	216/-

Psychology Department

Psychology Total Fee	196/-	161/-
Examination Semester Fee	40/-	40/-
Enrolment Fee (If not already enrolled)	15/-	15/-
Grand Total :	251/-	216/-

Fee Chart for Faculty of Science 2nd Semester

Head of Account	B.Sc. (Hons) Including Geography and Psychology			M.Sc./P.G.D. Including Geography	
	1ST Yr.	2ND Yr.	3RD Yr.	Prev.	Final
Tuition Fee (5 Months)	75/-	75/-	75/-	100/-	100/-
Union Fee (5Months)	15/-	15/-	15/-	15/-	15/-
Semester Examination Fee	30/-	30/-	40/-	40/-	40/-
Marks Certificate Fee	20/-	20/-	20/-	20/-	20/-
Grand Total :	140/-	140/-	150/-	175/-	175/-

Psychology Department

Psychology Total Fee	115/-	115/-
Examination Semester Fee	40/-	40/-
Marks Certificate Fee	20/-	20/-
Total :	175/-	175/-

Note:—If a student takes up M.A. in Geography or Psychology he shall be charged the M.Sc. fee.

Fee Chart for Faculty of Pharmacy 1st Semester

Head of Account	B. Pharmacy 1ST Yr.	2ND Yr.	3RD Yr.	4TH Yr.	M. Pharmacy Prev.	Final
Admission Fee	18/-	18/-	18/-	18/-	23/-	23/-
Tuition Fee (5 Months)	75/-	75/-	75/-	75/-	100/-	100/-
Union Fee (5 Months)	15/-	15/-	15/-	15/-	15/-	15/-
Caution Money	35/-	...	...	...	35/-	
Gazette Fee	3/-	3/-	3/-	3/-	3/-	3/-
Prospectus Charges	10/-	10/-	10/-	10/-	10/-	10/-
Medical Charges	3/-	3/-	3/-	3/-	3/-	3/-
Identity Card	5/-	5.-	5/-	5/-	5/-	5/-
Semester Rules	2/-	2/-	2/-	2/-	2/-	2/-
Semester Examination Fee	30/-	30/-	40/-	40/-	40/-	40/-
Catalogue Fee (Catalogue)	10/-	10/-	10/-	10/-	10/-	10/-
Enrolment Fee (If not already enrolled)	15/-	15/-	15/-	15/-	15/-	15/-
Grand Total :	221/-	186/-	196/-	196/-	261/-	226/-

Fee Chart for Faculty of Pharmacy 2nd Semester

Head of Account	B. Pharmacy 1ST Yr.	2ND Yr.	3RD Yr.	4TH Yr.	M. Pharmacy Prev.	final
Tuition Fee (5 Months)	75/-	75/-	75/-	75/-	100/-	100/-
Union Fee (5 Months)	15/-	15/-	15/-	15/-	15/-	15/-
Semester Examination Fee	30/-	30/-	40/-	40/-	40/-	40/-
Catalogue Fee	10/-	10/-	10/-	10/-	10/-	10/-
Marks Certificate Fee	20/-	20/-	20/-	20/-	20/-	20/-
Grand Total :	150/-	150/-	160/-	160/-	185/-	185/-

(a) M.A. including Diploma in Library Science :

Admission fee	...	...	Rs. 15/-	
Tuition fee	...	...	Rs. 15/-	p.m.
Societies & Sports fee		...	Rs. 2/50	p.m.
Caution money	...	...	Rs. 25/-	
University Gazette fee		...	Rs. 3/-	p.a.
Prospectus ...	...	...	Rs. 10/-	
Identity Card	...	...	Rs. 5/-	
Medical Check up fee		...	Rs. 3/-	p.a.
Gown charges (in a lump)		...	Rs. 15/-	

(b) Certificate Classes in Languages :

Admission fee ...	Rs. 10/- for outsiders and Rs. 5/- for the University or College students.
Tuition fee ...	Rs. 5/- p. m. for outsiders and Rs. 2.50 p. m. for University or College students.
University Gazette fee ...	Rs. 3/- p.a.
Prospectus ...	Rs. 10/-
Indentity Card ...	Rs. 5/-

(c) Ph. D.

Admission fee ...	Rs. 25/-
Tuition fee ...	Rs. 25/- p.m.
University Gazette fee ...	Rs. 10/- p.a.
Prospectus ...	Rs. 10/-
Identity Card ...	Rs. 5/-

(d) M. Phil.

Admission fee ...	Rs. 15/-
Tuition fee ...	Rs. 15/- p.m.
University Gazette fee ...	Rs. 3/- p.a.
Prospectus ...	Rs. 10/-
Identity Card ...	Rs. 5/-

Approved Rates of Examination Fees, Degrees and Certificate Etc.

S. No.	Name of Examinations	Requisite fee (without) Late fee
1.	B.A., B. Sc. (Pass), B.Sc. (Home Economics) and B.Com. Parts I & II.	Rs. 60.00
2.	M.Sc. Previous and Final (Mathematics)	Rs. 110.00
3.	M. Sc. Previous and Final (other than Maths.)	Rs. 135.00
4.	M. Sc. Previous and Final Home Economics	Rs. 98.00
5.	B. Ed. and B.P. Ed. Part I & II	Rs. 95.00
6.	LL.B. Ist. and IInd year.	Rs. 95.00
7.	Ist. Prof. M.B.B.S. Examination.	Rs. 85.00
8.	IInd. Prof. M.B.B.S. Examination.	Rs. 85.00
9.	IIIrd. Prof. M.B.B.S. Examination.	Rs. 85.00
10.	Final Prof. M.B.B.S. Examination.	Rs. 90.00
11.	B.Sc. Physiotherapy and Occupational Therapy and B.Sc. Medical Technology	Rs. 85.00
12.	D.L.O, D.C.H. and D T.C.D.	Rs. 135.00

FOR EXTERNAL CANDIDATES

1.	B.A. & B. Com. 1st. and 2nd Year and B.O.L.	Rs. 80.00
2.	B.A., B. Sc. & B. Com. 1st. and 2nd Year (for improvement of Division).	Rs. 80.00
3.	M.A. Previous and Final	Rs. 110.00

PROVISIONAL/MARKS CERTIFICATES AND DEGREE FEES ETC.

		Ordinary	Urgent
1.	Marks Certificates (Regular and External)	Rs. 15.00	Rs. 30.00
2.	Marks Certificates (Combined)	Rs. 30.00	Rs. 50.00
3.	Marks Certificates (Semester)	Rs. 20.00	Rs. 40.00
4.	Provisional Certificates	Rs. 15.00	Rs. 20.00
5.	Special Certificates	Rs. 15.00	Rs. 30.00
6.	Degree (Regular and Semester)	Rs. 50.00	Rs. 100.00
7.	Degree (External)	Rs. 60.00	Rs. 110.00

MISCELLANEOUS FEES

1.	Fee for verification of correctness of result (Retotalling of marks) ...	Rs, 20/- per subject
2.	Migration fee	Rs. 30/-
3.	Enrolement fee	Rs. 30/-
4.	Fee for Duplicate Enrolment Card ...	Rs. 15/-
5.	Fee for Duplicate Identity Card ...	Rs. 5/-
6.	Fee for Duplicate Migration Certificate	Rs. 30/-
7.	Equivalance fee	Rs. 100/-

Note : Caution money will be refunded to students on submission of prescribed application from duly filled in and supported with necessary Clearance Certificates within one year after the declaration of result, or six months after a student leaves the University of his own accord. After the expiry of the said period no application will be entertained and Caution money shall be treated as forfeited.

Admission and Registration of Students

Regulations

1. Admission to the University classes/Colleges is open to both men and women. Candidates seeking admission should apply to the Head of the Department/Principal of the College concerned on the prescribed form alongwith a certified copy of the diploma or certificate of the last examination passed and other relevant documents notified for the purpose.

2. Only such students will be admitted to the Honours Course as have passed the Intermediate Examination in at least 2nd Division.

3. (i) Candidates appearing at the Supplementary Intermediate Examination of a year in not more than two subjects shall be eligible for provisional admission to Part-I class of B.A./B.Sc. B.Com. & B.Sc. (Home Economics) (according to eligibility) in the following academic year in case their results of the Supplementary Intermediate Examination were not available till the last date for admission to the 1st year degree classes. In case of failure at the Supplementary Intermediate Examination, their provisional admission to Part-I of the Degree Course shall be cancelled.

(ii) Candidates whose successful results of the Intermediate Supplementary/Autumn Examination were available prior to the last date for admission to the 1st year Degree Class in Karachi, will be eligible for admission to the 1st year Degree class, irrespective of the number of subjects in which they had appeared at the Supplementary Intermediate Examination.

4. Students failing even in one subject at the Annual Intermediate/Degree Examination will not be admitted to the Honours/Master's Degree Course as regular students.

5. A candidate passing the B.A./B.Sc. (Pass) Part I Examination with at least 50 marks in a subject may be admitted to the Honours course in the third Semester. He will be eligible for exemption from passing the Honours Course given in the first two Semesters.

6. Admission shall be liable to be cancelled by the University if a student admitted is not in possession of necessary certificates or documents, or is found to have made an incorrect statement or if his admission is found to be irregular.

7. Students who are in whole-time employment somewhere and have passed the M.A. (Prev.) or B.A. (Pass) 1st year examination earlier as regular students of a University Department or of an affiliated college, can take the subsequent examination, *i.e.* the M.A. (Final) or B.A. (Pass) 2nd year examination as external candidates. They cannot be allowed admission in any University Department or affiliated college if they continue to be in whole-time employment. The may join as regular students only if they give up their whole-time employment or secure leave for the period of their studies.

8. Those who have passed the M.A. (Prev.) or B.A. (Pass)./ B.Com. Part I Examination as external candidates cannot be enrolled as regular students for the M.A. (Final) or B.A. (Pass)/ B Com. Part II Examination.

9. Those who have passed the M.A. (Prev.) or B.A. (Pass)/ B.Com. Part I Examination as regular students are allowed to take the subsequent examination as external candidates.

10. No person who has passed an examination from a University or Board other than the University of Karachi shall be admitted to any class unless he obtains a "certificate of eligibility" from the Registrar of the University.

11. The following certificates shall be submitted in original at the time of admission :

(i) Certificate of the Registrar of the University or of the Secretary of the Board concerned in proof of the candidate having passed the last University or Board Examination.

(ii) Migration certificate of the University or the Board concerned (in case of Pakistani University/Board only).

(iii) A certificate of good conduct signed by the Principal of the College where the candidate last studied, provided that the Vice-Chancellor may dispense with the certificate of good conduct in special cases.

The admission of persons admitted provisionally without such certificates shall be cancelled on the expiry of three weeks. Provided that the Vice-Chancellor may extend the the period of submission of such certificates for such period as he may deem proper.

12. All admissions in colleges shall stop on the expiry of last date fixed by the University, provided that the Vice-Chancellor may, at his discretion, allow admission with late fee after the last date. All admissions except those "by transfer" from outside colleges shall be finally closed on the expiry of the last date. Sanction of late admission does not absolve a student from the application of the rule relating to percentage of attendance at lectures.

Transfer from other Universities

13. (i) Only such students shall be admitted by transfer as bring regular attendance certificates showing the number of lectures in each subject delivered at the Universities left by them and the number of lectures in each subject attended by them in the session of admission. Admission on transfer will be subject to concurrence of the Chairman of the Deptt./Principal of the College concerned.

If on scrutiny of the attendance certificate it is found that the percentage of attendance is below 60, or the period of attendance is less in duration than the period required here, admission will be cancelled.

(ii) No person will be admitted even as a transfer case if he applied for admission after the expiry of three months from the commencement of the session, provided that the Vice-Chancellor may, in special cases, relax the time-limit.

Bar to Admission

14. Students failing even in one subject at the Annual Intermediate or Degree Exam. will not be admitted to the Honours/ Master's Degree course as regular students.

15. Persons who are in employment anywhere on a whole-time basis shall not be enrolled in a University teaching department or an affiliated college. Provided that this shall not, for the present, apply to enrolment in Law, Commerce, Certificate Course in Language, Diploma in Statistics, Post-graduate Diploma Course in Urdu Language and Literature for foreigners and Certificate Course in General Linguistics, and to enrolment of teachers of recognised institutions (including schools) working in Evening shift in Arts subjects in which laboratory work is not involved. Provided further that those working in the morning will be eligible for admission to B.A. in the Evening Shift.

16. A student who has already passed the M.A. or M.Sc. Examination in one subject shall not be eligible for admission as a regular student to the M A. or M Sc. class in another subject in case eight years have elapsed since his passing the Matriculalation or equivalent examination, provided that the Academic Council may grant permission, if it deems fit, to do M.A./M.Sc. in another branch of the same subject.

17. A student who remained on the rolls of an affiliated college for one year in a particular class shall not be re-admitted as a regular student to that class even with a changed combination of subjects. This shall apply to admission in Arts, Science, Commerce and Law. Provided that a student shall be eligible for re-admission after rendering National Service even in the middle of an academic year without payment of any arrears.

18. No student who has already done M.A./M.Sc. in one subject shall be admitted as a regular student to M.A./M.Sc. in another subject without the previous permission of the Vice-Chancellor.

19. An Honours student who, on successful completion of Part II, takes a Pass Degree, shall be eligible for admission to the M.A./M.Sc. (Previous) Class next year as a regular student in the same subject in which he had taken up Honours. He can not be readmitted to the Honours course.

20. The Vice-Chancellor may refuse admission of a student to the University classes or the affiliated colleges without giving any reason.

21. (a) A student who shows indifference to his studies by continued absence for 3 weeks from the date of his admission from lectures, practicals, tutorials, tests or assignments, as the case may be, shall cease to be a student of the University. Appeal against the cancellation of admission may be made to the Chairman of the Deptt. and the Dean's decision in this behalf shall be final.

(b) No Ex-student shall be given access to the facilities of using the library, laboratories, seminars, etc., without the previous permission of the Vice-Chancellor.

22. A Graduate of one Faculty shall not be permitted to join the degree course in another Faculty. This shall not, however, apply to admission in Medicine, Law, Education, Pharmacy, and Med. Technology. However, a IInd Class B.A. with Economics will be eligible to do B.Com.

Enrolment

23. No student shall be eligible to appear at any University examination unless he is enrolled with the University on payment of the necessary fee.

24. (i) Applications for enrolment on prescribed form supported by the necessary certificates shall be submitted to the Registrar through the Principal of the College or the Head of the Teaching Department, as the case may be, within six weeks of the date of admission in the case of normal admissions, and three weeks in the case of admissions by transfer. A fee of Rs. 15/- shall be paid with each application.

(ii) If a student remains unenrolled at the end of the above period, his name shall be removed from the college or from the University class, as the case may be, and shall not be re-entered unless he produces the necessary certificates required for enrolment and pays the fee.

25. Each student shall receive an Enrolment Card giving his Enrolment number. If an Enrolment Card is lost for destroyed, a duplicate copy of it will be issued on payment of Rs. 15/-

26. No application for admission to a University examination or for any other purpose shall be received from an enrolled student unless the Enrolment number is quoted in the application.

Migration

27. Students desiring to leave the University shall apply to the Registrar with necessary fee giving reasons, and mention their Enrolment No. in the application. A migration certificate will be issued to them on complying with the above requirements.

28. No migration certificate will be issued to a student who has been debarred from appearing at an examination or expelled from the University for misconnuct, till such time as the period of punishment lasts.

29. If a student after taking a migration certificate does not join any other University and wishes to re-join this University, he shall surrender the migration certificate issued to him and his name may be restored in the Register of Students.

Transfer from one College to another or from the University to a College

30. Students desiring transfer from one College under the University to another may be allowed to do so only upto the close of the 1st term, provided the Principals of both the Colleges concerned agree, provided further that, in exceptional circumstances, the Vice-Chancellor shall have the power to permit transfer of students from one College to another or from the University to a College during the session.

31. A candidate failing in the Honours course of the first four Semesters may be allowed to revert to the Pass Course as a fresh student in the first or second year, as the case may be.

Double Course

32. No student shall be permitted to be enrolled for two University Examinations in the same year except M.A. (excluding M.A. in Social Work) and Diploma in Statistics; M.A. and Certificate courses; M.A. and Post-graduate Diploma in Business Anministration, M.A./M.Sc. in Mathematics and Post-graduate Diploma in Computer Science, and Post-graduate Diploma in Indian Studies and M.A. (External).

33. No student appearing for an examination of this University shall appear for any examination of any other University or Board in the same year.

Attendance

34. Attendance at lectures, tutorials, practicals, orals and field work (where necessary) in each subject is compulsory for all students and no student shall be eligible to appear at any University examination unless he has attended 75 per cent of the lectures, tutorials, practicals, oral and field work, as the case may be, in each session.

35. Shortage in attendance up to 5 per cent only may be condoned by the Principals or Heads of Teaching Departments for bonafide reasons. The Vice-Chancellor may condone a further shortage of 10 per cent in cases of special hardship, but no student whose attendance falls below 60 per cent shall be sent up for any University examination.

36. Attendance in field work will be counted separately from other attendance.

The Heads of the departments concerned will specify the number of field work hours in an academic year.

The regulation relating to percentage of attendance and condonation of shortage of attendance will also apply to attendance in field work.

37. **Attendance will be counted from the date classes begin and NOT from the date of admission of a student. Provided that the attendance of a student admitted after rendering National Service will be counted from the date of his admission.**

Change of Faculty or Subject

38. (a) *Regular Students :*

(i) A Pass course student may be allowed to change the Faculty or subject/subjects of study in the First Year of the Degree Course on the recommendation of the Principal of the College concerned, upto three weeks from the date from which classes start, provided that such change of Faculty or subject may be allowed upto a further period of three weeks on payment of fee of Rs. 20/- for change of subject and Rs. 50/- for change of Faculty, on the recommendation of the Principal concerned.

(ii) A Second Year (Pass) student may be allowed to change the subject/subjects in which he had failed at the First Year Examination upto a maximum of 6 weeks from the date of start of classes, on payment of fee of Rs. 20/- provided that the failed student shall have to attend lectures and practicals (where necessary) of the First Year Class in the new subject for the whole year as a casual student. No candidate shall be allowed to give up a subject in which he had not failed.

(iii) A candidate for the Part-II (Pass) Examination failing in a subject both at the Part-I and II Examinations may be allowed to change that subject upto 3 weeks from the date of start of classes on payment of a fee of Rs. 20/- provided that he shall have to attend both the Parts I and II classes in the new subject as a casual student for the full duration of the course.

(iv) A candidate failing in the Honours course of the first four Semesters may be allowed to revert to the Pass

Course as a fresh student in the first or second year, as the case may be.

(v) Result of a candidate appearing in a subject (for which he was not enrolled) without prior permission of the University shall be cancelled.

(b) *External Students* :

(i) An External candidate may be allowed to change a subject or Faculty (i.e. from B.A. to B.Com., subject to eligibility, and vice versa) without payment of any fee upto one month from the date of submission of Registration form. Provided that change of subject may be allowed on payment of Rs. 20/- and change of Faculty on payment of Rs. 50/- upto the last date for Registration. No change shall, however, be allowed after the last date for Registration.

(ii) An External failed candidate may be allowed to change a subject of failure on payment of Rs. 20/- as fee upto the last date for Registration, provided that no such change shall be allowed after the last date for Registration.

(iii) An External candidate for B.A. Part-II Examination who had passed the B.A. Part-I Examination as a regular student shall also have to appear in the B,A. Part-I paper of the changed subject which he has perforce to take up in B.A. Part-II due to the restriction on certain subjects for External candidates.

(iv) Result of a candidate appearing in a subject (for which he was not registered) without prior permission of the University shall be cancelled.

(c) *Students Admitted on Transfer/Migration.*

Students admitted on transfer shall not be allowed to offer any subject for appearing at the examination other than the subject offered previously for the same examination unless they attend lectures and practicals (where necessary) in the new subject for the duration of the course, in case change is insisted upon by the University due to the combination of various subjects prescribed by the University.

Discipline

All University students shall be under the full disciplinary control of the University. No student shall be allowed to participate in active politics.

The following, among others, shall constitute acts of indiscipline for which action may be taken against the student or students :

(a) Breach of any rule of public morals, such as :

(i) use of indecent or filthy language,

(ii) use of immodest dress.

(iii) use of undesirable remarks or gestures ; and

(iv) disorderly behaviour, such as shouting, abusing, quarrelling, fighting and insolence.

(b) Defiance of authority.

(c) False personation or giving false information or wilful suppression of information, cheating or deceiving.

(d) Visiting without a pass places which are not to be visited without a pass.

(e) Visiting places declared out of bounds for students

(f) Inciting or staging a walk-out, a strike or an unauthorised procession.

(g) Shouting of slogans derogatory to the prestige of the University or the reputation of its officers or teachers.

(h) Being found under the effect of an intoxicant.

(i) Immorality.

(j) Action defamatory of and derogatory to Islam.

All students shall wear a gown so long as they are on the University Campus. Failure to wear gown will result in imposition of fine. Serious action will be taken against those who are repeatedly found in the Campus without wearing gowns.

Every student must carry his Identity Card with him which will be open to examination and will be demanded at the time of entrance to the various University Faculties and functions.

No student will be admitted to the facilities of the library or the canteen unless he is in possession of the Identity Card.

Conditions of Admission to Colleges and Teaching Department

1. Admissions to Pharmacy, Honours courses in Arts and Science and to courses for the Master's Degree in Arts, Science and Commerce and Research Degrees as well as to courses for the Examinations of the under-mentioned Diplomas and Certificates shall be made in the Teaching Departments of the University only, and it shall not be open to any affiliated College or other Institution to start any of these courses without the previous permission of the University.

The Examinations for the Diplomas and Certifieates referred to above are :-

(i) Diploma in Library Science.

(ii) Diploma in Statistics.

(iii) Certificate in Modern Languages (French, German Russian, Italian, Spanish, Turkish, Bengali, Persian, Arabic, Hindi and Sindhi).

(iv) Post-graduate Diploma in Urdu Language and Literature for foreigners.

(v) Post-graduate Diploma in Indian Studies.

(vi) Certificate in General Linguistics.

(vii) Certificate Course in Islamic Studies.

(viii) Diploma in Italian, French, German and Spanish.

(ix) Such other Diplomas or Certificates as may be instituted and specified.

2. Admission to courses for the Pass Degree of B.A, B.Sc., and B Com. shall be made in the colleges affiliated to the University in the faculties concerned.

3. Admission to courses for Degrees in Law, Education, Medicine and Home Economics shall be made in the affiliated Colleges and in the cases of: M.Phil. and Ph.D. in Basic Medical Sciences, (ii) B.Sc. in Physiotheraphy, (iii) B.Sc. in Occupational Therapy. (iv) B Sc. in Medical Technology, (v) Diploma in Child Health (vi) Diploma in Tuberculosis and Chest Diseases (vii) Diploma in Laryngology and Oto Rhinology and (viii) Diploma in Cardiology at the Institutes concerned.

4. The University reserves the right to take over under its direct control the teaching of any of the courses relating to Degrees and Examinations mentioned in paragraphs 2 and 3, after giving the Institution concerned due notice, and from the session next following such take over, the admission to any of the courses taken over shall be ade in the University, in the manner prescribed for the purpose.

5. The minimum qualification for admission to a particular course or a particular Degree shall be a Pass at the examination shown in column (3) of the table given against the particular course or Degree : Provided that all Degrees and examinations recognised by the University as equivalent to the qualifying examination shall be deemed sufficient for admission.

Sr. No.	Name of Degree or Course for admission	Qualifying Examination to be passed before admission
1	2	3
1.	B. A. (Pass)	Intermediate in Arts, Science, Commerce or Home Economics. I. Sc. Agriculture with subjects of the Science/ Arts faculty, Diploma in Commerce of the Technical Education Board. Diploma in Architecture.

1	2	3
2.	B. Sc.*	Intermediate in Science I. Sc. Agriculture for admission to B. Sc. Part I only with any three of the following optional subjects, provided the combination is admissible: Botany, Zoology, Microbiology & Chemistry.
3.	Bachelor of Commerce (B.Com.)	(i) Intermediate in Commerce. (ii) Higher Secondary with Commerce. (iii) Higher Secondary Arts with Economics. (iv) Higher Secondary Science with Maths. (v) At least Second class Higher Secondary or Intermediate in Arts or Science. (vi) Dimloma in Commerce of the Technical Education Board. (vii) Intermediate in Agriculture with Economics

*Note :—1. A student taking up Physics at the B. Sc. stage must have studied Mathematics at the Intermediate or the Higher Secondary stage.

2. A student passing the Intermediate or Higher Secondary Examination in Science without Biology shall not be allowed to take up any subject of the Biology group at B. Sc.

1	2	3
		(viii) Intermediate in Home Economins in at least Second Division.
4.	B. A. (Honours)	Intermediate Arts, Science, Commerce or Home Economics in at least Second Division.
5.	B. Sc. (Honours)*	Intermediate in Science in at least Second Division. Intermediate Home Econ. 2nd Class for admission to Honours in Bio-Chemistry.
6.	Bachelor of B. Adm. (Honours)	Intermediate, subject to qualifying at Admission test and interview.
7.	M. A. (Previous)	B.A, B.Sc , B. Com. or B. Sc. in Home Economics ; Degree in Medicine, Vet. Medicine, Vet. Science, Engineering or Agriculture or Pharmacy or B Sc. Ind. Tech. Nawabshah. A student who passes the Law Examination after B. A. in English only shall be eligible for admission to M. A. (Prev.) class in Pol. Science.

*Note : 1. A student taking up Physics or Applied Chemistry at the B. Sc. (Honours) stage must have passed the Inter Science or Higher Secondary Examination with Mathematics.

2. A student passing the Intermediate or Higher Secondary Examination in Science without Biology shall not be permitted to take up any subject of the Biology group at the B. Sc. (Hons.) stage.

1	2	3
8.	M. A. (Final)	M. A. (Previous) or B. A. (Honours) (3 years Post-Intermediate Course) in the subject concerned.
9.	M. Sc. (Previous)	(i) B. Sc. (Pass) Degree with the subject concerned. (ii) B. Sc. (Agr.) for M.Sc. (Previous) in Zoology, Botany and Genetics only. (iii) Bachelor of Veterinary Medicine or Bachelor of Veterinary Science for admission to M.Sc. (Previous) in Microbiology. (iv) B. Sc. (Med. Tech.) for admission to the M.Sc. (Previous) class in the subject in which the candidate has qualified at the B. Sc. (Med. Tech.) cxamination, subject to his clearing the compulsory subjects of B, Sc. (Pass) during the M. Sc. course. (v) B.Pharmacy, for Admission to M. Sc. (Prev.) in Microbiology/Biochemistry/Physiology subject to making up the deficiency in the respective subjects. (vi) B. Sc. (Ind. Tech.) Nawabshah, for Admission directly to M. Sc. (Previous) class in Applied Chemistry.

1	2	3
10.	M. Sc. (Previous) in Genetics	(i) B. Sc. (Pass) or B. Sc. (Honours) Part II Examination, with at least one subject from each of the following groups: (a) Botany, Zology and Microblology. (b) Chemistry, Biochemistry and Physiolog. (ii) B.Sc. Agriculture.
11.	M:Sc. (Final).	M.Sc. (Previous) or B.Sc. (Honours) (3 years Post-Intermediate Course) in the subject concerned. For admission to M.Sc. (Final) Class in Physical Chemistry a student must have passed the I, Sc. Examination with Mathematics.
12.	M.Sc. (Final) Marine Sciences	A candidate seeking admission to M. Sc. (Final) class in Marine Sciences must have passed B Sc. (Hons.) in at least Second class.
13.	Bachelor of Pharmacy (4 years course)	At least 2nd Class I,Sc. (Medical Group).
14.	Master of Pharmacy	B. Pharmacy.
15.	Master of Arts in Journalism.	(i) (a) Such students as have passed the Bachelor of Commerce or the LLB. or the Honours Exemination in an Orintal Language with B.A in English or the B. A. Examination with one of the following subjects

1	2	3
		shall be eligible for admission to the M.A. (Previous) Class in Journalism as regular students : (i) History (Islamic or General) : (ii) Political Science ; (iii) International Relations ; (iv) Economics : (v) Sociology ; (vi) English Literature ; or. (vii) Urdu Literature. (b) The condition regarding combination of subjects at the B. A. stage for admission to the course may be waived by the Vice-Chancellor on the recommendation of the Head of the Department. (c) Science graduates may be admitted to the course by the Vice-Chancellor on the recommendation of the Head of the Department. (ii) Such students as have passed the Diploma course in Journalism will be eligible for admission to the M. A. (Final) Class in Journalism as regular or external students.

(iii) The following persons are eligible for admission as external students in Journalism :—

(i) Persons who have held salaried appointment as regular members of the Editorial staff for not less than one year in :—

(a) Any Daily in Pakistan.

(b) Weeklies at par with the *Illustrated weekly of Pakistan, The Stetesman, and Akbar-i-Khawateen.*

(c) Monthlies at par with *Pakitan Review and Women's World.*

(d) Radio Pakistan (candidates must have worked in jobs entailing editing and compilation of news commentaries and features).

(c) Advertising agencies (candidates must be directly associatcd with copy-wiriting).

(ii) Persons who have worked or are working in any of the Government of semi-government media oganisations such as the Press Information Department, Department of Film and Publication, etc. (their Job must entail writing and publicity work).

(iii) Persons who have held or are holding public relations posts which call for writing of Press releases and handouts and editing of magazines & house journals.

(iv) Persons who have published 20 articles and/or news features in newspapers and periodicals of at least "B" category within a period of three years prior to seeking admission as external candidates.

16.	Diploma in Library Science	Bachelor's Degree in Arts, Science or Commerce or Honours Degree in an Oriental Language with B. A. in English.

1	2	3
17.	Master of Arts in Library Science	Diploma in Library Science
18.	Post-Graduate Diploma in Urdu Language and Literature for Foreigners.	Bachelor's Degree in Arts.
19.	Certificate in General Linguistics.	B.A. Degree (Pass) or (Honours) in the Second class.
20.	Diploma in Statistics	A Bachelor's degree, provided that those who have passed the B.A./BSc. Exam. with Statistics as Optional/ Subsidiary subject shall not be allowed to offer this course.
21.	Certificate Course in Mathematics.	Matriculation.
22.	Diploma in Mathematics.	Intermediate or Certificate in Mathematics.
23.	M. Com.	B. Com.
24.	M. Phil. in Basic Medical Sciences.	1. Medical Graduates with M.B.B.S. or equivalent qualifications will be given preference in admission. 2. If seats are available, candidates with the following qualifications will also be eligible. i) *Anatomy* Master's degree in Zoology, Veterinary Sciences and Dentistry. ii) *Biochemistory* Master's degree in Chemistry, Biochemistry, Physiology, Zoology, Veterinary Sciences and Dentistry.

1	2	3
		iii) *Microbiology* Master's degree in Microbiology, Zoology, Veterinary Sciences and Dentistry. iv) *Pathology* Master's degree in Veterinary Sciences and Dentistry. v) *Pharmacology* Master's degree in Pharmacy (with Pharmacology), Physiology, Biochemistry, Veterinary Sciences and Dentistry. vi) *Physiology* Master's degree in Physiology, Biochemistry, Zoology, Veterinary Sciences and Dentistry.
25.	Diploma in Child Health.	Medical graduate of a recognized University who : i) has done one year's job as House Physician in the Children's Department of a teaching hospital or a recognized department of Paediatrics. OR has worked as RMO for one year in Paediatric department of a recognized hospital. OR has worked as postgraduate in Children's diseases in JPMC for 9 months or other recognized Paediatric centre. OR has done one year's House job in Medicine or 9 months House job in

1	2	3
		Medicine and 6 months in Surgery or 6 months House job in Paediatrics with 6 months in Medicine or Surgery.
	ii)	In addition to the above, has kept 20 attendances at MCH Centre and Centre for Retarded Children.
	iii)	has completed two years after graduation.
26.	Postgraduate Diploma Course in Local Government and Admistration	Graduates with at least second division. Preference will be given to persons holding atleast Second class M.A. degree in Social Sciences (Pol. Science, Public Administration, Economics, Sociology, Social Work and Psychology.)
27.	Diploma in Cardiology.	i) An M.B.B.S. Physician who has completed one year's House job, of which at least 6 months have been in Medicine and, in addition, has done one year's R.M.O. job in a Department of Cardiology or a Department of Medicine.
28.	Bachelor of Laws (LL.B.)	At least Second Class Bachelor's Degree, (Pass) or (Honours) in Arts. Science or Commerce: B.O.L, B.Sc. (Agr), Bachelor of Engineering. B. Sc. in Home Economics, B. Sc. Animal Husbandry or Veter. Sc ; M.B.,B.S Bachelor of Dental Surgery; Higher National Diploma in Business Studies from the Deptt. of Education Science, U.K., B. Pharmacy, Bachelor of Theology.
29.	Bachelor of Education (B.Ed.)	A Bachelor's Degree (Pass) or (Honours) in Arts, Science or Commerce: B.O.L., B.Sc. (Agr.), Bachelor of Engineering. B.Sc , in Home Economics.

1	2	3
30.	Bachelor of Science in Home Economics	Intermediate in Home Economics
31.	B.Sc. Physiotherapy	I.Sc. (Medical Group) / 2 year's Diploma in Physiotherapy from J.P.M.C.
32.	B.Sc. Occupational Therapy	I.Sc. (Med. Group)
33.	B.Sc. in Medical Technology	I.Sc. (Medical Group)
34.	Bachelor of Medicine and Bachelor of Surgery.	Intermediate Examination in Science with Physics, Chemistry and Biology; B.Sc. in Animal Husbandry; B.Sc. Med. Technology.
35.	B.Sc. Honours in War Studies.	Selected Officers with a minimum service experience of 8-13 years not below the rank of Lt. Commander in the Pakistan Navy, and Squadron Leader in the Pakistan Air Force, who are already B.Sc. degree holders of a recognized University.
36.	Bachelor of Business Management at P.A.F. Staff College.	B.A./B.Sc.
37.	M.A. Education.	Students with a Second Class Bachelor's Degree with Education as an Elective subject or with B.Ed. Degree.
38.	Master of Education (M.Ed.)	A Degree in Education
39.	Master of Science in Home Economics	Bachelor of Science in Home Economics.
40.	Master of Applied Science in Economics	Minimum requirements for admission to the MAS program are either M.A., M.Sc., M. Com., or an equivalent degree. Since admission to the programme is competitive, only those with a sufficiently high percentage should apply.

1	2	3
		Preference will be given to those with a background in Economics, Mathematics, Statistics and Business. Experience in teaching and research will be considered added qualifications for admission. All applicants who fulfil the minimum requirement will be required to pass an Admission test and an interview to qualify for admission. Tests and interviews will be held at Karachi, Peshawar and Lahore.
41.	Master of Business Administration	All Graduates other than B.O.L. who qualify at Admission test and interview.
42.	Post-graduate Diploma in Computer Science	B.A. (Mathematics, Economics, Statistics). B. Com., B.Sc. Must also qualify at admission test and interview.
43.	Post-graduate Diploma in Indian Studies	A Bachelor's Degree in Ats, Science or Commerce.
44.	Diploma in Tuberculosis and Chest Diseases.	Medical Graduate with practice of Medicine for at least 2 years, or Hospital practice for one year as a House Physician or Resident Medical Officer in a Tuberculosis hospital or Tuberculosis unit of a hospital recognized by the University.
45.	Diploma in Laryngology and Oto-Rhinology.	Medical Graduate.
46.	Bachelor's Degree in Physical Education :	Bachelor's Degree in Arts, Science, Commerce, Agriculture, Engineering or Home Economics.
47.	Master of Philosophy in Arts.	At least Second Class Master's Degree in the subject concerned.

	2	3
48.	Master of Philosophy in Science	At least Second Class Master's Degree in the subject concerned.
49.	Doctor of Philosophy in Arts.	At least Second Class Master's Degree in the subject concerned.
50.	Doctor of Philosophy in Science	At least Second Class Master's Degree in the subject concerned.
51.	Ph.D. in Business Administration	M.B.A. II Class (B. grade) or I Class (A grade) Degree in allied fields.
52.	Ph.D. in Basic Medical Sciences	No candidate shall be admitted to a course leading to the degree of Doctor of Philosophy in one of the basic sciences (Anatomy, Bio-Chemistry, Microbiology, Pharmacology, Physiology and Pathology) unless he fulfills the requirements in M. Phil. course in Basic Medical Sciences.
53. 54.	D. Litt D. Sc.	At least 5 years standing as a Ph.D. in the Faculty.
55. 56.	M. D. M. S.	M.B.,B.S. of at least five years standing.
57.	LL.M. (Previous)	LL.B.
58.	LL.M. (Final)	LL.M. (Previous)

6. In addition to the qualifying examinations mentioned in column (3) of the table given in para (5), the Univereity Teaching Departments or the affiliated Colleges or Institutes may, with the previous approval of the University, lay down additional conditions of admission consistent with these Regulations.

7. Application for admission to University Departments shall be made on forms prescribed by the University and to the affiliated Colleges or Institutes on those prescribed by the Colleges or Institutes and shall be accompanied by such fees as may be laid down.

8. The Heads of Teaching Departments or those of Institutes shall strictly observe the time limit imposed on admission by Regulations and no liability shall lie on the University for loss of time or money resulting from irregular admission in the event of such admission being cancelled.

9. The University may, in order to ensure that a Teaching Department or Institute contains only a properly manageable number of students in its control in relation to space, the number of teachers and equipment available, and also to ensure that the nber of students is such as to give the teachers of the Departments or of the Institutes a reasonable opportunity of establishing personal contacts with the pupils and to exercise wholesome influence on them, restrict the limit of admission to each Department or Institute.

10. If a student who has been accepted for admission, does not join the Department or Institute within the specified time, he shall forfeit his claim to admission, and his place may be given to another applicant. Joining the Department or Institute means completion of all the formalities of admission and payment of all charges due.

11. Under no circumstances will the Chairmen of the Departments or those of Institutes retain such students on their rolls as have not been registered in the University within the prescribed period as laid down by regulations in this behalf, and no liability shall lie on the University for loss of time or money resulting to such students, in the event of their being held back from the examinations for which they were studying.

Equivalence of Examinations conducted by other Universities and Institutions

Regulations

I. *The following Examinations are recognised as equivalent to the Intermediate Examination in Arts, Science or Commerce respectively :*

(1) The Intermediate Arts, Science and Commerce Examinations of the Universities and Boards of Intermediate and Secondary Education incorporated by Law in Pakistan, India, Burma and Ceylon.

(2) The intermediate Examination of the University of London

(3) The Intermediate Arts Examination of Jamia Millia, Delhi as equivalent to the Inter Arts Examination.

(4) (a) To qualify for the Higher School Certificate of Cambridge, candidates must at one and the same examination pass in the General paper and Either :

(i) Pass in at least *three Principal* subjects.

OR

(ii) Pass in *two Principal* subjects and *two Subsidiary* subjects.

(iii) Pass in *two Principal* subjects and *one Subsidiary* subject with at least 'E' level in the two Principal subjects which they have passed".

A candidate who fails in the General Paper must satisfy the conditions stated in (i) or (ii) above. For admission to the Medical and Engineering Courses the H S.C. subjects must include Physics, Chemistry and Biology or Mathematics respectively; and for admmission to the Honours Course the Honours subject must have been passed at Principal level.

(4) (b) The General Certificate of Education Examination

of London is equivalent to Intermediate, subject to the following :

(i) 5 passes in approved subjects of the General Certificate of Education, of which 2 must be at Advanced level.

OR

(ii) 4 Passes in approved subjects of the General Certificate of Education, of which 3 must be at Advanced level.

For admission to the Medical and Engineering Courses the G.C.E. subjects must include Physics, Chemistry and Biology or Mathematics respectively; and for admission to the Honours Course the Honours subject must have been passed at Advanced level.

(5) The Intermediate Arts Examination of the Punjab University passed in instalments is recognised for purposes of admission to the First Year B.A. Class.

(6) The Final Day Course Examination in Commerce of the Dacca University as equivalent to Inter Commerce Examination.

(7) The Commercial Course Final Examination of the Govt. Commercial Institute, Calcutta as equivalent to the Intermedite Commerce Examination.

(8) The Diploma Examination in Domestic Science of the College of Domestic Science, Osmania University, Hyderabad (Dn.) as equivalent to Intermediate Examination in Home Economics.

(9) The Intermediate Examination of the University of New South Wales as equivalent to the Intermediate Examination.

(10) The Intermediate Examination of the Pakistan Military Academy, Kakul as equivalent to the Intermediate Exam.

(11) The Intermediate Examination of the Pakistan Armed Forces as equivalent to the Intermediate Exam.

(12) Higher Secondary School Examination of Indonesia as equivalent to the Intermediate Examination.

(13) Higher Matriculation Examination of the Peoples Republic of Serbia (Yugoslavia) as equivalent to the Intermediate Examination.

(14) Two years' Course in an Indonesian University after the Senior Secondary School Examination as equivalent to the Intermediate Examination.

(15) Pre-University Course II of Thailand as equivalent to the Intermediate Examination.

(16) Intermediate Examination of the Nigerian College of Arts, Science and Technology. Zaria, Nigeria as equivalent to the Intermediate Examination.

(17) Intermediate Examination of the Singapore University as equivalent to the Intermediate Examination.

(18) 12th Grade Examination of Japan as equivalent to the Intermediate Examination.

(19) American 12th Grade Diploma as equivalent to the Intermediate Examination, provided the Examination is passed from an accredited Institution of the States, for purposes of admission to 1st year degree course of this University.

(20) Pre-Medical or Pre-Engineering Examination of the Indian Universities constituted by law, as equivalent to Intermediate Examination for purposes of admission to the Medical or Engineering Course, provided the Examination is passed after11 years schooling.

(21) Diploma in Commerce Examination of the Pakistan Technical Education Boards for purposes of admission to B.A./B. Com. Part I class.

(22) IJAZA Second year of the Jamia Islamia, Bahawalpur as equivalent to Intermediate Arts for purposes of admission to B.A. Part-I Class, with the permissible combination from among the following subjects :—

1. Islamic Studies.
2. History (General or Islamic).
3. Arabic.

4. Persian.

5. Urdu.

(23) Diploma in Home Economics of Ceylon as equivalent to I.Sc. Home Economics.

(24) Higher Educational Test of the Pakistan Navy as equivalent to I.Sc. provided the candidate had already passed the Secondary School Certificate Exam,

However, those who qualified at the Higher Educational Test of the Pakistan Navy shall not be eligible for admission to the Medical and Engineering courses (MBBS & B.E.).

(25) Flying and Academic Training Certificate awarded by the P.A.F. Academy, Risalpur, as equivalent to I.Sc.

(26) B.Sc., (Final) Examination of the University of South Africa with Physics. Chemistry and Biology as equivalent to Intermediate Science (Medical group).

(27) Higher Secondary (Multipurpose) Examination of Hyderabad, Deccan (India) as equivalent to Intermediate examination.

(28) Sixth Secondary School Examination of Iran as equivalent to the 12th Grade examination for purposes of admission to 1st year degree class.

(29) Final Secondary School Examination (Mytham VIII) of Thailand as equivalent to Intermediate Examination. Students of Thailand offering Honours will be admitted only in the subjects which they had passed with at least Second class marks in the Final Secondary School Examination.

(30) Form Six Examination of the Ministry of National Education, Dares Salam, Tanzania as equivalent to H.S.C. for purposes of admission to 1st year degree class, subject to fulfilment of the formula for the Higher Cambrige School Certificate Examination.

(31) Diploma of Technical Higher Secondary School, Accounting and Business Administration Group Examination of Italy for purposes of admission to B.Com. Part-I Class.

(32) The Chiengmai Commercial School Examination of Thiland as equivalent to Inter. Commerce Examination,

(33) The Diploma Examination in Electrical Engineering of the Board of Technical Examination, Maharashtra State (India) as equivalent to Inter. Science Examination (Engineering group).

(34) The Diploma of Associate Engineers/Polytechnic Diploma of the Technical Education Board of Pakistan as equivalent to Inter. Science (Pre-Engineering group) for all purposes.

(35) Sudan School Certificate for Higher Secondary Education (Science group) as equivalent to Inter. Science for purposes of admission to 1st year M.B.B.S. Class.

(36) Twelfth grade examination from International School (Formerly American School) Makti; Rezal, Philppines, as equivalent to Intermediate Examination for purposes of admission to 1st year class of B.A. degree course.

(37) Tawjiha Examination of Saudi Arabia as equivalent to Intermediate Examination.

(38) Three years Diploma Examination in Engineering of Aligarh University as equivalent to Intermediate Examination (Mathematics Groups).

(39) General Secondary Certificate Examination of the Middle East Countries (12 years course) as equivalent to Intermediate Examination.

(40) Apprenticeship Course of the Pakistan Air Force in various Technologies as equivalent to Intermediate Examination for purposes of admission to 1st year B.A./B.Com. Class.

(41) Upper Secondary Education Certificate (Vocational) three years course in Commerce of Dusit Commercial School, Bangkok, Thailand as equivalent to Inter Commerce.

(42) 12th Grade Diploma Examination of the Karachi American School as equivalent to our Intermediate Examination.

(43) Certificate of Education Examination of Yala Teachers College, Yala, Thailand, as equivalent to the Intermediate Examination.

(44) 3 years Course of Upper Secondary Education Certificate (Vocational) Bxamination in Foreign Language of the Ministry of Education, Bangkok, Thailand, as equivalent to the Intermediate Examination.

(45) Secondary Education Examination (Science Section) from Al-Azhar Academy of Islamic Research, Cairo is recognised for purposes of admission to 1st year Degree Class.

(46) Baccalaureate Examination (12th Grade) of Afghanistan as equivalent to the Intermediate Examination.

(47) Pre-Medical Course from Rangoon Institute of Medicine, Rangoon, as equivalent to the Inter-Science Examination (Pre-Medical Group).

(48) Lise Diplomaci (High School Diploma) of Turkey as equivalent to the Intermediate Examination. (Holder should have passed with Physics, Chemistry and Biology or Maths. for admission to Medicine or Engineering respectively),

(49) B.Sc. Examination in Nutrition and Food Chemistry from the College of Nutrition and Food Chemistry, Iran, for purposes of admission to 1st year M.B., B.S. Class.

(50) Two O'levels and two years' Premedical course beyond Senior Cambridge in U.S.A. recognised for purposes of admission to First year M.B.,B.S. Class.

(51) Secondary School Certificate of Sudan recognised as equivalent to Intermediate Examination.

(52) Diploma of Architechture recognised for purposes of admission to B.A. Part-I Class.

(53) Two years Diploma in Physiotherapy of J.P.M.C. recognised for purposes of admission to B.Sc. (Physiotherapy) First year class.

(54) Artificer Course of PNS Karsaz, Drigh Road, Karachi, recognised as equivalent to Diploma of Associate Engineers of Sind Technical Board/Inter Science (Engg. Group).

(55) Diploma in Aeronautical Engineering College or Aeronautical and Automobile Engineering, Chelsea, London recognised as equivalent to Inter-Science (Pre-Engineering Group) Examination.

(56) Final Examination of Mathayom Suksa V (or Upper Secondary Education, Bangkok, Thailand)recognised as equivalent to Inter Examination.

(57) 3 years Course of Upper Secondary Education Certificate (Vocational) in Auto Mechanic from Bangkok, Thailand recognised as equivalent to Inter Science Examination (Engineering Group).

(58) Baccalaureat Examination of Iraq/Lebanon/Syria recognised as equivalent to Inter Examination.

(59) Examination of Certificate of Baccalaureat of Secondary Education, Philosophy Branch with Physics, Chemistry and Natural Science (Biology) from Beirut, Lebanon recognised for purposes of admission to 1st year M.B.B.S. Class.

(60) Certificate of Assistant in the field of "Power Transmission and Electrical Instrument" from Middle East Engineering Institute, University of Aleppo, Syria preceded by Gen. Secondary Education Certificate (Science Branch) Examination recognised for purposes of admission to 1st year Electrical Engineering.

(61) Secondary Study Certificate (Ind. Br.) followed by Diploma Examination of Industrial Institution for Cars and Agricultural Implements of Syria recognised for purposes of admission to 1st year Engineering Class (Mech.).

(62) 6th year Examination of University of Almirante, Gago, Countinue De Nampula recognised as equivalent to Inter Science for purposes of admission to 1st year M.B.B.S. Class.

(63) B.Sc. Degree Examination (Degree of Baccalaureus

Scientific Examination) from University of Durban. Westville recognised for purposes of admission to 1st year M.B.B.S. Class.

(64) 12th Grade Diploma (Grade XII) Examination of Prince Andrew High School Detmouth, Nava Scotia, Canada, recognised as equivalent to Pakistani Intermediate Examination.

(65) 12th Grade Diploma Examination of Fair Fax County, Virginia with History, English, Physics and Functions recognised for purposes of admission to B.Sc. Pass Part-I class. The optional subjects which a student will have at the B.Sc. level will be decided by the Principal of the College concerned in accordance with rules and regulations of the University.

(66) Upper Secondary Education Certificate (Vocational) in Construction from Deptt. of Education Techniques, Ministry of Education, Bangkok, Thailand recognised as equivalent to Intermediate Examination for admission to 1st year (Hons) class in Arts.

(67) Final Examination of Higher Secondary Edu. from Satri Pattani School, Thailand recognised as equivalent to Inter. Examination for purposes of admission to B.A. (Hons) 1st year class.

(68) (a) 6th Grade Diploma (Natural Sience) of Iran is equivalent to Inter Sc. Pre-Medical i.e. Biological Group.

(b) 6th Grade Diploma (Mathematics) of Iran is equivalent to Inter. Sc. Pre-Engg. Group.

(c) 6th Grade Diploma (Literary) of Iran is equivalent to Inter Arts.

(d) 6th Grade Diploma (Commercial Course) of Iran is equivalent to Inter Commerce

(e) 6th Grade Diploma (Mechanics) of Iran equivalent to Inter Science (Mathematics)

(69) 12th Grade Diploma of Seoul Foreign School, Korea equivalent to Inter. Exam. for purposes of admission to 1st year B.A. Pass course.

(70) 12th Grade Exam. of Deptt. of Edu., Province of Saskatchewan, Canada as equivalent to Pakistani Intermediate Examination.

(71) East African Certificate of Edu. incorporating a Gen. Certificate of Edu. of London with 4 subjects at Ordinary level followed by 2 years PUC Exam. from the Board of Pre-University Edu. Banglore (India) with Physics, Chemistry & Biology equivalent to our Int. Sc. (Pre-Medical).

(72) High School Diploma (12th Grade Exam.) of International School, Kuala Lampur, Malaysia recognised as equivalent to Pakistani Inter. Examination.

(73) Final Exam. of Upper Secondary Edu. (Grade 12) in Arts from Deptt. of Edu. Techniques, Ministry of Education, Bangkok, Thailand recognised as equivalent to Pakistani Inter Arts.

(74) Diploma of Pakistan Air Force in Radio Technology recognised as qualifying examination for admission to 1st year Engg. Class at National College of Engg. & Tech., Karachi.

(75) University Entrance Examination of Newzealand with Pre-Medical Group subjects recognised for purposes of admission to 1st year M.B.B.S. class.

(76) East African Advanced Cert. of Edu. recognised as equivalent to H.S.C /G.C.E. for purposes of admission to 1st year degree class subject to fulfilment of formula for Higher Cambridge School Certificate/ GCE Examination of London.

(77) High School Diploma from Ruamrudee International School, Bangkok, Thailand as equivalent to Intermediate Exam.

(78) Matrix Certificate of Tech. High School issued by the Chairman of the State Commission for Examinations, Lods, Poland recognised for purposes of admission to 1st year B.Sc. Pass Course.

(79) University Entrance Exam. (Matriculation) of 12 years duration from University of Newzealand followed by

certain courses of B.Com. from University of Cunterbury, Newzealand recognised for purposes of admission to B.Com. Part-II class. However, the candidate will have to clear Parts I and II Exams. of B.Com.

(80) 1st year M.B.B.S. Exam. from the Institute of Medicine, Rangoon, Burma recognised for purposes of admission to 1st year M.B.B.S. Course.

(81) Diploma in Elect. Tech. of PAF on satisfactory completion of courses in Radio Engg. recognised as equivalent to Diploma of Associate Engineers i.e. equivalent to Int. Sc. Pre-Engg. for all purposes.

(82) Int. Sc. Examination of Tribhuven University, Kathmandu, Nepal recognised as equivalent to the Pakistani Intermediate Examination.

(83) Holder of Sanad Al-Fazil from Jamiat-ul Nizamia Hyderabad (Daccan) followed by Inter in English only is eligible for registration for the B.O.L. exam.

(84) High School Diploma Examination from Bahrain as equivalent to the Intermediate Examination.

(85) 12th Grade Examination from Islamic College of Thailand, Bangkok, Thailand for admission to B.A. (Hons.) Ist year class in Islamic Studies, subject to eligibility otherwise.

(86) Certificate in Secondary School, Songkhla Teachers College, Songkhla, Tnailand as equivalent to our Intermediate Examination.

(87) Joint Examination of G.C.E. and H.S.C. Malaysia as equivalent to our Intermediate Examination subject to fulfilment of the prescribed conditions for G.C.E. and H.S.C. of London and Cambridge respectively.

(88) West African School Certificate, Zaria as equivalent to our Intermediate Examination.

(89) 6th Grade Scientific Field Examination from the Ministry of Education conducted by the Secondary School of Iraq in Tehran as equivalent to our Inter Science Examination (Pre-Engineering) Group.

(90) 12th Grade Examination from the American School, Hawali, Kuwait recognized as equivalent to Intermediate.

(91) Certificate Level Examination of the Institute of Science from Tribhuvan University, Nepal as equivalaent to Inter Scince of Karachi Board.

(92) 12th Grade Examination from the St James - Assiniboia Schools Division No. 2, Manitoba, Canada as equivalent to our Intermediate Examination.

(93) Diploma Examination from Central Peel Secondary School, Canada as equivalent to the Pakistani Intermediate.

(94) Final Examination of Secondary High School, Indonesia School, Islamabad as equivalent to our Intermediate Examination.

(95) Secondary Education Certificate Examination of the Board of Secondary Education Perth, Western Australia as equivalent to the Intermediate Examination.

(96) Certificate of Education Examination of Thailand as equivalent to the Intermediate Examination.

(97) Final Examination of the Secondary School (12th Grade) of Hungary as equivalent to the Intermediate Examination.

(98) 12th Grade/IVth year Experimental Science Examination from Iran equivalent to our Intermediate Examination.

(99) IJMB (Interim Joint Matriculation Board) Examination with 3 subjects after West African School Certificate as equivalent to Intermediate of the relevant faculty.

(100) 6th Grade Examination in Electricity of Iran as equivalent to Intermediate Science (Pre Engineering Group).

(101) 4th Grade Examination of the Department of Automechanics Industrial High School. Tehran, as equivalent to Intermediate Science (Pre-Engineering Group).

(102) Matrix Certificate of Liceum Ggolnokzztalcace (Poland) as equivalent to Inter Arts.

(103) Sixth Grade Examination in Construction of Iran equivalent to Intermediate Science (Pre-Engineering Group).

(104) Diploma of Pak-Swiss Training Centre as equivalent Intermediate Science (Pre-Engineering) Group.

(105) Certificate of Proficiency in English of the University Cambridge equivalent to English 'O' Level of the Higher Cambridge School Certificate Examination.

(106) Intermediate Examination of the Armed Forces Board For Higher Education equivalent to Pakistani Intermediate.

(107) Bacalaureate Diploma of Paris equivalent to Pakistani Intermediate.

(108) Secondary School Examination (Scientific Section) of Yemen Arab Republic equivalent to Intermediate Examination in Science.

(109) Certificate of Secondary Education of Western Australia of 12 years duration as equivalent to Intermediate.

(111) Pre-University Education Certificate Examination of Karnataka, India as equivalent to Intermediate.

(112) Technical Diploma Examination in Electrical Engineering from Basrah, Iraq as equivalent to Intermediate Science (Engineering Group).

(113) 12th Grade Examination from Canada as equivalent to Intermediate.

(114) Diploma from the Copenhagen International School as equivalent to the Pakistani Intermediate.

(115) 12th Grade Diploma from the Board of Education, Toronto, Canada as equivalent to Intermediate.

(116) B.Sc. degree of U.S.A. is recognised for admission to B. Pharmacy.

(117) School Board Examination of Canada as equivalent to the Intermediate.

(118) P.A.F. Apprenticeship Course recognized for admission to B. Com. Part-I class as well.

(119) 3 years course of Commercial and Secretarial Studies Diploma of Thailand is recognized for admission to B.A. (Honours) 1st year class in Sociology.

(120) Lycee Graduation Diploma of Romania recognised as equivalent to our Intermediate.

(121) General Vocational Industrial Secondary Education Certificate of Jordan is equivalent to the Intermediate Science (Maths. Group).

(122) Grade 13, Secondary School Graduation Diploma of the Ministry of Education, Ontario, Canada recognised as equivalent to the Intermediate Science Examination.

(123) Degree of Associate in Applied Science of the Beirut University College, Lebanon recognised for admission to B.A. Part-I class.

(124) Senior High School (SMA) Certificate of Indonesia recognised as equivalent to Intermediate.

(125) Woodrow Wilson High School Certificate of U.S.A. recognised as equivalent to Intermediate.

(126) Sudan School Certificate of Sudan recognised as equivalent to Intermediate.

(127) 3 years course in Civil Engineering of the Board of Technical Examination of Maharashtra State, India recognised as equivalent of the Intermediate Science (Pre-Engineering Group).

(128) Fasata Gymnasium Examination of Sweden recognised as equivalent to our Intermediate Science (Pre-Medical Group).

(129) Secondary School General Certificate of the Ministry of Education of Sultanate of Oman recognised as equivalent to our Intermediate Examination.

(130) Class IV (12 years) Course in Civil Engineering of Iran recognised as equivalent to Intermediate Science (Pre-Engineering).

(II) The following Examinations are recognised as equivalent to the First Year of B.A. B.Sc. or B.Com. (Pass) Course respectively of this University.

(1) Third year or Junior B.A., B.Sc. and B.Com Promotion Examinations of all Universities incorporated by Law in Pakistan, India, Burma and Ceylon.

(2) B.Com. Part I Examination of the University of South Africa, for purposes of admission to the B.Com. Part-II Class of this University.

(III) The following Examinations are recognised as equivalent to the B.A. or B.Sc. (Pass) or B.Com. Examination respectively of this Uuiversity :-

(1) B.A., B.Sc. and B.Com. Examinations of all Universities incorporated by Law in Pakistan, India, Burma and Ceylon.

(2) Degree of "Licence in Philosophy Arts" of the Fuadel-Awwal University, Cairo as equivalent to the B.A. (Pass) Degree of this University.

(3) Diploma of High Complementary Commercial Studies granted by the Ministry of Education, Egypt, as equivalent to the B. Com. Degree of this University.

(4) Those whose who after passing the Munshi Fazil, Moulvi Fazil, Adib Fazil, or the Honours Examination in any Pakistani Language from any Pakistani University/Board do B.A. in English only from any Pakistani University, shall be eligible for admission to the M.A. (Previous) Class in the Oriental Language concerned or Islamic Studies or Library Science or Journalism (according to eligibility) or LL.B or B.Ed.

(5) The B. Com. Examination of the University of London as equivalent to the B. Com. Examination of this University.

(6) The B.A. examination of the Jamia Millia, Delhi as equivalent to the B.A. (Pass) Examination of this University.

(7) B.Sc. Degree in Textile Chemistry of North Carolina University (U.S.A.) as equivalent to the B.Sc. (Pass) Degree of this University.

(8) B.A. and B.Sc. Degrees of the American University of Beirut as equivalent to the B.A. and B.Sc, (Pass) Degrees of this University respectively.

(9) B.A. Degree of the American University, Cairo as equivalent to the B.A. (Pass) Degree of this University.

(10) B.A. and B.Sc. Degrees of the Cairo University, Cairo as equivalent to the B.A. and B.Sc. (Pass) Degrees of this University respectively.

(11) B.A. Degree of the Alexandria University, Egypt as equivalent to the B.A. (Pass) Degree of this University.

(12) B.A. Degree of Thamasat University, Bangkok, Thailand as equivalent to the B.A. (Pass) Degree of this University.

(13) B.A. Degree of the University of San-Carlos, Cebu City, Philippines as equivalent to the B.A. (Pass) Degree of this University.

(14) B.A. Degree in Education of the College of Education, Prasarumit, Thailand as equivalent to the B.A. (Pass) Degree of this University.

(15) B.A. and B.Sc. Degrees of the University of Chalalogkok, Thailand, as equivalent to the corresponding Degrees of this University.

(16) The B.A. Degree of the Vikram University, Indore, India, as equivalent to B.A. (Pass) Degree of this University.

(17) B Sc. Military Degree of the Chulachomklao Royal Military Academy, Chulachomkla, Thailand as equivalent to the B.Sc. (Pass) Degree of this University.

(18) The Certificate of Higher Education issued by the Ministry of Education, Thailand, as equivalent to the B.A. (Pass) Degree of this University.

(19) B.Sc. Degree in Social Work of the Women's University, Philippines as equivalent to the B.A. (Pass) Degree of this University.

(20) B.A. Degree of the Ewha Women's University, Seoul, (Korea) as equivalent to the B.A. (Pass) Degree of this University.

(21) The Higher Degree Examination of Al-Azhar University, Cairo as equivalent to the B.A. (Pass) Examination of this University.

(22) B.A. Examination in Commerce from Baguio Technical and Commercial College, Baguio City, Philippines, as equivalent to the B.A. (Pass) Examination (with Economics) of this University.

(23) B.Sc. Degree in Education of the Ohio University U.S A. as equivalent to the B.A. (Pass) Examination of this University.

(24) B.A. Examination of Fresno State College, California, as equivalent to the B.A. (Pass) Examination of this University.

(25) The Bachelor of Science Degree of Business Administration of the East Manila University of Philippines, as equivalent to the B.A. (Pass) Degree (with Economics) of this University.

(26) The B.A. Examination of the South China University. Massu, as equivalent to the B.A. (Pass) Examination of this University.

(27) B.A. Degree of the Alexandria University, Egypt for purposes of admission to M.A. (Previous) Class in the same subject.

(28) Bachelor of Laws Examination of the Thamasat University, Thailand recognised for purposes of admission to M.B.A. and M.A.

(29) Arts Graduate Degree of the University of Philippines recognised for purposes of admission to M.A. (Previous) Class.

(30) B.Sc. (Agr.) Degree of Thailand University, Bangkok recognised for purposes of admission to M.Sc. (Previous) Class in Botany, Zoology and Microbiology of this University.

(31) B.Sc. Degree of the University of George Town as equivalent to the B.A. Degree of this University.

(32) B.A. Degree of the University of Santo Tomas recognised as equivalent to the B.A. Degree of this University.

(33) Philippines University's B.Sc. Degree in Chemistry and Chemical Engineering as equivalent to the B.Sc. Degree of this University.

(34) Royal Thai Academy Degree of B.Sc. in Business Administration recognised as equivalent to the B.Com. Degree of this University.

(35) B.A. Degree of the Tokyo University recognised as equivalent to the B.A. Degree of this University.

(36) Graduate Degree in Business Administration of the School of Business Administration of Thailand University, recognised for purposes of admission to the M.B.A. course.

(37) Graduation Degree of the University of Baguio, Philippines recognised as equivalent to the corresponding Degree of this University.

(38) Graduation Degree of Manuel L. Quexen University of Philippines as equivalent to the corresponding Degree of this University.

(39) Royal Naval Academic Examination of the Naval Education Department, Royal Thai Navy, Bangkok, Thailand for purposes of admission to M.B.A. Course of this University.

(40) Graduate at the Lyceum of Philippines is recognised for purposes of admission to the M.A. (Previous) Class of this University.

(41) B.Sc. Degree of the University of North Carolina as equivalent to B.Sc. Degree of this University.

(42) B.A. Degree of the Clark University, Warcester, Massachaussetts, (U.S.A.), as equivalent to the B.A. Degree of this University.

(43) B.A. Degree of the University of Glenmont, France, as equivalent to the B.A. Degree of this University.

(44) Bachelor's Degree in Social work from the High Institute of Social work in Cairo as equivalent to the B.A. Degree, for purposes of admission to M.A. (Previous) Class in Social Work of this University.

(45) B.A. Examination of the University of St. Louis, Philippines as equivalent to the B.A. Degree of this University.

(46) Bachelor's Degree of the Anamalai University as equivalent to the Bachelor's Degree of this University.

(47) Degree of Bachelor of Literature, Magna-cum Laude of the University of Santo Tomas, Philippines, as equivalent to the Bachelor's Degree of this University, for purposes of admission to the M.A. (Previous) Class.

(48) Bachelor's Degree of the Faculty of Arts in Philosophy and Education of Tehran University as equivalent to the B.A. (Pass) Degree of this University.

(49) B.A. Degree of Baghdad University as equivalent to the B.A. Degree of this University.

(50) B.A. Degree of the University of KualaLampur, Malaysia as equivalent to the B.A. Degree of this University.

(51) Bachelor's Degree in Arts of the University of Manila as equivalent to B.A. Degree of this University.

(52) The B.Sc. Degree of the Pakistan Naval Academy introduced in 1963 as equivalent to the B.Sc. (Pass) Degree of this University.

(53) Graduate Degree of the Taiwan National University, Taiwan, China for purposes of admission to the M.A. Course.

(54) B.Sc. Degree in Business Administration of the Royal Thai Naval Academy, Thailand as equivalent to the Bachelor's (Pass) Degree of this University.

(55) B.Sc. Degree in Accounting and Commerce of the Thamasat University, Thailand as equivalent to the corresponding (Pass) Degree of this University.

(56) B.A. Examination of the Hankuk University, Seoul, Korea as equivalent to the B.A. Degree of this University.

(57) B.A /B.Sc. Degree of the Pakistan Military Academy, Kakul as equivalent to the corresponding Pass Degree of this University.

(58) B.A. Degree of the University of New Zealand, U.K. as equivalent to the B.A. Degree of this University.

(59) Licentiate Degree of Iran as equivalent to B.A. (Pass) Degree.

(60) IJAZA IV year of the Jamia Islamia, Bahawalpur as equivalent to B.A. for purposes of admission to all such classes for which B A.'s with Islamic Studies, Arabic, Persian and Islamic History are eligible.

(61) B.A./B.Sc./B. Com. degree of the Arab University, Beirut as equivalent to corresponding Degree of this University.

(62) Final Examination of Kolej Islam, Malaya, for admission to M.A. (Previous) in Islamic Studies.

(63) B.A. Degree of Riyadh University as eqvivalent to B.A. degree of this University.

(64) B.A. in Law of Djakarta Islamic University for purposes of admission to M.A. (Previous) Class.

(65) B.Sc. Degree in Education from the Centre Esclar University, Manila, Philippines for admission to M.A. (Previous) in Social Work.

(66) Licence-en-Droit Examination of the Faculty of Law, Cairo, as equivalent to the B.A. Degree of this University.

(67) B.A. degree in Arabic and Islamic Studies of the University of Ibadan for purposes of admission to M.A. (Previous) Class in Arabic or Islamic Studies.

(68) B.Sc. Agriculture Examination from Kasetsart University, Thailand for admission to M.Sc. (Prev.) Class in Microbiology.

(69) B.Sc degree of Philippines Military Academy for admission to M.A. (Prev.) class in International Relations.

(70) Bachelor of Arts Course (B.A.) from Divine World College, Laoag City, Philppines for purposes of admission to M.A. (Prev.) Class in English.

(71) Diploma of Arts in Library Science Course from Chulalongkorn University Graduate School, Bangkok, Thailand for admission to M.A. (Final) Class in Library Science.

(72) (الاجازة العاليه) Examination of Islamic University, Madina for purposes of admimission to M.A. (Previous) Class in Islamic Studies and Arabic.

(73) B.A. (Hons.) degree in Political Science of the Faculty of Law, Politics and Economics of the University of Tehran as equivalent to B.A. degree of this University.

(74) B.A. degree of the College of Education. Makkah as equivalent to B.A. degree.

(75) A.M.I.E. (Section A & B) as equivalent to B.A. degree for professional service only and not for admission to higher class.

(76) Degree in Glass Science of New York State College of Ceramic, Alfred University as equivalent B.Sc. Degree for purposes of admission to M.Sc. (Prev.) Class in Physics or M.A. (Prev.) Class.

(77) Degree in Medicine and Enginerring of Italian University as equivalent to corresponding degree of this University on reciprocal basis.

(78) Shahada-tul-Madrassah Arabia (شهادة المدرسه العربيه) of Islamic University, Madina as equivalent to B.A. Examination for admission to M.A. (Prev.) Class in Islamic Studies only.

(79) B.Sc. Military Science of the Military Academy of Iran for admission to M.A. (Prev.) Class.

(80) The 4 years National Diploma of Design and Commercial Art from the National College of Arts, Lahore as equivalent to B.A.

(81) B.A. Degree of the Faculty of Arts Education, University of Kuwait as equivalent to B.A. (Pass) Degree for admission to M.A. (Prev.) Class, subject to the condition that the student produces evidence of having working knowledge of English.

(82) B.A. Degree in Arabic language and literature and Isl. Studies of Fuad-el-Awal University, Cario as equivalent to B.A. Degree for admission to M.A. (Prev.) in Arabic and Isl. Studies, provided the student produces evidence of having working knowledge of English.

(83) B.A. Degree of Bradley University with Major in English as equivalent to the B A. Pass Degree provided Bradley University is an accredited University.

(84) B.Sc. (Ind. Tech.) Nawabshah (Sind University) recognised for purposes of admission to M.A. (Prev.) class.

(85) B.A. Degree of Philippine Christian College, Manila recognised for purposes of admission to Post-Graduate Diploma in Indian Studies.

(86) Degree Examination from Jamia Darel Islam, Umrabad (South India) recognised for purposes of admission to M.A. (Prev.) Class in Arabic.

(87) B.Ed. (in Secondary Education) Examination from the College of Education, Bangkok. Thailand after completing Freshman and Sophomore programmes of the Ministry of Education, Thailand as equivalent to the Bachelor's degree Examination for admission to M.A/ M.Sc. (Prev.) Class in the subject which the candidate had as the Major subject at the B.Ed. Examination of the College of Education, Bangkok.

(88) Bachelor of Business Administration (Personnel) degree of the College of Commerce, Bangkok, Thailand as equivalent to the B. Com. Degree.

(89) Bachelor's degree in Human Geography of Esfahan University, Iran as equivalent to the B.A. Pass Degree.

(90) B.A. (Int. Rel.) degree from the Faculty of Pol. Science University of Padijudjaran, Bandung, Indonesia as equivalent to the B.A. Degree for admission to M.A. (Prev.) Class in Int. Relations.

(91) B.A. (Bakaloreat) Examination from University of Proklamasi, Jogjakarata. Indonesia as equivalent to the B.A. Degree.

(92) B.A. Degree of University of Dar-Es-Salam, Tanzania as equivalent to the B.A. (Pass) degree.

(93) Associate of Arts Degree from City College of San-Fransisco, California, USA recognised as equivalent to B.A. (Pass) Degree.

(94) B.Ed. Examination of Srinakharinwirot University Sangkhla, Thailand recognised for admission to M.A. (Previous) class.

(95) B.Sc. Industrial Technology of Nawabshah recognised for purposes of admission to M.Sc. (Previous) Class in App. Chemistry.

(96) B.Ed. degree of Chulalongcorn University, Thailand recognised for purposes of admission to M.A. (Prev.) in Geography.

(97) B.Ed. Degree of College of Education, Bangsean, Chon bouri, Thailand recognised as equivalent to B.A. Examination of this University.

(98) B.A. Examination (Arabic Language) of Ein Shams University, Cairo recognised for purposes of admission to M.A. (Prev.) in Arabic.

(99) B.A. Degree in English Language and Literature of Pahlavi University, Shiraz, Iran recognised as equivalent to our B.A. (Pass) Degree.

(100) Degree of Al-Najaf College, Iraq recognised as equivalent to B.A. Degree, provided the holder had already obtained a Secondary School Certificate.

(101) Bachelor of Commerce and Economics Degree of Baghdad University recognised as equivalent to our B. Com. Degree.

(102) Shahadatul Aalia (شهادة العاليه) of Jamia Al Azhar, Cairo recognised as equivalent to our B.A. Degree and not to M.A. as done before erroneously.

(103) B.A. Examination (الليسانس) of Teachers College, Ministry of Edu., Cairo recognised as equivalent to our B.A. Pass Exam.

(104) Bachelor of Arts Degree of University or Khartoum, Sudan recognised as equivalent to our corresponding degree.

(105) Al-Aalia (العاليه) of four years after Gen. Edu. Cert. recognised as equivalent to our B.A. Pass Degree, and two years after Al-Aalia which is Al-Aalimia or magister recognised as equivalent to our M.A.

(106) B.A. Degree from College of Sharia and Islamic Studies, King Abdul Aziz University, Makkah, Saudi Arabia recognised for purposes of admission to M.A. (Prev.) in Isl. Studies/Arabic.

(107) B.Sc. (Edu.) Degree of Faculty of Edu., Songkle University Pattani, Thailand, recognised for admission to M.Sc. (Prev.) Class in the subject which the holder of this degree has passed as a major subject.

(108) Bachelor of Scienee (Pharmacy) Degree of the Sunderland Polytechnic (U.K.) is equivalent to our B. Pharm. degree.

(109) B.Sc. Degree from Faculty of Economics and Commerce, Deptt. of Bus. Admn. University of Jordan equivalent to our B. Com. Degree.

(110) Bachelor of B.Sc. Admn. Degree of Pacific States University, California recognised as equivalent to our B.Com. Degree.

(111) Bachelor of Edu. Degree (Secondary) Edu. from College of Edu., Bangsaen Cholburi, Thailand after completing Freshsman and Sophomore Programmes equivalent to our B. Ed. Degree.

(112) B.A. Degree of Kabul University as equivalent to our B.A. Degree.

(113) Bachelor of Arts Degree from Harvard University as equivalent to our B.A. degree.

(114) B.Com. Degree of Riyadh University as equivalent to our B.Com. degree.

(115) B.Sc. Medical Technology degree of Iraq as equivalent to our B.Sc. Medical Technology.

(116) B.Sc. degree (in Mathematics (Pass) of the University of Exeter is recognized as equivalent to our B.Sc. degree in Mathematics only.

(117) Licentiate of Letters of Damascus University, Syria as equivalent to our B.A. degree.

(118) B.Sc. Honours degree of the University of Kent equivalent to our B.Sc. Honours degree.

(119) Bachelor of Science Degree from the City University of New York equivalent to our B.Sc. degree.

(120) B.Sc. Examination from Florida Technological University equivalent to B.Sc. (Medical Group Subjects).

(121) Al-Ejazat-ul-Alia in Arabic awarded by Tripoli University, Libya equivalent to B.A. (Pass) degree.

(122) B.A. degree of Pakistan Naval Academy is equivalent to B.A. degree of Karachi University.

(123) Bachelor's degree in Commerce of the University of Damascus, Syria is equivalent to our B.Com. degree

(124) "Higher Degree" (Ijazatul Alia) of Egypt and Libya is equivalent to our B.A. (Pass) Degree for the purpose of admission to M.A. (Previous) class in Islamic Studies/ Arabic.

(125) Bachelor of Islamic Law of Imam Muhammad Ibne Sa'ud Islamic University, Riyadh recognised for admission to M.A. (Previous) class in Political Science.

(126) B.Sc. Examination of Tribhuvan University, Nepal as equivalent to our B.Sc. degree.

(*IV*) *The following Examinations are recognised as equivalent to the Three Years Honours Course of this University :-*

(1) A Pass at the 1st, 2nd and 3rd Year Examinations of the Three Years Honours Course after the Intermediate or similar Examination of all the Universities incorporated by law in Pakistan, India, Burma and Ceylon as equivalent respectively to the 1st, 2nd 3rd years of the Three Years Honours Course of this University.

(2) B.A. (Hons.) Degree of the Sydney University as equivalent to the B.A. (Hons.) Degree of this University.

(3) Special Degree in Arts (3 years' course) of Ceylon as equivalent to the Honours Course of this University.

(*V*) *The following Examinations are recognised as equivalent to the Previous and Final M. A. or M. Sc. or M. Ed. Examinations of this University, respectively .*

(1) The Previous M.A. or M.Sc. Examination of all the Universities incorporated by Law in Pakistan, India Burma and Ceylon, provided the papers are the same.

(2) The M.A./M.Sc. Final Examination of all the Universities incorporated by Law in Pakistan, India, Burma and Ceylon,

(3) The B.A./B.Sc. (Honours) Examination of the Three Years Honours Course after the Intermediate or a similar Examination of the Universities incorporated by Law in Pakistan, India, Burma and Ceylon, as equivalent to M.A. (Previous) or M.Sc. (Previous) Examination respectively, of this Univerity.

(4) Magister Artium Examination of the University of Saarland, Germany as equivalent to the M.A. Examination for purposes of admission to Ph.D. Course of this University.

(5) M.Sc. Degree of Florida State University as equivalent to M.A. Degree of this University.

(6) Master of Public Administration Examination of the Philppine University, Manila for purposes of admission to the Ph.D. Course in Political Science of this University.

(7) Post-Graduate Diploma of the Imperial College, London after B.Sc. (Hons) as eqnivalent to the M.Sc. (Final) Examination of this University for purposes of admission to the Ph.D. Course

(8) Master's Degree Examination of the University of Saugar as equivalent to the corresponding Examination of the University.

(9) The 'Takhassus' Degree of the Al-Azhar University, Cairo as equivalent to the Master's Degree, for purposes of admission to Ph.D. in Islamic Studies.

(10) The M.A./M.Sc. Degree of the American University of Beirut as aquivalent to the corresponding degree of this University -

(11) Diploma in Advanced Mathematics from the Oxford University as equivalent to M.A./M.Sc. in Mathematics.

(12) M. Pharm. of Osaka University, Japan for purposes of admission to Ph.D. in Pharmacy.

(13) Degree(سند) of the Board of Islamic Institution (وفاق المدرسه العربيه) followed by B.O.L. Degree as equivalent to M.A. Islamic Studies.

(14) Sanad El-Faragh (سند الفراغ) of Darul-Uloom, Deoband followed by B.O.L. Degree as equivalent to M.A. Islamic Studies.

(15) Post-graduate Diploma in Library Science of the Univerity of Sind as equivalent to the Post-graduate Diploma in Lib. Sc. of this University; but the Sind University Diploma Holder when admitted to the M.A. (Final) Class in Lib. Sc. must also clear the foreign language examination.

(16) M.Sc. Degree from Belgrade (Yugoslavia) as equivalent to the M.Sc. Degree.

(17) M.A. Degree in Psychology in Pass Class from the University of Delhi recognised as equivalent to our corresponding degree in 3rd Class.

(18) Ash-Shahadatul Aalimia with Ajazai Al Tadress of Al-Azhar, Cairo recognised for purposes of admission to Ph.D. in Isl. Studies.

(19) Master of Edu. Degree of University of Georgia, U.S.A. as equivalent to our M. Ed. Degree.

(20) The following Oriental Exams. are recognised for purposes of teaching Islamiat, Isl. Studies and Isl. Ideology in Colleges.

(i) Fazil Darse Nizami from any famous or recognised Indo : Pak. Institution such as Darul Uloom, Deoband, Saharanpur, Delhi, Ajmer, Nadva; Shamsul Huda, Patna, Sultanul Madaris, Lucknow. Nizamia Arabia College, Lucknow,Jamia Al-Muntasir, Lahore. Babul Muslim, Fazil Darse Nizami, Hyderabad Deccan and Darul Uloom Nasiria, Tonk with at least five years teaching experience in a College or in a Madresah of Darse Nizamia Darul Uloom.

(ii) Fazile-Deenyat,Fazil Hadith and Fazile Tafsir(Allahbad, Bihar and Orissa Examination Boards).

In addition to the above, the following are recognised as equivalent to M.A. Isl. Studies:

(a) Degree (سند) of the Board of Isl. Institutions followed by B.O.L. (i e. : B.A. in English only) as equivalent to M.A. Islamic Studies.

(b) Sanad El-Faragh of Darul Uloom, Deoband followed by B OL. Degree (i e. B.A. in English only) as equivalent to M.A. Islamic Studies

(21) Exam. of Teacher Training College of Makkah followed by Preparatory Course for Post-Graduate Studies at the Faculty af Darul Uloom, Cairo University equivalent to M.A. (Prev.) for purposes of admission to M.A. Final in Arabic.

(22) Sanadul Faragh of Deoband recognised for purposes of teaching Islamiat, Isl. Studies and Ist. Ideoglogy in colleges. In case the holder of this sanad passes B.O.L. i.e.B.A. in English only thereafter, he be recognised as at par with M.A. Examination in Isl. studies for all purposes including higher studies.

(23) (سند الفراغ مدرسه العلوم اسلاميه تنڈوالله يار) recognised for purposes of teaching Isl. Stud., Isl. Ideology and Islamiat in Degree colleges.

(24) Degree (سند) of Tanzeemul Madaris Al-Arabia recognised for purposes of teaching Islamiat Isl. Studies and Isl. Ideology in Colleges.

(25) Bachelor's Degree in Libray Science from the University of Aligarh as equivalent to our Diploma in Library Science.

(26) M.Sc. degree from Essex University of U.K. as equivalent to M.Sc. degree of this University.

(*VI*) *The following Examinations are recognised as equivalent to the First or Second LL.B. Examination of this Uninersity, respectively* :-

The First/Second Postgraduate B.L. or LL.B Examination of all the Universities incorporated by Law in Pakistan, India Burma and Ceylon respectively, provided the papers are the same

(*VII*) *The following Examinations are recognised as equivalent to the B. Ed. Examination of this University* :-

(1) The B.T. or B. Ed. Degree or Post-Graduate Diploma in Education of all the Universities incorporated by Law in Pakistan, India, Burma and Ceylon.

(2) General Normal Course (GNC), Zerboanga Normal School, Zerboanga, Philippines as equivalent to the B. Ed. Degree for purposes of admission to the M.Ed. Course of this University.

(3) B.Sc. in Education Degree of the Philippine University for purposes of admission to this University in M.Ed. (Previous) Class.

(4) Degree of Bachelor of Arts in Education, College of Education, Bangkok as equivalent to B.Ed. Degree of this University.

(5) B.Sc. (Military) Degree of the Chulachomklao Royal Military Academy, Thailand, for purposes of admission to the M.Ed. Course of this University.

(6) B.Sc. Degree in Education of the Ohio University U.S.A. for purposes of admission to M.Ed. Course and M.A. (Previous) Class in General History.

(7) Four Year Military Academy Examination of Philippines as equivalent to the B.Ed. Degree for purposes of admission to M.Ed. of this University.

(8) B.Ed. degree of the College of Education, Thailand as equivalent to the B.Ed. degree of this University.

(9) Certificate of Education from the University of Nottingham as equivalent to B.Ed. degree of this University.

(10) The Academic Diploma in Education of the Institute of Education, London University, as equivalent to B.Ed. degree of this University.

(11) B.Ed. Degree of University of Canada as equivalent to B.Ed. Degree of this University.

(12) B Ed. degree of the University of Toronto, Canada as equivalent to the B.Ed. Degree.

(13) Senior Degree in Physical Education (one year's Post Graduate Course) as equivalent to the degree of Bachelor of Physical Education.

(14) Diploma in Teaching from American University Beirut as equivalent to B. Ed. degree of Pakistan.

(15) General Certificate of Diploma in Education, Demascus University, Syria, as equivalent to our B. Ed. Degree.

(16) Postgraduate Diploma in Education from the University of Waies U.K. as equivalent to our B. Ed. Degree.

(*VIII*) *The following Examinations are recognised as equivalent to the various Medical Examinations of this University, respectively* :—

First, Second, Third and Final Professional M.B.B.S Examinations respectively, of all the Universities incorporated by Law in Pakistan, India, Burma and Ceylon and recognised by the Medical Council of Pakistan or of India : Provided the duration of the course and the number of subjects prescribed for each Examination are the same as those in this University.

(IX) The examinations of the Middle East Technical University, Ankara are recognised on a reciprocal basis as equivalent to the corresponding Examinations of this University.

(X) Degree in Medicine of the Italian Universities recognised as equivalent to the corresponding degree on reciprocal basis.

(XI) D.Sc. degree in Biochemistry of Ghant, Belgium, as equivalent to Ph.D. Biochemistry.

(XII) M.S./D.Sc. degrees from Belgrade (Yugoslavia) as equivalent to M.Sc./Ph. D. Degree respectively.

(XIII) Bachelor of Veterinary Medical and Surgery degree from University of Baghdad recognised for purposes of admission to M. Phil (Pathology) J.P.M.C. Karachi.

(XIV) Ph.D. Degree from Tehran University equivalent to Ph.D. of Pakistan.

(XV) Diploma De Doctor De'3 Cycle in Physics of the University of Louis Pasteur, France. recognized as equivalent to our Ph.D. degree in Physics

(XVI) Ph. D. degree in Physics from the University of Lancaster equivalent to the Ph.D. degree in Physics of this University

(XVII) D.Sc degree of University of Amsterdam, Holland equivalent to Ph.D degree of Pakistan.

(XVIII) Diploma in Physiotherapy of Canada as equivalent to Diploma in Physiotherapy of Karachi.

(XIX) Diploma in Nursing from the Punjab Nursing Services Council equivalent to Intermediate (Nursing Group) provided admission to the Nursing Group is given after Matriculation.

(XX) Teachers' Training Diploma in Domestic Science of Andhra Pradesh recognised as equivalent to C.T./T.D. Post-Intermediate Diploma.

(XXI) Certificate de Schlorat and Certificate de Scholastic of Alliance France, Karachi, as equivalent to Certificate in French.

(XXII) B.Sc. (Hons.) War Studies degree of the Pakistan Navy Staff College obtained after B.Sc. (Pass) as eqivalent to the B.Sc. (Hons.) degree of this University.

(XXIII) M.A. degree of the University of Baghdad as equivalent to the M.A. degree of this University.

External Candidates

Regulations

1. External candidates shall be ligible for appearing at theB A., B.Com. and M A. Examinations only, provided that for B, A. and M. A. no subject can be offered which involves a practical examination. e. g, Geography, Psychology, Sociology, Social Work, Statistics and Outlines of Home Economics. Sociology can, however, be offered by B. A. (Pass) External candidates.

2. (i) The last date for registration as external candidate shall be as notified by the authorities every year.

(ii) Near relatives of members of Diplomatic Corps posted at Karachi after the last date may be specially permitted by the Vice-Chancellor to be registered outside the fixed date.

The fees for registration are as follows:-

Rs 75/- for the B. A./B.Com. Examination.

Rs 85/- for the M. A. Examination.

3. External candidates for B.A. and B Com. shall be governed by the same schemes of examinations as are applicable to internal or regular candidates.

4. Only those holding Permanent Residence Certificate of Karachi will be eligible for registration as external candidates, provided that they have passed the exmination prescribed as pre- requisite for proceeding to the examination for which they register themselves. The following will, however, be exempted from production of P. R. C. :-

(a) University staff and their sons, daughters and spouses.
(b) Defence personnel posted in Karachi and their sons and daughters.
(c) Government employees posted in Karachi and their sons and daughters.

5. It shall be the duty of an intending externnl candidate to ensure before submitting the Registration form that he was eligible under the University rules for registration as an external candidate for the examination for which he proposed to register himself. In case he applies for registration inspite of his ineligibility under the rules, the registration fee paid by him will be forfeited. Exceptions can, however, be made by the Vice-Chancellor in very genuine cases, to be considered on individual merit. Those who had passed the Intermediate or its equivalent recognised examination at least 2 years earlier will be eligible to take the B.A./B.Com. Parts I & II Examinations simultaneously.

Improvement of Class in M A. or M.Sc.

Regulations

1. A candidate who has passed the M.A. Examination of this University in a subject which does not involve practicals, in 2nd or in 3rd class, or in 3rd class from an Indian or Bangladesh University or M. Sc. Examination in Home Economics of this University in the 3rd Class, may be allowed to reappear at the M.A /M.Sc. Examination in the same subject in order to improve his/her Class without further attending lectures.

2. The conditions for appearing at the Exa ination are as follows :—

(i) Not more than one chance shall be giv en.

(ii) There shall be no time limit for re-appearing at the Examination.

(iii) The candidate shall get himself/herself registered for the Examination within the date notified for the purpose on payment of Registration and Examination fees of Rs. 85 + 110

(iv) He/She will have to take the Previous and the Final Examinations separately and will be allowed to appear at the Final Examination only after he/she has passed the Previous Examination. Provided that a holder of 3 years Honours Degree will be eligible to take the Final Examination directly. Provided further that a candidate who had secured not less than 45% marks at the Previous Examination may be exempted from re-appearing at the Previous Exa ination. In no case shall a candidate be exempted from appearing at the Final Examination.

(v) He/She will have to pay fees for the Previous and the Final Examinations separately.

(vi) In case a candidate fails, his/her previous degree shall not be affected.

(vii) The degree to be awarded to a successful candidate shall be in the usual form, without any reference to his/her previous degree.

(viii) He/She will not be eligible for position, prize, medal and scholarship.

(ix) In the case of M. Sc. in Home Economics the candidate will have to take the practical course prescribed by the Principal of the College concerned before she can be permitted to appear at the examination. Such a candidate shall have to produce a certificate from the Principal of the college concerned that she had satisfactorily completed the prescribed practical course.

(x) Such candidates shall be exempted from internal evaluation.

3. In a subject where practical is involved the candidate shall have to rejoin as a regular student under the semester system. Such a candidate shall have necessarily to appear at the full Final Examination. He will be eligible for exemption from only those papers of the Previous Examination, which the candidate had cleared with at least 'B' Grade i.e. 45%.

Improvement of Class in B.A.,B.Sc., B.Sc. Home Economics & B.Com.

Regulations

1. A candidate who passed the B.A., B Sc , B.Sc. Home Economics or B. Com. Final Examination from this University can reappear at the same examination for improvement of division.

2. The conditions for appearing at the examination are as follows :

(i) Not more than one chance shall be given.

(ii) There shall be no time-limit for reappearing at the Examination.

(iii) The candidate shall have to get himself registered as an External candidate for the Examination on payment of Registration fee of Rs. 75/ and Examination fee of Rs. 80/- for each Part.

(iv) Appearance at the Part II examinalion shall be compulsory, but appearance at the Part I Examinat ion will be optional.

(v) The candidate can take the Parts I & II Examinations simultaneously or separately.

(vi) Excepting the Part I of the same examination, the candidate cannot take any other examination simultaneously.

(vii) The candidate will be eligible for exemption from the practical of B. Sc. Part I which he had cleared.

(viii) Improvement of division at B.A./B.Sc., B.Sc. Home Economics and B. Com. will be open only to those who had not already passed a higher degree examination.

(ix) The improved degree will be issued for the year in which the candidate improves the division.

(x) The division will be redetermined on the combined marks of Parts I & II.

(xi) The Examination form and fee will be submitted separately for Parts I & II.

(xii) In case a candidate fails, his previous degree shall not be affected.

(xiii) The degree to be awarded to the successful candidate shall be in the usual form without any reference to his previous degree.

(xiv) He will not be eligible for position, prize, medal and scholarship.

(xv) He shall have to declare solemnly that he had not made any attempt earlier for improvement of division. If the statement is found to be incorrect, his previous degree shall be forfeited.

Conditions of Admission to Examinations

Regulations

[*See* Sec. 29 (1) (d) of the University Karachi Act, 1972]

Eligibility

1. In no case shall a candidate be admitted to an Examination of the University as a regular student until and unless he fulfills the following conditions ;—

(a) He must be registered in the University.

(b) He must have prosecuted the full course of study in each subject prescribed for the examination, either in an affiliated College or Institute or in a University Teaching Department, subsequent to having passed the Examination prescribed as prerequisite for proceeding to the examination for which he is a candidate.

(c) He must have kept the minimium percentage of attendance in each subject offered for the examination. This shall be certified in the application form by the Head of the Department or of the Institute or the Principal of the College concerned.

(d) He shall not have done anything prejudicial to the interest of the University or of the Institute or of the College and shall otherwise bear good moral character and conduct.

(e) He must have paid the fees prescribed for the examination.

2. No person shall be eligible to appear at any examination of the University as an external candidate unless and until he fulfills the following conditions :—

(a) He must be registered in the University as an external candidate.

(b) He shall not have done anything prejudicial to the interest of the University and shall otherwise bear good moral character and conduct.

(c) He must have paid the fees prescribed for the examination.

Application Form

3. (a) All applications for admission to examinations shall, in case of *regular students*, be made on the perscribed form to be supplied by the Controller of Examinations to the Heads of Teaching Departments or to the Principals of affiliated Colleges or Institutes.

(b) In the case of *external candidates*, the forms may be obtained direct from the Controller and submitted to him duly filled in together with the fees prescribed for the examination with a certificate of good character from a Gazetted Officer or Notary Public.

(c) Examination forms and fees may be accepted after the due date on payment of a late fee of Rs. 25/- per week progressively with a maximum fine of Rs. 200/—.

(d) Upon receipt of the prescribed application form and fee for an examination, the Controller of Examinations shall furnish the candidate, through the forwarding authority, with an admission card which will, on presentation, admit the candidate into the examination hall. External candidates shall receive their cards directly from the Controller.

(e) If a candidate from a University Department owes any money on any head of account, or any other article either of the University itself or of any of its recognised Societies or Associations, the Vice-Chancellor may withhold or authorise the withholding of the admission card of such a candidate till all such money has been paid or the article returned or paid for.

(f) If a candidate from any affiliated College or Institute owes any money to the College or Institute on any head of account or any other article either of the College itself or its recognised Societies and Associations, the Vice-Chancellor may, on the report of the Principal or the Head of the Institute, withhold or authorise the withholding of the admission card of such a candidate till all such money has been paid or the article returned or paid for.

(g) The Controller of Examinations, if satisfied that an examination admission card has been lost or destroyed may, on payment of a further fee of Rs. 15/- issue a duplicate examination admission card. The duplicate card so granted shall show in a prominent place the number and date of the card originally issused.

Refund of Examination Fees

4. The examination fees, once paid, shall not be refunded or held in reserve for a future examination except in the circumstances and to the extent mentioned below .—

(a) Where a candidate dies prior to the commencement of the examination, the entire fee shall be refunded to his legal heirs.

(b) The entire fee may be refunded or held in reserve for future examination at the discretion of the Vice-Chancellor, when the application form of a candidate is rejected for technical reasons.

(c) Where a candidate falls ill or meets with a serious accident before the commencement of the exemination and is thereby pervented from appearing at the examination and sends an application for refund supported by a medical certificate from a registered medical practitioner in Government service, so as to reach the Controller of Examinations within 48 hours of the commencement of the examination, one-half of the examination fee shall be refunded under the orders of the Vice-Chancellor.

(d) One-half or full fee may be refunded or held in reserve for future examination for any other reason deemed sufficient by the Vice-Chancellor.

(e) Where a candidate is prevented from taking the examination on account of his military duties the full fee of his examination may be refunded or, at his option, credited to his next appearance at the examination.

Irregularities

5. Should it be proved to the satisfaction of the Syndicate that the admission of a person to the examination was irregular for any reason or that any material fact about him was wrongly stated or suppressed, it will be open to the Syndicate to declare his examination or its result to be cancelled. Likewise, if the Syndicate is satisfied that a person, either during the course of the examination or after its conclusion, has behaved in a manner which requires disciplinary action being taken against him, the Syndicate shall be competent to cancel the result of his examination and to take such further action against him as the circumstances of the case demand.

Conduct of Examinations

Regulations

(*See* Section 29 (1) (e) of the University of Karachi Act, 1972.)

1. *Place of Examination.*—All examinations of the University shall be held at Karachi on dates and according to the schedule approved by the Syndicate on the recommendation of the Academic Council, provided that the Vice-Chancellor shall be competent to make variations in the dates, if necessary. It will, however, be open to the Syndicate to direct the holding of an examination outside Karachi under exceptional circumstances.

The programme of each examination shall, except as otherwise provided, be drawn up by the Controller of Examinations subject to the approval of the Vice-Chancellor. The programme shall be drawn up in such a manner, as far as possible, that the examinations come to an end before the beginning of the Vacations.

2. *Dates of Examinations.*—The dates of the commencement of examinations as well as the last dates for the receipt of application forms and fees for such examinations shall be notified, as far as possible, three months in advance.

3. *Paper setters and Examiners.*—Each Board of Studies shall draw up a list of paper-setters and examiners in the subject or subjects with which the Board is concerned.

(a) In drawing up the list the Board shall keep in view the various alternatives of a subject permitted for examination and shall suggest ordinarily two names of paper-setters and examiners for each paper.

(b) No person shall be suggested as a paper-setter or examiner against whose work, at a previous examination, there has been an adverse report.

(c) No person shall be appointed a paper-setter or examiner whose relative* is appearing at the examination and each examiner shall be required to submit a declaration that he has not coached any student or

* The following persons shall be deemed 'relatives' wihin the meaning of this Regulation:—

Wife, husband, son, daughter, grandson, grand-daughter, brother, sister, nephew, niece, grand-nephew, grand-niece, uncle. aunt, first cousin, son-in-law, daughter-in-law, brother-in-law and sister-in-law.

students for the examination nor shall he eng himself in the work during the period of his appoi ment as an examiner.

(d) Except in the examination for Master's Degree, one shall ordinarily be appointed examiner in m than one paper in the same subject.

(e) In case of Medical examinations, Pakistan Me cal & Dental Council Regulations shall apply.

(f) A paper-setter and/or exminer will ordinarily appointed for one year only but he may be re-appo ted for the following year or years subject to maximum of three years from first appointment.

(g) Co-examiners may be eligible for appointment examining the same paper for not more than th consecutive years.

(h) In case of papers where more than one examiner appointed, the paper-setter shall be the He Examiner.

4. The work of drawing up lists of paper-setters and e miners shall be completed by the Board of Studies before the e of the first term. The lists shall be approved by the Vi Chancellor.

5. The Vice-Chancellor shall appoint 'Moderation Comm tees' to moderate examination questions and to moderate a prepare the results of the examinations.

6. If a question paper is not acceptable to the Moderati Committee, it may, if necessary, return the question paper to t setter with clear instructions regarding revision or modificatic If the setter either declines to revise or modify the questions directed by the Moderation Committee, or he is otherwise r available or there is no time to refer back the paper to the sett the Committee itself shall revise or modify the paper or, if nece ary, set a fresh question paper. In such an event the paper-set will receive such remuneration for setting the original paper the Vice-Chancellor, in his direction, may decide.

7. As soon as the question papers are moderated, the Vi Chancellor shall make such arrangements for their printing as thinks reliable and safe.

8. The names of paper-setters, examiners and moderatc being strictly secret their lists shall not be incorporated in t normal proceedings of the Boards of Studies.

9. The appointment of paper-setters and examiners will regulated by the number of candidates offering a subject or pap

in the following manner :—

(i) When the number of candidates is 300 or less the paper-setter shall be the examiner.

(ii) Where the number of candidates is above 300 but not more than 600, a co-examiner shall be associated with the paper-setter and shall mark the scripts in collaboration with him as regards the standard and the method of marking.

(iii) Where the number of candidates is above 600, the paper-setter shall be the Head Examiner and he shall have two or more co-examiners under him according to needs. so that no co-examiner shall get more than 300 scripts to examine.

10. A paper-setter shall normally be expected and required to assess the answers of the paper set by him. If he declines to do so, or is not available, the Vice-Chancellor shall appoint another examiner.

11. *Duties of Head Examiners*—(i) In all cases where there is a Head Examiner, he shall convence a meeting of the examiners in the office of the Controller of Examinations immediately after the examination of the subject or paper with which he is concerned, and draw up a memorandum, incorporating the instructions to be followed by the examiners and the method of marking to be adopted.

A copy of this memorandum shall be given to each examiner and one submitted to the Controller of Examinations. Where a meeting cannot be held, the Head Examiner shall himself draw up a memorandum as stated above.

(ii) It shall be the duty of the Head Examiner to see that the examiners maintain a uniformity of standard in marking, and to issue necessary instructions to such examiners as are, in his opinion, not following the standard or method agreed upon at the examiners' meeting. In order to ensure this, the Head Examiner shall re-examine the first ten sample scripts marked by the examiners. He shall, in addition to the above, re-examine 10 of the marked answer-books of each examiner which will be sent to him in lots of 100 and may alter marks assigned by the examiners. After re-examining the answerbooks the Head Examiner will send back the anwer-books to the examiners to re-assess other answer-books accordingly.

(iii) In case of great disparity in the percentage of marks assigned by a particular examiner and that indicated by the memorandum, the Head Examiner shall report the matter to the Controller of Exminations after giving the examiner concerned an opportunity to abide by his instructions. The Controller of Examinations shall at once report the matter to the Vice-Chancellor who may, in his discretion, ask the Head Examiner to examine the answer-books of the examiner concerned or appoint another examiner. In the latter case, the original examiner shall not be entitled to any remuneration.

(iv) At the conclusion of the marking of answer-books of himself and the examiners, the Head Examiner shall submit to the Controller of Examinations a confidential report on the work of each of the examiners. This report shall be laid before the Vice-Chancellor. The Head Examiner shall return all the marked scripts to the Controller of Examinations along with his report.

12. *Duties of Examiners.*—The Examiners

(i) shall abide by all instructions of the Head Examiner, namely, those contained in the memorandum, as well as those issued subsequently;

(ii) shall submit to the Head Examiner for approval of marking, the first ten answer-books examined by them as sample scripts and thereafter the examined lot of answer-books in instalments of 100;

(iii) shall abide by the time-limit fixed by the University for marking answer-books;

(iv) at the conclusion of marking, shall submit a general report to the Head Examiner on the quality of answers marked by them; and

(v) in case of a fraction occurring in the total of the paper, shall raise it to the next whole number.

13. *Practical Examination.*—In all subjects for which a practical examination is prescribed, arrangement for the conduct of practical examination shall be made as shown below:

(a) Normally, a practical examination will be held after the theoretical examination in the subject, but in special cases, it may be held before the theoretical examination, with the approval of the Vice-Chancellor.

(b) For purposes of practical examination candidates will be divided into convenicnt batches. Each batch will normally consist of not less than 20 and not more than 30 candidates.

(c) Each batch will be examined by a set of two examiners, one of them shall be from the institution to which the candidates under examination belong and the other will be an outsider. The former shall be called the "internal examiner" and the latter the "external examiner": Provided that where a qualified internal examiner is not available, the Vice-Chancellor shall appoint another person to act as an internal examiner.

(d) (i) In all cases where there is only one Centre of examination for a subject, there will be only one exrernal and one internal examiner.

(ii) In cases where there is more than on Centre of examination for a subject, there shall be one or more Head Practical Examiner who shall supervise the examination at all Centres committed to his charge.

(iii) Batches may be examined both in the morning and in the afternoon.

(iv) The external examiner or where there is a Head Practical Examiner, the latter shall set a number of questions so that each batch gets a different set of questions to answer. The questions shall bə set in consultation with the internal examiner. In case of a Head Practical Examiner, he shall convene a meeting of all the external and internal examiners working under him and shall set the questions after discussion with them. Such question papers need not be moderated.

In case of a single set of external and internal examiners, all preparations for the examination shall be made by the internal examiner according to the instructions of the external examiner.

In case of a Head Practical Examiner, the preparation shall be made by the internal examiner or examiners of the Centre concerned, according to the instructions which the Head Practical Examiner shall issue for this purpose.

(v) At the close of the examination of each batch, the external and internal examiners shall jointly award marks in the mark-sheet supplied by the University. In all cases where marks are set for records of candidates done during the session, the examiners shall

satisfy themselves before awarding marks that the records are genuine and bear the signature of the Teachers under whom the candidates have worked.

The mark-sheets signed jointly by the external and internal examiners or, in case of a Head Practical examiner, by the Examiners and the Head Practical Examiner, shall be submitted in a sealed cover to the Controller of Examinations immediately at the close of the examination.

(vi) At the termination of the examination, the external examiner or the Head Practical Examiner, as the case may be, shall report on the general quality of the candidates.

14. *Breach of Rules of Examinations*

(i) If a candidate is found having in his possession, while under examination, papers, books, notes or any other material which might possibly be of assistance to him in examination, he shall be expelled from the examination of that day and subsequent days, if any, by the Head Invigilator, and his case shall be reported to the Controller of Examinations for such further action as may be deemed necessary. The examination result of such candidate shall be liable to cancellation and further he shall be liable to be debarred from appearing at any examination of the University and from admission to any class in the University or in any of its affiliated institutions for a period not exceeding two years.

(ii) Any candidate, detected in giving or receiving assistance or found guilty of copying from any paper, book or note, or using or attempting to use these or any other unfair means, shall be expelled by the Head Invigilator from the examination of that day and subsequent days, if any, and his case shall be reported to the Controller of Examinations for such further action as may be deemed necessary. The examination result of such candidate shall be liable to cancellation and further he shall be liable to be debarred from appearing at any examination of the University and from admission to any class in the University or in any of its affiliated institutions for a period not exceeding three years.

(iii) Any candidate, obtaining admission to the examination on false representation made in his application

form or by false personification, or using abusive or obscene language in the answer book, shall be liable to cancellation of his examination result and further he shall be liable to be debarred from appearing at any examination of the University and from admission to any class in the University or in any of its affiliated institutions for a period not exceeding four years.

(iv) Any candidate, forging another person's signature on his application or his admission form, shall be liable to cancellation of his examination result and further he shall be liable to be debarred from appearing at any examination of the University and from admission to any class in the University or in any of its affiliated institutions for a period not exceeding four years.

(v) Any candidate, found guilty of disclosing his identity or making peculiar marks in his answer book, shall be liable to cancellation of his examination result and further he shall be liable to be debarred from appearing at any examination of the University and from admission to any class in the University or in any of its affiliated institutions for a period not exceeding two years.

(vi) A candidate, guilty of communicating or attempting to communicate with an examiner with the object of influencing him in the award of marks, shall be deemed to have used or attempted to use unfair means and shall be liable to the same punishment as provided for in Regulation 14(ii). Communications of the same nature addressed to the Registrar or the Controller of Examinations, shall be treated as falling in the above category and liable to the same punishment.

An approach made by a relative, guardian or a friend of a candidate will be considered to be by the candidate, who will be liable to be punished as laid down in Regulation 14(ii). If a candidate makes an appeal to an examiner through his answer-book, his answer-book shall be cancelled and he shall be liable to punishment as laid down in Regulation 14(ii).

(vii) In all cases where a candidate or a number of candidates create disturbance in and outside the examination hall or the place of examination by :—

(a) Shouting or resorting to violence so as to disturb the general body of examinees.

(b) Inciting examinees to leave their examination and walk out or to adopt some other form of strike, or using violence with a view to preventing examinees from completing their examination ;

(c) Forcing their entry into a centre of examination or forming a procession for going to a centre of examination for the purposes mentioned in sub-clauses (a) and (b).

Any or all these acts, whether done individually or collectively shall constitute a serious breach of Rules of Examinations.

(viii) In any case not covered by the foregoing Regulations, the Syndicate, on the report of the person or body concerned shall take such action against the candidate or candidates concerned as the circumstances of the case may warrant.

(ix) All punishments under Regulation 14 shall be awarded by the Syndicate on the recommendation of the UNFAIR MEANS COMMITTEE appointed by the Syndicate for the purpose, and the latter itself may hold enquiry or authorise any one or more of its members to do so. The examination results of such candidates shall be withheld till such time as their cases are decided by the Syndicate.

(x) The Unfair Means Committee shall be the competent authority to determine whether the charge of a breach of Rules of Examination under clause (vii) has been proved or not, and in cases where evidence is difficult to obtain it may recommend to the Syndicate discipilinary action against a student or students if it is satisfied that there is a strong suspicion against such student or a number of students.

15. If the Syndicate is satisfied that a situation has arisen which calls for a re-examination of paper or papers in a particular subject or subjects, it may issue necessary directions to that effect.

16. *Supply of Marks and Scrutiny of Results.*—Statement on a printed form, showing the marks obtained by a candidate in each head of passing will be supplied to him on payment of a

fee of Rs. 15 per examination. Marks obtained by a candidate in individual questions or in sections of a paper shall not be supplied.

(ii) Applications from candidates at the University examinations for an inquiry into the correctness of their results, must be accompanied in each case by a fee of Rs. 20 for each subject. No such application will be entertained unless forwarded by the Head of the Institution from which the candidate appeared, except in the case of external candidates whose applications shall be submitted directly to the Controller of Examinations. The inquiry shall deal only with the correctness of the results and shall not include re-examination of the candidate's answer-books.

No such application will be accepted unless it reaches the University office within 30 days from the date of publication of the rusult.

The fee paid shall be refunded if on enquiry the result is found to inccorect.

17. *Centre of Examination* —The Controller of Examinations shall, as soon as the number of candidates appearing at a particular examination is known, prepare for the consideration of the Vice-Chancellor, a list of places where the examinations are to be held. These shall be called Centres of Examination. After the approval of the Vice-Chancellor, the list shall be notified to the candidates concerned through the Principals of Colleges or Heads of the Teaching Departments, as the case may be, a fortnight before the date of the commencement of the examination. In cases of emergency, however, of which the Vice-Chancellor shall be the sole judge, a shorter notice may be given.

18. *Head Invigilators.*—The Vice-Chancellor, in consultation with the Controller of Examinations, shall appoint a Head Invigilator for each Centre of Examination.

19. *Invigilator.*—The Controller of Examinations shall draw up, for the approval of the Vice-Chancellor, a list of persons competent to conduct and supervise the examination at Centres. They shall normally be selected from among the members of the teaching staff and may also include other persons of integrity. An Invigilator against whom there has been a serious complaint, shall not be re-appointed.

20. *Duties of the Head Invigilator.*—The duties of the Head Invigilator shall be—

(a) To make proper seating arrangements for all examinees appearing at his Centre. Normally each candidate should be provided with 22 square feet of space, but under no circumstances shall this space be reduced to less than 20 square feet.

A large plan of seating arrangements in bold figures shall be prepared by the Head Invigilator, one copy of which shall remain in his office for reference and the other shall be hung up or placed at a prominent place near the main entrance to the Centre. No alterations shall be made in the plan or in the seating arrangements, except by the Head Invigilator himself or under his orders.

(b) To draw up a statement of the number of Invigilators required for his Centre at each sitting of the examination. Normally one Invigilator will be allowed for every 20 examinees plus one relieving or reserve Invigilator for every 100 candidates, but where the number of examination rooms is numerous and the capacity of rooms is small, at least three Invigilators will be allowed for every set of two rooms. Likewise, in case of halls or rooms of larger capacities the number may be reduced to only five Invigilators per 100 candidates including the reserve Invigilator. In special cases the Vice-Chancellor may sanction an additional Invigillator.

(c) To appoint clerical staff and subordinate servants required for the efficient conduct of examinations according to the limits prescribed by the Syndicate. The Head Invigilator shall satisfy himself before appointing any of the above persons about his character and honesty.

(d) The Head Invigilator shall normally arrange to receive from the Controller of Examinations, on the evening preceding the examination, the answer-books and other material and stationery required for the use of the examinees. and shall keep them in safe custody, He shall be personally responsible for any loss or pilfering of blank answer-books.

(e) The Head Invigilator shall receive from the Controller of Examinations the sealed packets of ques-

tion papers for each sitting of examination at his Centre. He shall keep the sealed packets in his personal custody till the time they are required to be opened for distribution. The sealed packets shall be opened by the Head Invigilator in the presence of at least two Invigilators, He shall be personally responsible for loss or leakage of papers from his Centre, if any, from the time they are committed to his charge.

(f) The Head Invigilator shall assign Invigilators to various rooms or places and they shall abide by all his instructions and orders. The Head Invigilator shall be competent to transfer Invigilators from one place in the Centre to another without assigning any reason or to dispense with the services of a particular Invigilator if he is, in the opinion of the Head Invigilator, not competent to discharge his duties. In the latter case, a report shall be made to the Vice-Chancellor through the Controller of Examinations,

(g) The procedure detailed in the "Instructions to Head Invigilator and the Invigilators" shall be observed by the Head Invigilator while conducting the examination from day to day.

(h) He shall at once communicate with the Controller of Examinations in case of any reported misprint or mistake in the question paper.

(i) In all *prima facie* cases of resort to unfair means or cheating at an examination by a candidate, he shall expel the candidate from examination in the paper and shall make a detailed report in a sealed cover to the Controller of Examinations, together with any incriminating material or evidence found. He shall anways include a report of the Invigilator concerned, an explanation of the candidate, if he is prepared to give one, and the comments and definite opinion of the Head Invigilator on the case.

(j) He shall at once communicate to the Vice-Chancellor any attempt on the part of the examinees in general to create a disturbance in the Examination Centre or to stage a walk-out, and subsequently

prepare written report giving details, for submission to the Vice-Chancellor, through the Controller of Examinations.

(k) He shall see that all answer papers collected at his Centre are properly counted, serially arranged subjectwise, packed, sealed and despatched to the Controller of Examinations on the same day on which the examination is held,

(l) At the close of the examination he shall prepare and submit to the Vice-Chancellor, through the Controllor of Examinations, a brief report on the conduct of the examination at his Centre, drawing the attention of these officers to the difficulties, if any, experienced by him and suggesting improvements, if any.

(m) He shall not leave the station during the currency of the examination except with the permission of the Vice-Chancellor.

21. *Duties of Invigilators*—The duties of the Invigilators shall be—

(a) To report to the Head Invigilator of the Centre in which they are dputed at least one day previous to commencement of examination. and to receive instructions from him as to the place of their duty and other instructions, if any.

(b) To reach the Centre of examination at least 15 minutes before the commencement of each sitting of examination, and report immediately to the Head Invigilator.

If an Invigilator reaches the Examination Centre five minutes or more after the start of the examination, the Head Invigilator may appoint another Invigillator in his place, and report the name of both to the Controller of Examinations.

In case of shortage of Invigilators affecting the efficiency of the conduct of examination, the Head Invigilator may appoint Invigilators to make up the shortage and report their names to the Controller of Examinations.

(c) To help the Head Invigilator in the distribution of question papers, blank answer-books and examination material which the examinees are authorised to use.

(d) To note **without fail** the absentees in the room or rooms in their charge and to submit the list to the Head Invigilator half an hour after the start of the examinations,

(e) To see that all rules for guidance of candidates are duly observed.

(f) To be constantly on the watch and to be moving about in the rooms in their charge. They are particularly required to watch all attempts on the part of the examinees to communicate with each other or to pass slips, notes, etc., or to expose their answer-books to the neighbouring examinees and copying from slips, notes or any other material, or resorting to unfair means in any other manner. They shall frustrate all such attempts, and in case of anything having actually taken place, shall at once report the matter to the Head Invigilator with the name and the seat number of the candidate, the nature of unfair means and the incriminating material found, if any.

(g) To collect all written answer-books from the candidates at the close of the examination, arrange them in serial order subject-wise, count them with reference to the number of candidates actually present and make certain that there is no shortage. They shall in particular frustrate all attempts on the part of the candidates to pilfer out or smuggle in any answerbook or any other written paper, or to exchange one answer-book with another.

(h) All written answer-books collected must be entered in a "Return Form" and those, together with surplus blank answer-books and other examination material, must be delivered immediately to the Head Invigilator, An Invigilator shall not be at liberty to leave the Examination Centre unless and until he has satisfactorily accounted for all candidates in his charge to the Head Invigilator.

(i) They shall also keep a watch over daftaries, water-suppliers and other servants authorised to move

about in the examination rooms, to see that no extraneous matter is introduced in the examination rooms in any way, and if any such thing comes to their notice, to report at once to the Head Invigilator.

22. *Disposal of writtent Answer-books*—The receipt, safe custody and despatch of written answer-books to examiners shall be the responsibility of the Controller of Examinations, and for this purpose he shall take the following action :—

(a) Receive all written answer-books from the Head Invigilators and keep them in safe custody in the confidential section of the office under lock and key, till such time as they are sent to the examiners concerned. In case of delay in the receipt of answer-books, he shall call for a report from the Head Invigilator concerned.

(b) If the answer paper of a candidate is lost after having been received by the Head Invigilator or by one of the Invigilators and if he passes in all the other subjects of the examination, the Vice-Chancellor shall decide whether or not he may be required to appear again in that one paper on a date to be fixed by the Vice-Chancellor. In case of a dispute as to whether a candidate's answer paper was duly received or not, the decision of the Vice-Chancellor shall be final.

(c) In case of all examinations for which the system of fictitious roll number has been sanctioned, the Controller of Examinations shall cause fictitious numbers to be fixed under his personal supervision, and keep the key of the fictitious roll numbers in his immediate charge.

(d) Normally no examiner shall receive more than 300 answer-books to examine. In the case of the number of answer-books in any paper exceeding 300, the Controller of Examinations shall distribute them among two or more examiners according to the distribution list previously approved. In preparing the distribution list the Controller of Examinations shall, as far as practicable, keep in view the fact that an examiner from a particular College does not get the answer-books of the candidates from the

same College. The above consideration shall, however, not apply to the members of the staff of the University Teaching Departments as well was to the teachers of the Faculties of Law and Medicine.

(c) The Controller of Examinations shall supply the examiners all material and information required for examining answer-books, such as blank slips, question papers, schedule of maximum marks and minimum pass marks of the paper, etc.

(f) The Controller of Examinations shall call the local examiners to his office to receive packets of answer-books, which will be delivered to them properly packed and sealed and a receipt obtained. In special cases, however, the Controller of Examinations may dispense with the presence of the local examiners and arrange to despatch the packets to them in sealed covers by special messengers. Peckets of examiners living outside Karachi shall be sent by registered post or by railway parcel securely packed and sealed.

(g) The Controller of Examinations shall see that examiners complete the marking of papers and submit marks to him in due time, and in case of delay, remind the examiners. In case of inordinate delays he shall report the matter to the Vice-Chancellor and act according to his instructions.

23. *Tabulators and Checkers:*—At least one pair of two tabulators shall be appointed to tabulate the results of each separate examination, provided that no pair of tabulators shall be assigned more than 2,000 candidates. In case the number of examinees at any examination exceeds 2,000, the work may be divided among two or more pairs of tabulators. The tabulators shall be appointed by the Vice-Chancellor from among the teaching and non-teaching staff of the University and of the affiliated colleges or from among out-siders. Each single tabulator shall tabulate the results independently of his colleague in the first instance, and when all entries, partial totals and aggregate have been posted, they shall compare each and every entry with each other and submit to the Controller of Examinations result-sheets jointly signed, together with cross-lists and such further statements and statistics as required. Each single tabulator shall be personally bound to keep secret all information in connection with the result, and shall be responsible for the accuracy and correctness of the result prepared by him.

The result prepared by the tabulators shall, before its publication, be checked by a Checker or Head Tabulator appointed by the Vice-Chancellor.

24. *Publication of Results of Examination.*— (1) The Vice-Chancellor shall appoint, faculty-wise, a Committee to moderate and publish the results of an examination. It shall consist of :

1. Vice-Chancellor—Chairman.
2. Dean of the Faculty to which the examination relates or where there is no Dean, one of the Heads of the Institutions where the course of examination is taught.
3. Two members of the Academic Council conversant with the subjects of the examination.

(ii) As soon as the result of an examination has been tabulated and checked, to the satisfaction of the Controller of Examinations, the result shall be laid before the Committee, with necersary statistics of the examination.

(iii) The result shall be published as passed by the Committee under the authority of the Vice-Chancellor, and reported to the Academic Council and the Syndicate.

Should the result of a particular candidate or candidates be wrongly declared, the Vice-Chancellor shall issue order that the mistake be rectified in a manner which appears to him to be just and proper.

25. The Vice Chancellor may order the withholding of the result of a particular candidate or candidates if he is satisfied that it is necessary in the interest of the University to do so.

26. Any student or students, creating a deliberate disturbance while under examination by shouting or protesting loudly against the contents of a question paper or by inciting or resorting to a walk-out from the examination or committing violence by intimidating students willing to continue their examination by tearing their answer papers, or forcing them out of the examination rooms, shall be deemed guilty of a serious breach of examination rules under Regulation 14 and the Vice-Chancellor shall be competent to debar them form taking further examination or to cancel the result of their examination, if completed, and to take such further disciplinary action against them as the circumstances of the case or the gravity of the offence demands.

27. *Issue of Degree and other Certificates*:—(a) Each successful candidate at a Degree examination shall receive at the Convocation held for the purpose the Diploma of the Degree conferred on him in the prescribed form. This Diploma shall be signed by the Vice-Chancellor and the Registrar.

The Diploma of successful candidates not present at the Convocation, will be issued to them on payment of the prescribed fee.

(b) Each successful candidate at a non-Degree examination shall receive from the Controller of Examinations, signed by him, a certificate of passing the examination in the prescribed form.

28. Instructions to the Head Invigilators, Invigilators, candidates, Tabulators and Checkers shall be such as may be prescribed by the Syndicate from time to time, and shall be binding on all concerned.

29. The rates of remuneration to the Head Examiners, Co-Examiners, External and Internal Examiners, Examiners of Practical or viva-voce examinations, Head Invigilators, Invigilators, Factotums, Tabulators, Checkers and persons mentioned in clause (c) of Regulation 20 shall be such as are prescribed by the Syndicate from time to time.

Research Fellowships

Regulations

(Vide Section 29(1) (k) of the University of Karachi Act, 1972)

1. Those who are enrolled as M. Phil. /Ph. D. students in the Faculties of Arts/Science/Pharmacy and Islamic Studies will be eligible for the award of Research Fellowship.
2. Candidates must possess at least 1st Class Master's degree in the subject.
3. Candidates must not be in receipt of any other Scholarship/Fellowship/Award.
4. The Research Fellowship will be a full-time Fellowship, only those who are not in full-time/part-time service, whether paid or unpaid, will be eligible to apply.
5. Applicants for Fellowship must be citizens of Pakistan,
6. Selection will be made on the basis of merit and research capability and will be finalized by the Research Fellowship Committee which will also interview the applicants.
7. No appointment shall be made and no Fellow shall start work unless the appointment is approved by the Vice-Chancellor.
8. Applications for Research Fellowship shall be made on the prescribed application form obtainable from the Registrar's office.
9. Applications should be accompanied with (a) attested photostat copies of all academic certificates/degrees, (b) Research experience certificate, if any, (c) photostat copy of domicile certificate and (d) photostat copy of admission letter.
10. If a selected candidate does not join within a fortnight of the receipt of the letter appointing him as such, the offer shall be cancelled unless otherwise permitted by the Vice-Chancellor.
11. The award will be valid initially for six months only.
12. The tenure of each Fellow shall be two years, subject to review at the end of the first year, provided that the

term of appointment can be extended by another year by the Research Fellowship Committee on the basis of his progress reports.

13. Each Fellow shall work under the direction of his Supervisor of Resarch and shall submit six-monthly report on the progress of his work through his Supervisor.

14. The Vice-Chancellor shall have power to suspend at any time a Fellowship if he is satisfied that the conditions of the appointment are not being fulfilled by the Fellow.

15. The Fellows shall be entitled to closed holidays.

16. Any Fellow desiring to resign his appointment or discontinuing his research study before the satisfactory completion of his research project certified by his Supervisor shall refund all the sums received by him upto the date of his giving up the appointment.

17. The Department to which a Fellow is attached may ask him to lecture to classes in the Department.

18. Every Fellow shall be required to give two seminars concerning the subject of his research during each year.

19. Each Fellow shall be required to execute a bond prescribed by the University, and shown in the Annexure,

20. Each Fellow shall be entitled to such emoluments as may be fixed from time to time.

21. Candidates with a more genuine Islamic outlook will be given preference.

Annexure

Bond of Service to be Executed by the Fellow

This agreement made the day of between the Universiry of Karachi, hereinafter called the University in the first part and Mr. the recipient of the Fellowship from the University of Karachi, hereinafter called the Fellow in the second part, and the Surety for the Fellow's fidelity, hereiuafter called the Surety in the third part, witnessed as follows :—

The University undertakes :

1. To pay the Fellow such emoluments each month as may be fixed from time to time, for a period of two years from the date of his appointment.

2. To place at the disposal of the Fellow aforesaid all facilities available at the University to pursue the study of the subject.

In consideration thereof :

1. The Fellow shall devote himself diligently to the study of the subject of Fellowship.

2. Each Fellow shall work under the direction of his Supervisor of Research and shall submit regularly six-monthly report on the progress of his work through his Supervisor.

3. The Fellow shall pursue his studies and research continuously without break for a period of two years.

4. The work done by the Fellow during the period for which he is in receipt of the Fellowship shall be the property of the University.

5. The Fellow shall refund all the sums received by him under the Fellowship bond, in case of discontinuing his research study before satisfactory completion of his research project certified by his Supervisor or for failure to fulfil any other condition of the bond.

6. If the Fellow wilfully neglects to carry out the conditions of the bond, his Surety shall be bound to refund to the University all the sums received by the Fellow upto date.

7. The Vice-Chancellor shall be the sole judge whether the Fellow has broken all or any one of the conditions of the bond and the Fellow shall be bound by his decisions.

In witness whereof, the said University, the Fellow and the Fellow's Surety have hereto set their respective hands on the day and the year first above written.

Surety : *The Registrar,*

University of Karachi.

_____

Witnesses : The Follow : _____

Address : _____

1. _____

2. _____

Merit Scholarships.

1. The University shall institute merit scholarships of the value of Rs. 50.00 per month per student in the Faculties of Arts and Science. The exact number of such merit scholarships shall be determined each year according to the availability of funds.
2. The merit scholarships shall be awarded by the Vice-Chancellor on the recommendation of a committee which will examine the academic record of the students, and their overall performance as a student of the University. The candidate's academic record and behaviour shall be taken into account while considering his claim to the scholarship.
3. The scholarships shall be tenable for a period of one academic year, but shall be terminable on account of the student leaving the University or on the basis of any adverse report that may be available on him on account of his progress in studies or extra-curricular activities. The Vice-Chancellor shall be competent to cancel or to suspend for any period the merit scholarship of any candidate. The merit scholarship will not be renewed automatically each year but the committee shall review and make recommendation for selecting candidates on competitive basis every year.
4. No one shall be permitted to avail of more than one scholarship or other similar financial concession simultaneously. In case of a student being the recipient of more than one scholarship from any source, he shall be required to surrender the scholarship or concession of the lesser amount.
5. In case of a student receiving financial assistance from any organisation outside the University, his scholarship shall be reduced by the amount that he receives from the outside source, and this deducted amount shall be subscribedt o the Vice-Chancellor's Fund for Scholarships.
6. No student whose parent's or guardian's income is more than Rs. 1000. per month shall be entitled, if awarded the merit scholarship, to receive the amount of the said scholarship; the amount shall be credited to the Vice-Chancellors Scholarship Fund for disbursement to other scholars. However, such candidate shall retain his title to the merit scholarship only on hononrary basis-
7. No candidate will be considered for the award of a merit scholarship who has obtained less than first division marks in his examination and has not obtained a good position in order of merit.

Medals

Faculty of Arts :

1. *Dr. Mahmud Hussain Memorial Gold Medal*

Shall be awarded to the student who secures overall First position at the M.A. (Regular) Examination in the entire *Faculty of Arts.*

Arabic :

2. *Allama Abdul Aziz Memon Gold Medal*

Shall awarded to the student who stands First at the M A. Examination in *Arabic.*

Arabic :

3. *Rahim Bux Khan Gold Medal*

Shall be awarded to the candidate who passes the M.A. Examination in *Arabic* with not less than 75% marks.

English :

4. *Dr. Syed Kamaluddin Naqvi Gold Medal*

Shall be awarded to the student who stands First at the M.A. Examination in *English Language.*

Economics :

5. *Rashid Minhas Shaheed Gold Medal*

Shall be awarded to the student who stands First at the M.A. Examination in *Economics.*

General History :

6. *Shah Mohammad Khuhro Gold Medal*

Shall be awarded to the student who stands First at the M.A. Examination in *General History.*

International Relations :

7. *Kulsum Bai Valika Gold Medal.*

Shall be awarded to the student who stands First at the M.A. Examination in *International Relations.*

Islamic History :

8. *Nawab Siddiq Ali Khan Gold Medal*

Shall be awarded to the student who stands First at the M.A. Examination in *Islamic History*

Islamic History :

9. *Munir and Company Gold Medal*

Shall be awarded to the successful candidate of Ph.D. in *Islamic History.*

Islamic Studies :

10. *Mohammad Ali Habib Memorial Gold Medal*

Shall be awarded to the student who secures First Class First position at the M.A. Examination in *Islamic Studies.*

Journalism :

11. *Union Insurance Co. Cairo Air Crash Journalist Victims Memorial Gold Medal*

Shall be awarded to the student who stands First at the M.A. Examination in *Journalism.*

Library Science :

12. *SPIL Gold Medal*

Shall be awarded to the student who stands First at the M.A. Examination in *Library Science.*

Persian :

13. *Khawaja Moinuddin Memorial Gold Medal*

Shall be awarded to the candidate securing First Class First position at the M.A. Examination in *Persian.*

Philosophy :

14. *Dr. M.M. Ahmed Gold Medal*

Shall be awarded to the student who stands First at the M.A. Examination in *Philosophy.*

Political Science :

15. *Sardar Amir Azam Gold Medal*

Shall be awarded to the candidate securing First Class First position at the B.A. (Hons). Examination in *Political Science.*

Political Science :

16. *Sir Mohammad Yamin Khan Gold Medal*

Shall be awarded to the student standing First at the M.A. Examination in *Politial Science.*

Psychology :

17. *Mohammad Usman Memorial Gold Medal*

Shall be awarded to the student who stands First at the M.A./M.Sc. Examination in *Psychology.*

Sindhi :

18. *Dada Mangharam Mahtani Gold Medal*

Shall be awarded to the candidate securing First Class First position at the M.A. Examination in *Sindhi.*

Social Work :

19. *Raana Liaquat Gold Medal*

Shall be awarded to the student who stands First at the M.A. Examination in *Social Work.*

Sociology :

20. *Abdul Hameed Kiani Memorial Medal*

Shall be awarded to the student who stands First at the M.A. Examination in *Sociology.*

Urdu :

21. *Baba-e-Urdu Gold Medal*

And Cash Prize of Rs. 500/- shall be awarded to the student who stands First at the M.A. Examination in *Urdu (Linguistics).*

Urdu :

22. *Yadgar-e-Jigar Gold Medal*

Shall be awarded to the student who stands First at the M.A. Examinatoin in *Urdu (Literature).*

Urdu :

23. Sirajuddin Zafar Medal

Shall be awarded to the student who stands First at the *B.A. (Honours) Examination in Urdu* with at least First Class marks.

Faculty of Science :

24. Sabrang Gold Medal

Shall be awarded to the student who secures overall First position at the M.Sc. Examination in the entire *Faculty of Sience.*

Bio-Chemistry :

25. Syed Abid Ali Zaidi Gold Medal

Shall be awarded to the candidate securing First Class First position at the M.Sc. Final Examination in *Bio-chemistry.*

Botany :

26. Mrs. H. B. Qureshi Gold Medal

Shall be awarded to the student who stands First at the M.Sc. Examination in *Botany.*

Chemistry :

27. Najma Rizvi Gold Medal

Shall be awarded to the student who stands First at the M.Sc. Examination in *Chmistry.*

Physical Chemistry :

28. Hanif Adamjee Gold Medal

Shall be awarded to the student who secures the highest marks at the M.Sc. Examination in *Physical Chemistry.*

Inorganic Chemistry :

29. Universal Chemical Industries Gold Medal

Shall be awardeo to the candidate securing the highest marks at the M.Sc. (Final) Examination in *Inorganic Chemistry.*

Genetics :

30. Syed Abid Ali Zaidi Gold Medal

Shall be awarded to the candidate securing First Class First Position at the M.Sc. Final examination in *Genetics.*

Geography :

31. Miss Riffat Sultana Gold Medal

Shall be awarded to the student who stands First at the M.A /M.Sc. Examination in *Geography.*

Geology :

32. Pakistan Chrome Mines Ltd. Gold Medal

Shall be awarded to the student who stands First at the M.Sc. Examination in *Geology.*

Microbiology :

33. Lady Nusrat Abdullah Haroon Gold Medal

Shall be awarded to the student who stands First at the M.Sc. Examination in *Microbiology.*

Applied Mathematics :

34. Sir Shah Muhammad Suleman Gold Medal

Shall be awarded to the student who stands First at the M A./ M.Sc. Examination in *Applied Mathematics* having secured at least 80% marks.

Physics :

35. Philips Electrical Co. of Pakistan Gold Medal

Shall be awarded to the student who stands First at the M.Sc. Examination in *Physics* with at least First Class Marks.

Applied Physics :

36. Kabir Bhimjee Memorial Gold Medal

Shall be awarded to the candidate standing First at the M.Sc. (Final) Examination in *Applied Physics.*

Statistics :

37. Millwala Gold Medal

Shall be awarded to the student who secures First Class First position at the M.A./M.Sc. Examination in *Statistics.*

Zoology :

38. *Dr. Mrs. B.B. Qureshi Gold Medal*

Shall be awarded to the student who stands First at the M.Sc. Examination in *Zoology*.

Faculty of Pharmacy
B. Pharmacy :

39. *Hakimsons Chemical Industries Gold Medal*

Shall be awarded to the student who stands First at the *B. Pharmacy* (Final) Examination.

M. Pharmacy :

40. *Al-Haj Ikram Siddiqui Gold Medal*

Shall be awarded to the candidate standing First at the *M. Pharmacy* Examination.

Faculty of B. Adm. & Commerce
M.B.A. :

41. *West Pakistan Management Association Gold Medal*

Shall be awarded for the overall best performance at the *M.B.A. Examination.*

M.B.A. :

42. *Pakistan Tobacco Co. Gold Medal*

Shall be awarded for the best performance in Marketing at the *M.B.A. Examination.*

M.B.A.

43. *West Pakistan Industrial Development Corporation Gold Medal*

Shall be awarded for the best performance in Management at the *M.B.A. Examination.*

M.B.A.

44. *Abdul Fancy Gold Medal*

Shall be awarded for the best performance in Accounting at the *M.B.A. Examination.*

M.B.A. :

45. *Habib Bank Gold Medal*

Shall be awarded for the best performance in Finance at the *M.B.A. Examination.*

B.B.A.

46. *W.P.M.A. Akbar Masood Memorial Gold Medal*

Shall be awarded for the overall best performance at the *B.B.A. (Honours) Examination.*

B.Com. :

47. *Habib Ismail Memorial Gold Medal*

Shall be awarded to the student who secures the highest marks in Advanced Accounting at the *Bachelor of Commerce Examination.*

Faculty of Education
B.Ed. :

48. *Khan Bhadur Nana Ghulam Ally Gold Medal*

Shall be awarded to the student who stands First at the *B.Ed. Examination.*

M.Ed :

49. *M. Sultan Mohiuddin Gold Medal*

Shall be awarded to the candidate who stands First at the *M.Ed. Examination* with at least First Class marks.

Faculty of Medicine
M.B.B.S :

50. *Doctor Mohammad Ali L. Mistry Gold Medal*

Shall be awarded to the student who stands First at Final Professional *M.B.B.S. Examination* and passes the examination in the first attempt.

M.B.B.S :

51. *Surgeon M.A.H. Siddiqi Gold Medal*

Shall be awarded to the student who passes the Final Professional *M.B.B.S. Examination* in the first attempt with the highest marks in the combined subjects of Anatomy, Pathology & Surgery.

M.B.B.S :

52. Pfizer Gold Medal

Shall be awarded to the student who secures the highest marks in the subject of Medicine at the Final Professional *M.B B S. Examination* and clears the entire Medical course in the first attempt.

Faculty of Law

LL.B :

53. Sir Shah Muhammad Suleman Gold Medal

Shall be awarded to the student who stands first at *LL.B. Final Examination* having secured at least 80%marks.

Fellowships and Scholarships

1. Emanuel Merck Fellowship :

To be awarded to a deserving candidate enrolled for Ph. D. in Organic Chemistry at the H. E. J. Research Institute of Chemistry.

2. Khursheed Ara Begum Scholarship :

To be awarded annually to a poor but deserving student of M. Sc. in Applied Chemistry specialising in Food Technology.

3. Allama Dr. Najmuddin Jafferi Scholarships :

For postgraduate work in Microbiology and Doctorate in Urdu.

4. Bi Amma Scholarship :

To be awarded to an M Sc. student with excellent record but financially deserving.

5. Begum Manazira Khatoon Scholarships :

10 Scholarships of Rs. 50/- p. m. each for female students only.

6. Jamal Rehman Memorial Scholarships :

10 Scholarships of Rs. 50/- p.m. each for male and female students.

7. Diana Jamshed Marker Scholarship :

For students of Science Faculty.

8. Amiejoe Chotani Scholarship :

To be awarded on merit to B. Sc. Honours students whose parents'/guardians' income is less than Rs. 2,000/- p.m.

Change of Name and/or Surname

1. The name of a student once entered in the Register of Students shall not be altered, modified, added to or otherwise changed except under exceptional circumstances, proved to the satisfaction of the Vice-Chancellor by his father or legal guardian, provided that the maiden name of a girl student may be changed after marriage on her request or on that of her husband as Mrs. so and so. The same procedure will be followed consequent on second marriage.

2. The change, if permitted, shall not affect the diplomas or certificates of examinations already passed by the student, but shall apply only to an examination taken subsequent to the change. If change is permitted, the revised name shall be entered in the Register of Students side by side with the previous name and similar entries shall be made in the Enrolment and Identity Cards issued to the student.

3. Applications for change of name shall be submitted through the Head of the Teaching Department or the Principal of the College, as the case may be, and shall be accompanied by a fee of Rs. 400.00. In case of External students the application shall be forwarded by a Gazetted Officer.

4. No application for change of name shall be entertained after a student has been sent up for a University examination

Issue of Duplicate Certificates and Diplomas

Duplicates of University certificates or diploms shall not be given except in case in which the Vice-Chancellor is satisfied by the production of an affidavit or otherwise that the applicant has lost his certificate or diploma or that it has been destroyed. In such a case a duplicate may be granted on payment of a fee of Rupees Twnenty five.

University Convocation

Regulations

1. Convocation shall be of two kinds :

(a) Ordinary Convocation held for conferring the degrees of a particular year or years if there was no Covocation in the previous year/years.

(b) Special Convocation held for conferring degrees honoris causa on eminet educationists and other persons.

2. The date of every Convocation shall be fixed by the Chancellor on the recommendations of the Vice-Chancellor. As soon as the date of Convocation is fixed, the Registarar shall notify all graduates entitled to receive their Degrees at the Convocation, through the Press and the Heads of the Departments concerned. No responsibility shall lie on the Registrar, after the above action, on account of any graduate not receiving due notice of Convocation.

The Registrar, shall, likewise, notify all members of the Senate, the Syndicate, the Academic Council, the Faculties and the Registerd Graduates by means of a Notification in the Press, and such of them as wish to attend the Convocation, shall signify their intention in writing to the Registrar not later than 15 days before the date of Convocation.

Graduates receiving Degrees at the Convocation shall provide their own academic costumes prescribed for the Degree in question. Similarly all Deans or other officers presenting themselves at the Convocation shall wear the academic dress to which they are entitled. No graduate shall be admitted to a Convocation unless and until he is in proper academic costume.

3. The procedure at an Ordinary Convocation shall be as follows : —

(a) The members of the University and the graduates who are to receive their Degress shall assemble at the place and the time notified by the Registrar. Entry of graduates to the Convocation Hall or Enclosure shall be closed half an hour before the time of the commencement of the Convocation. All Officers of the University

as well as Heads of Departments shall cooperate with the Registrar in maintaining order and discipline in the Convocation Hall.

(b) At the appointed time a procession will be formed and will enter the Convocation Hall or Enclosure in the following order :—

(1) Registrar.

(2) Lecturers (in the reverse order of seniority).

(3) Asstt. Professors (in the reverse order of seniority).

(4) Librarian.

(5) Controller of Examinations.

(6) Director of Finance.

(7) Associate Professors (not being Heads of Departments) (in the reverse order of seniority).

(8) Members of the Academic Council in the following order .—

(i) three persons eminent in the arts, the sciences and the professions.

(ii) five teachers of the affiliated colleges

(iii) four Principals of the affiliated colleges

(iv) four Assistant Professors and Lecturers

(v) Two Assistant Professors, other than Chairmen of the Departments.

(vi) Associate Professors (being Heads of Departments, in the reverse order of seniority),

(vii) The University Professors (Not being Heads of Departments, in the reverse order of seniority)

(viii) The University Professors (being Heads of Departments, in the reverse order of seniority).

(ix) The Directors of Institutes (in the reverse order of seniority).

(9) Members of the Syndicate in the following order:—

(i) Representative of the affiliated colleges Students' Unions.

(ii) The President of the University Students' Union.

(iii) & (iv) Alim Member and Lady Member.

(v) The Principal of an affiliated college.

(vi) & vi (a) Two eminent educationists nominated by the Chancellor.

(vii) The Member Lecturer.

(viii) The Member Assistant Professor

(ix) The Member Associate Professor.

(x) The Member Professor.

(xi) The Secretary to the Govt. of Sind, Education Deptt.

(xii) The nominee of the University Grants Commission.

(xiii) The Judge of Sind High Court.

(xiv) Two members of the Senate.

(xv) One Member of the Provincial Assembly, if appointed.

(10) Students' Adviser.

(11) Director, Students' Guidance, Counselling and Placement Bureau.

(12) Provosts.

(13) Emeritus Professors.

(14) The Deans of Faculties (in the reverse order of seniority).

(15) The Pro-Vice Chancellor, if appointed.

(16) The Vice-Chancellor.

(17) The Pro-Chancellor.

(18) The Chancellor.

(c) The Chancellor, the Pro-Chancellor, the Vice-Chancellor, and the person invited to address the Convocation shall sit on the dais. Others shall sit at the places assigned to them.

(d) The Presiding Officer shall declare the Convocation open.

(e) (i) Recipients of Degrees shall be presented to the Vice-Chancellor by the Deans concerned in convenient batches.

(i) Private candidates shall be presented by the Registrar.

(iii) The Vice-Chancellor shall confer the Degrees.

(f) When all the graduates have been presented, the Registrar will read out a list of graduates who are not present and these shall be admitted to their Degrees in absentia.

Persons who are admitted to Degrees, *in absentia*, shall be charged (Rs. 50/- for Regular Rs. 60/- for External) per Degree.

(4) The presentation for Degrees and the conferment of Degrees shall be made in the following words :

(a) Presentation :

Sir,

I present to you.....who has/have been examined and found qualified for the Degree of..... .....to which I pray he/she/they may be admitted".

(b) Conferment :

"By virtue of the authority vested in me as the Vice-Chancellor of this University, I admit you to the Degreee of..... and charge you that ever in your life and conversation you do prove yourself/yourselves worthy of the same."

NOTE : In admitting graduates to Degrees, in absentia the Vice-Chancellor shall simply say : "I admit them all, in absentia, to the Degrees to which they are entitled."

Medals and prizes will be awarded by the Presiding Officer after the ceremony of presentation.

(5) At the end of the function, the Presiding Officer shall declare the Convocation closed and the procession shall leave the Hall or Enclosure in the order in which it entered.

(6) The Regulations for the Special Convocation shall be the same as above in so far as they apply to that Convocation, but the person to be admitted to the Degree honoris causa shall be presented to the Presiding Officer by the Vice-Chancellor and the Degree shall be conferred by the Presiding Officer. The form of presentation and conferment shall also be determined by the Vice-Chancellor in relation to the person concerned.

Academic Costume

7, The academic costume of the Uuiversity shall consist of

(i) (a) A gown of black colour.

(b) A hood as detailed below.

(c) Headwear for the recipients of the Doctorate Degrees shall be the conventional academic type with a band of the respective Faculty colour.

(ii)	For the Chancellor...	Gown of dark green velvet with 4 inches wide gold lace and tufts in front and on the outside of the bottom of the sleeves.
(iii)	For the Pro-Chancellor ...	Gown of dark green velvet with 3 inches gold lace and tufts in front and on the outside of the bottom of the sleeves.
(iv)	For the Vice-Chancellor	Gown of dark green velvet with 2 inches gold lace and tufts in front and on the outside of the bottom of the sleeves.

Headwear for the above three officers shall be the conventional academic type.

(v)	For the Registrar...	(a) Gown of dark green silk with 4 inches white silk ribbon in front and on the outside of the bottom of the sleeves.

(b) Hood representing the colour of all Faculties of the University.

(c) Conventional head dress (green mortar board with green tassel).

(vi)	For the Director of... Finance	Gown of dark green silk with 4" broad yellow silk facing and 1" broad yellow silk ribbon on sleeves. Hood yellow with white lining. Conventional head dress (green mortar board with green tassel).
(vii)	For the Controller of Examinations.	Gown of dark green silk with 4" broad yellow silk facing and 1" broad yellow silk ribbon on sleeves. Hood yellow with white lining. Conventional head dress (green mortar board with green tassel).
(viii)	For the Students Adviser... and the Director, Students Guidance & Counselling.	Gown of dark green silk with 4" broad yellow silk facing and 1" broad yellow silk ribbon on sleeves. Hood yellow with white lining,
(ix)	For the Provost ...	Gown of dark green silk with 4" broad yellow silk facing and 1" broad yellow silk ribbon on sleeves. Hood yellow with white lining.
(x)	For the Heads of Departments ...	Gown of dark green silk with 1" broad white ribbon in front and on the sleeves and hood in the colour of the Faculty, with white lining.
(xi)	For the Deans ...	Gown of dark green silk with 4" broad silk facing and 1" broad silk ribbon on

		sleeves in the colour of the Faculty. Hood in the colour of the Faculty with white lining.
(xii)	For the Fellows and Principals of Colleges.	Dark green silk gown with 1" broad white ribbon in front and on sleeves.

The gown for the Doctor's Degree shall have a 3-inch border of the Faculty colour running in front and on the outside of the bottom of the sleeves. The hood shall be fully lined with the Faculty colour.

The gown for the Master's Degree shall have full sleeves, while that for the Bachelor's Degree shall have wide loose half-sleeves. The hood shall be of white silk with2-inch border of the Faculty colour for the Master's Degree and 1-inch border of the Faculty colour for the Bachlors's Degree.

The following colours shall be assigned to the Faculties and shall be represented on the hoods of the graduates of that Faculty as detailed below :—

(a)	Faculty of Arts	...	... Pink.
(b)	Faculty of Science	...	... Dark red.
(c)	Faculty of Law	...	... Dark blue.
(d)	Fuculty of Medieine		... Light blue.
(e)	Faculty of Business Administration & Commerce		... Purple.
(f)	Faculty of Education		... Light brown.
(g)	B. O. L.		... Yellow.
(h)	Faculty of Islamic Studies		... White.
(i)	Faculty of Pharmacy		... Grey

Convocation to be held in an Affiliated College

1. The date of Convocation will be fixed by the Principal of the College with the prior approval of the Vice-Chancellor and notified to all graduates entitled to receive their degrees at the Convocation through press and the College Notice Boards.

2. Graduates receiving degrees at the Convocation shall provide their own academic costumes prescribed for the Degree in question. No graduate shall be admitted to a Convocation unless he is in proper academic costume.

3. The procedure for the Convocation will be as follows:-

(a) In case the Convocation is to be presided over by the Vice-Chancellor, as soon as the Vice-Chancellor arrives at the college concerned at the appointed time, he will be received by the Principal of the college and will proceed to the Robing Room where he will put on the robes. Then he will be conducted by the Principal to where teachers of the college are assembled who will be presented to him.

(b) The Vice-Chancellor and the teachers will form a procession in the reverse order of seniority and walk into the Pandal where the Convocation is to be held, the Vice-Chancellor walking at the end of the procession.

As soon as the procession enters the Pandal all will rise in their seats and remain standing till the Vice-Chancellor and the Principal have taken their seats on the dais.

(c) The procedings will start with recitation from the Holy Quran.

(d) The Principal will request the Vice-Chancellor to declare the Convocation open.

(e) The Vice-Chancellor will declare the Convocation open.

(f) The Principal will present his report.

(g) The Vice-Chancellor will deliver his Convocation Address.

(h) *Presentation for and conferment of degrees* :

The Principal will present the recipients of degrees in the following words:-

"Sir, I present to you the candidates who have been examined and found qualified for the degree of... ....to which, I pray, they may be admitted.

(i) The Vice-Chancellor will confer the degree in the following words :-

"By virtue of the authority vested in me as the Vice-Chancellor of this University I admit you to the degree of..... .....and charge you that ever in your life and conversation you do prove yourselves worthy of the same."

(j) Medals and prizes will be awarded by the Vice-Chancellor, after the conferment of degrees.

(k) The Principal will request the Vice-Chancellor to declare the Convocation closed.

(l) The Vice-Chancellor will declare the Convocation closed.

(m) The procession will then reform and return to the Reception Room.

(n) All will rise in their seats and remain standing till the procession has passed out.

(o) The Vice Chancellor will be seen off by the Principal.

(4) In case the Convocation is to be presided over by a Chief Guest other than the Vice-Chancellor or the Principal himself, the Convocation Address will be delivered by the Chief Guest, if any, and the degrees shall be conferred by the Principal in the following words:-

"By virtue of the authority delegated to me by the Vice-Chancellor of the University I admit you to the degree of.....and charge you that ever in your life and conversation you do prove yourselves worthy of the same",

Similarly Medals and prizes will be awarded by the Chief Guest,; if any, after the conferment of degrees.

The rest of the procedure will be the same as above.

Regulations Relating To Donations, Gifts, Etc., To Students' Societies And Institutions

1. All donations for any purpose connected with the University shall be made to the University and not to any individual, Society or Department, not authorised to receive such payment.

2. No student organisation shall accept donations, gifts or pecuniary assistance from any individual or organization without the prior permission of the Vice-Chancellor or the Principal, as the case may be.

3. A student who accepts, on behalf of a student organisation, a donation, gift or pecuniary assistance from any source, other than a source authorised by the Vice-Chancellor or the Principal, as the case may be, shall make himself liable to disciplinary action.

Residential Halls

Regulations

1. All applications for admission to the Residential Hall will be on the prescribed form and submitted to the Provost by a date announced for this purpose.

2. Application for admission to the Hall shall not be entertained unless the student has completed his admission to a University Department at the Campus.

3. Only full-time students will be given admission in the Hostel. Students offering certificate or diploma course shall not be eligible. However, foreign students admitted to certificate or diploma courses under an exchange or scholarship programme may be admitted as resident students.

4. The applicants will be interviewed by the Provost and Block Warden and selected candidates will be required to pay the prescribed fees for completing their admission. The Provost may reject any application for admission without assigning any reason.

5. All applicants approved for admission will pay in advance the prescribed fees. Admissions will not be valid without such payment.

6. The applicant will have to furnish a written guarantee from his/her guardian, holding himself/herself responsible for the payment of Hostel dues in case his/her ward fails to make payment.

7. In case of foreign students recommendation for admission and guarantee for payment of hostel dues should come from their embassies.

8. The residents who fail to pay the dues within the date specified for the purpose by the Hall authorities, shall cease to be boarders.

9. Caution Money is refundable only after the declaration of the annual examination results, and shall not be adjusted at the time of issue of clearance certificates.

10. Students who are not successful in the preceding academic year will not be admitted in the Hostel.

Hall Fees :

1. The Hall charges shall be as under :—

Aiwan-i-Quaid-i-Azam, Aiwani-Allama Iqbal and Federal Hall

Admission fee	Rs. 15.00 p.a.
Room rent including Electricity, Water & Conservancy charges for three months ...	Rs. 60.00
(@ Rs. 20/- per month)	
Identity Card fee	Rs. 2.00 p.a.
Medical Charges	Rs. 10 00 p.a.
Caution Money	Rs. 47.00
Total for First Quarter	Rs. 134.00

International Hostel

Admission fee	Rs. 15.00 p.a.
Room rent including Electricity, Water & Conservancy charges for three months) ...	Rs. 105.00
(@ Rs. 35/- per month)	
Identity Card fee	Rs. 2.00 p.a.
Medical Charges	Rs. 10.00 p.a.
Security Deposit	Rs. 62 00
Total for First Quarter	Rs. 194.00

Aiwan-i-Liaquat

Admission fee	Rs. 15.00 p.a.
Room rent including Electricity, Water & Conservancy charges	Rs. 17.00 p.m.
Identity Card fee	Rs. 2.00 p.a.
Medical Charges	Rs. 10.00 p.a.
Caution Money	Rs. 30.00
Key Deposit	Rs. 5.00
Mess Charges	Rs. 200.00 p m.
Crockery charges	Rs. 20.00 p.a

2. For the purpose of payment of hostel dues the Calendar year shall be divided into four quarters of three months each. Fee for the whole quarter shall be realized from a student joining or leaving hostel in mid of a quarter. However, a student shall be exempted from the payment of hostel dues during the two months of summer vacation whenever it falls in a calendar year. The exemption shall be given only if the student had left the hostel during vacation.

3. All payments shall be made in favour of the Hall Fund and only in the National Bank of Pakistan, University Branch.

Note : Prospectus bearing admission cards can be had from the Provost's Office. All applications for admission to the Halls must be submitted, alongwith three recent Passport size photographs and through the respective Heads of the Departments, to the Provost's Office.

General Instructions :

1. Boarders shall be under the disciplinary control of the Provost and Wardens.

2. Boarders shall be responsible for any loss or damage to the Hall property in their possession.

3. Boarders are not allowed to change their rooms of their own accord.

4. No guests will be allowed to stay in the Hall for any period whatsoever. A visitor may see his relatives during fixed hours to be determined by the Warden from time to time : provided that no female visitor will be allowed to meet the male boarder in the Hall premises and vice versa

5. Boarders are forbidden to leave the premises of the Hall within 10-30 p.m. and 7 a.m except with proper pass issued by the Warden. Absence from the Hall without leave or overstay without information shall render a boarder liable to a fine or cancellation of his/her seat.

6. Silence hours should be maintained strictly after 9.30 p m. in the hostel so that boarders can devote their time to studies.

7. Boarders should not disturb their follow boarders by playing Radio with loud tune or by any other act of discomfort

8. All cases of illness be immediately reported to the Resident Warden who shall make necessary arrangement for medical help.

9. No society shall be formed and no meeting shall be held within the premises of the hostel, without the prior permission of the Provost.

10. The boarders are not allowed to use electrical appliances, except transistors and Electric irons without the prior permission of the Hall authorities and payment of an extra amount.

11. Boarders are not allowed to give tips or make any other kind of payment to the sweepers, bearers or any other employee of the hostel.

12. Boarders are advised in their own interest not to keep expensive articles or valuables in their rooms. If they do so, it will be at their own risk.

13. Boarders are prohibited from keeping any kind of arms, ammunition or intoxicants in their possession. Infringement shall be severelly dealt with. Boarders who are found under intoxicated condition could be asked to leave the hostel.

14. Boarders committing serious offences such as violation of the rules and regulations of the hostel, holding meeting or collection of subscription without the prior approval of the Provost, shall be subjected to disciplinary action, extending upto expulsion from the hostel and even from the University depending upon the seriousness of the offence.

15. A boarder once expelled from the hostel shall not be admitted again, or allowed to stay in the hostel even as a guest.

16. Boarders shall leave the hostel within seven days after finishing their last examination and report their departure to the Resident Warden. However, under special circumstances they may be allowed by the Provost to stay during the vacations.

17. Boarders shall be under obligation to comply with all the rules and regulations that may be enforced in the hostel from time to time.

Rules and Regulations for Boys' Hostels :

1. Entry of female visitors is strictly prohibited.

2. Gate of the hostel will be closed by 11.00 P.M. Students coming late shall make entry in the register kept with the Caretaker for this purpose. A suitable fine will be imposed on the boarders habitual of coming late.

3. Wing Monitor, Block Monitor or the Warden will take the attendace at least once a week.

Rules and Regulations for Girls' Hostel (Aiwan-i-Liaquat) :

1. Entry of male visitors is strictly prohibited in the Aiwan. However, they may see a Boarder during the visiting hours in the Visitors' room. They are also expected to write their names in the Visitors' register kept with the Care-taker.

2. Boarders are expected to be in their rooms or in T.V. lounge between 9.30 and 10.00 P.M. when Wing Monitors, Head Girl or Warden will take their attendance.

3. All students leaving the Aiwan for purposes other than attending classes shall write their departure and arrival timings in the registers kept at the main gate. There are two registers maintained for this purpose, one for the library-going students and the other for those who have been issued late passes.

4. Warden, Head Girl or Library Monitor may check the presence of library-going students in the University Library. Disciplinary action will be taken against those found absent from Library.

5. Boarders who want to stay overnight with their guardians in the city may do so after taking a pass from the Resident Warden, but on return they must submit a letter from their guardian that their ward stayed with them. Those Boarders who have their near relatives in the city can also stay if their parents have given written permission to the Warden for the same.

6. Boarders may be issued two late passes in a month, if necessary. This permission will only be given per advice of the guardian.

7. Guardians are requested to furnish a list containing relationship of the male visitors permitted to visit their ward in the hostel.

8. Boarders are not permitted to roam on the road-side in the evening. Beautiful lawns and terraces within the hostel are provided for this purpose.

RULES

Rules of Procedure for the Meetings of the Senate

Meetings of Senate :

R.1. The meeting of Senate shall be convened twice in a year.

R.2. The meeting of the Senate shall be convened on such date/dates as may be fixed by the Vice-Chancellor with the consent of the Chancellor.

R3. All the meetings of the Senate shall be presided over by the Chancellor, in his absence by the Pro-Chancellor, and in the absence of both by the Vice-Chancellor.

R4. The quorum for the meeting of the Senate shall be 1/3rd of the total membership strength.

Notice of the Meeting :

R.5. a) The Registrar shall give at least 14 days' notice for the meeting to every member.

b) The notice shall contain the Agenda of the meeting and all relevant papers shall ordinarily accompany the notice.

c) Resolutions or motions duly proposed and seconded by the members for the consideration of the Senate should reach the Registrar at least seven days before the scheduled meeting.

d) All statutes proposed by the Syndicate shall be placed before the Senate for its approval, and the copies thereof shall be circulated to all the members alongwith the notice of the meeting.

e) The Registrar shall, alongwith the Agenda of the meeting, ordinarily supply the Annual Report, the Annual Statement of Accounts, and the Annual or Revised Budget for approval by the Senate.

f) No motion or amendment shall be admissible, which, if passed, may amount to a sanction of new or additional amount of expenditure unless it is proposed on behalf of the Chair.

g) All matters before the Senate shall be decided by a majority of votes of the members present and voting ;

if the votes including the vote of the Chairman are equally divided, the Chairman shall have an additional casting vote.

h) The meeting shall commence at the time notified in the notice issued by the Registrar. The Registrar shall count the members present. The Registrar shall record the quorum, and the proceedings shall commence accordingly.

i) The Chairman of the meeting shall announce the commencement of the proceedings and the business shall be transacted as per the Agenda notified, except for the items deferred by the Chairman.

j) In case of a lack of quorum, the Registrar, after the expiry of 30 minutes, will record and notify the members that the quorum is wanting. Additional fifteen minutes shall be allowed for the completion of the quorum before the final announcement of the lack of quorum and the adjournment of the meeting by the Chairman.

Order of Business :

R.6. a) At every meeting business shall be transacted as under :—

1) The Registrar will record the quorum.

2) If the quorum is complete, there will be recitation from the Holy Quran.

3) The Chairman will announce the commencement of proceedings of the meeting.

4) Confirmation of the minutes of the last meeting, if any.

5) All items of the Agenda shall be discussed ad seria unless it is decided otherwise by the Chairman.

6) The Chairman shall have the power to defer any item or motion or give precedence to any item in the Agenda at his discretion or otherwise.

7) To transact any other business with the permission of the Chair, which the Senate is empowered under Act to decide.

8) Any resolution of condolence, greetings, thanks, or any matter of a non-controversial nature may be proposed by any member or on behalf of the Chair.

9) All points of order will be decided by the Chairman which decision shall be final.

10) The Chairman may ask any member to elucidate his point of view and shall have the power to ask any member to withdraw his remarks or observations which are deemed unwarranted by theChair.

11) Members who are desirous to speak for or against any item or motion will be allowed reasonable time to be determined by the Chair.

12) All members shall be expected to be relevant and to avoid observations and reflections of a personal nature.

13) No motion shall be in a negative form.

14) All motions and amendments will be proposed and seconded by members only.

15) All motions which come within the purview of the Act will be put to debate.

16) Unless they are unanimous, all decisions shall be arrived at by a majority of votes which may be determined by show of hands or by secret ballot,

17) The Registrar shall get the minutes attested by the Chairman and have the same distributed to members within six weeks of the date of the meeting.

18) In case of any objection of a procedural nature raised at the meeting, the Chairman shall have the power to give his ruling which shall be final.

19) The Vice-Chancellor may allow the representatives of the press and visitors to witness the proceedings of the Senate.

Rules of Procedure for Meetings of the Syndicate

1. Meetings of the Syndicate shall be : (i) Ordinary and (ii) Special. Ordinary meetings of the Syndicate will be held ordinarily once a month except during summer vacations, and at other times when convened by the Vice-Chancellor,

A special meeting of the Syndicate may be convened by the Vice-Chancellor at any time, and shall be convened by him on the written requisition of at least two-thirds of the members of the Syndicate as constituted at the time, stating clearly the nature and urgency of the matter to be placed before the Syndicate,

2. An ordinary meeting of the Syndicate shall be notified at least *seven days* before the date of the meeting. In case of emergent or special meeting, such notice shall be given as circmstances permit. In each case the notice shall be accompanied by an agenda showing the business to be placed before the meeting.

3. The Vice-Chancellor shall preside at the meetings of the Syndicate. In the absence of the Vice-Chancellor, the members present shall elect a Chairman for the meeting.

4. (i) All questions shall be decided by a majority of votes of the members present The voting shall normally take place by a show of hands but in special circumstances or in the cases of elections the presiding officer may direct a secret ballot to be taken.

(ii) If votes including that of the Chairman are equally divided, the Chairman shall have a casting vote.

5. The order of business at the Syndicate meeting shall be as follows :-

(a) Confirmation of the minutes of the last meeting or meetings.

(b) Elections, nominations or appointments, if any.

(c) Consideration of reports of the Committees appointed by the Syndicate.

(d) Matters referred to the Syndicate by the Academic Council.

(e) Other official matter initiated by the University,

(f) Motions by individual members, if any.
Provided that the Chairman may, at the request of a member or at his own discretion. change the order of business other than those under (a) and (b)

6. A matter once disposed of by the Syndicate shall not be opened for reconsideration for at least three months from the date of disposal : Provided that the Chairman may, in special cases, reopen the matter.

7. As soon as practicable after the meeting of the Syndicate, a draft of the minutes shall be drawn up by the Registrar and submitted to the Vice-Chancellor for approval. After approval the minutes shall be circulated among the members of the Syndicate and will be placed for confirmation at the next meeting.

8. The procedure for the conduct of business shall be as follows :

(a) Every member shall be allowed to speak only once on each item : Provided that in special cases the Chairman may allow a member to speak twice.

(b) No member shall interrupt another member while the latter is speaking, except on a point of personal explanation or to remove a misunderstanding. This shall be done with the previous permission of the Chairman.

(e) The Chairman may, likewise, take part in the debate but he shall not be required to leave his Chair while doing so.

(d) In case where discussion on any matter has been unduly prolonged, the Chairman may limit the time of individual speakers or may close the discussion and put the matter to vote.

(e) In any matter not specifically provided for the Chairman shall use his discretion.

Rules of Procedure for Meetings of the Academic Council

Meetings

1. Meetings of the Academic Council shall be: (a) Ordinary and (b) Special.

2. Ordinary meetings shall be held ordinarily every month at a time to be fixed by the Vice-Chancellor.

. Special meeting may be convened by the Vice-Chancellor at any time, and shall be convened by him on receipt of a requisition signed by not less than one-third of the members of the Council.

4. Notice and agenda of the Ordinary meeting shall be issued by the Registrar ordinarily not less than *seven days* before the date of the meeting. In case of Special meetings such notice

shall be given as circumstances permit. In each case the notice shall be accompanied by an Agenda, showing the business to be placed before the meeting.

5. The Vice-Chancellor shall preside at the meetings of the Academic Council. In his absence the members present shall elect, as Chairman, the Dean of one of the Faculties present at the meeting.

6. Business, not included in the Agenda issued to the members, may be taken up with the permission of the Chairman.

7. A matter once disposed of by the Academic Council, shall not be opened for reconsideration for at least three months from the date of disposal: Provided that the Chairman may, in special cases, reopen the matter.

Order of Business

8. At every meeting business shall be taken up in the following order :—

(a) Confirmation of the proceedings of the previous meeting or meetings.

(b) Elections or nominations, if any.

(c) Matters referred to the Academic Council by the Syndicate.

(d) Consideration of Regulations, and motions for making, amending or repealing Regulations.

(e) Other business.

9. Any change in the order of business at any stage in the proceedings may be allowed by the Chairman, except in matters under items (a) and (b).

Rules of Debate

10. Every motion or amendment shall be affirmative in from and must be seconded, otherwise it shall drop.

11. A motion in the name of a member who is absent from the meeting may be proposed by any other member.

12. No motion or amendment shall be withdrawn without the consent of the Chairman.

13. All proposals brought forward for the consideration of the Academic Council shall be decided by a majority of votes.

Ordinarily, votes shall be taken by a show of hands, but the Chirman may, at his discretion, decide that any matter shall be decided by a secret ballot.

14. If votes, including that of the Chairman, are equally divided, the Chairman shall have a casting vote.

15. Amendments to any proposal shall be put to vote before the proposal itself, the last amendment being put first, If carried, other amendments inconsistent with it shall be treated as rejected. The substantive proposal as amended shall then be put to vote.

16. It shall be open to the Chairman to put to the vote any amendment in parts, or two or more amendments consolidated.

17. No amendment shall be propoed which is inconsistent with or negates the original motion or is adverse to any resolution already passed at the meeting.

18. Any motion for the adjourment of a meeting or of a debate on any particular question may be made at any time but shall not be made so as to interrupt a speech. If a motion for the adjourement of a meeting be carried, the meeting shall thereupon adjourn until the time specified in the motion. If a motion for the adjourment of a debate be carried, the Council shall thereupon pass to the next business, if any, on the Agenda paper.

19. Members shall always address the Chair.

20. A member having spoken on a motion or amendment is not at liberty to speak again on such motion or amendment, except with the special permission of the Chairman. The proposer of the original motion shall have the right to reply before votes are taken.

21. Any member may call the Chairman's attention to a point of order while another member is speaking but no speech shall be made on such point of order.

22. The Chairman shall be the sole judge of any point of order.

23. The Chairman shall have the same right of moving. seconding or speaking on a motion or amendment as any other member.

24. As soon as practicable after the meeting of the Academic Council, a draft of the minutes shall be drawn up by the Registrar and submitted to the Vice-Chancellor for approval. After approval, the minutes shall be circulated to the members of the Academic Council and shall be placed for confirmation at the next meeting.

Commencement of term of office of a member of an Authority (Senate, Syndicate, Academic Council, etc.)

Rules

(a) In case where the individual elected is to act in combination, committee or Body with others, the term of office shall be deemed to have commenced from the date of the first meeting of such committee, Body etc.

(b) In case where an individual is elected or nominated to hold office for a particular period such as the Dean of a Faculty or Chairman of a Department, his term shall be deemed to have commenced from the day he takes upon himself the discharge of the function of the office to which he is elected, appointed or nominated.

LEAVE RULES

Admissible to the Staff of the University

General Rules:

1. Leave is earned by duty. It cannot be claimed as a matter of right even when due, and if the exigencies of duty so require. an application for leave can be refused, or if leave has already been granted, the remaining portion of it can be revoked and the employee can be recalled to join forthwith.

2. Holidays falling within the period of any kind of leave shall be counted as leave. They may be added either at the beginning or at the end of the leave with the permission of the sanctioning authority.

3. No leave shall be availed of unless it is actually granted, except leave applied for under emergent circumstances, proved to the satisfaction of the sanctioning authority.

4. It shall be the duty of the applicant to make sure that leave has actually been granted to him and he shall not be at liberty to absent himself from duty until and unless proper arrangements for his work have been made and he has been relieved by his immediate superior. It shall also be his duty to leave behind in the manner determined by the immediate officer, all papers, cash and keys in his custody.

5. All leave must be applied for on the prescribed form stating the kind of leave required. Applications shall be submitted sufficiently in advance of the date from which leave is sought to be availed of, provided that this condition may be waived in case of leave applied for under emergent circumstances (see Rule 3).

6. All applications for leave shall be submitted to the immediate Officer, who shall first obtain a report from the Establishment Section about the quantity and kind of leave available to the applicant and shall then forward the application to the Officer or authority empowered to grant the leave, noting the arrangement to be made for the work of the applicant, if leave for one week or more has been applied for. If an application for leave is not recommended by the Officer, he will give reasons for the same.

7. The Establishment Section shall maintain a regular personal account of all kinds of leave. After an application has been granted, it shall be sent back to the Establishment Section for record and it shall be the duty of Establishment Section to communicate the order of the sanctioning Officer or authority to the applicant concerned.

8. No member of the staff shall overstay the period of his leave except under circumstances over which he has no control, to be proved to the satisfaction of the sanctioning authority. All extensions to leave must be applied for sufficiently in advance of the expiry of leave and must be supported with bonafide reasons. Extensions may be granted on the same conditions as original leave. On receipt of information of refusal of extension the employee shall resume his duty forthwith.

9. If any member of the staff fails to return to duty on the expiry of his leave, or after receiving information of the refusal of extension, the Head of the Section concerned shall report the matter to the Registrar for necessary action.

10. Defaulters under the preceding clause, if they fail to report to duty within seven days of the expiry of leave or extension thereof, shall be deemed to have vacated their posts and shall forfeit all claims to all kinds of leave and other concessions unless the appointing authority decides otherwise.

11. Earned leave due to an employee should be availed of by him before he retires or resigns, provided that the Syndicate may if it chooses, allow him to avail himself of it after retirement or resignation.

12. Earned leave due to an employee, whose services are terminated by the University for reasons of retrenchment or otherwise, may be sanctioned by the Syndicate ; provided that persons dismissed for misconduct or discharged for bad work shall not be entitled to any kind of leave.

13. If an employee wishes to resume his duties before the expiry of his earned leave, he may be permitted by the sanctioning authority to do so, provided that if any arrangement has been made for the period of his leave which would involve a pecuniary loss to the University in the event of his premature return, he shall take upon himself to make good such pecuniary liability.

Kinds of Leave

14. The following kinds of leave shall be admissible to the staff of the University :—

(a) (i) Earned leave on full pay.

(ii) Earned leave on average pay.

(b) Sick leave on half average pay.

(c) Special leave without pay.

(d) Study leave.

(e) Foreign Service leave.

(f) Maternity leave.

(g) Duty leave.

(h) Sabbatical leave.

15. **Earned Leave** (a) Earned leave means leave earned by actual service. Actual service means time spent on duty and shall not include the period of leave availed of by an employee. It shall be on average pay of the employee.

(b) Earned leave shall be credited to non-teachers at the rate of 45 days per year of the period spent on duty and the maximum of such leave which may be accumulated shall be 12 months. The amount of earned leave which may be taken at a time shall not exceed four months : Provided that if earned leave is claimed for reasons of illhealth of the employee supported by the requisite Medical Certificate, the Vice.Chancellor may extend the leave beyond four months.

(c) In case of teachers the amount of earned leave to be credited shall be at the rate of 25 days per year of the period spent on duty. In other respects the conditions of paragraph (b) shall apply.

(d) (i) The Heads of the Teachnig Departments will grant earned leave up to a maximum of 10 days in a year to the teaching staff and upto 20 days to the nonteaching staff of their Departments.

(ii) The Deans of the Faculties will grant earned leave upto a maximum of 10 days in a year to the various Heads of Departments in their respective

Faculties and upto 20 days to the non-teaching staff of the Dean's Office.

(iii) The Vice-Chancellor will grant earned leave to the Deans of Faculties, Director of Bureau of Translation, The Registrar, the Director of Frinance the Controller of Examinations, the Auditor, the Inspector of Colleges, the Librarian, the Director of Physical Education the University Engineer, the University Medical Officer and other officers.

(iv) Earned leave upto a maximum of 20 days in a year to all non-teaching staff of the University offices shall be granted by the respective Sectional Heads.

(v) Leave upto the limits mentioned above shall be on full pay and the rest of the earned leave shall be on average pay.

(vi) All Heads of Departments and Sectional Heads shall maintain leave account for the leave which they are empowered to grant. The account shall be submitted to the Registrar on the expiry of the calendar year.

(vii) All leave in excess of the above limits shall be granted to the Teachers on the recommendations of the Head of Department endorsed by the Dean of the Faculty, to Administrative Officers by the Vice-Chancellor, and to employees of Grades 1 to 15 by the Registrar on the recommendation of the Head of the Department or Sectional Head concerned.

(viii) All applications for leave in excess of the above limit should first be referred to the Registrar who will submit the same to the Vice - Chancellor with a report of leave due in case of Teachers and will himself dispose of leave cases of Classes Grade 1 to 15

(e) Persons appointed on probation or on a temporary basis will be entitled to half the amount of earned leave till either they have been confirmed or have completed at least three years' satisfactory service.

16. *Sick Leave* (a) Sick leave means leave granted on account of personal illness and shall be given on a proper

Medical Certificate on half average pay of the employee. It shall not be granted until he has exhausted his Earned leave. Sick leave can be granted on the recommendation of the University Medical Officer or of a Civil Surgeon in case the employee is not in Karachi.

(b) Sick leave shall be earned by persons, other than those of Grades 1 to 4, at the rate of one-eleventh of the period spent on duty. Such leave can be accumulated upto 12 months.

(c) Sick leave shall be earned by Grades 1 to 4 servants at the rate of 1/11th of the period spent on duty and accumulation of such leave shall be limited to six months.

(d) The conditions mentioned in Rule I5 (e) for persons appointed on probation or on temporary basis shall apply to Sick leave also,

(e) Sick leave shall be granted by the Registrar in case of employees of Grades 1 to 15 and by the the Vice-Chancellor in cases of Teachers and Officers.

17. *Special Leave* (a) Leave without pay may be granted when neither Earned leave nor Sick leave is admissible to a person and subject to the circumstances over which the employee has no control.

(b) It shall be granted by the Registrar to the employees of Grades 1 to 15 and by the Vice-Chancellor to the Officers and Teachers.

(c) It shall not exceed two months at a time except on the grounds of illness duly supported by a requisite medical certificate.

18. Study Leave :

1) Study Leave means leave granted to an employee (i) to enable him to pursue a special course of study or (ii) for the purpose of higher research work. Study Leave under(i) will ordinarily be granted to a teacher to enable him to pursue a special type of study or research in a subj ct related to his work in the University and under(ii) will be granted to members of the University staff to enable them to carry on higher research.

2) Study Leave will be granted to a teacher for study or research in a subject connected with his work in the University, provided he has been in the service of the University for not less than 3 years and has been confirmed.

3) Study Leave will be granted by the Syndicate on the recommendation of the Vice-Chancellor up to a period of 4 years or the actual period spent, whichever is less.

4) Study Leave will be granted on average pay and may combine with vacations, Earned leave and Special leave at the discretion of the Syndicate.

5) In very special cases, Study leave may be extended upto 5th year without pay, on genuine grounds including personal illness, hardships and direct obstruction, on the recommendation of Research Supervisor.

6)(a) A teacher who has availed some part of study leave, but could not complete his research/study due to reasons mentioned under 5, may be allowed to take study leave for the remaining period subject to fulfilment of other conditions and his request must be endorsed by the Supervisor.

(i) If the remaining period is not less than 2 years or :

(ii) If the leave applied for is meant for finalizing/submission of thesis.

(b) A teacher who has gone on Study Leave but wants to discontinue/return before he obtains his M.S./Ph.D. degree due to some personal reasons, must get approval from the Syndicate before he returns back.

7) The concerned authorities will ensure that at a time not more than 10% of the strength of teachers and not more than 1% of the strength of non-teachers remain on Study Leave.

8) An applicant for Study leave shall execute a legal bond that he shall, on his return from Study leave, remain in the service of the University for the following periods, as the case may be :—

i) for at least three years, if the period of Study leave is one year ; or

ii) for at least five years, if the period of Study leave is two years or more.

He shall further-undertake to serve on the same post on which he was working at the time of going on leave, or on his substantive post. The Syndicate may, however, vary the above two conditions to the extent it decides.

9) An employee who avails of Study leave shall undertake by agreement with the University to refund the whole of the amount or such part thereof as he may draw during the periods of Study leave, as the Syndicate may determine, or such sums as may have been paid, spent or advanced by the University within the period of three or five years after his return to duty, as the case may be.

10) Study Leave with pay shall count as service for purposes of increments in the time-scale of the employee's pay and for his contributions to the Provident Fund, provided regular progress reports of satisfactory work or research are received in his favour, but he shall not earn any other kind of leave during this period.

11) An application for Study leave shall be submitted to the Vice-Chancellor through the Head of the Department and the Dean of the Faculty in case of teachers, and through the Sectional Heads in the case of non-teachers. Such application shall ordinarily be submitted six months in advance of the commencement of the session from which it is sought to be availed of. The course or courses of study or research contemplated to be taken or the examinations proposed to be passed must also be specified in the application.

12) An employee who avails of Study leave without pay shall execute a legal bond that he shall on his return from Study leave without pay, remain in the service of the University for the period equivalent to the period of his study leave without pay, or to pay to the University a sum equivalent to 12 months pay of the employee if he fails to join the University on the expiry of Study leave without pay, or if he gives up the services of the University after joining within the required period of service as stipulated in the legal bond executed by him.

13) Any matter not covered by the above paragraphs shall be decided by the Syndicate on its merits.

Resolution of the Syndicate No. 16 dated 9.12.1981 :

Those teachers who entered in the University service with Ph.D. degree will also be entitled to 3 years Study Leave with pay.

14) All correspondence/applications regarding Study leave must be submitted through Proper Channel (Chairman of the Department, with a copy endorsed directly to the Vice-Chancellor).

19. Foreign Service Leave :

1. A teacher may be allowed leave to a maximum of 5 years for Foreign Service subject to the fulfilment of other conditions.

2. Total number of teachers granted Foreign Service Leave should not exceed 5% of the total strength of the University teachers and that of non-teachers should not exceed 2% of the total strength of non-teachers at a time.

3. Teachers who had availed some part of Foreign Service Leave and are still in the service of the University will be entitled to grant of remaining period of 5 years subject to fulfilment of other conditions.

4. Foreign Service Leave of 5 years will be granted in one or at the most 2 instalments. In case an employee avails some part of Foreign Service Leave and then returns back, he will have to serve the University for at least one Calendar year before he proceeds for service abroad for the remaining period.

5. These leave rules will not apply retrospectively.

20. *Sabbatical leave*

i) No employee who has already availed of study leave once shall be eligibie for grant of study leave a second time. Only Sabbatical leave shall be granted to such an employee, provided he has completed five yeas after his return from the first study leave and has also completed the period of service stipulated under the bond executed by him on the grant of the first study leave.

ii) Sabbatical leave shall be granted only for post-doctoral research and shall be either on full average pay for a maximum period of five months, or on half average pay for a period not exceeding 9 months,

iii) An employee who is granted Sabbatical Leave shall have to execute a bond to serve the University for at least three years on his return from Sabbatical leave.

21. *Maternity Leave* : The University may grant to a female employee maternity leave on full pay for a period not exceeding three months from the date of its commencement or to the end of six weeks from the date of confinement, whichever is earlier.

Leave of any other kind may be granted in continuation of Maternity leave if the request for its grant is supported by a medical certificate. It sha l be granted by the Vice-Chancellor to the employees in Grades 16 or below and by the Syndicate to persons other than those mentioned above.

22. *Duty Leave* : If a University employee is selected or deputed by the Vice-Chancellor to do some work connected with the University or in the interest of the University, or if at the request of a public academic body the Vice-Chancellor deputes him to some work for the body, the time so spent shall be considered as duty leave and shall not be debited to the leave account of the employee. Duty leave shall not be given for remunerative work.

23. Time-Limit for submission of applications for leave:- Applications for leave shall be submitted according to the following time-limits :-

i)	For leave of not more than one week	24 hours in advance,
ii)	For leave of not more than one month	10 days in advance.
iii)	For leave of more than one month	15 days in advance.

Consideration of leave application may be refused if the above timings are not observed.

University of Karachi Foreign Service Rules, 1970

1. (i) These rules may be called the "University of Karachi Foreign Service Rules, 1970."

   ii) They shall come into force at once.

2. In these rules, unless there is anything repugnant in the subject or context.

   (i) "Foreign Service" means service with an organisation and/ or agency carrying on its activities within or outside Pakistan and will include service with any foreign government or international body.

   (ii) "Competent authority" means the officer or authority competent to appoint and take disciplinary action against a University employee and includes an officer of the University authorised by such authority to act on its behalf.

3. (i) These rules shall apply to the emplyees of the University who are transferred to foreign service after the date of coming into force of these rules.

   (ii) Employees who are already on foreign service shall continue to be governed by the terms and conditions of their transfer already sanctioned.

4. Subject to such restrictions as may be imposed by the competent authority, a University employee may be allowed to join foreign service temporarily.

5. All applications for foreign service shall be routed through the proper channel.

6. Transfer to foreign service shall be admissible for a period of two years only. Provided, however, that transfer may not be allowed if it is deemed not to be in the interest of the University and/or if it adversely affects the teaching or administration of the University.

Resolution of the Syndicate No. 44 (b) adopted in the meeting held on 23.1.1980

" (b) Foreign Service Leave be granted initially for three years and may be extended by further two years. This amended rule will apply only prospectively".

7. (i) Transfer to foreign service shall normally be allowed after a continuous service of atleast 5 years.

7. (ii) In a case where an employee takes up foreign service on nomination by the University or the Provincial or Central Government for serving on the International Bodies like U. N., UNESCO, IMF, WHO, World Bank, and such nomination is considered or deemed to be in the interest and/or for the benefit of the University or the country, the maximum limit of 5 years foreign service leave may be relaxed.

8. (i) During the foreign service the lien of the employee will be retained on the substantive post on which he was serving immediately before his transfer to the foreign service unless the lien is terminated or suspended on the express desire of the employee concerned and with the approval of the University.

   (ii) Subject to the provision of rule 8 (i), the lien will stand terminated

   (a) on the failure of the employee to join his post in the University on the next day after the expiry of the period of foreign service or on the expiry of the leave allowed in conjunction with any earned leave.

   (b) on violation of the terms and conditions imposed by the University while allowing transfer to foreign service.

   (c) on overstay in excess of the sanctioned period.

9. Leave due to an employee may be allowed before joining the foreign service or on expiry thereof subject to the exigencies of the University.

10. An employee will not be entitled to claim any 'joining time' from the University either before joining the foreign service or at the time of rejoining the University on the expiry of foreign service.

11. An employee while in foreign service shall not be entitled to any leave from the University.

12. Teachers of this University shall not be entitled to receive normal annual increments for the period they are on foreign service.

13. The University shall not contribute any amount towards the employee's provident fund during the period of his foreign service. The employee may, however, continue to pay his subscription in the fund and he or his foreign employer may also contribute such amount that may otherwise have been contributed by the University.

14. The employee during the period of foreign service shall remain subject to the general and disciplinary rules of the University for the time being in force.

15. The University reserves the right to recall an employee from foreign service before the expiry of the specified or sanctioned period subject to a month's notice from the University.

16. Transfer to foreign service shall not be claimed as a right and shall always be in the discretion of the University.

Declaration of Date of Birth Rules

1. (i) These rules may be called the "University of Karachi Declaration of Date of Birth Rules, 1970."

(ii) These rules shall apply to all the new entrants to the University service and also to those employees whose age has not been admitted as yet.

(iii) These rules shall come into force at once.

2. (i) All Matriculates must produce their Matriculation Certificates to prove their dates of birth.

(ii) All non-Matriculates should produce their Birth certificates to prove their dates of birth.

(iii) In case the University is satisfied that neither of the two documents mentioned in (i) and (ii) above can possibly be supplied, it may demand such documentary evidence as it may deem fit.

3. In case an employee is not able to prove his age in accordance with the conditions laid down above, payment of his salary shall be withheld till such time as the required evidence is not supplied.

Allotment and Control of Residential Quarters Rules, 1972

1. The University residential quarters will be available for allotment only to the employees holding substantive post in the University (permanent, temporary or on contract basis).

2. (a) No employee shall be entitled to allotment of any residential quarter as a matter of right.

(b) All the allotments shall be made by the Vice-Chancellor on the recommendation of the Advisory Committee.

3. (a) An employee who or his/her wife/husband or dependent owns a house in Karachi shall not ordinarily be entitled to a residential quarter in the Campus unless, in the opinion of the Vice-Chancellor, his/her stay in the Campus is essential in the interestof the University.

(b) Normally married employees will have preference over unmarried employees in allotment of residential quarters in the Campus, Unmarried employees with dependent(s) as defined in rule 6 (a) hereof will also be eligible for allotment of residential accommodation in accordance with their seniority on the waiting list.

(c) The quarters will normally be allotted on the basis of the seniority among applicants based on the dates of their applications for allotment of quarter. In exceptional cases allotment can also be made on the basis of the relative needs of the applicants and the advantages accruing to the University by reason of their being allotted acommodation in the University Campus. Those who surrender their residence in the Campus, will be eligible for reallotment but their seniority will be based on the date they apply again.

(d) If an employee does not avail the allotment of quarter decided in his favour, his claim to a quarter in future will go down the list of applicants and will not be considered on priority basis.

(e) The interchange of the quarters of the same status shall not normally be allowed. However, in special circum-

stances permission to change the house in the same category can be given after completion of 3 years residence in the University house.

4. An employee will ordinarily be eligible for accommodation in his own class of quaters but where no accommodation in his class is available or for reasons of expediency of which the Vice-Chancellor shall be sole judge, he may be allotted a quarter in any other class. Provided that if two staff members of the University fall under the following categories, then they may be made eligible jointly for allotment of a house of next higher category than the one to which each of them may be entitled, provided each of them is ready to pay rent for the house separately at prescribed rates :

(i) Husband and wife

(ii) Father and Son/Daughter

(iii) Mother and Son/Daughter

(iv) Two real brothers/sisters

(v) Real sister and brother

The eligibility for accommodation of various categories shall be as under :

'A' type For Professors,Registrar, Director of Translation Bureau, Libraian, etc.

'B' type For Associate Professors, University Engineer, Bursar, Controller of Examinations, Inspector of Colleges, Director of Physical Educatin, Deputy Librarian, Senior Medical Officer. etc.

'C' type For Assistant Professors.
Teachers' Flats For Assistant Professors and Lecturers.

'D' type (double storeyed) :
For Lecturers and officers of Assistant Registrar's cadre.

'D' type (single storeyed) :

For Officers and other employees in Grades 11 to 16.

'E' type For U.D.C.s/L.D.C.s and persons of similar status.

'F' type For Grades 1 to 4 employees excluding sweepers.

'G' type For sweepers.

The above categorisation will be without prejudice to the entitlement of administrative officers following proposed revision of grades under the National Pay Scales.

5. The status of an allottee shall be that of a licensee and he shall not be entitled to claim the right or status of tenant merely for the reason that the rent is regularly deducted from his salary or is paid by him in cash or otherwise.

6. (a) An employee of the University on study leave abroad or on deputation or foreign service outside University, while still remaining in the University service, may remain in occupation of the quarter allotted to him/her with the prior permission of the Vice-Chancellor for the period not more than 3 years for the use of his/her wife/husband, children and dependent parents and widowed/divorced dependent sisters.

(b) An employee of the University who has been away on leave for purposes of foreign service or on deputation outside the University, may be allowed by the University in its discretion to retain the quarter on payment of the standard rent at the rate of 5% of the basic pay plus 30% of the initial pay of the scale applicable.

Those who do not undertake to pay the prescribed rent shall hand over vacant possession of the quarter on or before the date of their departure in case of foreign service or deputation.

Normal rent shall be charged during study leave upto three years.

7. An allottee shall not keep any animals on the premises that may render it unhygienic or may be a source of nuisance to the neighbours.

8. An allottee shall not make any structural additions or alterations to the quarter, its fittings and fixtures including open space or any pathways. He shall not put up any permanent or temporary structure or a fitting that may deform or deface the building or diminish its value.

9. An allottee shall be personally liable for all or any loss or damage caused to the quarter, its fittings or fixtures from any cause whatsoever except normal wear and tear or acts of God, and shall make good such loss or damage to the University.

10. An allottee shall be responsible to maintain the lawn, garden, plants, trees, hedges in his quarter at his own expenses.

11. An allottee shall be liable to pay such monthly charges by way of rent that may be prescribed by the Vice-Chancellor and electric, gas, water, conservancy and other charges that may be levied from time to time and have the same deducted monthly out of his pay or arrange its regular payment otherwise if on leave without pay.

12. A quarter allotted to an employee shall not be subjected wholly or partly to any monetary transaction and no business, trade or occupation shall be carried therein by the allottee.

13. An allottee shall neither transfer nor sublet the quarter allotted to him in whole or part. In the event of breach of this rule the allotment shall be cancelled and possession of the quarter resumed by the University forthwith.

14. An allottee may surrender the allotment and deliver vacant possession of the quarter allotted to him after giving one month's notice or one month's rent and other charges in lieu thereof.

15. In the event of death, dismissal, discharge, removal, resignation or retirement of the employee, to whom a quarter

is allotted, the period of time for which an emyloyee or his family can retain house after retirement, death etc. will be as under :

(1) After death.....One year

(2) After retirement .....Seven months

(3) After resignation.....Two months

(4) After dismissal, discharge and removal.....One month

16. If an allotee commits any breach of the rules other than rule 13 hereof, or the quarter allotted to him is required otherwise by the University in its larger interest, the allottment shall be cancelled and the allottee required to vacate the quarter by serving him with one month's notice. Provided that if the presence of an allottee at the Universiy Campus is considered undesirable by the Vice-Chancellor, his allotment shall be liable to be cancelled by the Vice-Chancellor without prior notice.

17. The allottment and control of University residential quarters shall be in the discretion of the Vice-Chancellor and an allottee shall at no time question in any court of law an order passed or action taken by the Vice-Chancellor uuder these rules.

18. An allottee shall be deemed to have read these rules and shall sign the declaration in the form appended to these rules before occupying the quarter allotted to him.

Declaration Relating to Occupation of a Residential Quarter in the University

I, ————————————————————————————

(Name in Block letters)

Designation ————————————————————————————
Department/Office————————————————————————————
do hereby solemnly declare that :

1. I have read the Rules governing the occupation and use of University Quarters and undertake to abide by them implicitly.

2. I note that I am not a permanent tenant of the said quarter but only an allottee and I undertake to vacate the quarter, and not to resist vacation as and when called upon by the University to do so on due notice. If my presence at the University Campus is considered undesirable by the Vice-Chancellor, my allotment shall be liable to be cancelled by the Vice-Chancellor without prior notice.

3. I authorise the Bursar of the University to deduct from my salary every month the prescribed rent of the quarter occupied by me, as well as electric, gas, water conservancy and other charges that may be levied from time to time.

4. I also bind myself to make good the University all loss or damage done to the quarter, its fittings or the premises attached to it including open spaces, lawn, gardens, hedges and roads while in my occupation.

5. I shall not make any structural addition or alteration to the building and premises in my occupation nor put up any permanent or temporary structure or fitting likely to deform or deface the building or diminish its value.

6. In the event of my vacating the quarter of my own free will and choice, I shall give one month's notice to the University or in default shall be liable to the amount equal to one month's rent and other charges of the quarter allotted.

7. I also undertake not to sublet my quarter or any portion of it to anyone else (be he relative or otherwise), and not to carry therein any business, trade or occupation.

8. I also undertake not keep in the building or in the premises any animal whose presence is likely to cause filth or nuisance to the neighbours.

9. I further undertake not to have recourse to a court of law in any dispute relating to to the occupancy and use of the quarter allotted to me.

(Signature of Allottee)

Quarter No.———————— Date————————

Recruitment and Service Rules for Ministerial Staff

(Approved by the Syndicate on 15-1-1972)

Title and commencement :

1. These rules shall be called Ministerial Staff (Recruitment and Service) Rules, 1972, and shall come into force with immediate effect. They shall apply to all the members of the ministerial staff.

Definitions :

2. In these rules, unless there is anything repugnant to the context—

a) "Ministerial Staff" shall mean all employees belonging to Grades 1 to 15.

b) "Employee" shall mean whole-time employee of the University whose salary is charged to the University budget and shall not include any person appointed on daily wages.

Recruitment and promotion :

3. Recruitment to the posts of Upper Division Clerks, Assistant and other posts carrying the same scale of pay shall be as under :—

a) 66% of the vacancies shall be filled by promotion on the basis of seniority-cum-fitness.

b) The remaining vacancies shall be filled by selection keeping in view the higher academic qualifications and suitability of the candidate. These posts shall be filled by competition and all regular University employees shall be eligible to apply for them and to participate in the competition or selection by interview.

c) All appointments and promotions in Grades 5 to 15 excpet leave arrangements of less than three months' duration, shall be processed through a committee comprising the following :

1. Registrar (Convener),
2. Deputy Registrar (General),
3. Deputy Registrar (Establishment), and
4 The Sectional Head concerned.

The committee will be of an advisory nature and place its recommendations to the Vice-Chancellor for final approval.

All clear vacancies and leave/deputation vacancies of three months or more duration will be notified to the Registrar by the Departmental/Sectional Heads.

4. Members of the Staff in Grades 1 to 16 shall be appointed by the Vice-Chancellor who shall exercise the same power and authority in respect of promotions, confirmation and permission to cross efficiency bar as the Syndicate does in the case of officers.

5. All short-term vacancies of less than one month's duration shall not be filled in except where the Vice-Chancellor is satisfied that it is in the interest of the University to fill it. Someone of the lower or equal status in the Section concerned shall be asked to look after the seat and paid double duty allowance provided the period of absence is not less than 15 days.

6. Vacancies for the duration of one month or more but less than three months shall, subject to fitness, be filled by promotion of the senior-most man in the lower cadre in the Section/Department concerned. In case no one in the Section/Department is considered fit for such a promotion (which fact shall be recorded in writing by the competent authority after going through the service and confidential record of the employee concerned) or a post in the lower cadre does not exist in that Section/Department, someone of equal status in the Section/Department shall be assigned double duty and paid the usual allowance.

7. Vacancies for three months or more shall be filled by promotion of the senior-most man in the lower cadre in the University on the basis of overall seniority and suitability of the employee, provided the rating in the confidential report is good.

8. Ordinarily all clear posts of Daftaries and other similar posts shall be filled in by promotion from the lower cadre after taking into consideration overall seniority-cum-suitability of the employee.

All Grades 1 to 4 employees shall be eligible for promotion to the next higher cadre provided they are Matriculates and possess proficiency in or working knowledge of typing or are acquainted with or have experience of handling scientific equipment.

Annual increment and permission to cross efficiency bar.

10. (a) The normal annual increment shall be drawn as a matter of course on completion of twelve months' duty period unless it is with held by the competent authority under the procedure prescribed by the University of Karachi Employees (Efficiency and Discipline) Ordinance and where an efficiency bar is prescribed in a time scale, the next increment above the bar shall not be given without the specific sanction of the competent authority.

(b) Permission to cross efficiency bar in any prescribed grade shall not be granted unless an employee has been rated as 'Good' in the annual confidential report.

Confirmation

11. All the employees of the University working against clear vacancies in temporary capacity or holding probationary appointment shall be eligible for confirmation on completion of one year's service subject to the condition that they have earned a 'Satisfactory' rating in their confidential reports.

Age of entry into service

12. The minimum age of entry into University service will be eighteen years.

Qualifications for appointment

13. Minimum qualifications for appointment to the different categories in Grades 5 to 15 will be as under :—

a) **L.D.C.**	Matriculation. Preference to be given to those knowing typing.
b) **U. D. C.**	Intermediate. Preference to be given to those with two years' experience of office work and proficiency in typing.
c) **Assistants :**	Graduation (relaxable on the basis of merit). Preference to be given to those with three years' experience of office work and proficiency in typing.

d) Accountant/Head Cashier

i) B. Com. Preference to be given to those with three years of Accounting experience.

ii) **Audit Assistant** : B. Com. Preference to be given to those with 3 years of Accounting experience.

iii) **Cashier** : Inter. Commerce. Preference to be given to those with 3 years of Accounting experience.

iv) **U.D.C.s**: (Salary, Budget, Provident Fund and Students Account Unit) : Inter. Com /Inter. Arts. Preference to be given to those with two years' experience of Accounting.

e) Technical Posts : Certificate of experience and proficiency in the job from a Government or semi-Govt. office/autonomous body/commercial firm of repute.

Sind Civil Servants (Restriction on Marriage with Foreign Nationals) Rules, 1982.

(Adopted by the Syndicate of the University under Resolution No. 5, dated 17-5-1983 making it incumbent on every University employee not to marry or promise to marry a foreign national without seeking prior permission from the Government of Sind, otherwise the defaulting University employee shall be guilty of misconduct and render himself liable to any of the major penalties specified in the University of Karachi Employees (Efficiency and Discipline) Ordinance. Grant of permission shall be at the discretion of the Government and may be subject to such conditions as it may specify).

1. *Shrot title and Commencement* : (1) These rules may be called the Sind Civil Servants (Restriction on Marriage with Foreign Nationals) Rules, 1982.

(2) They shall come into force at once.

2. (1) Subject to the provisions of sub-rule (2), a civil servant who marries or promises to marry a foreign national shall be guilty of misconduct and render himself liable to any of the major penalties specified in the Sind Civil Servants (Efficiency & Discipline) Rules, 1973.

(2) A civil servant may with the prior permission of the Government, marry or promise to marry a Muslim citizen of India.

(3) The grant of permission under sub-rule (2) shall be at the discretion of the Government and may be subject to such conditions, if any, as it may specify.

3. *Recission* : The West Pakistan Government Servants (Restriction on Marriages with Foreign Nationals) Rules, 1963 are hereby rescinded.

National Pay Scales for University Teachers

Statutes

1. **Pay Scales :**

(a) The University teachers will get the following National Pay Scales :

(i)	Lecturers	NPS—17.
(ii)	Assistant Professors	NPS—18.
(iii)	Associate Professors	NPS—19.
(iv)	Professors	NPS—20.

(b) The fixation of pay in the above grades will be effective from 1st March, 1972, the payment of arrears be made with effect from 1st August, 1973 and the date of 1st increment will be 1st December, 1972 as admissible under the provisions of the National Pay Scale Rules.

(c) All individual cases of hardship and anomalies that may arise out of the application of the National Pay Scale Rules be referred to an Anomaly Committee to be appointed by the respective Syndicates of the University concerned.

(d) The Lecturers in Universities in the National Pay Scale No : 17 will also get one increment with effect from 1-12-1974 and no arrears will be payable on this account.

(e) Lecturers who had completed three years of regular service in June 1970, will be promoted as Assistant Professors.

2. **Qualifications :**

The qualifications and experience for appointment and recruitment to various cadres of University Teachers shall be as below :

(a) **Lecturers :**

1st class Master's degree in Arts and Science/1st class B.Sc. (Engg.)/1st class LL.B. or equivalent qualifications.

(b) **Assistant Professors :**

(i) Educational qualification as in (a) above and 6 years' teaching/research experience in a recognised University or a post-graduate institution as Lecturer or professional experience in a national or international organization.

OR

(ii) Master's degree (Foreign) or M.Phil. from a Pakistani University plus 4 years' experience in a recognized University as a Lecturer or professional experience in the relevant field in a national or international organization.

OR

(iii) Ph.D. with 2 years' teaching/research experience in a recognised University or professional experience in the relevant field in a national or international organization.

(c) **Associate Professors :**

(i) Master's Degree/M.Sc./B.Sc. (Engg)/Arch/Town Planning/LL.B. with 13 years teaching/research experience in a recognised University or professional experience in the relevant field in a national or inter-national organization plus five research publications in journals of international repute.

OR

(ii) Ph.D. with 10 years teaching experience in a recognized University plus five (5) research publications in journals of international repute.

(d) **Professors :**

(i) Master's degree/M.Phil. with 18 years' teaching and research experience in a recognised University plus eight(8) publications in journals of international repute.

OR

(ii) Ph.D. with 15 years' teaching and research experience in a recognised University plus eight(8) research publications in journals of international repute.

(e), (c) (i) and (d) (i) above will remain operative only for a period of 5 years to provide opportunities to existing members of the staff in the Universities to improve their qualifications.

(f) For a period of two years publications in lieu of research will be evaluated by a Committee to be set up by the University Grants Commission.

(g) In case of any difficulty in determining the equivalence of degrees and experience in technical and professional subjects, the University Grants Commission will be consulted.

3. **Advance Increments :**

(i) University Lecturers with Ph. D., will get six advance increments on entry into service in a University. Those with M A. /M.Sc. from a foreign University or M. Phil. from a University in Pakistan will receive four advance increments.

(ii) For in-service University teachers four advance increments will be given for obtaining a Ph. D, (to be completed within four years), two for M. A./M. Sc. (from abroad) and two for M. Phil., in addition to their normal increments.

(iii) In order to attract talent to the Universities two increments over the initial stage will be given to a fresh entrant as Lecturer if he is a first-class-first or he is a first divisioner throughout i.e. from Matric to M.A./ M Sc. and one increment for a person who has secured first class in three out of four examinations or first-class-first in two examinations.

Amendment : Additional increments at the above rates may be given to the existing incumbents in the categories of Lecturers mentioned in (iii) if the same have not already been given to them.

Extract from the Minutes of the second meeting dated 17-12-1977 in the Office of the Chairman, University Grants Commission.

"Resolved that the time limit imposed in rule 3(ii) for obtaining a Pakistani degree may be removed as in the case for the degree obtained from abroad.

Further resolved that the provision for obtaining these degrees at their own expenses be deleted."

Extension of 5 years with effect from 6-2-1980 with regard to condition of eligibility for Associate Professor/Professor as at 2 (c) above.

Standing Sub Committee of the Vice-Chancellors' Committee Resolved on 5th January, 1983 as under :—

> "It was resolved that the Committee has no objection to extend operative period of 5 years w.e. f. 6-2-80 with regard to conditions of eligibility for appointment as Associate Professor/ Professor from non-Ph.D. teachers provided the Syndicates of the Universities also agree to it and no further extension is granted in this respect."

The Syndicate under its following Resolution No. 5 dated 25th April, 1983 recorded for implementation :

شق نمبر ۵-

یونیورسٹی گرانٹس کمیشن کے خط پر غور کیا گیا جس میں مزید پانچ سال کے لئے یعنی ۶ فروری ۱۹۸۰ع سے ۵ فروری سنہ ۸۵ع تک ایسے اساتذہ کو بھی ایسوسی ایٹ پروفیسر / پروفیسر پر ترقی دینا مقصود ہے جو ڈاکٹریٹ کے حامل نہیں ہیں -

قرارداد نمبر ۵

طے پایا کہ اس خط کے سندرجات عمل در آمد کیلئے درج کر لئے جائیں

4. **Leave Rules :**

(a) University may, in consultation with the University Grants Commission, frame uniform Leave Rules making special provisions for Sabbatical and Study Leave to enable University Teachers to improve their knowledge in their specialized fields and to acquire higher academic and educational qualifications during the course of their service.

(b) Study Leave facilities be granted to University teachers pursuing higher studies within the country also.

5. **Residential Accommodation :**

University teachers not provided with accommodation by the University may be paid house rent allowance as admissible in the National Pay Scale Rules.

6. **Accountability:**

(a) A Code of ethics may be gradually and progressively evolved with the cooperation of teachers and assistance of University Grants Commission. This Code may ensure that the teachers uphold the dignity of their profession and fulfil their professional obligations.

(b) The teacher's research performance be evaluated through his publications in recognised journals, books, monographs and research guidance.

7. **Status of Teachers :**

Expertise of University teachers may be utilized in their respective fields by various Government, Semi-Government, Autonomous, Industrial and Business Organizations. Such expertise may also be utilised in appointing national delegations for participation in International Conferences.

No. F. 1(1)-Imp./83

Government of Pakistan Finance Division, Islamabad
the 18th August, 1983

OFFICE MEMORANDUM

Subject : Scheme of Basic Pay Scales and Fringe Benefits of Civil Employees of the Federal Government (1983)

The President has been pieased to sanction, with effect from 1st July, 1983, a Scheme, as detailed below, of the Basic Pay Scales, Allowances and other Fringe Benefits, 1983, for the civil employees of the Federal Government, paid directly from the Civil Estimates or from the Defence Estimates

Part I : Basic Scales and Allied Matters

2. *Basic Scales of Pay :* The Basic Scales of Pay 1983, as shown in the Schedule annexed to this O.M. shall replace the existing Revised National Scales of Pay (R N P S). The Basic Scales shall not be regarded as "grades" and shall not be referred to as grades in official communications. Officials shall henceforth be appointed/promoted to posts and not in grades.

3. *Initial Fixation of Pay* : (i) The initial pay of an existing employee, i.e. an employee who has been in Government service since before the 1st of July, 1983, shall be fixed at tne stage in the relevant Basic Pay Scalc which is as many stages above the minimum as the stage occupied by him above the minimum of the existing Revised National Pay Scale, provided that where the pay scale determined does not give the employee concerned a minimum advantage of 10% of his existing basic pay plus Dearness Allowance over and above the present emoluments drawn by him, his pay shall be fixed at the lowest stage in the Basic Scale that gives him that advantage ; provided further that the maximum of the relevant Basic Scale shall not be exceeded in any case. In this fixation formula, "emoluments" would mean the sum of pay, Dearness Allowance and Local Compensatory Allowance, if any.

(ii) Annual increment shall continue to be admissible subject to existing conditions on the 1st of December each year under this Scheme. However, the first annual increment of existing employees in the Basic Scales shall accrue on the 1st of December, 1983.

4. *Fixation of Pay on Promotion* : The existing provisions regulating the fixation of pay in case of promotion of employees from a lower to a higher post shall continue to apply.

5. *Move-over* : The existing provisions regulating the concession of move-over without promotion to the next higher pay scale of employees in RNPS-1(B-1) to RNPS-16(B-16) shall continue to be applicable in this Scheme.

6. The existing concession of move-over of employees from RNPS-16 to RNPS-17 (B-17) and RNPS-17(B-17) to RNPS-18 (B-18) shall be extended upto B-20 and regulated as under :-

a) The existing conditions of the period of stay of three years at the maximum of pay scales B-16 and B-17 in the case of non-technical and non-professional categories shall continue to be applicable.

b) No move-over beyond B-18 in the case of the categories of employees mentioned at (a) above shall be permissible.

c) The move-over in the case of technical and professional categories e. g. Doctors, Engineers; Educationists, Economists, Management Accountants, Scientists, Archaeologists, Geologists, Meteorologists, Experts of Agriculture, Animal Husbandry and Forestry shall be permissible upto B-20, without the condition of stay at the maximum for three years.

d) Move-over shall be allowed in cases where an employee, who is otherwise considered fit for promotion to higher post, cannot be promoted for want of a vacancy.

e) Normal promotion procedure as is observed in cases of Promotion through the competent authority e.g. Establishment Division/Selection Board shall be followed in allowing move-over to Basic Scales 19 and 20.

7. **(A) Modification of Scales in Case of Certain Posts.**

(a) In the case of certain posts, the Basic pay scales indicated in Annexure-II to this O.M. will be allowed.

(b) In the case of posts of artisans, such as Carpenters, Welders, etc., and Store-keepers and Assistant Store-keepers, which require different level of expertise and responsibilities in different organisations, appropriate Basic Pay Scales may, with the approval of the competent authority, be allowed in different organisations or even in the same organisation while taking into account the market value of such artisans and their level of competence.

(c) In specially meritorious cases, Basic Scale B-21 or B-22 along with allowances and fringe benefits may be allowed with the approval of the President to technical and professional officers without requiring them to move from their technical posts where their expertise is particularly needed. The number of such beneficiaries will not exceed 12.5% of the total number of posts in B-20 in any particular cadre under the Federal or Provincial Government.

(d) In cases where it is necessary for Government to recruit and/or to continue in employment certain officials who have acquired expertise in a highly specialised field, special contract terms may be offered to such 'narrow-Narrow specialists'. For this purpose, a Special Standing Committee shall be constituted by Government to deal with such cases. The Standing Committee shall take into account the market value of the 'narrow-narrow specialists' and recommend proper remunerations to engage or to retain their services.

(B) Fixation of Pay in Cases Under (A) Above :

In cases where the Basic Scales under (A) above higher than the scale which corresponds to the revised NPS have been allowed, initial fixation of pay of the employees concerned shall first be made in the Basic Scale corresponding to his existing RNPS in the light of the initial fixation of pay formula mentioned in para 3 above, and thereafter their pays in the higher Basic Scales shall be fixed at the next higher stage,

8. *Sepecial Pays :* (a) The existing special pays admissible to officials of various categories working as Private Secretaries and Personal Assistants shall be revised as under :-

Name of Post.	Existing	Revised.
	Rs.	Rs.
PS to Ministers (Federal)	220	250
PS to Ministers (Provincial)	150	200
PS to Secretaries (Federal)	100	150
PS to Additional Secretaries (Federal)	100	150
PS to Secretaries (Provincial)	100	150
PA to Ministers (Federal)	70	100
PA to Minister of State	60	100
PA to Secretaries (Federal)	60	100
PA to Addl Secretaries (Federal)	60	100
PA to Secretaries (Provincial)	50	75
PA to Joint Secretaries (Federal)	45	75

(b) Field Officers on appointment as Deputy Secretary in the Federal Secretariat shall be allowed a special pay of Rs. 400/- p.m. in addition to basic pay.

Part-II : Allowances

(i) **Dearness Allowance, Local Compensatory Allowance and Leave Travel Concession and Rest and Recreation Allowance :**

As from the 1st of July, 1983, the existing Dearness Allowance, Local Conmpensatory Allowance wherever admissible, and the Leave Travel Concession and Rest and Recreation Allowance in lieu thereof, shall cease to be admissible to an employee who draws pay in these Basic Pay Scales.

(ii) The existing rules and orders regulating the grant of House Rent Allowance, Conveyance Allowance and Washing Allowanee shall continue to be applicable.

9. *Entertainment Allowance :* Entertainment - Allowance shall be admissible at the following fixed rates to officers drawing pay in B-20 to B-22:—

(1) B-20 — Rs. 400/- p.m.

(2) B-21 — Rs. 450/- p.m.

(3) B-22 — Rs. 650/- p.m.

10. *Non Practisting Allowance :* The existing rates of non-Practising Allwance shall be revised as under:—

Doctors drawing pay in B-17 and B-18 ...Rs. 500/- p.m.

Doctors drawing pay in B-19 and above ...Rs. 700/- p.m.

The above Non-Practisting Allowance shall be admissible in all cases where a doctor is not allowed private practice.

Doctors posted in rural areas below town committee level, and allowed private practice, shall be given a practice Compensatory Allowance @Rs. 200/- p.m. for male doctors and @Rs-/ 300/- p.m. for female doctors.

11. *Teaching Allowance* : Teaching Allowance @ Rs. 100/- p. m. shall be allowed to qualified High School Teachers who teach basic/natural sciences.

Junior Instructors in Polytechnics who possess Technical Teachers Diploma shall be allowed Teaching Allowance @Rs. 100/- p.m.

Doctors who teach basic sciences in Medical Colleges shall be allowed a Teaching Allowance @ Rs. 500/- p.m.

12. *Charge Allowance :* Charge Allowance to Principals of Colleges and Polytechnics shall be admissible at the following rates:—

a) Principals of Degree Colleges/ Colleges of Technology. ... Rs. 200/- p.m.

b) Principals of Intermediate Colleges/Polytechnics. ... Rs. 100/- p.m.

13. *Warden Allowance* : Teachers who are assigned the duty of Hotel Wardens in Colleges and Polytechnics shall be allowed a Warden Allowance of Rs. 100/- p.m.

14. *Advance Increments to School Teachers on Attaining higher Qualifications*:

Primary, Middle and High School teachers who possess or acquire while in service higher qualifications shall be allowed advance increments as under:—

I. **Primary School** :

(i) A teacher who possesses or acquires F.A/F.Sc. shall be allowed two advance increments.

(ii) A teacher who (in addition to F.A/F. Sc.) also acquires C.T. shall be allowed one additional advance increment.

(iii) A teacher who acquires a degree of B.A/B. Sc. shall be allowed three additional advance increments.

II. **Middle School** :

A teacher who possesses or acquires a degree of B.A/B. Sc. shall be allowed three advance increments.

III. **High School** :

A teacher who possesses or acquires Master's degree shall be allowed three advance increments. In case of a teacher who possesses or acquires Master's degree in Education (M. Ed) and also a Master's degree in any academic subject shall be allowed six advance increments.

Provided that a teacher who has already drawn increments for possessing higher educational qualification under the existing scales shall be allowed increments equal to shortfall in the number of increments, if any, between the increments obtained by him and the increments which have now been prescribed,

15. *Advance Increments to Technical and Professional Categories on Possessing/Acquiring Higher Qulaifications.*

Doctors, Engineers, Educationists, Economists, Management Accountants, Scientists, Geologists, Meteorologists, Archaeologists, Experts in Agriculture, Animal Husbandry and Forestry working in Universities, Colleges, Research institutions or technical departments shall be allowed advance increments on possessing/acquiring higher qualifications as under:—

(i In case a technical/professional employee of the above category possesses D. Sc., Ph. D. degree from a foreign university, he shall be allowed six advance increments on entry into service in B-17.

(ii) Those of the above categories of officers who possess M.A/M.Sc./M.S. or equivalent from a foreign university or Ph. D. or M. Phil. from a university in Pakistan will receive four advance increments on induction in service in B-17.

(iii) Those of the above categories of employees who while in service obtain a degree shall be allowed four advance increments in case of (i) above and two advance increments in case of (ii) above.

16. *Design Allowance* : Engineers holding University degree in engineering and working full time in the Design Offices shall be allowed a Design Allowance, at the following rates :

Engineers drawing pay in B-17	...	Rs. 400/- P.M.
Engineers drawing pay in B-18	...	Rs. 500/- P.M.
Engineers drawing pay in B-19	...	Rs. 600/- P.M.
Engineers drawing pay in B-20	...	Rs. 700/- P.M.

17. *Qualification Allowance* : S.A.S. Accountants shall be allowed a Qualification Allowence of Rs. 100/- p.m on qualifying the S.A.S. or *equivalent examination.* This allowance shall continue to be admissible as a separate entity even after their promotion to higher posts.

18. *Performance Evaluation Allowance* : Audit officers working in the Performance Evaluation cell shall be allowed Performance Evaluation Allowance at the following rates:—

B-17 and B-18	...	Rs. 300/- p.m.
B-19 and B-20	...	Rs. 400/- p.m.

19. *Special Research Allowance* : Field Officers on their appointment in research institutions for doing research work shall be allowed a special Research Allowance @20% of their Basic Pay.

20. *Deputation Allowance* : In lieu of the existing fixed rates of Deputation Allowance, civil servants while on deputation to foreign service in Pakistan, shall be allowed a Deputation Allowanec @10% of the minimum of their Basic Pay Scales.

21. *Daily Allowance* : The pay limits for the admissibility of higher rates of Daily Allowance notified vide this Division's O.M.No F.2(38)-R.9/81-D.660/82. Dated 17-6-82 shall be as under

Pay limits	Special Rate	Ordinary Rate
	Rs.	Rs.
Rs. 3200/- and above	90	75
from Rs. 2100/- to Rs. 3199/-	75	65
from Rs. 1001/- to Rs. 2099/-	50	40
from Rs. 501/- to Rs. 1000/-	40	35
upto Rs. 500/-	25	20

Part III Miscellaneous

22. *House Building Advance* : At present House Building Advance equal to 24 months' pay is allowed to Government servaents drawing pay in Basic Scales B-3 and above, This pay limit shall henceforth be raised to 36 months.

23. Government servants who do not claim interest on their G.P. Fund Balances shall not be charged interest on House Building Advance or other advances as admissible under the rules.

24. *Cost of Blood Transfusion* : The cost of blood transfusion is at present reimbursable to the Federal Govetnment servants, but not to the Provincial Government employees. Henceforth the cost of blood transfusion shall be reimbursable to Government servants under the Provincial Governments also.

25. *Encashment of LPR* : At present encashment of LPR upto six months is permissible to Government servants provided the LPR is refused by Government in Public interest. Henceforth, the option for enceshment of LPR shall rest with the Governmeut servant concerned. In case, a Government servant opts not to take LPR he shall be allowed leave salary for the period for which LPR is admissible subject to a maximum of six months.

26. The word "family" for the purpose of medical treatment shall also include parents of the civil servant residing with and dependent on him.

27. All existing rules and orders on the subject shall be deemed to have been modified to the extent indicated above. All existing rules and orders not so modified shall continue in force under this Scheme.

28. *Anomalies* : A Committee will be set up in the Finance Division (Regulations wing) to resolve the anomalies, if any, arising out of the introduction of this Scheme. A separate comunication will be issued in this connection.

Sd/-
(Qamruddin Siddiqui)
Additional Finance Secretary.

Note : Clauses 8, 11, 12, 13, 14, 19, 22, 23, 24, and 26 are NOT applicable to the Uuiversity employees.

Schedule to Finance Division
O.M. No. F. 1(1)—IMP/83,
Dated : 18th August, 1983.

BASIC SCALES OF PAY

Scale No.	Existing Revised National Pay Scales	Basic Pay Scales
1.	250-5-280/6-340-7-375	B 1. 440-10-640
2.	260-6-302/7-365-8-405	B 2. 460-12-700
3.	270-7-326/8-390-9-435	B 3. 480-14-760
4.	280-8-352/9-415-12-475	B 4. 500-16-820
5.	290-10-350/12-470-14-540 ...	B 5. 520-18-880
6.	315-12-399/14-525-16/605 ...	B 6. 540-20-940
7.	335-14-447/16-575-18-665 ...	B 7. 560-23-1020
8.	370-16-514/18-640-22-750 ...	B 8. 590-26-1110
9.	390-20-590/22-700-24-820 ...	B 9. 620-29-1200
10.	410-22-520/24-760-28-900 ...	B 10. 660-32-1300
11.	430-24-550/28-830-30-980 ...	B 11. 700-35-1400
12.	460-28-600/30-900-32-1060 ...	B 12. 750-40-1550
13.	490-30-790/32-950-35-1125 ...	B 13. 800-45-1700
14.	520-30-730/35-1010-40-1210 ...	B 14. 850-50-1850
15.	550-35-900/40-1110-50-1350 ...	B 15. 900-55-2000
16.	625-40-825/50-1325-60-1625 ...	B 16. 1050-80-2250
17.	900-50-1150/60-1750-100-2250 ...	B 17. 1600-120-3040
18.	1350-75-1650/100-2650	B 18. 2100-150-3600
19.	2250-100-3050	B 19. 3200-160-4480
20.	2600-125-3600	B 20. 3800-180-5240
21.	3000-150-4200	B 21. 4200-225-6000
22.	3250-200-4850	B 22. 4500-250-6500

Master of Applied Science in Marine Sciences

The MAS course will be of 30 CHR duration spread over two semesters. The minimum admission requirement will be M. Sc. Second division.

1st Semester

Physical Oceanography	3 CHR (2+1)
Marine Chemistry	3 CHR (2+1)
Biological Oceanography	3 CHR (2+1)
Marine Geology	3 CHR (2+1)
Oceanographic Methods	3 CHR (2+1)

2nd Semester

Group A : Specialization in Physical Oceanography

The students will select four courses out of the following and one project in lieu of a 3 credit hour course on any topic related to physical sciences :-

Advanced Chemical Oceanography	3 CHR (2+1)
Dynamic Oceanography	3 CHR (2+1)
Tides and Waves and Rotating Fluid	3 CHR (2+1)
Dynamic Meterology	3 CHR (2+1)
Advanced Physical Oceanography	3 CHR (2+1)
Advanced Marine Geochemistry	3 CHR (2+1)
Marine Sedimentology	3 CHR (2+1)

Group B : Specialization in Biological Oceanography

The students will select four courses out of the following and one project in lieu of a 3 credit hour course on any topic related to Biological Oceanography ;-

Biology of Marine Invertebrate	3 CHR (2+1)
Marine Pollution	3 CHR (2+1)
Planktology	3 CHR (2+1)
Marine Biochemistry	3 CHR (2+1)
Marine Microbiology	3 CHR (2+1)
Biostatistics	3 CHR (2+1)
Seaweeds and Mangroves	3 CHR (2+1)
Advanced Biological Oceanography	3 CHR (2+1)
Natural History of Marine Animals	3 CHR (2+1)

Group C : Specialization in Marine Fisheries

The student will elect four courses out of the following and one project in lieu of a 3 credit hour course on any topic related to Marine Fisheries :

Fisheries Methodology and Statistics	3 CHR (2+1)
Non-Fish Resources	3 CHR (2+1)
Shell Fisheries	3 CHR (2+1)
Aquaculture (Mariculture)	3 CHR (2+1)
Ichthyology	3 CHR (2+1)
Fisheries Biology	3 CHR (2+1)
World Fisheries Resources	3 CHR (2+1)
Fisheries Technology	3 CHR (2+1)
Fisheries by-products and Utilization	3 CHR (2+1)

CHAIRS FOUNDED

(1) Dr. I.H. Qureshi Chair for reasearch in Islamic History, created by the Cabinet Division, Government of Pakistan.

(2) B.C.C.I. Chair for studies and research in Marine Sciences.

DEGREE (HONORIS CAUSA)

The Registrar will read out the record of the Degree conferred as follows :

"We, the Chancellor, the Pro-Chancellor, the Vice-Chancellor, and the members of the Syndicate of the University of Karachi, do hereby proclaim and make known that we have admitted to the degree of Doctor of——————

(Honoris Causa)——————.

Dated, Karachi, the——————

University of Karachi

Seat No.

FACULTY OF ARTS

Doctor of Letters

(D. Litt.)

Whereas ..... has completed the requirements laid for the degree of Doctor of Letters and has been examined and found qualified for the same, he has this day been admitted to degree aforementioned at the Convocation of 19..... In witness whereof we affix our hands hereunder on the ..... day of ..... in the year one thousands nine hundred and.....

Registrar *Vice-Chancellor*

Dated, Karachi, the.....

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ فنون

ڈی لٹ

ہر گاہ .... نے
ڈی لٹ کے درجے کے لیے جملہ مقررہ شرائط کی تکمیل کر لی ہے
اور ممتحنین نے انھیں اس کا اہل قرار دیا ہے -
لہذا ان کو آج جلسہ تقسیم اسناد ..... کے موقع پر
مندرجہ بالا درجہ پر فائز کیا گیا - اور اس امر کی شہادت کیلئے
ہم بتاریخ ... . سنہ ایک ہزار نو سو ..... عیسوی
اپنے دستخط ثبت کرتے ہیں -

مسجل

شیخ الجامعہ

کراچی بتاریخ ... .

University of Karachi

Seat No.

FACULTY OF SCIENCE

Doctor of Science

Whereas..... has completed the requirements laid for the Degree of Doctor of Science and has been examined and found qualified for the same, he has been duly admitted to the degree aforementioned at the convocation of 19..... , In witness whereof we affix our hands hereunder on the.....day of..... in the year one thousand nine hundered and.....

Registrar *Vice-Chancellor*

Dated Karachi the..... 19

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ علوم

دکتور سائنس

ہر گاہ ———————————————— نے
دکتور سائنس کے درجے کے لئے جملہ مقررہ شرائط کی تکمیل
کر لی ہے اور ممتحنین نے انھیں اس کا اہل قرار دیا ہے -

لہذا ان کو آج جلسہ تقسیم اسناد سنہ ————
کے موقعہ پر مندرجہ بالا درجہ پر فائز کیا گیا - اور اس امر کی
شہادت کے لئے ہم بتاریخ ————سنہ ایک ہزار نو سو
———— عیسوی اپنے دستخط ثبت کرتے ہیں -

مسجل　　شیخ الجامعہ

کراچی ، بتاریخ ————

University of Karachi

Seat No.

FACULTY OF .....

Doctor of Philosophy

Whereas.....
has successfully pursued by and completed a course of research studies in the Department of.....in the Faculty of and has been examined and found qualified for the Degree of **Doctor of Philosophy,** he/she has been duly admitted to the Degree aforementioned.

Registrar　　*Vice-Chancellor*

Dated Karachi, the.....

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ

دکتور فلسفہ

ہر گاہ ——————————— نے کلیہ ——— کے شعبہ ——————— میں تحقیقات کی تربیت کامیابی کے ساتھ مکمل کر لی ہے اور دکتور فلسفہ کے امتحان میں کامیاب ہونے پر اس درجہ کے اہل قرار پائے / پائی ہیں۔

لہذا ان کو آج ——————————

مندرجہ بالا درجہ پر فائز کیا گیا۔

مسجل

شیخ الجامعہ

کراچی، بتاریخ ————

University of Karachi

Seat No.

FACULTY OF SCIENCE

Doctor of Philosophy
In Basic Medical Sciences

Whereas ....

has successfully pursued and completed a course of research studies in Basic Medical Sciences with..... .....as Major subject, in the Faculty of Science and has been examined and found qualified for the Degree of Doctor of Philosophy, he has been duly admitted to the Degree aforementioned.

Registrar *Vice-Chancellor*

Dated Karachi, the.....19 .

University of Karachi

Seat No.

FACULTY of .....

Master of Philosophy

Whereas .... has pursued a course of study Prescribed by this University for the Degree of Master of Philosophy in the Faculty of ..... and has passed the requisite examination held in 19.....

It is hereby certified that he/she has been duly admitted to the degree of **Master of Philosophy** in ..... in this University.

Registrar *Vice-Chancellor*

Dated Karachi, the..... .....19 .

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ

ایم - فل

ہر گاہ ———————————————— نے
کلیہ——— کے تحت ایم-فل کے لئے اس جامعہ کے منظورہ نصاب
کی تکمیل کر لی ہے اور مطلوبہ امتحان منعقدہ ———— ۱۹
میں کامیابی حاصل کر لی ہے ۔

لہذا تصدیق کی جاتی ہے کہ انہیں اس جامعہ میں
——— میں ایم - فل کے درجہ پر فائز کیا گیا ۔

مسجل شیخ الجامعہ

کراچی ، بتاریخ ———

University of Karachi

Seat No.

FACULTY OF ARTS

Master of Arts

Whereas..... ....
has pursued a course of study prescribed by this University for the Degree of Master of Arts in .....in the Faculty of Arts and has passed the requisite examination, held in 19..... , having been placed in..... class.

It is hereby certified that he/she has been duly admitted to the degree of **Master of Arts** in this University.

Registrar *Vice-Chancellor*

Dated Karachi, the.....

Note :-Detailed transcripts of examination result have been issued separately.

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ فنون

ایم - اے

ہر گاہ ——————————————— نے
کلیۂ فنون کے مضمون ——————— میں ایم - اے کی سند
کے لئے اس جامعہ کے منظورہ نصاب کی تکمیل کر لی ہے اور
مطلوبہ امتحان منعقدہ ——————— ۱۹ میں کامیاب ہو کر
——————— درجہ حاصل کر لیا ہے -

لہذا تصدیق کی جاتی ہے کہ انہیں اس جامعہ میں
ایم - اے کے درجہ پر فائز کیا گیا -

مسجل شیخ الجامعہ

کراچی ، بتاریخ ——————— ۱۹

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ
جاری کی گئی ہیں -

University of Karachi

Seat No.

FACULTY OF

Master of Applied Science in Economics

Whereas..... .... has pursued a course of study prescribed by this University for the Degree of Master of Applied Science in Economics in the Faculty of..... .....and has passed the requisite examination, held in 19.....

It is hereby certified that he/she has been duly admitted to the Degree of Master of Applied Science in this University.

Registrar *Vice-Chancellor*

Dated Karachi, the.....19.....

Note:- Detailed transcripts of examination result have been issued separately.

کراچی یونیورسٹی، کراچی

سیٹ نمبر

گلیہ —

ایم - اے - ایس معاشیات

ھر گاہ — — — — — — — — — — —

ولد / بنت ——————————————

نے کلیہ ——————————کے مضمون——————

میں ایم - اے - ایس کی سند کے لیے اس جامعہ کے منظورہ نصاب کی تکمیل کر لی ھے اور انھیں مطلوبہ امتحان منعقدہ——————۱۹ میں کامیاب قرار دیا گیا ھے -

لہذا تصدیق کی جاتی ھے کہ انھیں ایم - اے - ایس کے درجہ پر فائز کیا گیا -

مسجل شیخ الجامعہ

کراچی بتاریخ ——————۱۹

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ جاری کی گئی ھیں -

University of Karachi

Seat No.

FACULTY OF ARTS

Bachelor of Arts (Honours)

Whereas..... has pursued a course of study prescribed by this University for the Degree of Bachelor of Arts (Honours) in... . ...in the Faculty of Arts and has passed the examination, held in 19....., having been placed in..... class.

It is hereby certified that he/she has been duly admitted to the degree of **Bachelor of Arts (Honours)** in this University.

Registrar *Vice-Chancellor*

Dated Karachi, the.....

Note :- Detailed transcripts of examination result have been issued separately.

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ فنون

بی - اے (امتیازی)

ہر گاہ ——————————————— نے
کلیۂ فنون کے تحت ——————— میں بی - اے (امتیازی)
کی سند کے لئے اس جامعہ کے منظورہ نصاب کی تکمیل کر لی ہے
اور مطلوبہ امتحان منعقد ——————— ۱۹ میں کامیاب ہو کر
——————— درجہ حاصل کر لیا ہے -

لہذا تصدیق کی جاتی ہے کہ انہیں اس جامعہ میں
بی - اے (امتیازی) کے درجہ پر فائز کیا گیا -

مسجل شیخ الجامعہ

کراچی ، بتاریخ ———————

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ
جاری کی گئی ہیں -

University of Karachi

Seat No.

FACULTY OF ARTS

Bachelor of Arts (Pass)

Whereas..... has pursued a course of study prescribed by this University for the Degree of Bachelor of Arts (Pass) in the Faculty of Arts and has passed the requisite Annual/Supplementary examination of 19....., held in 19 . ... .. , having been placed in..... class.

It is hereby certified that he/she has been duly admitted to the degree of Bachelor of Arts (Pass) in this University.

Registrar *Vice-Chancellor*

Dated Karachi, the.....

Note:- Detailed transcripts of examination result have been issued separately.

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ فنون

بی - اے (پاس)

ہر گاہ ———————————— نے
کلیۂ فنون کے تحت بی - اے (پاس) کی سند کے لئے اس جامعہ
کے منظورہ نصاب کی تکمیل کر لی ہے اور مطلوبہ امتحان سالانہ/
ضمنی ———— ۱۹ منعقدہ ———— ۱۹ میں
کامیاب ہو کر ——— ——— درجہ حاصل کر لیا ہے -

لہذا تصدیق کی جاتی ہے کہ انہیں اس جامعہ میں
بی - اے (پاس) کے درجہ پر فائز کیا گیا -

مسجل شیخ الجامعہ

کراچی ، بتاریخ ———— ———

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ
جاری کی گئی ہیں -

University of Karachi

Seat No.

FACULTY OF ARTS

Bachelor of Oriental Learning

This is to certify that ..... has fulfilled the requirements prescribed by the University for the Degree of Bachelor of Oriental Learning in the Faculty of Arts and has passed the requisite Examination held in 19.....

It is hereby certified that he/she has been duly admitted to the degree of **Bachelor of Oriental Learning** in this University.

Registrar *Vice-Chancellor*

Dated Karachi, the.....

Note :- Detailed transcripts of examination result have been issued separately.

University of Karachi

Seat No,

Diploma in Library Science

This is to certify that.....
.....
has pursued a course of study prescribed by this University for the **Diploma in Library Science** and has passed the requisite examination held in 19.....having been placed in.....class.

Controller of Examinations

Dated Karachi, the.....

Note :- Detailed transcripts of examination result have been issued separately.

کراچی یونیورسٹی، کراچی

سیٹ نمبر

ڈپلوما علم کتب خانہ

تصدیق کی جاتی ہے کہ ——————————
نے ڈپلوما علم کتب خانہ کے لئے اس جامعہ کے منظورہ نصاب
کی تکمیل کر لی ہے اور مطلوبہ امتحان منعقدہ ——————— ۱۹
میں کامیاب ہو کر ——————— درجہ حاصل کر لیا ہے۔

کراچی ، بتاریخ ——————

ناظم امتحانات

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ
جاری کی گئی ہیں۔

University of Karachi

Seat No.

Post-Graduate Diploma in Local Government & Administration

This is to certify that.....
has pursued a course of study prescribed by this University for the **Post-Graduate Diploma in Local Government & Administration** and has passed the requisite examination in 19.....

Controller of Examinations

Dated Karachi, the.....19.....

Note:- Detailed transcripts of examination result have been issued separately.

University of Karachi

Seat No.

FACULTY OF ARTS

Post-Graduate Diploma in Urdu Language and Literature

This is to certify that.....
son/daughter of.....
has pursued a course of study prescribed by this University for the **Post-Graduate Diploma in Urdu Language and Literature** and has passed the requisite examination held in 19..... , having been placed in the.....class.

Controller of Examinations

Dated Karachi the.....19 .

کراچی یونیورسٹی، کراچی

سیٹ نمبر

سرٹیفکٹ زبان

تصدیق کی جاتی ہے کہ ———————— نے
سرٹیفکٹ زبان ———————— کے لئے اس جامعہ
کے منظورہ نصاب کی تکمیل کر لی ہے اور مطلوبہ امتحان
منعقدہ ———————— ۱۹ میں کامیابی حاصل کر لی ہے -

کراچی ، بتاریخ ————

ناظم امتحانات

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ
جاری کی گئی ہیں -

University of Karachi

Seat No.

Certificate In Intensive Urdu

This is to certify that..... ...
son/daughter of.....
has pursued a course of study prescribed by this University for the **Certificate in Intensive Urdu** Examination and has passed the requisite examination held in the year 19 .

Controller of Examinations

Dated Karachi the..... .....19 .

Note:- Detailed transcripts of examination result have been issued separately.

University of Karachi

Seat No.

FACULTY OF ARTS

Certificate in General Linguistics

This is to certify that..... .....
son/daughter of..... ....
has pursued a course of study prescribed by the University for the **Certificate in General Linguistics** and has passed the requisite examination held in 19....., having been placed in.....Class.

Controller of Examinations

Dated Karachi, the..... 19 .

University of Karachi

Seat No.

FACULTY OF SCIENCE

Master of Science

Whereas..... .....
has pursued a course of study prescribed by this University for the Degree of Master of Science in.....in the Faculty of Science and has passed the requisite examination, held in 19....., having been placed in.....class.

It is hereby certified that he/she has been duly admitted to the degree of **Master of Science** in this University.

Registrar *Vice-Chancellor*

Dated Karachi, the.....

Note:- Detailed transcripts of examination result have been issued separately.

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ علوم

ایم - ایس - سی

ہر گاہ — — — — — — — — — نے
کلیۂ علوم کے مضمون ——————— میں ایم - ایس - سی
کی سند کے لئے اس جامعہ کے منظورہ نصاب کی تکمیل کر لی ہے
اور مطلوبہ امتحان منعقدہ ——— ۱۹ میں کامیاب ہو کر
——————— درجہ حاصل کر لیا ہے -

لہذا تصدیق کی جاتی ہے کہ انہیں اس جامعہ میں
ایم - ایس - سی کے درجہ پر فائز کیا گیا -

مسجل شیخ الجامعہ

کراچی ، بتاریخ ——————

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ
جاری کی گئی ہیں -

University of Karachi

Seat No,

FACULTY OF SCIENCE

Master of Science in Home Economics

Whereas..... ....
has pursued a course of study prescribed by this University for the Degree of Master of Science in Home Economics in the Faculty of Science and has passed the requisite examination held in 19 . having placed in..... class.

It is hereby certified that she has been duly admitted to the degree of **Master of Science in Home Economics** in this University.

Registrar *Vice-Chancellor*

Karachi dated the.....

Note :- Detailed transcripts of examination result have been issued separately.

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ علوم

ایم۔ایس۔سی معاشیات خانہ داری

ہر گاہ ———————————————— نے
کلیہ علوم کے تحت ایم ۔ ایس ۔ سی معاشیات خانہ داری کی سند
کے لئے اس جامعہ کے منظورہ نصاب کی تکمیل کر لی ہے اور
مطلوبہ امتحان منعقدہ ———— ۱۹ میں کامیاب ہو کر
———————— درجہ حاصل کر لیا ہے ۔

لہذا تصدیق کی جاتی ہے کہ انہیں اس جامعہ میں
ایم ۔ ایس ۔ سی معاشیات خانہ داری کے درجہ پر فائز کیا گیا ۔

مسجل شیخ الجامعہ

کراچی ، بتاریخ ————

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ
جاری کی گئی ہیں ۔

University of Karachi

Seat No.

FACULTY OF SCIENCE

Bachelor of Science (Honours)

Whereas..... has pursued a course of study prescribed by this University for the Degree of Bachelor of Science (Honours) in..... in the Faculty of Science and has passed the requisite examination held in.....19 , having been placed in..... class.

It is hereby certified that he/she has been duly admitted to the degree of **Bachelor of Science (Honours)** in this University.

Registrar *Vice-Chancellor*

Dated Karachi, the.....19

Note:- Detailed transcripts of examination result have been issued separately.

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ علوم

بی - ایس سی (امتیازی)

ہر گاہ ———— ———————— نے
کلیہ' علوم کے تحت ———— میں بی - اس - سی (امتیازی)
کی سند کے لئے اس جامعہ کے منظورہ نصاب کی تکمیل کر لی ہے
اور مطلوبہ امتحان منعقدہ ———— ۱۹ میں کامیاب ہو کر
———— درجہ حاصل کر لیا ہے -

لہذا تصدیق کی جاتی ہے کہ انہیں اس جامعہ میں
بی - ایس - سی (امتیازی) کے درجہ پر فائز کیا گیا -

مسجل شیخ الجامعہ

کراچی ، بتاریخ ————

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ
جاری کی گئی ہیں -

University of Karachi

Seat No.

FACULTY OF SCIENCE

Bachelor of Science (Honours) in War Studies

Whereas ..... has pursued a course of study prescribed by this University for the Degree of Bachelor of Science (Honours) in War Studies in the Faculty of Science and has passed the requisite examination held in 19..... .

It is hereby certified that he has been duly admitted to the degree of Bachelor of Science (Honours) in War Studies in this University.

Registrar *Vice-Chancellor*

Dated Karachi, the.....

Note :-Detailed transcripts of examination result have been issued separately.

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ علوم

بی - ایس - سی (امتیازی) علوم حرب

ہرگاہ ——————————————————

نے کلیہ علوم کے تحت بی - ایس - سی (امتیازی) علوم حرب کی سند کے لئے اس جامعہ کے منظورہ نصاب کی تکمیل کرلی ہے اور مطلوبہ امتحان منعقدہ ——————— ۱۹ میں کامیاب ہوئے -

لہذا تصدیق کی جاتی ہے کہ انہیں اس جامعہ میں بی - ایس - سی (امتیازی) علوم حرب کے درجہ پر فائز کیا گیا۔

مسجل شیخ الجامعہ

کراچی ، بتاریخ ——————

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ جاری کی گئی ہیں -

University of Karachi

Seat No.

FACULTY OF SCIENCE

Bachelor of Science in Home Economics

Whereas..... ..... has pursued a course of study prescribed by this University for the Degree of Bachelor of Science in Home Economics in the Faculty of Science and has passed the requisite Annual/Supplementary examination of 19 .....held in 19....., having been placed in.....class.

It is hereby certified that she has been duly admitted to the degree of **Bachelor of Science in Home Economics** in this University.

Registrar *Vice-Chancellor*

Dated Karachi, the..... ...

Note :- Detailed transcripts of examination results have been issued separately.

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ علوم

بی - ایس سی - معاشیات خانہ داری

ہر گاہ ———————————— نے کلیہ علوم کے تحت بی - ایس - سی معاشیات خانہ داری کی سند کے لئے اس جامعہ کے منظورہ نصاب کی تکمیل کر لی ہے اور مطلوبہ امتحان سالانہ کے ضمنی ———— ۱۹ منعقدہ ———— ۱۹ میں کامیاب ہو کر ———— درجہ حاصل کر لیا ہے۔

لہذا تصدیق کہ جاتی ہے کہ انہیں اس جامعہ میں بی - ایس - سی معاشیات خانہ داری کے درجہ پر فائز کیا گیا۔

مسجل شیخ الجامعہ

کراچی ، بتاریخ ————

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ جاری کی گئی ہیں۔

University of Karachi

Seat No.

FACULTY OF SCIENCE

Bachelor of Science (Pass)

Whereas..... has pursued a course of study prescribed by this University for the Degree of Bachelor of Science (Pass) in the Faculty of Science and has passed the requisite Annual/Supplementary examination, of 19.....held in 19....., having been placed in..... class.

It is hereby certified that he/she has been duly admitted to the degree of **Bachelor of Science (Pass)** in this University.

Registrar *Vice-Chancellor*

Dated Karachi, the.....

Note :- Detailed transcripts of examination results have been issued separately.

کراچی یونیورسٹی، کراچی

کلیہ علوم

بی - ایس - سی (پاس)

ہر گاہ ———————————————— نے
کلیۂ علوم کے تحت بی - ایس - سی (پاس) کی سند کے لئے جامعہ
کے منظورہ نصاب کی تکمیل کر لی ہے اور مطلوبہ امتحان سالانہ
ضمنی ———— ۱۹ منعقدہ ———— ۱۹ میں کامیاب
ہو کر ———— درجہ حاصل کر لیا ہے -

لہذا تصدیق کی جاتی ہے کہ انہیں اس جامعہ میں
بی - اس - سی (پاس) کے درجے پر فائز کیا گیا -

مسجل شیخ الجامعہ

کراچی ، بتاریخ ————

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ
جاری کی گئی ہیں -

University of Karachi

Seat No.

FACULTY OF SCIENCE

Bachelor of Science (Physiotherapy)

Whereas..... ..... has pursued a course of study prescribed by this University for the Degree of Bachelor of Science (Physiotherapy) in the Faculty of Science and has passed the requisite Annual/Supplementary examination of 19.....held in 19

It is hereby certified that he/she has been duly admitted to the Degree of **Bachelor of Science (Physiotherapy)** in this University.

Registrar *Vice-Chancellor*

Dated Karachi, the.....19

Note:-Detailed transcripts of examination result have been issued separately.

University of Karachi

Seat No.

FACULTY OF SCIENCE

Bachelor of Science (Medical Technology)

Whereas..... .... has pursued a course of study prescribed by this University for the Degree of Bachelor of Science (Medical Technology) in the Faculty of Science and has passed the requisite axamination held in the year19

It is hereby certified that he/she has been duly admitted to the Degree of Bachelor of Science (Medical Technology) in this University.

Registrar *Vice-Chancellor*

Dated Karachi, the..... .....

Note :-Detailed transcript of examination result have been issued separately.

University of Karachi

Seat No.

Post-Graduate Diploma in Statistics

This is to certify that..... ..... has pursued a course of study prescribed by this University for the **Post-Graduate Diploma in Statistics** and has passed the requisite examination in 19.....

Controller of Examinations

Karachi, Dated the.....

Note :-Detailed transcript of examination result have been issued sepatarely.

University of Karachi

Seat No.

FACULTY OF ISLAMIC STUDIES

Master of Arts

Whereas..... ..... has pursued a course of study prescribed by this University for the Degree of Master of Arts in Islamic Studies in the Faculty of Islamic Studies and has passed the requisite examination, held in 19.....,having been placed in..... ... class.

It is hereby certified that he/she has been duly admitted to the degree of **Master of Arts** in this University.

Registrar *Vice-Chancellor*

Dated Karachi, the..... .....

Note :-Detailed transcripts of examination result have been issued separately.

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ معارف اسلامیہ

ایم - اے

ہرگاہ——————————————————

نے کلیہ معارف اسلامیہ کے مضمون معارف اسلامیہ میں ایم - اے کی سند کے لئے اس جامعہ کے منظورہ نصاب کی تکمیل کر لی ہے اور مطلوبہ امتحان منعقدہ ——————— ۱۹ میں کامیاب ہو کر ——————————— درجہ حاصل کر لیا ہے -

لہذا تصدیق کی جاتی ہے کہ انہیں اس جامعہ میں ایم-اے کے درجہ پر فائز کیا گیا -

مسجل　　شیخ الجامعہ

کراچی ، بتاریخ——————————

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ جاری کی گئی ہیں -

University of Karachi

Seat No,

FACULTY OF ISLAMIC STUDIES

Bachelor of Arts (Honours)

Whereas ....
has pursued a course of study prescribed by this University for the Degree of Bachelor of Arts (Honours) in the Faculty of Islamic Studies and has passed the requisite examination, held in 19..... , having been placed in.....class.

It is hereby certified that he/she has been duly admitted to the degree of **Bachelor of Arts (Honours)** in this University.

Registrar　　***Vice-Chancellor***

Dated Karachi, the.....

Note :-Detailed transcripts of examination result have been issued separately.

کراچی یونیورسٹی، کراچی

کلیہ معارف اسلامیہ

بی - اے (امتیازی)

ھرگاہ ——————————————————

نے کلیہ معارف اسلامیہ کے تحت بی - اے (امتیازی) کی سند کے لئے اس جامعہ کے منظورہ نصاب کی تکمیل کر لی ھے اور مطلوبہ امتحان منعقدہ ——————— میں کامیاب ھوکر ——————— درجہ حاصل کر لیا ھے -

لہذا تصدیق کی جاتی ھے کہ انہیں اس جامعہ میں بی - اے (امتیازی) کے درجہ پر فائز کیا گیا -

مسجل　　شیخ الجامعہ

کراچی ، بتاریخ ——————

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ جاری کی گئی ھیں -

University of Karachi

Seat No.

FACULTY OF BUSINESS ADMINISTRATION & COMMERCE

Master of Business Administration

Whereas..... has pursued a course of study prescribed by this University for the Degree of Master of Business Administration in the Institute of Business Administration and has successfuly completed the requisite course work and examination in the Academic year 19 .

It is hereby certified that he/she has been duly admitted to the degree of Master of Business Administration in this University.

Registrar　　*Vice-Chancellor*

Dated Karachi, the.....

Note :-Detailed transcripts of examination results have been issued separately.

University of Karachi

Seat No.

FACULTY OF BUSINESS ADMNISRATION & COMMERCE

Bachelor of Business Adminitration (Honours)

Whereas..... has pursued a course of study prescribed by this University for the Degree of Bachelor of Business Administration (Honours) in the Institute of Business Administration and has successfuly completed the requisite course-work and examination in the academic year.....

It is hereby certified that he/she has been duly admitted to the degree of **Bachelor of Business Administration (Honours)** in this University.

Registrar *Vice-Chancellor*

Dated Karachi, the.....

Note :-Detailed transcripts of examination result have been issued separately.

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ نظمیات کاروبار وتجارت

بی - بی - اے (امتیازی)

ہر گاہ ——————————————

نے ادارہ نظمیات کاروبار میں بی - بی - اے (امتیازی) کی سند کے لیئے اس جامعہ کے نصاب کی تکمیل کر لی ہے اور تعلیمی سال ۱۹ کے دوران مطلوبہ نصابی کام اور امتحانات میں کامیابی حاصل کر لی ہے -

لہذا تصدیق کی جاتی ہے کہ انہیں اس جامعہ میں بی بی - اے (امتیازی) کے درجہ پر فائز کیا گیا -

مسجل شیخ الجامعہ

کراچی ، بتاریخ

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ جاری کی گئی ہیں -

University of Karachi

Seat No.

FACULTY OF BUSINESS
Administration & Commerce
Master of Commerce

Whereas..... has pursued a course of study prescribed by this University for the Degree of Master of Commerce in the Faculty of Business Administration & Commerce and hass passed the requisite examination of 19.....held in 19..... . having been placed in.....class.

It is hereby certified that he/she has been duly admitted to the degree of Master of Commerce in this University.

Registrar *Vice-Chancellor*

Dated Karachi, the.....

Note :-Detailed transcripts of examination result have been issued separately.

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ نظمیات کاروبار وتجارت

ایم - کام

ہر گاہ ———————————— نے
نے کلیہ نظمیات کاروبار تجارت کے منظورہ نصاب کی تکمیل کر لی
ہے اور مطلوبہ امتحان ۱۹ منعقدہ ۱۹ میں
کامیاب ہو کر درجہ حاصل کر لیا ہے

لہذا تصدیق کی جاتی ہے کہ انہیں اس جامعہ میں
ایم - کام کے درجہ پر فائز کیا گیا -

مسجل شیخ الجامعہ

کراچی ، بتاریخ————————

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ
جاری کی گئی ہیں -

University of Karachi

Seat No.

FACULTY OF BUSINESS ADMINISTRATION & COMMERCE

Bachelor of Commerce

Whereas .. .. has pursued a course of study prescribed by this University for the Degree of Bachelor of Commerce in the Faculty of Business Administration & Commerce and has passed the requisite Annual/ Supplementary exaministration of 19.....held in 19....., having been placed in.....class.

It is hereby certified that he/she has been duly admitted to the degree of **Bachelor of Commerce** in this University.

Registrar *Vice-Chancellor*

Dated Karachi, the.....

Note :-Detailed transcripts of examination result have been issued separately.

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ نظمیات کاروبار وتجارت

بی - کام

ہر گاہ ———————————— نے
کلیہ نظمیات کاروبار و تجارت کے تحت بی - کام کی سند کے لئے
اس جامعہ کے منظورہ نصاب کی تکمیل کر لی ہے اور مطلوبہ
امتحان سالانہ / ضمنی ———— ۱۹ منعقدہ ———— ۱۹
میں کامیاب ہو کر ———— درجہ حاصل کر لیا ہے -

لہذا تصدیق کی جاتی ہے کہ انہیں اس جامعہ میں
بی - کام کے درجے پر فائز کیا گیا -

مسجل شیخ الجامعہ

کراچی ، بتاریخ ————

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ
جاری کی گئی ہیں -

University of Karachi

Seat No.

FACULTY OF BUSINESS ADMINISTRATION & COMMERCE

Bachelor of Business Management

Whereas.....
has pursued a course of study prescribed by this University for the Degree of Bachelor of Business Management and has successfully completed the requisite course-work and examination in the academic year 19..... .

It is hereby certified that he/she has been duly admitted to the degree of **Bachelor of Business Management** in this University.

Registrar *Vice-Chancellor*

Dated Karachi, the.....

Note :-Detailed transcripts of examination result have been issued separately.

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ نظمیات کاروبار وتجارت

بی - بی - ایم

ہر گاہ ——————————————

نے ادارہ نظمیات کاروبار میں بی - بی - ایم کی سند کے لیئے اس جامعہ کے نصاب کی تکمیل کر لی ہے اور تعلیمی سال ۱۹ کے دوران مطلوبہ نصابی کام اور امتحانات میں کامیابی حاصل کر لی ہے

لہذا تصدیق کی جاتی ہے کہ انہیں اس جامعہ میں بی - بی - ایم کے درجہ پر فائز کیا گیا -

مسجل شیخ الجامعہ

کراچی ، بتاریخ ——————

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ جاری کی گئی ہیں -

University of Karachi

Seat No.

FACULTY OF EDUCATION
Master of Education

Whereas..... has pursued a course of study prescribed by this University for the Degree of Master of Education in the Faculty of Education and has passed the requisite examination held in .....19 having been placed in.....class.

It is hereby certified that he/she has been duly admitted to the degree of **Master of Education** in this University.

Registrar *Vice-Chancellor*

Dated Karachi, the.....

Note :- Detailed transcripts of examination results have been issued separately.

University of Karachi

Seat No.

FACULTY OF EDUCATION
Bachelor of Education

Whereas..... has pursued a course of study prescribed by this University for the Degree of Bachelor of Education in the Faculty of Education and has passed the requisite Annual/Supplementary examination of 19..... held in 19 , having been placed in Par tone in..... class and Part two in.....class.

It is hereby certified that he/she has been duly admitted to the degree of **Bachelor of Education** in this University.

Registrar *Vice-Chancellor*

Dated Karachi, the.....

Note :-Detailed transcripts of examination results have been issued separately.

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ تعلیم

بی - ایڈ

ہر گاہ ——————————————————

نے کلیہ تعلیم کے تحت بی - ایڈ کی سند کے لئے اس جامعہ کے منظورہ نصاب کی تکمیل کر لی ہے اور مطلوبہ امتحانات سالانہ / ضمنی ۱۹ منعقدہ ۱۹ میں کامیاب ہو کر حصہ اول میں اور حصہ دوم میں درجہ حاصل کر لیا ہے ،

لہذا تصدیق کی جاتی ہے کہ انہیں اس جامعہ میں بی-ایڈ کے درجہ پر فائز کیا گیا -

مسجل شیخ الجامعہ

کراچی ، تاریخ ——————

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ جاری کی گئی ہیں -

University of Karachi

Seat No.

FACULTY OF EDUCATION

Bachelor of Physical Education

Whereas..... has pursued a course of study prescribed by this University for the Degree of Bachelor of Physical Education in the Faculty of Education and has passed the requisite Annual/Supplementary examinations of 19....., held in 19 ....., having been placed in part one in..... ...class and Part two in..... class.

It is certified that he/she has been duly admitted to the Degree of **Bachelor of Physical Education** in this University.

Registrar *Vice-Chancellor*

Dated Karachi, the.....

Note :-Detailed transcripts of examination result have been issued separately.

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ تعلیم

بیچلر آف فزیکل ایجوکیشن

ہر گاہ ——————————————————

نے کلیہ تعلیم کے تحت بیچلر آف فزیکل ایجوکیشن کی سند کے لئے اس جامعہ کے منظورہ نصاب کی تکمیل کرلی ہے اور مطلوبہ امتحانات سالانہ / ضمنی ——— ۱۹ منعقدہ ——— ۱۹ میں کامیاب ہو کر حصہ اول میں ——— اور حصہ دوم میں ——— درجہ حاصل کر لیا ہے۔

لہذا تصدیق کی جاتی ہے کہ انہیں اس جامعہ میں بیچلر آف فزیکل ایجوکیشن کے درجہ پر فائز کیا گیا۔

مسجل　　شیخ الجامعہ

کراچی، بتاریخ ———

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ جاری کی گئی ہیں۔

University of Karachi

Seat No.

FACULTY OF LAW

Master of Laws

Whereas .... has passed a course of study prescribed by this University for the Degree of Master of Laws in the Faculty of Law and has passed the requisite Annual examination of 19.....held in 19.....having been placed in.....class.

It is hereby certified that he/she has been duly admitted to to the degree of **Master of Laws** in this University.

Registrar　　*Vice-Chancellor*

Dated Karachi the..... .

Note :-Detailed transcripts of examination results have been issued separately.

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ قانون

ایل - ایل - ایم

ہر گاہ ——— ———

نے کلیہ قانون کے امتحان سالانہ ——— منعقدہ ——— ۱۹———
میں کامیاب ہو کر ——— درجہ حاصل کر لیا ہے -

لہذا تصدیق کیجاتی ہے کہ انہیں اس جامعہ میں
ایل - ایل - ایم کے درجہ پر فائز کیا گیا -

مسجل　　شیخ الجامعہ

تاریخ ——— ۱۹

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ
جاری کی گئی ہیں -

University of Karachi

Seat No.

FACULTY OF LAW

Bachelor of Laws

Whereas ..... has pursued a course of study prescribed by this University for the Degree of Bachelor of Laws in the Faculty of Law and has passed the requisite Annual/Scheduled examination of 19..... held in 19..., having been placed in.....class.

It is hereby certified that he/she has been duly admitted to the degree of **Bachelor of Laws** in this University.

Registrar　　*Vice-Chancellor*

Dated Karachi, the.....19

Note :-Detailed transcripts of examination result have been issued separately.

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ قانون

ایل ایل - بی

ہر گاہ ———————————— نے کلیہ
قانون کے تحت ایل - ایل - بی کی سند کے لئے اس جامعہ کے منظورہ
نصاب کی تکمیل کر لی ہے اور مطلوبہ امتحان سالانہ / ضمنی
——————۱۹ منعقدہ ——————— ۱۹ میں کامیاب
ہو کر ——————— درجہ حاصل کر لیا ہے -

لہذا تصدیق کی جاتی ہے کہ انہیں اس جامعہ میں
ایل ایل - بی کے درجہ پر فائز کیا گیا -

مسجل　　شیخ الجامعہ

کراچی ، تاریخ ——————

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ
جاری کی گئی ہیں -

University of Karachi

Seat No.

FACULTY OF MEDICINE

Doctor of Medicine

Whereas.....
has been successfully pursued and completed a course of research studies on in the Faculty of Medicine and has been examined and found qualified for the Degree of **Doctor of Medicine** he has day been admitted to the Degree aforementioned.

Registrar　　*Vice-Chancellor*

Karachi, dated the .....*19* .

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ طب

دکتور طب

ہر گاہ ——————————————— نے
کلیہ طب کے تحت ——————————— میں تحقیقات کی
تربیت کامیابی کے ساتھ مکمل کر لی ہے اور دکتور طب کے
امتحان میں کامیاب ہونے پر اس درجہ کے اہل قرار پائے ہیں۔
لہذا ان کو مندرجہ بالا درجہ پر فائز کیا گیا۔

مسجل — شیخ الجامعہ

کراچی ، بتاریخ ——————— ۱۹

University of Karachi

Seat No.

FACULTY OF MEDICINE

Bachelor of Medicine and Bachelor of Surgery

Whereas.....,.....
has pursued a course of study prescribed by this University for the Degree of Bachelor of Medicine and Bachelor of Surgery in the Faculty of Medicine and has passed the requisite Annual/ Scheduled examination of 19....., held in 19 .

It is hereby certified that he/she has been duly admitted to the degree of **Bachelor of Medicine and Bachelor of Surgery** in this University.

Registrar — *Vice-Chancellor*

Dated Karachi, the..... ..... .

Note :-Detailed transcripts of examination result have been issued separately.

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ طب

ایم - بی - بی - ایس

ہر گاہ ——————————————— نے
کلیۂ طب کے تحت ایم - بی - بی - ایس کی سند کے لئے اس
جامعہ کے منظورہ نصاب کی تکمیل کر لی ہے اور مطلوبہ امتحان
سالانہ / ضمنی ——————— ۱۹ منعقدہ ——————— ۱۹
میں کامیابی حاصل کر لی ہے -
لہذا تصدیق کی جاتی ہے کہ انہیں اس جامعہ میں
ایم - بی - بی - ایس کے درجہ پر فائز کیا گیا -

مسجل　　شیخ الجامعہ

کراچی ، بتاریخ ——————— ۱۹

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ
جاری کی گئی ہیں -

University of Karachi

Seat No.

FACULTY OF MEDICINE

Post-Graduate Diploma in Tuberclosis and Chest Diseases

This is to certify that..... ... .
has pursued a course of study prescribed by this University for the **Post-Graduate Diploma in Tuberclosis and Chest Diseases** and has passed the requisite examination held in 19... ..

Controllor of Examinations

Dated Karachi, the.....

Note :-Detailed transcripts of examination result have been issued separately.

کراچی یونیورسٹی، کراچی

سیٹ نمبر

کلیہ طب

دق اور امراض صدر کا پوسٹ گریجویٹ ڈپلوما

تصدیق کی جاتی ہے کہ ——————————
نے دق اور امراض صدر کے پوسٹ گریجویٹ ڈپلوما کے لئے اس جامعہ کے منظورہ نصاب کی تکمیل کر لی ہے اور مطلوبہ امتحان منعقدہ ——— ۱۹ میں کامیابی حاصل کر لی ہے۔

ناظم امتحانات

کراچی ، بتاریخ ——————

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ جاری کی گئی ہیں۔

University of Karachi

Seat No.

FACULTY OF MEDICINE

Post-Graduate Diploma in Child Health

This is to certify that..... has pursued a course of study prescribed by this University for the **Post-Graduate Diploma in Child Health** and has passed the requisite examination in 19.....

Controller of Examinations

Dated Karachi, the 19

Note :- Detailed transcripts of examination result has been issued separately.

University of Karachi

Seat No.

FACULTY OF MEDICINE

Post-Graduate Diploma in Oto-Rhino-Laryngology

This is to certify that..... .....
.....has pursued a course of study prescribed by this University for the Post Gradate Diploma in Oto-Rhino-Laryngology and has passed the requisite examination held in the month of..... ....19 .

Controller of Examinations

Dated Karachi, the.....

Note :- Detailed transcripts of examination results have been issued separately.

University of Karachi

Seat No.

FACULTY OF MEDICINE

Post-Graduate Diploma in Cardiology

This is to certify that..... has pursued a course of study by this University for the Post-Graduate Diploma in Cardiology and has passed the requisite examination in 19.....

Controller of Examinations

Dated Karachi, the.....

Note :-Detailed transcripts of examination result has been issued separately.

University of Karachi

Seat No.

Diploma in.....Language

This is to certify that..... ..... has pursued a course of study prescribed by this University for the **Diploma in Language** and has passed the requisite examination held in 19..... ,

Controller of examinations

Dated Karachi, the.....19

Note :-Detailed transcripts of examination results have been issued separately.

کراچی یونیورسٹی، کراچی

سیٹ نمبر

ڈپلوما ——— زبان

تصدیق کی جاتی ہے کہ ——————————
——————— نے ڈپلوما ——————— زبان
کیلئے اس جامعہ کے منظورہ نصاب کی تکمیل کر لی ہے اور مطلوبہ
امتحان منعقدہ میں کامیابی حاصل کر لی ہے -

ناظم امتحانات

کراچی ، بتاریخ ——————— ۱۹

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ
جاری کی گئی ہیں -

University of Karachi

Seat No.

Post-Graduate Diploma in Indian Studies

This is to certify that..... has pursued a course of study prescribed by this University for the Post-Graduate **Diploma in Indian Studies** and has passed the requisite Examination held in 19... .. .

Controller of Examinations

Dated Karachi, the.....19

Note :-Detailed transcripts of examination result have been issued separately.

کراچی یونیورسٹی، کراچی

سیٹ نمبر

پوسٹ گریجویٹ ڈپلوما

معارف ہندیہ

تصدیق کی جاتی ہے کہ ----------
---------- نے معارف ہندیہ میں پوسٹ گریجویٹ ڈپلوما کے لئے اس جامعہ کے منظورہ نصاب کی تکمیل کر لی ہے اور مطلوبہ امتحان منعقدہ ---------- ۱۹ میں کامیابی حاصل کر لی ہے -

ناظم امتحانات

کراچی ، بتاریخ ---------- ۱۹

امتحان کے مضامین اور حاصل کردہ نشانات کی تفصیلات علیحدہ جاری کی گئی ہیں -

University of Karachi

Seat No.

Certificate in.....Language

This is to certify that..... .... has pursued a course of study prescribed by this University for the Certificate in.....Language and has passed the requisite examination held in 19..... .

Controller of Examinations

Karachi Dated, the.....

Note :-Detailed transcript of examination result has been issued separately.

Work - Load Of University Teachers

(Approved by the Academic Council in its Meeting of September 24, 1981)

The minimum work-load of the University teachers per week shall be as under :—

SCIENCE

	Theory	*Practical*
Professor	4	8
Associate Professor	6	12
Assistant Prof. and Lecturer	6	16

ARTS

	Theory
Professor	9
Associate Professor	12
Assistant Prof. and Lecturer	15

CENTRES ESTABLISHED BY THE FEDERAL GOVERNMENT

1. **Centre of Excellence in Marine Biology**
   (*Established Under the Centres of Excellence Act, 1974*)
   (*Act No. XXIV of 1974*)

2. **Area Study Centre for Europe**
   (*Established Under the Area Study Centres Act, 1975*)
   (*Act No. XLV of 1975*)

3. **Pakistan Study Centre**
   (*Established Under the Pakistan Study Centres Act, 1976*)
   (*Act No. XXVII of 1976*)